

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

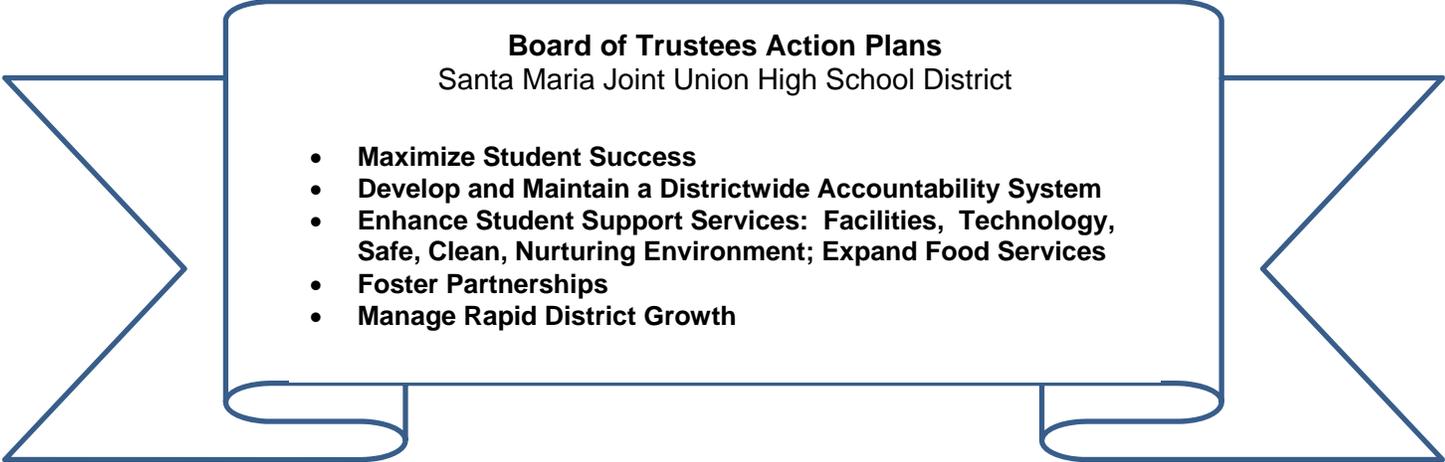
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustees Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting  
February 14, 2017**

**Santa Maria Joint Union High School District  
2560 Skyway Drive, Santa Maria, California 93455**

**5:30 p.m. Closed Session/6:30 p.m. General Session**

*The Santa Maria Joint Union High School District mission is,  
“We prepare all learners to become productive citizens and college/career ready by  
providing challenging learning experiences and establishing high expectations for achievement.”*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.*

*Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.*

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**I. OPEN SESSION**

**A. Call to Order**

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**II. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

**A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**

**B. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

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**III. RECONVENE IN OPEN SESSION**

**A. Call to Order/Flag Salute**

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**IV. ANNOUNCE CLOSED SESSION ACTIONS – *Dr. Richardson***

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**V. REPORTS**

- A. Student Reports**
  - B. Principal Report – *Karen Rotondi***
    - **ERHS Counseling Program**
  - C. Superintendent’s Report**
  - D. Board Member Reports**
- 

**VI. PRESENTATIONS**

- A. Technology Update – *John Davis***
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**VII. Items Scheduled for Action**

**A. General**

**1. CSBA Delegate Assembly Election**

Delegates ensure that the association’s governance structure reflects the interests of school districts and county offices of education throughout the state. Voting for Delegates is an action of the entire board and requires a majority vote. The term of office for each Delegate is two years beginning April 1, 2017 through March 31, 2019.

The election of CSBA Delegate for Subregion 11-A, Santa Barbara County is open. The candidate is Luz Reyes-Martin (Goleta Union School District).

**Moved** \_\_\_\_\_

**Second** \_\_\_\_\_

**Vote** \_\_\_\_\_

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**2. Board Policies – First Reading – Appendix C**

The administration is asking the Board to review the proposed additions or revisions to the SMJUHSD Board Policies as listed in Appendix C. The new or revised policies will be on the next board agenda for approval.

Resource Person: Mark Richardson and Yolanda Ortiz

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education review the revised Board policies.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

**3. Teacher Assignment Options – Resolution Number 13-2016-2017**

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. The attached resolution outlines specific names, subject areas and Education Codes to meet this annual criteria.

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve Resolution No. 13-2016-2017, to certify The Teacher Assignment Options Resolution for the Spring 2016-17 school year.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NUMBER 13-2016-17**

**WHEREAS**, the District is required by state law to have all teachers properly assigned within their credentialed subject areas. However, there are several options to assign teachers in areas in which they have a requisite number of units and/or expertise.

**WHEREAS**, Education Code §44258.7 (c & d) allows the district to assign teachers, with their consent to teach elective subject classes when that assignment has been approved by the Committee on Assignments. Policies and procedures for this committee have been implemented and approved by the Governing Board, and

**WHEREAS**, Education Code §44263 allows teachers to teach outside of their major/minor in subject areas in which they hold eighteen (18) semester hours of course work or nine (9) upper division semester hours or graduate course work.

**NOW, THEREFORE BE IT RESOLVED** that the Governing Board of the Santa Maria Joint Union High School District does hereby authorize the assignments of the teachers listed per education codes cited:

Education Code §44258.7(c & d)  
Lorene Yoshihara                      Health

Education Code §44263  
Cindy Wehlander                      Music - Grades 10-12

Education Code §44258.3  
Nicholas Enns                      Earth Science

**PASSED AND ADOPTED** this 14<sup>th</sup> day of February, 2017, by the following vote:

**ROLL CALL VOTE IS REQUIRED.**

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President/Secretary/Clerk of the Board of Education  
Santa Maria Joint Union High School District

**4. Approval of MOU for Classified Bargaining Unit – Appendix D**

The District and the California School Employees Association (CSEA) have reached settlement agreement regarding the potential impacts or effects (on CSEA unit members) of the District’s use of surveillance systems (including video, audio and other technology) on District property and vehicles.

The Memorandum of Understanding (MOU) tentatively agreed to will take effect upon approval by both parties. (see Appendix D)

Resource Person: Joni McDonald, Human Resources Manager

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Agreement with the Classified Bargaining Unit as presented.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

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**5. Receive Petition for the Establishment of the Olive Grove Charter School: Orcutt/Santa Maria**

Olive Grove Charter Schools, Inc., a California non-profit corporation, submitted a petition to the District for the establishment of the Olive Grove Charter School: Orcutt/Santa Maria to be located in Orcutt commencing operations in the 2017-2018 school year. The District’s Board of Education must formally receive the petition to commence the Education Code charter petition process. As part of the petition process the petitioners and District staff have mutually agreed for the Board to hold the public hearing regarding the charter petition at the March 14, 2017, meeting and for the Board to take action regarding the petition at its April 11, 2017 meeting.

Resource Person: Mark Richardson, Superintendent

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education receive the petition for the establishment of the Olive Grove Charter School: Orcutt/Santa Maria.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

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**B. INSTRUCTION**

**1. Quarterly Report on Williams Uniform Complaints**

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in January 2017 on the Williams Uniform Complaints for the months of October- December 2016. Each school site has reported that there have been no complaints in the general subject areas of Text-books and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services.

Resource Person: John Davis, Asst. Supt. of Curriculum

**A PUBLIC HEARING IS REQUIRED.**

- 1. Open Public Hearing
- 2. Take Public Comments
- 3. Close Public Hearing

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Williams Quarterly Report as presented.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

**2. Textbook Review**

The following textbook is presented for review. This textbook is aligned with the Common Core.

