

**ELSINBORO BOARD OF EDUCATION
REGULAR MEETING MINUTES
July 20, 2026**

PLEDGE TO THE FLAG

Mrs. Delaney led the Pledge of Allegiance to the flag.

CALL TO ORDER

The regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Delaney on Monday, July 20, 2026 at 6:30pm.

OPEN PUBLIC MEETING ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Elsinboro Township Board of Education provided advance notice of this meeting, to be held in the Elsinboro School at 6:30 p.m, by posting on the district's website, *Legal Notices* page and on the front door of the Elsinboro Township School.

ROLL CALL OF MEMBERS

Members Present: Damian Carlson, Kelly Anne Delaney, Kathleen Sheffield, John Sieber, Kay Weber

Members Absent: Madinah Thomas, Jenna Hogate (arrived at 6:40pm)

Also in Attendance: Jacob Riley, Board Solicitor w/Parker McCay, Teresa Cruice, Acting Board Secretary, Heather Mayhew (Virtual), Business Administrator

PUBLIC COMMENT - AGENDA ITEMS

None

SUPERINTENDENT'S RECOMMENDATIONS

Motion made by Mrs. Sheffield, second by Mr. Seiber to approve the following recommendation.

PERSONNEL

Interim Superintendent Approval

Approve the employment for Constance McAllister to serve as the Interim Superintendent on an "as needed" basis at the salary of \$600.00 per day worked effective July 1, 2026 through June 30, 2027, or until such time as the Shared Superintendent is approved.

ROLL CALL VOTE: YES: Carlson, Seiber, Sheffield, Delaney

ABSTAIN: Weber **NO:** None

Motion Carried: 4-0-1

Mrs. McAllister took a seat with the board.

Ms. Hogate entered the board meeting at 6:40pm.

Motion made by Mrs. Weber, second by Mrs. Sheffield to approve the following recommendation.

POLICY

First Reading - Policies and Bylaws

Approve the first reading of the following policies and bylaws:

- 3220-3230 ~ State Funds; Federal Funds
- 3510 ~ Operation and Maintenance of Plant
- 3516 ~ Safety
- 4111 ~ Recruitment, Selection and Hiring
- 5127 ~ Commencement Activities
- 5131 ~ Conduct, Discipline
- 5141 ~ Health
- 5145.7 ~ Gender Identity and Expression
- 6163.1 ~ Media Center/Library
- 6171.4 ~ Special Education
- 6173 ~ Home Instruction
- 9321 ~ Time, Place, Notification of Meetings

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- 9323, 9324 ~ Agenda Preparation/Advance Delivery of Meeting Material

ROLL CALL VOTE: YES: Carlson, Seiber, Sheffield, Hogate, Weber, Delaney

ABSTAIN: None

NO: None

Motion Carried: 6-0-0

BUSINESS ADMINISTRATOR RECOMMENDATIONS

Motion made by Mrs. Sheffield, second by Mrs. Weber to approve the following recommendations as presented by the Superintendent and Business Administrator.

BUSINESS AND FINANCE

Designation of Depository of Funds and Designation of Signatories

Approve the *Fulton Bank* as the designated depository of funds (warrant, payroll, agency, reserve, student fund and unemployment fund) for 2026, with the following designated signatories:

General Account

(3) *President, CSA, Board Secretary/Business Administrator*

Payroll/Agency/Unemployment

(2) *Board Secretary/Business Administrator & CSA*

Reserve

(2) *President, CSA, and/or Board Secretary/Business Administrator*

Student Fund

(2) *Principal, Administrative Secretary and/or Board Secretary/Business Administrator*

ESEA FY 2027

Approve the submission of the ESEA Consolidated Grant (FY 2027) for the following total allocation of \$15,399.

Title IA	\$ 2,448
Title IIA	\$ 2,951
Title IV	\$10,000

IDEA

Approve the submission of the Individuals with Disabilities Education Improvement Act (IDEA) Consolidated Grant (FY 2027) for the following total allocation of \$43,633.

IDEA Basic	\$42,834	IDEA Preschool	\$794
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School Lunch and Breakfast Prices 2026-2027

Approve the following school lunch and breakfast prices for the 2026-2027 school year.

Lunch: \$3.60	Breakfast: \$2.25
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Transportation Route Renewal Contract

Approve the renewal contract for 2025-2026 student transportation as attached (Transportation Renewal Contract) with B.R. Williams, Woodstown, NJ.

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Bills to be Paid

The Board authorizes the Business Administrator to pay any bills due and make transfers of funds as necessary prior to the August board meeting. A list of bills paid and transfers made will be presented at that time.

ROLL CALL VOTE: YES: Carlson, Seiber, Sheffield, Hogate, Weber, Delaney

ABSTAIN: None

NO: None

Motion Carried: 6-0-0

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PUBLIC COMMENT - OPEN

Rebecca Fizur, 618 Salem-Fort Elfsborg Road, commented about the student uniform policy.

EXECUTIVE SESSION

Motion made by Ms. Hogate, second by Mrs. Sheffield that the Board enter into Executive Session by Resolution at 6:47pm, from which the general public will be excluded.

**ELSINBORO BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Elsinboro Board of Education has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of the executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Elsinboro Board of Education will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Confidential Matters per Statute or Court Order

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

ROLL CALL VOTE: YES: Carlson, Seiber, Sheffield, Hogate, Weber, Delaney

ABSTAIN: None

NO: None

Motion Carried: 6-0-0

RESUME PUBLIC SESSION

Motion made by Mrs. Sheffield, second by Mrs. Delaney to return to public portion of the meeting at 7:46pm.

VOICE VOTE: Unanimously approved

Motion Carried: 6-0-0

HIB CASES

On the recommendation of the Superintendent, Mr. Carlson moved the board affirm the findings and conclusions of HIB Case Report: Elsinboro-1 first reading. Mrs. Weber seconded the motion.

ROLL CALL VOTE: YES: Carlson, Seiber, Sheffield, Weber, Delaney

ABSTAIN: None

NO: Hogate

Motion Carried: 5-1-0

The next board meeting is scheduled for August.17, 2026.

ADJOURNMENT

Motion made by Mr. Carlson, second by Mrs. Weber that there being no further business to be brought before the Board that the meeting be adjourned at 7:47pm.

VOICE VOTE: Unanimously approved

Motion Carried: 6-0-0

Respectfully submitted,

Mrs. Teresa L. Cruice
Acting Board Secretary