| lcbe Human Resource Navajo Route 13  PO Box 230  Lukachukai, AZ 86507  [smitchell@lukaschool.org](mailto:smitchell@lukaschool.org)  928.787.4406/4408  928.225.9587 | | **Lukachukai community Board of Education****K-8 Elementary School WWW.LUKASCHOO.ORG** **Posted: April 1, 2022** | | --- |  Job Announcements **CERTIFIED POSITIONS**  \*Teachers (10 Months)  \*Music Teacher (10 Months)  \*Science Teacher (10 Months)  \*Special Education Teacher (10 Months) (2 Positions) |
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Counselor (10 Months)

**Application Requirements:**

1. Current resume

2. Cover letter

3. Three letters of recommendations

4. Official college transcripts in

sealed envelopes

5. Copy of degree’s

6. Original certified 5-year

motor vehicle report

7. Original current 10-year Navajo

Nation background check report

8. AZ DPS finger clearance card

9. Federal fingerprint clearance-

inquire with HR to complete

10. CIB if claiming Navajo/Indian

preference

11. Copy of CPR/1st Aid training

certificates

12. Food handlers card

13. Driver’s license

14. Social Security Card

15. Applicable Certifications

for the position for which

you are applying

You may download an application

at the [www.lukaschool.org](http://www.lukaschool.org) or call Human Resource Office at 928.787.4404 or Principal at 928.787.4418.

**CLASSIFIED POSITONS**

Procurement Clerk (12 Months)

Property & Receiving Clerk (12 Months)

Business Manager (12 Months)

Facility Manager (12 Months)

School Security (12 Months)

Registrar (12 Months)

Homeliving Assistant (10 Months)

Human Resource Manager (12 Months)

\*Requires AZ Dept. of Education Teacher Certification

**POSITIONS OPEN UNTIL FILLED**

Qualification will be evaluated on the requirements listed on the position description. If any documents are missing your application will be considered incomplete, please make sure you have everything submitted in you packet. You may hand carry your application and drop it off at the Business Administration Office-or-have it postdated on the day of closing, if you are going to be mailing your packet.

Employment Benefits include: health/life Insurance, 401 (K) Retirement Plan and Housing Available.

LCBE is an equal opportunity employer and give preference in the hiring qualified Navajo and native American. Must have favorable background check and successfully pass a criminal & character background investigation in accordance with Indian Child Protection and Family Violence Prevention Act.