***SMHS Science Department/Tina Bennett & Sheila Devine***

Title	Environmental Science Sustaining Your World
Author	G. Tyler Miller/Scott E. Spoolman
Publisher	Cengage Learning/Nat. Geographic Lrn.
Copyright	2017

Resource Person: John Davis, Asst. Superintendent of Curriculum

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education preview the textbook listed above and approve it upon the second reading at the next board meeting.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

**C. BUSINESS**

**1. Approval of Resolution Number 14-2016-2017 Authorizing a Joint Use Agreement Between the City of Santa Maria and the Santa Maria Joint Union High School District for Use of Facilities**

Resolution Number 14-2016-2017 authorizes a joint use agreement between the City of Santa Maria and the Santa Maria Joint Union High School District for use of facilities.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

**\*\*\* IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 14-2016-2017.

**A Roll Call Vote is Required:**

<b>Moved</b> _____	<b>Second</b> _____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
RESOLUTION NUMBER 14-2016-17**

**A RESOLUTION AUTHORIZING A JOINT USE AGREEMENT BETWEEN THE CITY  
OF SANTA MARIA AND THE SANTA MARIA JOINT UNION HIGH SCHOOL DIS-  
TRICT FOR USE OF FACILITIES**

**WHEREAS**, the District AND THE City of Santa Maria conduct and operate various educational, recreational, and competitive programs; and

**WHEREAS**, it is financially prudent to partner with other agencies to maximize facility use, while reducing the duplication of facilities and operational cost; and

**WHEREAS**, over the years a Joint Use Agreement between the City of Santa Maria and the District has provided many positive and lasting experiences for the students in our District.

**WHEREAS**, negotiations have resulted in an agreement between the City of Santa Maria and the District to share facilities when not in use by another agency; and

**WHEREAS**, entering into a Joint Use Agreement provides the District and City's mutual constituents education, health, and competitive opportunities.

**NOW, THEREFORE BE IT RESOLVED** that the Governing Board of the Santa Maria Joint Union High School District does hereby:

1. Authorize the Joint Use Agreement with the City of Santa Maria; and
2. Authorize the Superintendent or his designee to enter into extensions and modifications, consistent with the terms of the Joint Use Agreement.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of February, 2017, by the following vote:

**A ROLL CALL VOTE IS REQUIRED.**

AYES:

NOES:

ABSENT:

ABSTAIN:

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President/Secretary/Clerk of the Board of Education  
Santa Maria Joint Union High School District

**2. Approval of Filing the General Obligation Bond Continuing Disclosure Statement for 2015-2016 – Appendix E**

Because the District’s General Obligation Bonds are publicly traded, the District is required to publish (or cause to be published) updated financial and demographic information on an annual basis. This is accomplished by posting documentation to a website approved by the Securities and Exchange Commission (SEC), no later than 240 days after the end of the fiscal year. Due to financial reform legislation (Dodd-Frank) it is now a recommended practice that the Board review & approve the report prepared by staff before it is uploaded to the specified website.

The report appears in Appendix E. It contains demographic information about our District such as Average Daily Attendance, revenue limit and LCFF funding amounts, budgets, debt issued, property tax information on the top 20 taxpayers in Santa Barbara County, and statistics on assessed valuations and collections in the District’s enrollment area.

Resource Person: Brenda Hoff, Director of Fiscal Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve filing of the General Obligation Bond Continuing Disclosure document for the 2015-2016 fiscal year.

**Moved** \_\_\_\_\_ **Second** \_\_\_\_\_ **Vote** \_\_\_\_\_

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**3. Proposition 39/C2004 Bond Audits for Year Ended June 30, 2016**

In accordance with Proposition 39 Bond Funding Requirements, an independent audit of the financial statements of the proceeds and expenditures from the issuance of the C2004 Bond was conducted for the year ended June 30, 2016. The audit was completed by the firm of Christy White Accountancy Corporation. The audit report is hereby presented to the Board of Education for review and acceptance.

The report states: “There were no audit findings or recommendations related to the 2015-2016 Measure C2004 Bond Building Fund Financial and Performance Audits for the year ended June 30, 2016”.

Pursuant to Education Code 15286, a copy of this report has been forwarded to Citizens Bond Oversight Committee. Copies of the report are on file at the District Support Services Center for review by the public.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the C2004 Bond Project Financial Statements for the year ended June 30, 2016.

Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VIII. CONSENT ITEMS**

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

*All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

Moved \_\_\_\_\_ Second \_\_\_\_\_

**A Roll Call Vote is Required:**

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

A. Approval of Minutes

Regular Board Meeting – January 10, 2017

B. Approval of Warrants for the Month of January 2017

Payroll	\$6,708,637.14
Warrants	<u>2,460,192.32</u>
<b>Total</b>	<b>\$9,168,829.46</b>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2016-2017 fifth monthly attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

<b>REGULAR MEETING</b> <b>February 14, 2017</b>
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E. Student Matters – Education Code Sections 35146 & 48918

- Administrative Recommendation to suspend the order of expulsion: Student #343876
- Administrative Recommendation to order expulsion: Student #343029

F. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Hennings/Guiremand 20 students	Washington, D.C. for Close-Up Wash- ington Trip  March 4-10, 2017	Fellowships, ASB, Migrant Program

G. Purchase Orders for Ratification

PO #	Vendor	Amount	Description/Funding
PO17-00970	Nick Rail Music	\$60,967.08	Band instruments RHS/ General Fund LCAP Goal 4
R17-02420	Division of State Architect	\$79,823.04	Plan check fees, CTE facility/ Fund 24 C2004 Bond

H. Approval of 2016-17 Application for the Agriculture Career Technical Education Incentive for Specialized Funding Grant.

The grant application funding amount being requested is for Santa Maria High School in the amount of \$10,000. Date of duration is July 1, 2016 to June 30, 2017.

I. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
G. Starowicz Revocable Trust	Jazz Choir	\$100.00
PVHS Boosters	Various Clubs & Athletics	\$10,841.00
Touchstone Golf Foundation	Boys & Girls Golf	\$2,250.00
Byrd Harvest, Inc.	Boys Wrestling	\$100.00
Elaine K Yin	Center Stage	\$250.00
No Limit Tire, Inc.	Boys Wrestling	\$100.00
Better Cooling, Inc.	Boys Wrestling	\$300.00
Guadalupe Hardware Company	Boys & Girls Wrestling	\$250.00
Bendele Electric, Inc.	Girls Wrestling	\$100.00
Gold Coast Collision Body & Paint	Boys Wrestling	\$500.00
Tonya Dias	Girls Wrestling	\$100.00
Cisco Cleaning Services	Boys Wrestling	\$100.00

<b>REGULAR MEETING</b> <b>February 14, 2017</b>
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G. Starowicz Revocable Trust	Band	\$100.00
Snap-Raise	Girls Volleyball	\$1,984.50
Snap-Raise	Band	\$1,751.36
Rotary Club of SM Breakfast	Band and Winter Guard	\$400.00
Cultural Homestay International	Student Council	\$750.00
Walmart	Track	\$2,500.00
Red Blossom	Girls Soccer	\$400.00
SB Bowl Foundation	Center Stage	\$1,500.00
Snap-Raise	Cross Country	\$2,342.34
Santa Maria Elks Lodge	Center Stage	\$1,000.00
California Future Business Leaders of America	FBLA	\$850.00
Donna's Interiors Furniture & Designs, Inc.	Boys Wrestling	\$100.00
Donna Earnest	Boys Wrestling	\$200.00
PG & E	Link Crew	\$120.00
PG & E	Watkins	\$105.00
Diamond Jewelry & Loan, Inc.	Choir	\$175.00
The Lambert Foundation	Choir	\$500.00
<b>Total Pioneer Valley High School</b>		<b><u>\$29,769.20</u></b>
<b>Righetti High School</b>		
<b><u>Donor</u></b>	<b><u>Recipient</u></b>	<b><u>Amount</u></b>
Mark and Linda Clarke	Foster Youth Welcome Program	\$250.00
Rotary Club of SM Breakfast	Foster Youth Welcome Program	\$500.00
<b>Total Righetti High School</b>		<b><u>\$750.00</u></b>
<b>Santa Maria High School</b>		
<b><u>Donor</u></b>	<b><u>Recipient</u></b>	<b><u>Amount</u></b>
Phyllis S. Chiado	American Dream	\$1,000.00
The Economic Alliance Foundation	FFA Dairy	\$250.00
Pacifica Personnel, Inc.	FFA Dairy	\$500.00
Henry Mayo Newhall Foundation	FFA	\$14,000.00
Kiwanis of Santa Maria Valley Foundation	Close Up	\$500.00
Kiwanis of Santa Maria Valley Foundation	Alpine Club	\$400.00
Garth and Diane Araujo	FFA	\$65.00
Tamara Rabska DBA Rabska Insurance	FFA	\$65.00
Elks Rodeo Parade	FFA	\$300.00
Saints Football Boosters	Las Comadres	\$1,000.00
Sports Boosters, Inc.	Athletics	\$375.00
Maureen Staunton	Close Up	\$150.00
American Dream Foundation	American Dream	\$6,000.00
<b>Total Santa Maria High School</b>		<b><u>\$24,605.00</u></b>

