**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**July 6, 2023**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held July 6, 2023, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Brandi Carr, Eric Payne, Rhonda Strickland, Sherry Eddins, and Superintendent: Kelly Cobb

# ABSENT

Mike Bailey

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. McLeod to adopt the agenda as presented. A second was made by Mrs. Eddins, and it passed unanimously.

**APPROVAL OF MINUTES OF JUNE 8, 2023**

The minutes of the June 8, 2023, meeting was approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR MAY 2023**

The May financial statement and cash/bank reconciliation reports were provided.

**STATE OF ALABAMA DEPARTMENT OF EXAMINERS OF PUBLIC ACCOUNTS**

Lynn Otto with the State of Alabama Department of Examiners of Public Accounts stated that no findings were noted in the report as a result of the audit for the period of October 1, 2021, through September 30, 2022.

**APPROVAL OF THE 2023-2024 SALARY SCHEDULE**

Mrs. Cobb recommended the board approve the 2023-2024 Salary Schedule as presented. Mr. Payne moved to accept the recommendation. A second was made by Mr. McLeod, and it passed unanimously.

**APPROVAL TO AWARD BREAD/BAKERY BID**

Mrs. Cobb recommended that the board award the Bread/Bakery bid to Flowers Bakeries of Alabama, LLC for their bid of $38,160.00. A motion was made by Mrs. Eddins to accept Mrs. Cobb’s recommendation with a second by Mrs. Carr, and it passed unanimously.

**APPROVAL TO AWARD DIGITAL SIGN PROJECT**

Mrs. Cobb recommended that the board award the Digital Sign Project to Complete Signs for the bid of $152,702.00. Mr. McLeod made a motion to accept Mrs. Cobb’s recommendation. A second was made by Mrs. Carr, and it passed unanimously.

**APPROVAL OF CNP MEAL PRICE INCREASE**

Mrs. Cobb recommended that the board approve the CNP Meal Price Increase for adults. Mrs. Strickland made a motion to accept Mrs. Cobb’s recommendation. A second was made by Mr. McLeod, and it passed unanimously.

**EXECUTIVE SESSION**

Mrs. Howell certified that an executive session was necessary to discuss personnel and the good name and character of one or more individuals associated with Coffee County Schools. By unanimous, individual voice vote, the Board entered executive session expected to last 10 minutes. Executive session began at 5:40 p.m. and concluded at 5:50 p.m. The Board reconvened at that time with Mr. McWaters stating no action and no vote was taken during executive session.

**PERSONNEL**

Mrs. Cobb recommended the following personnel action be approved as presented in writing:

**CERTIFIED PERSONNEL**

**The following employment is recommended to be rescinded:**

1. **Jackie Crane –** Teacher at New Brockton Middle School.

**The following resignations are recommended to be approved:**

1. **Valerie Bourne –** Counselor at New Brockton High School.
2. **Jonathan Hawkins –** Teacher at New Brockton High School.
3. **Tyler Logan –** Band Director at Zion Chapel School.

**The following employments are recommended to be approved:**

1. **April Smith –** Counselor at New Brockton High School for the 2023-2024 school year.
2. **David Brockway –** Teacher at New Brockton High School for the 2023-2024 school year.
3. **Nicole Skopek –** Teacher at New Brockton High School for the 2023-2024 school year.

**The following transfers are recommended to be approved:**

1. **Ty Mock –** Teacher at New Brockton High School to Teacher at New Brockton Middle School for the 2023-2024 school year.
2. **Anna Danford –** Special Education Teacher at New Brockton Middle School to Special Education Teacher at New Brockton High School for the 2023-2024 school year.

**CLASSIFIED PERSONNEL**

**The following resignations are recommended to be approved:**

1. **Haleigh Dewberry –** Pre-K Auxiliary Teacher at New Brockton Elementary School.
2. **Brittany Adams –** Custodian at New Brockton High School.
3. **Kevin Adams –** Special Education Aide at New Brockton High School.

**The following employments are recommended to be approved:**

1. **Heather Austin –** Pre-K Auxiliary Teacher at New Brockton Elementary School for the 2023-2024 school year.
2. **Justin Harbuck –** Special Education Aide at New Brockton High School for the 2023-2024 school year.
3. **Angela Weisensale –** Bus Driver for Coffee County Schools for the 2023-2024 school year.
4. **Chancey Sessions –** Bus Driver for Coffee County Schools for the 2023-2024 school year.
5. **Susana Figueroa –** 12-Month Custodian at New Brockton High School for the 2023-2024 school year.
6. **Alexis Thomas –** 10-Month Custodian at New Brockton Middle School for the 2023-2024 school year.

Mr. McLeod made a motion to approve Mrs. Cobb’s recommendation with a second by Mr. Payne, and it passed unanimously.

**ACKNOWLEDGMENTS**

Board members commended Mrs. Odom for her work and for having a good audit report. Mrs. Eddins stated that she was impressed with how well the kids have done at each of our schools. Lastly, Mr. McWaters acknowledged Mrs. Cobb with a token of the Boards appreciation to her and her recent health battle.

**SUPERINTENDENT COMMENTS**

Mrs. Cobb informed Board members that most personnel had been hired, but that a called board meeting would be necessary to hire the remaining staff. She also invited Board members to Institute that will be held on August 3, 2023 at the New Brockton Farm Center. Lastly, she informed Board members that a ribbon cutting will be held for the New Brockton Middle School following the board meeting on August 3, 2023. The board meeting will be held in the New Brockton High School Auditorium.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held on August 3, 2023, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.