

**STAFF USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS  
(Acceptable Use Agreement)**

Employee Name: \_\_\_\_\_

I have read, understand and will abide by the Centennial BOCES policy GBEE (Staff Use of the Internet and Electronic Communications) and policy EGAEA (Electronic Communication).

Should I commit any violation or in any way misuse my access to the Centennial BOCES technology devices, including use of the Internet and electronic communications, I understand and agree that my access privileges may be revoked and disciplinary and/or legal action may be taken.

I hereby release Centennial BOCES from all costs, claims, damages or losses resulting from my use of Centennial BOCES technology devices, including use of the Internet and electronic communications, including but not limited to any user fees or charges incurred through the purchase of goods or services. I understand that when I am no longer employed by Centennial BOCES, the Human Resource Department will inform the Information Technology Department. I further understand that this document and my signature retain their life throughout employment with Centennial BOCES.

Your signature on the Acceptable Use Agreement is binding and indicates you have read the Centennial BOCES policies referenced above and understand their significance.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_