## IX. REPORTS FROM EMPLOYEE ORGANIZATIONS

**X. OPEN SESSION PUBLIC COMMENTS**

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

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**XI. ITEMS NOT ON THE AGENDA**

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

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**XII. NEXT MEETING DATE**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on Tuesday, March 14, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

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**XIII. FUTURE REGULAR BOARD MEETINGS FOR 2017**

April 11, 2017	June 20, 2017	September 12, 2017
May 16, 2017	July 11, 2017	October 10, 2017
June 13, 2017	August 1, 2017	November 14, 2017
		December 12, 2017

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**XIV. ADJOURN**

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
MONTHLY REPORT OF ATTENDANCE  
FIFTH MONTH OF 2016-17

November 28, 2016 through December 23, 2016

	Fifth Month 2015-16			Fifth Month 2016-17			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
<b>ERNEST RIGHETTI HIGH</b>										
Regular	1929	1873.73	95.4%	2004	1950.47	96.5%		1905.29		1960.29
Special Education	70	68.67	93.4%	78	74.40	95.4%		71.25		73.83
Independent Study	15	9.13	61.7%	21	20.47	100.0%		7.66		11.02
Independent Study 12+	0	0.00	---	0	0.00	---		0.00		0.00
Independent Study Spec Ed	1	0.60	60.0%	1	0.67	66.7%		0.77		0.12
CTE Program	5	4.60	92.0%	6	4.73	80.7%		6.33		5.12
Home and Hospital Reg Ed	2	2.67	71.4%	5	0.93	14.7%		1.17		1.73
Home and Hospital Spec Ed	3	2.67	72.7%	2	0.40	20.0%		2.95		2.63
<b>TOTAL RIGHETTI</b>	<b>2025</b>	<b>1962.07</b>	<b>95.3%</b>	<b>2117</b>	<b>2052.07</b>	<b>96.5%</b>		<b>1995.42</b>		<b>2054.73</b>
<b>SANTA MARIA HIGH</b>										
Regular	2378	2343.87	95.6%	2366	2291.73	96.4%		2394.80		2313.31
Special Education	82	77.73	91.6%	94	89.80	95.7%		78.99		88.67
Independent Study	30	27.47	86.9%	28	27.00	96.4%		19.83		19.16
Independent Study 12+	1	1.00	100.0%	0	0.00	---		1.13		0.00
Independent Study Spec Ed	1	1.00	100.0%	0	0.00	---		0.23		0.00
CTE Program	5	7.00	89.0%	8	8.13	93.1%		5.97		6.98
Home and Hospital Reg Ed	8	8.07	89.6%	9	0.20	2.0%		6.92		3.83
Home and Hospital Spec Ed	2	1.93	90.6%	3	2.40	60.0%		0.87		2.01
<b>TOTAL SANTA MARIA</b>	<b>2507</b>	<b>2468.07</b>	<b>95.4%</b>	<b>2508</b>	<b>2419.27</b>	<b>96.4%</b>		<b>2508.74</b>		<b>2433.97</b>
<b>PIONEER VALLEY HIGH</b>										
Regular	2486	2430.93	96.2%	2554	2503.87	97.7%		2469.59		2506.77
Special Education	110	103.67	93.4%	100	97.00	95.5%		104.37		98.03
Independent Study	7	5.20	52.0%	5	8.00	100.0%		4.24		4.62
Independent Study Spec Ed	1	1.13	37.8%	3	2.40	80.0%		2.25		1.85
Home and Hospital Reg Ed	14	13.00	82.6%	10	2.00	18.2%		9.02		5.65
Home and Hospital Spec Ed	0	0.00	---	3	3.47	86.7%		0.00		2.16
<b>TOTAL PIONEER VALLEY</b>	<b>2618</b>	<b>2553.93</b>	<b>96.1%</b>	<b>2675</b>	<b>2616.73</b>	<b>97.6%</b>		<b>2589.47</b>		<b>2619.08</b>
<b>DAY TREATMENT @ LINCOLN STREET</b>	<b>4</b>	<b>4.53</b>	<b>77.3%</b>	<b>6</b>	<b>5.07</b>	<b>84.4%</b>		<b>4.64</b>		<b>4.85</b>
<b>DISTRICT SPECIAL ED TRANSITION</b>	<b>19</b>	<b>23.20</b>	<b>96.7%</b>	<b>27</b>	<b>26.07</b>	<b>96.5%</b>		<b>22.78</b>		<b>27.23</b>
<b>DISTRICT SPECIAL ED TRANS/VOC MM</b>	<b>15</b>	<b>15.80</b>	<b>98.8%</b>	<b>17</b>	<b>16.87</b>	<b>99.2%</b>		<b>15.24</b>		<b>16.84</b>
<b>ALTERNATIVE EDUCATION</b>										
Delta Continuation	262	245.45	78.4%	333	250.95	75.5%		255.99		271.37
Delta 12+	1	0.67	66.7%	0	0.00	---		0.98		0.00
Delta Independent Study	32	28.61	88.3%	8	0.00	0.0%		16.39		3.34
Delta Independent Study 12+	12	10.21	---	7	0.00	0.0%		16.49		10.60
Delta Independent Study Spec Ed	1	1.08	---	1	0.00	0.0%		0.96		0.00
Home and Hospital Reg Ed	1	1.06	37.9	2	0.00	0.0%		0.60		0.18
Reach Program--DHS	0	0.00	---	1	0.00	0.0%		0.00		0.00
Reach Program--SMHS	7	8.13	89.1%	5	3.73	81.2%		6.01		2.31
Reach Program--PVHS	8	6.87	64.8%	9	14.33	100.0%		3.95		8.86
Home School @ Library Program	47	38.67	76.0%	34	34.20	99.8%		40.21		27.07
Delta HS I.S. Program P	28	29.99	90.1%	22	0.00	0.0%		22.77		13.77
<b>TOTAL ALTERNATIVE EDUCATION</b>	<b>399</b>	<b>370.74</b>	<b>92.9%</b>	<b>422</b>	<b>303.21</b>	<b>71.9%</b>		<b>364.35</b>		<b>337.50</b>
<b>TOTAL HIGH SCHOOL DISTRICT</b>	<b>7587</b>	<b>7398.34</b>	<b>97.5%</b>	<b>7772</b>	<b>7439.28</b>	<b>95.7%</b>	<b>94.9%</b>	<b>7500.64</b>	<b>94.9%</b>	<b>7494.20</b>

Santa Maria Joint Union High School District  
February 14, 2017

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Promote	Staff Secretary	RHS	2/15/17	18/E	8
	Employ	Instructional Assistant-Bilingual	PVHS	2/14/17	13/A	6.5
	Employ	Custodian/Grounds Maint I	DO	2/1/17	15/D, 16/D	8
	Increase Hours	Food Service Worker I	RHS	1/17/17	9/A	2 to 3
	Resign	Food Service Worker I	SMHS	2/3/17	9/A	2
	Transfer	Custodian - 9.5 to 12 months	SMHS	1/17/17	15/A	8
	Resign	Career Center Specialist	SMHS	2/17/17	20/E	8
CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Employ	English	SMHS	1/9 - 6/7/2017	3/IV	1.0
	Employ	Psychologist	PVHS	1/23/17	10/V 10% 10 days	1.0
	Teacher Prep Period	Math	PVHS	1/9 - 6/7/2017	17/II	0.2
	Resign	Intramural	SMHS	1/11 - 6/7/17	5.8%/1, I	~~
	Teacher Prep Period	English	RHS	1/9 - 6/7/2017	22/V	0.2
	Stipend	WASC Coordinator	DHS	1/9-6/7/17	8.0% 1,I	~~
	Teacher Prep Period	Family Consumer Science	PVHS	1/9 - 6/7/2017	1/IV	0.2
	Teacher Prep Period	English	SMHS	1/9 - 6/7/17	12/V	0.2
	Stipend	FOL/WASC Coordinator	RHS	2016-17	8.0%, I,1	~~
	Employ/Temp	Science	RHS	2/1-6/7/17	1/V	1.0
	Teacher Prep Period	Social Science	PVHS	1/9 - 6/7/17	24/IV	0.2
	CFRA/Baby Bonding	Special Education	PVHS	1/10/17-4/4/17	6/V	1.0
	LWOP	Special Education	PVHS	4/5/17-5/31/17	6/V	1.0

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

Winter Break and January 2017

## 1. Santa Maria High School Construction Projects

### SMHS EPA Marquee Replacement – Support Services

- A quote package was issued February 3, 2017. Quotes are expected to be received February 9 with work to commence in late February.

## 2. Ernest Righetti High School Construction Projects

### ERHS New 38-Classroom Building – Rachlin Partners

- Site construction activities occurring this period include continued identification and marking of existing utilities locations, ground clearing demolition, trenching, pipe/conduit installation, and rerouting of existing utilities. **(Photos)**

### ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Bid documents continue under development. Bidding is now scheduled to occur during March 2017 with construction estimated to start in June.

### ERHS Maintenance and Operations Building Project – Rachlin Partners

- Rachlin Partners proposal to perform architectural and engineering services has been received and reviewed by administration. An agreement for services is under development.

## 3. Pioneer Valley High School Construction Projects

### C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include continued sign construction, roofing finishes, electrical rough in, plumbing rough in, data wiring, drywall, insulation, fire sprinklers, and site fencing. Design changes to meet site conditions are under review at DSA. **(Photos)**

**PVHS Stadium Scoreboard Replacement – Ravatt –Albrecht Architects**

- Final closeout activities continue.

**PVHS Pool Lighting and Column Repair – WLC Architects**

- A quote for Architectural Services was received from WLC to include both the original closeout activities and the new lighting installation estimated to occur during summer of 2017. An agreement for services is under development.

#### **4. New Facility**

**C2004 New Facility School CTE Component – PMSM Architects**

- Construction drawings have been provided to Vernon Edwards Constructors (VEC) for cost estimating. VEC and PMSM Architects are each preparing separate estimates for comparison purposes to ensure the project is within budget. DSA submittal has been delayed to allow for the completion of the cost estimates and analysis. Submission to DSA is now anticipated to occur in early March. DSA approval is expected to occur during the 4<sup>th</sup> quarter of 2017.

#### **5. District Wide and Support Services Center**

**District Wide Energy Upgrade – Johnson Controls Inc.**

- One closeout item related to a pipe adjustment at the ERHS well remains open awaiting contractor availability and a weather opening to complete work. Final contract documents closeout activities continue.

**District Wide Project Closeout – Support Services**

- Review of project closeout issues continues. Projects under current review and their status are as follows:
  - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues. Corrective work is expected to occur during summer of 2017.
  - The following legacy projects closeout packages are complete and will be submitted to DSA for review and approval in mid-February:
    - 03-56683 – SMHS Alterations to 2 Classrooms 1991
    - 03-56304 – SMHS Construction of Toilet Building 1991
    - 03-52990 – SMHS and RHS Various Toilet Facilities (Renovations) 1992
    - 03-51081 – RHS Construction of Classroom Building 1991
    - 03-51892 – RHS Construction of Classroom Building 1989
    - 03-56673 – RHS Construction of Classroom Building 1988

**District Wide Security Camera Installation – Support Services**

- Final punch list items remaining at ERHS and SMHS are complete. Final closeout activities are underway.

**SSC New West Parking Area – Flowers and Associates**

- Submittal comments received from the City in December were incomplete. Reviews are ongoing. Bidding and construction scheduling will occur following City approval.

**SSC Commodities Walk-In Freezer Project – Rachlin Architects**

- Construction commenced January 20, 2017. Work completed this period includes general mobilization, demolition, seismic hold down preparation, and concrete wall crack repair. Construction completion is scheduled for March 30, 2017.

**6. Summer Activities**

**District Wide Summer Projects Planning**

- Planning for summer 2017 work projects is ongoing. Proposed projects are being evaluated based on priority and funding availability.

Gary Wuitschick  
Director – Support Services

## Maintenance & Operations

### PVHS

- Prepared practice fields for soccer; groomed stadium for soccer.
- Performed preventive maintenance on grounds equipment.
- Spread bark to cover bare ground in the planter along the student drop off area.
- Inspected all campus irrigation sprinklers.
- Installed new data ports in classrooms 555, 551, 554, 457 and offices 720, 740, 781 for the Voice over Internet Protocol (VOIP) telephone system.
- Installed new computer projectors in classrooms 335 and 435.
- Installed tablet charging stations in the following classrooms: 351, 352, 361, 362, 363, 365, 436, 464, 617, and 628. **(Photo)**
- Recycled the old softball backstop behind the softball field.
- Replaced worn light switches in several classrooms.
- Repaired exterior water spigots throughout the campus.
- Replaced wood on baseball and softball field backstops.
- Removed the Track & Field Shot Put concrete pad in preparation for replacement.
- Installed new emergency signs at the pool.
- Installed improved sanitary dispensers and containers in the girls' restrooms in both two-story buildings.
- Installed a new brochure rack in the Administration Building.
- Relocated computers from Library room 103 to classroom 608.
- Tested and verified all security alarm panels are working.
- Deep cleaned the kitchen tile floor. **(Photo)**
- Performed HVAC equipment startup for the spring semester.
- Campus completely shut down Christmas Eve and Christmas Day, as well as New Year's Day, except for the Crosspointe Church on the two Sundays.
- Setup several events – basketball tournament, soccer games, youth soccer tournament, adult soccer league, wrestling tournament, and Crosspointe Church.
- Preventive work order hours – 12
- Routine work order hours – 32
- Total work orders completed – 62
- Event setup hours – 75

REGULAR MEETING  
February 14, 2017

## ERHS

- Prepared practice fields for soccer; groomed stadium for soccer.
- Performed preventive maintenance on grounds equipment.
- Fertilized the varsity baseball infield.
- Prepared the baseball fields for the 2017 spring season.
- Graded and compacted road base in preparation of setting temporary storage containers that will house maintenance and operations tools and equipment during the 38 – Classroom Building construction.
- Setup a temporary maintenance office, including connecting power and network connections to make way for the 38 – Classroom Building construction.
- Removed the irrigation controller from the maintenance shop and relocated it in preparation for the demolition of the shop and 38 – Classroom Building construction.
- Moved all contents of the maintenance shop to temporary storage containers.
- Setup classroom 433 as a temporary maintenance and operations facility.
- Assisted the 38 – Classroom contractor with underground utilities discoveries as construction gets underway, including broken water lines, as well as scheduled power and water shutdowns.
- Cleared storm drains, removed downed trees and debris resulting from the winter storms. **(Photo)**
- Installed a refurbished planer in the wood shop.
- Performed repairs to classrooms following the Williams Settlement FIT inspection.
- Replaced broken floor tiles and repaired a broken counter top in science classroom 111.
- Completed semi-annual cafeteria kitchen grease trap inspection and cleaning.
- Performed monthly testing of emergency showers.
- Completed monthly fire alarm test – ERHS and DHS.
- Cleaned heating coils on HVAC attic units campus wide.
- Performed HVAC equipment startup for the spring semester.
- Poured a concrete pad for track equipment storage. Storage containers will be placed on this pad so the track coaches can access their equipment. **(Photo)**
- Installed a relocated solar-powered gate operator from Industrial Arts to the Library rolling gate to improve access for security personnel. This operator was removed for the 38 – Classroom construction.
- Repaired the pool water circulation pump.
- Campus completely shut down Christmas Day, New Year's Eve, and New Year's Day.
- Completed the drying of the gymnasium floor and returned the gym to athletics on January 2<sup>nd</sup>. The drying process started on December 17<sup>th</sup>.
- DHS – patched and repainted in room 109 and classroom 304.
- Setup several events – staff development, service for John Rucker, wrestling, basketball, soccer, girls' water polo.
- Preventive work order hours – 19
- Routine work order hours – 174
- Total work orders completed – 63
- Event setup hours – 25

## REGULAR MEETING

February 14, 2017

### SMHS

- Completed herbicide application.
- Power washed football stadium bleachers.
- Performed preventive maintenance on grounds equipment.
- Prepared fields and stadium for boys' and girls' soccer.
- Built and installed a new gate at the Track & Field long jump. **(Photo)**
- Repaired the electric rolling gate at the Thornburg parking lot.
- Repaired the lights in the cafeteria walk-in cooler.
- Restored exterior lighting at the Health Center and the pool building.
- Repaired a security camera in the staff parking lot.
- Installed new technology projection equipment in the Agricultural Science lab/classroom. **(Photo)**
- Performed monthly testing of emergency showers.
- Tested and repaired computer projectors in the following classrooms: 214, 215, and 361.
- Repaired the heater in Wilson Gymnasium.
- Repaired the scoreboard and shot clock in Wilson Gymnasium.
- Repaired roof leaks on classrooms 310 and 909.
- Repaired the water heater in the Arts & Crafts Building.
- Relocated furniture over the winter break involving room moves in the following classrooms: 101, 104, 105, 130, 520, and 611.
- Repaired furniture in classroom 623.
- Performed HVAC equipment startup for the spring semester.
- Campus completely shut down Christmas Day and New Year's Day.
- Setup several events – Staff development, Mixteco parent orientation, boys' & girls' basketball, boys' & girls' soccer, and the Allan Hancock College Nutcracker performance.
- Preventive work order hours – 8
- Routine work order hours – 78
- Total work orders completed – 80
- Event setup hours – 84

### Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	50
• SMHS	\$	160
• PVHS	\$	0

Reese Thompson  
Director – Facilities and Operations

**Photo Gallery – Major Projects**



**ERHS 38 Classroom Building – Demolition of the site Begins**



**ERHS 38 Classroom Building – Trenching for Underground Utilities**



**PVHS Performing Arts Center – View of the Stage from a High Level Catwalk**



**PVHS Performing Arts Center – View from the Stage as Interior Finishes Take Shape**



**PVHS Performing Arts Center – Installation of Wood Soffit on the Front of the Theater**



**PVHS Performing Arts Center – Exterior Sign Installation Underway**

## Photo Gallery – Maintenance & Operations



**PVHS – Elias Comacho Installs Tablet Charging Stations in Several Classrooms**



**PVHS – Tony Rodriguez Uses the Carpet Van to Deep Clean the Kitchen Floor**



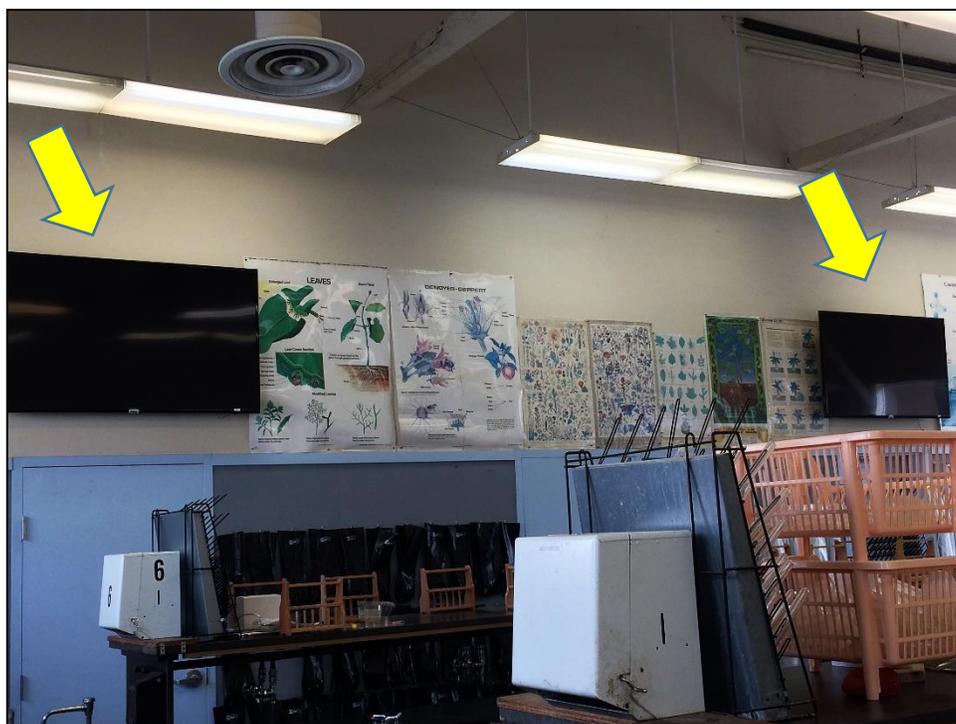
**ERHS – Grounds Crew Clears Debris from Downed Trees**



**ERHS – Concrete Pumper is Ready to Pour a Slab for Track & Field Storage**



**SMHS – Pole Vault Area is now Landscaped and Fenced**



**SMHS – Ag Science Lab Receives Multiple TV Technology Improvements**

**SMJUHSD BOARD POLICY  
GUIDESHEET**

<b>AR 3311.2</b>	<b>Lease-Leaseback Contracts</b>
<i>Added</i>	<b>New</b> regulation includes material formerly in BP/AR 3311 – Bids pertaining to requirements for awarding lease-leaseback contracts. Material significantly revised to reflect <b>NEW LAW</b> (AB 2316, 2016) which no longer permits the selection of a lease-leaseback contractor without advertising, and instead requires districts to use a comprehensive “best value” selection process.
<b>BP/AR 3230</b>	<b>Federal Grant Funds</b>
<i>Added</i>	<b>New mandated</b> policy and <b>mandated</b> regulation reflect major requirements for the management of federal grant funds contained in the Office of Management and Budget's (OMB) <u>Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</u> (commonly called the "Uniform Guidance"), including the mandate to adopt written procedures related to procurement, conflict of interest, cash management, and allowable costs. Policy addresses the board's desire to maintain fiscal integrity and transparency in the use of federal grant funds, key components of the district's financial management system, and the submission of performance reports in accordance with law and the requirements of the awarding agency. Regulation includes material related to allowable costs, procurement, cash management, audits, and records, including requirements for employees to document "time and effort" spent on grant activities. Regulation also reflects the option to delay implementation of the procurement standards in the Uniform Guidance up to July 1, 2017, provided that the decision is documented in the district's procurement policy.
<b>BP3311</b>	<b>Bids</b>
<i>Revised</i>	Policy and regulation updated to move some material into new BP/AR 3311.1 – Uniform Public Construction Cost Accounting Procedures, AR 3311.2 – Lease-Leaseback Contracts, AR 3311.3 – Design-Build Contracts, and AR 3311.4 – Procurement of Technological Equipment. Regulation also revises section on “Award of Contract” to expand the exceptions to awarding contracts based on lowest responsible bidder to include lease-leaseback contracts, which are based on “best value” as defined.

<b>BP 3470</b>	<b>Debt Issuance and Management</b>
<b><i>Added</i></b>	<b>New</b> policy reflects <b>NEW LAW</b> (SB 1029, 2016) which mandates that boards adopt a debt management policy prior to issuing any debt, including, but not limited to, general obligation bonds, tax and revenue anticipation notes, and certificates of participation. Policy addresses the components mandated by law, including (1) the purposes for which the debt proceeds may be used; (2) the types of debt that may be issued; (3) the relationship of the debt to, and integration with, the district's capital improvement program or budget, if applicable; (4) policy goals related to the district's planning goals and objectives; and (5) internal control procedures to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.
<b>BB 9323</b>	<b>Meeting Conduct</b>
<b><i>Revised</i></b>	Bylaw updated to reflect <b>NEW LAW (AB 1787, 2016)</b> which requires the board to provide a member of the public who uses a translator at least twice the allotted time to address the board during board meetings, unless simultaneous translation equipment is used. Bylaw also clarifies that the board may refer a member of the public to an appropriate complaint procedure, but cannot prohibit criticism of district employees, programs, or policies during a board meeting.

REGULAR MEETING  
February 14, 2017

## APPENDIX D

Approval of MOU for Classified Bargaining  
Unit regarding the potential impacts or effects  
of the District's use of surveillance systems

## **Memorandum of Understanding**

Between the

Santa Maria Joint Union High School District

And the California School Employees Association and its

Central Coast Chapter 455

This Memorandum of Understanding (hereinafter "MOU") reflects the full and complete agreement of the Santa Maria Joint Union High School District (hereinafter "District") and the California School Employees Association and its Central Coast Chapter 455 (hereinafter "CSEA") regarding the potential impacts or effects of the District's use of surveillance systems (including video, audio and other technology) on District property and vehicles on CSEA unit members.

The District and CSEA agree on the following provisions regarding the impacts or effects of the District's use of surveillance systems on CSEA unit members:

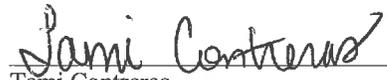
1. Except under the circumstances identified below, no surveillance equipment shall be used to monitor bargaining unit members in the performance of their duties. It is acknowledged that the District may monitor District property, including District vehicles, for the purposes of ensuring the safety of students, staff, and/or property. This monitoring may incidentally capture sights and/or sounds of bargaining unit member in the performance of duties. Should that incidental viewing show a bargaining unit member not performing his or her duties properly or in violation of law, policy, and/or contract, CSEA shall be notified of the surveillance recording where the District intends to utilize the surveillance recording for disciplinary action. Where the recommended disciplinary action necessitates a Skelly conference, notice of the District's intent to utilize the surveillance recording shall occur at least three days prior to the conference. In the case of a lesser form of discipline, the bargaining unit member shall be notified of the contents of the surveillance recording at least three days prior to the implementation of disciplinary action.
2. There shall be no monitoring or live surveillance of bargaining unit members without a reasonable suspicion that the bargaining unit member(s) is not performing his or her duties properly or is violating law, District policy, and/or contract.
3. Access to any surveillance system or surveillance recordings for the purpose of monitoring CSEA bargaining unit members shall be restricted to District management and/or supervisory staff. Other staff who may conduct surveillance to ensure the safety of property, students, and/or staff shall immediately report any concerns regarding bargaining unit members to a management and/or supervisory employee.
4. The District shall conspicuously post at each worksite and in each District vehicle with a surveillance system, signage which indicates that the area or vehicle may be under surveillance.
5. The District shall not install and/or operate any surveillance equipment in restrooms, locker rooms, nursing stations or staff lounges.
6. Provisions of this MOU shall be enforced under provisions of the Collective Bargaining Agreement Grievance Procedures between the District and CSEA.

**FOR THE DISTRICT:**

  
\_\_\_\_\_  
Jon McDonald  
Human Resources Manager

Date: 1/3/2017

**FOR CSEA:**

  
\_\_\_\_\_  
Tami Contreras  
Chapter President, Chapter 455

Date: 1/6/2017

  
\_\_\_\_\_  
Alexander Moore  
Labor Relations Representative, CSEA

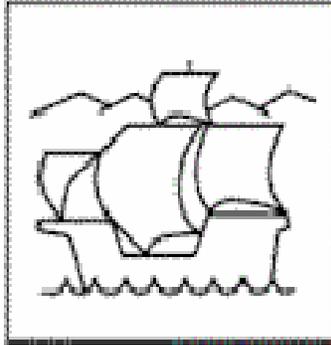
Date: 12/21/2016

**REGULAR MEETING**  
**February 14, 2017**

**APPENDIX E**

**General Obligation Bonds**  
**Continuing Disclosure Information**  
**Year Ended June 30, 2016**

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**



*Continuing Disclosure Information  
For Fiscal Year Ended June 30, 2016*

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**Audited Financial Statements**

The financial statements and auditor’s report for the year ended June 30, 2016 can be found on the District’s website at <http://www.smjuhsd.k12.ca.us>. They are also presented in Appendix A of this document.

**Approved Budget**

The adopted budget for the 2016-17 school year can be found on the District’s website at <http://www.smjuhsd.k12.ca.us>. It is also presented in Appendix B of this document.

**Average Daily Attendance**

The following exhibit displays the District’s Average Daily Attendance.

**EXHIBIT 1  
AVERAGE DAILY ATTENDANCE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

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<u>Fiscal Year</u>	<u>Average Daily Attendance</u>
2010-11	7,230
2011-12	7,196
2012-13	7,192
2013-14	7,259
2014-15	7,325
2015-16	7,342

Source: Santa Maria Joint Union High School District. Excludes ADA related to County Office programs.

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**Pension Plans**

The District participates in the State Teachers’ Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The Plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers’ Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from STRS, 100 Waterfront Place, Sacramento, California 95605. The District’s contribution to STRS for the year ended June 30, 2016 was \$3,779,720 and is expected to be \$4,550,131 as of budget adoption for the 2016-17 year.

The District also contributes to the School Employer Pool under the California Public Employees' Retirement System (PERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by PERS. The Plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. PERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the PERS annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, California 95814. The District's contribution to PERS for the year ended June 30, 2016 was \$1,766,873 and is expected to be \$2,220,671 as of budget adoption for the 2016-17 year.

### **Short-Term Borrowing**

As of June 30, 2016, the District had the following amounts due within one year:

General Obligation Bond, principal payment	\$4,500,000
Certificates of Participation, principal payment	338,232
Compensated absences	508,719
Postemployment Benefits	412,498
Unamortized Bond Premium	499,377
Early retirement incentive	122,498
Loans Payable	<u>14,482</u>
 Total	 <u>\$6,395,806</u>

### **General Obligation Bonds**

On February 22, 2001 the District issued \$18,000,000 in General Obligation Bonds, Election of 2000, Series A. The final maturity date is August 1, 2025.

On March 1, 2003 the District issued \$12,000,000 in General Obligation Bonds, Election of 2000, Series B. The final maturity date is August 1, 2027.

On February 5, 2005 the District issued \$34,998,222 in General Obligation Bonds, Election of 2004, Series 2005. The final maturity date is February 1, 2030.

On May 3, 2006 the District issued \$25,452,727 in General Obligation Refunding Bonds and used the proceeds to purchase securities to be held in trust to pay off \$15,195,000 of the 2001 General Obligation Bonds through August 2015 and \$8,125,000 of the 2003 General Obligation Bonds through August 2027.

On April 23, 2013 the District issued \$26,820,000 in General Obligation Refunding Bonds and used the proceeds to purchase securities to be held in trust to pay off \$1,680,000 of the 2001 Series A issue, \$1,230,000 of the 2001 Series B issue, and \$25,540,000 of the Series 2005 issue.

Subsequent to the refunding, the following principal amounts are still outstanding: 2001 Series A issue none, 2001 Series B issue \$2,525,000, Series 2005 issue \$5,728,222. The final maturity date for the Refunding Bonds is August 1, 2026.

Also on April 23, 2013 the District issued \$14,998,873 in General Obligation Bonds, Election of 2004, Series 2013. The final maturity date is August 1, 2037.

On December 30, 2014 the District issued \$28,996,159 in General Obligation Bonds, Election of 2004, Series 2014. The final maturity date is August 1, 2037.

On December 1, 2015 the District issued \$860,000 in General Obligation refunding bonds. On May 5, 2016 the District issued \$10,065,000 in General Obligation refunding bonds. Collectively these issues fully refund the May 3, 2006 Refunding issue, but for a single remaining principal payment of \$1,825,000 due August 1, 2016. The final maturity date of these refunding bonds is August 1, 2020.

### **Certificates of Participation**

On April 28, 2004 the District issued \$27,400,000 in Variable Rate Demand Certificates of Participation. Of this amount, \$24.9 million was defeased (prepaid) in April 2006. The final maturity date is June 1, 2033.

On July 3, 2012 the District issued \$4,579,621 in lease purchase financing (Certificates of Participation, or COPs). Of this amount, \$1.7 million was used to retire the remaining balance of the original April 2004 COPs balance. The remaining proceeds were utilized for a variety of energy efficiency and retrofitting projects throughout the District. Required payments are semi-annual ranging from \$208,552 to \$293,052. Final payment is due June 1, 2024.

### **Loans Payable**

In January 2013 the District received a loan from Pacific Gas and Electric (“PG&E”) through their energy efficiency retrofit loan program, in the amount of \$111,023. Payment terms are monthly installments in the amount of \$2,413.54 for forty-six (46) months, interest free. The loan payment is made through a charge that appears on the District’s monthly billing for electric service from PG&E.

The District has never defaulted on the payment of principal or interest on any of its indebtedness.

**Santa Maria Joint Union High School District**

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**General Fund Summary**

As allowed under current law, the District's Board of Trustees has opted for a single budget adoption process. The following table shows a summary of the District's audited actual amounts for fiscal years 2014-15 and 2015-16, and adopted budget amounts for 2016-17.

**EXHIBIT 2  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
GENERAL FUND**

	<b>Audited Actual</b>		<b>Budget (a)</b>
	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>
<b>Beginning Balance</b>	\$ <b>8,605,871</b>	\$ <b>5,743,901</b>	\$ <b>10,726,268</b>
<b>Revenues</b>			
LCFF State Aid	63,453,394	74,552,867	79,940,681
Federal	4,123,685	4,134,736	4,125,878
Other state	9,684,742	12,816,991	10,106,764
Other local	1,409,923	1,927,528	483,659
<b>Total Revenues</b>	<b>78,671,744</b>	<b>93,432,122</b>	<b>94,656,982</b>
<b>Expenditures</b>			
Certificated salaries	35,066,581	37,056,938	37,345,037
Classified salaries	12,424,002	14,213,472	15,456,568
Employee benefits	15,593,852	18,430,766	20,361,487
Books and supplies	6,993,442	6,430,976	6,614,235
Contracted services and other operating expenses	8,964,976	9,987,738	11,058,242
Capital outlay	1,664,468	810,140	2,130,361
Other outgo (indirect costs)	(152,855)	(161,692)	(167,630)
Debt service	604,248	751,417	401,182
<b>Total Expenditures</b>	<b>81,158,714</b>	<b>87,519,755</b>	<b>93,199,482</b>
<b>Other Financing Sources (Uses)</b>			
Other Sources	0	0	0
Operating Transfers In	0	0	0
Operating Transfers Out	(375,000)	(930,000)	(2,135,600)
<b>Total Other Financing Sources (Uses)</b>	<b>(375,000)</b>	<b>(930,000)</b>	<b>(2,135,600)</b>
<b>Net Ending Balance (b)</b>	<b>\$ 5,743,901</b>	<b>\$ 10,726,268</b>	<b>\$ 10,048,168</b>

(a) Adopted Budget reflects actual beginning fund balance

Source: Santa Maria Joint Union High School District

**State Aid Revenue Limit/LCFF**

Exhibit 3 shows the District’s State Aid funding per unit of average daily attendance and in total. The revenue limit per unit of average daily attendance includes inflation increases, equalization when applicable, and deficit factors when applicable. Average daily attendance across all years for regular education only and excludes county office special education and community school ADA.

Beginning in 2013-14, State Aid is paid through the Local Control Funding Formula (“LCFF”). LCFF is a funding mechanism that will phase in over a period of several years. There are different target base grants based on grade span, plus additional supplemental and concentration grants for districts with target populations of low income students, foster youth, and/or English learners. The actual amounts funded are computed by applying a percentage to the “gap” between the target and the prior year’s actual funding received. With but few exceptions, separate funding for all state categorical aid programs is eliminated. Beginning with the 2013-14 school year, the “Total” amount in the table below is the District’s LCFF funding net of amounts attributable to supplemental and concentration funding. The Amount per Unit of Average Daily Attendance is a calculated amount equivalent to the Total divided by Average Daily Attendance.

**EXHIBIT 3  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
STATE AID Revenue Limit / LCFF**

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<u>Fiscal Year</u>	<u>Amount per Unit of Average Daily Attendance</u>	<u>Average Daily Attendance</u>	<u>Total</u>
2011-12	5,939.38	7,196	44,933,381
2012-13	6,003.32	7,192	45,286,756
2013-14 (LCFF)	7,107.00	7,259	51,589,713
2014-15	8,163.46	7,325	56,797,358
2015-16	8,440.12	7,342	61,967,366

Source: Santa Maria Joint Union High School District

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**The Teeter Plan**

Santa Barbara County operates under a provision of Revenue and Taxation Code Section 4701-4713 (commonly referred to as the “Teeter Plan”) pursuant to which public agencies in the county may receive their total secured tax levies and special assessments irrespective of actual collections and delinquencies. Pursuant to said provisions, the county establishes a delinquency reserve and assumes responsibility for all secured delinquencies.

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**Santa Maria Joint Union High School District**

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Because of the method of tax collection, the District is assured of 100 percent collection of its total secured tax levies. This method of tax collection and distribution is, however subject to future discontinuance if demanded by the participating entities.

**Tax Levies and Delinquencies**

Beginning in 1978-79, Article XIII A and its implementing legislation shifted the functions of property taxation primarily to the counties, except for levies to support prior voted debt, and prescribed how levies on countywide property values are to be shared with local taxing entities within each county. Exhibit 4 displays tax levy and delinquency data for the District.

**EXHIBIT 4  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
SECURED TAX LEVIES AND DELINQUENCIES**

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<b>Fiscal Year</b>	<b>Secured Tax Levy (a)</b>	<b>Secured Tax Delinquencies</b>	<b>Delinquencies as a Percent of Levy</b>
2011-12	4,571,076.00	84,358.00	1.85%
2012-13	4,741,952.38	50,226.75	1.06%
2013-14	4,945,656.22	40,168.13	0.81%
2014-15	5,214,672.24	76,944.21	1.48%
2015-16	5,886,300.54	15,002.19	0.25%

(a) Debt service levy only.

Source: California Municipal Statistics, Inc.

**Assessed Valuation**

The District has a 2016-17 assessed valuation of \$13,270,719,001 of which \$13,270,368,071 is attributable to Santa Barbara County and a small portion (\$350,930) is attributable to San Luis Obispo County. Exhibit 5 shows the assessed valuation trends for the District.

**EXHIBIT 5  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
HISTORIC ASSESSED VALUATIONS**

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<b>Fiscal Year</b>	<b>Santa Barbara County</b>	<b>San Luis Obispo County</b>	<b>Total</b>
2012-13	11,453,050,516	390,640	11,453,441,156
2013-14	11,713,088,894	343,718	11,713,432,612
2014-15	12,308,960,477	344,531	12,309,305,008
2015-16	12,949,123,313	348,129	12,949,471,442
2016-17	13,270,368,071	350,930	13,270,719,001

Valuations are before redevelopment adjustments and include unitary utility valuations.

**Largest Taxpayers**

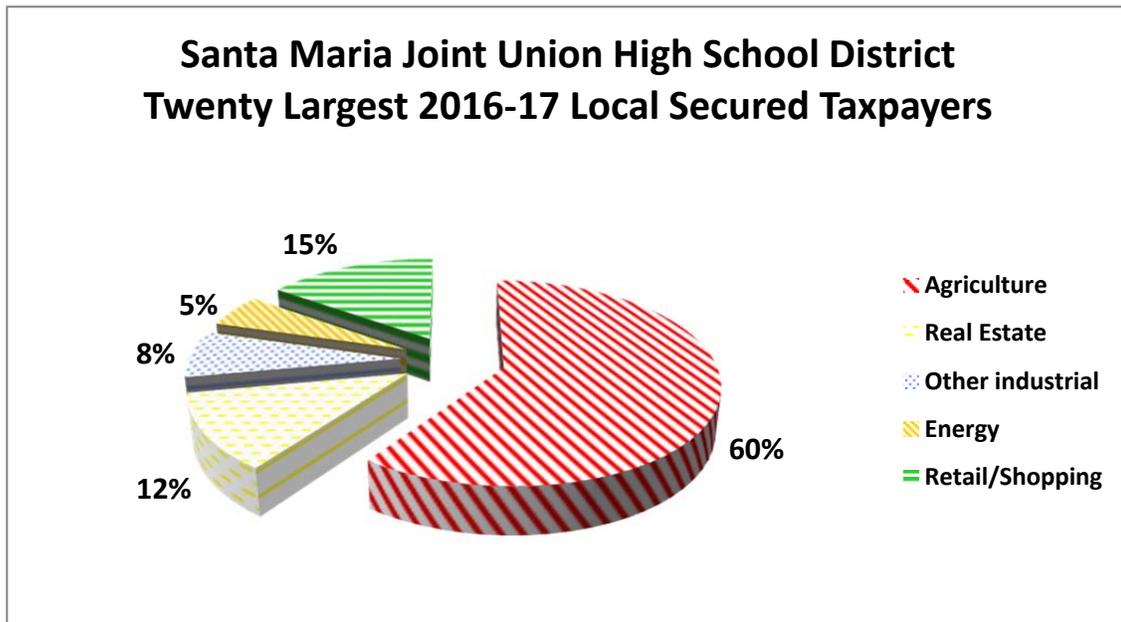
The largest assessed property taxpayers of the District, for Santa Barbara County, are shown in Exhibit 6 below.

**EXHIBIT 6  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
LARGEST 2016-17 LOCAL SECURED TAXPAYERS (SANTA BARBARA COUNTY)**

	<u>Property Owner</u>	<u>Primary Land Use</u>	<u>2016-17 Assessed Valuation</u>	<u>% of Total (1)</u>
1.	Windset Farms California Inc.	Nursery/Greenhouse	\$ 178,070,263	1.42%
2.	Jackson Family Estates II LLC	Vineyards	116,829,332	0.93
3.	Pacific Coast Energy Company LP	Petroleum/Gas	94,868,378	0.76
4.	Okonite Company Inc.	Industrial	84,719,088	0.68
5.	ERG Resources LLC	Petroleum/Gas	67,337,472	0.54
6.	Premiere Agricultural Properties LLC	Vineyards	61,678,028	0.49
7.	Beringer Wine Estates Company	Vineyards	55,724,111	0.45
8.	Betteravia Investments LLC	Agricultural/Food Processing	54,243,174	0.43
9.	KW Bradley Square LLC	Apartments	48,028,750	0.38
10.	ARC Ventures LLC (CA)	Vineyards	47,560,683	0.38
11.	Santa Maria Land Partners LLC	Agricultural/Food Processing	45,962,223	0.37
12.	Greka Oil & Gas Inc.	Petroleum/Gas	44,762,848	0.36
13.	Tri-M Rental Group	Agricultural/Food Processing	43,157,982	0.34
14.	MGP 50 LLC	Rest Home	41,994,618	0.34
15.	Dario L. Pini	Apartments	32,785,729	0.26
16.	Wal-Mart Real Estate Business Trust	Commercial	32,413,343	0.26
17.	Country Oaks LLC	Apartments	31,624,200	0.25
18.	Siena at Westgate LP	Agricultural/Food Processing	31,030,680	0.25
19.	West Bay Company LLC	Vineyards	30,086,558	0.24
20.	ERGS XI REO Owner LLC	Shopping Center	<u>28,031,867</u>	<u>0.22</u>
			\$1,170,909,327	9.36%

(1) 2016-17 Local Secured Assessed Valuation: \$12,513,305,747

Source: California Municipal Statistics, Inc.



**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BONDED INDEBTEDNESS  
LIST OF CURRENT ISSUES AND CUSIP NUMBERS**

<u>CUSIP #</u>	<u>Maturity Date</u>	<u>Principal Amount at Issuance</u>	<u>Principal Amount at Maturity</u>
General Obligation Bonds, Election of 2000, Series B			
Issued March 1, 2003			
802309HH0	8/1/2015	\$ 325,000	\$ 325,000
802309HS6	8/1/2024	2,200,000	2,200,000
General Obligation Bonds, Election of 2004, Series 2005			
Issued February 5, 2005			
802309JF2	8/1/2015	850,000	850,000
802309JT2	8/1/2017	1,084,038	4,505,000
802309JU9	8/1/2028	1,058,013	4,685,000
802309JV7	8/1/2029	1,054,401	4,975,000
802309JW5	2/1/2030	481,769	2,375,000
General Obligation Refunding Bonds, Series 2006			
(Original Issue Election of 2000 Series A & B)			
Issued May 24, 2006			
802309KB9	8/1/2015	2,090,000	2,090,000
802309KC7	8/1/2016	1,825,000	1,825,000
802309KD5	8/1/2017	1,995,000	1,965,000
802309KE3	8/1/2018	2,725,000	2,725,000
802309KF0	8/1/2019	3,245,000	3,245,000
802309KG8	8/1/2020	2,495,000	2,495,000

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BONDED INDEBTEDNESS  
LIST OF CURRENT ISSUES AND CUSIP NUMBERS**

CUSIP #	Maturity Date	Principal Amount at Issuance	Principal Amount at Maturity
General Obligation Refunding Bonds, Series 2013 (Original Issue Election of 2000, Series A & B, Election of 2004) Issued April 10, 2013			
802309KX1	8/1/2015	20,000	20,000
802309KY9	8/1/2016	2,090,000	2,090,000
802309KZ6	8/1/2017	2,375,000	2,375,000
802309LA0	8/1/2018	1,755,000	1,755,000
802309LB8	8/1/2019	1,525,000	1,525,000
802309LC6	8/1/2020	1,780,000	1,780,000
802309LD4	8/1/2021	1,120,000	1,120,000
802309LE2	8/1/2022	2,315,000	2,315,000
802309LF9	8/1/2023	2,635,000	2,635,000
802309LG7	8/1/2024	2,995,000	2,995,000
802309LH5	8/1/2025	3,385,000	3,385,000
802309LJ1	8/1/2026	3,805,000	3,805,000
802309LK8	8/1/2021	725,000	725,000
General Obligation Bonds, Election of 2004, Series 2013 Issued April 10, 2013			
802309KQ6	8/1/2015	740,000	740,000
802309KR4	8/1/2016	360,000	360,000
802309KS2	8/1/2017	320,000	320,000
802309KT0	8/1/2033	8,425,000	8,425,000
802309LL6	8/1/2035	2,221,618	6,970,000
802309KU7	8/1/2037	2,093,255	7,540,000

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BONDED INDEBTEDNESS  
LIST OF CURRENT ISSUES AND CUSIP NUMBERS**

CUSIP #	Maturity Date	Principal Amount at Issuance	Principal Amount at Maturity
General Obligation Bonds, Election of 2004, Series 2014			
Issued December 30, 2014			
802309LP7	8/1/2018	360,000	360,000
802309LQ5	8/1/2019	355,000	355,000
802309LR3	8/1/2020	350,000	350,000
802309LS1	8/1/2021	550,000	550,000
802309LT9	8/1/2022	360,000	360,000
802309LU6	8/1/2023	345,000	345,000
802309LV4	8/1/2024	340,000	340,000
802309LW2	8/1/2025	325,000	325,000
802309LX0	8/1/2026	310,000	310,000
802309LY8	8/1/2028	105,000	105,000
802309MA9	8/1/2030	1,025,000	1,025,000
802309MB7	8/1/2031	1,821,159	4,747,069
802309MC5	8/1/2032	3,130,000	3,130,000
802309MD3	8/1/2033	3,390,000	3,390,000
802309ME1	8/1/2037	16,230,000	16,230,000

APPENDIX A

2015-16 AUDITED FINANCIAL STATEMENTS

APPENDIX B

2016-17 ADOPTED BUDGET