

REGULAR BOARD MEETING June 10, 2024 (Monday, June 10, 2024)

Generated by Natasha Kotowicz on Monday, July 15, 2024

Opening

Procedural: Call to Order 7:00pm.

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Jeff Steer-Director; Darby Boe Treasurer; Ashley Reinier- Director.

Procedural: Pledge of Allegiance was spoken.

Discussion: Open Forum no one spoke.

Approval of Minutes

Action (Consent): Approval of Minutes Regular Meeting , 2024

Recommended Action: Motion by: Second by: to approve the minutes of the- No minutes to approve. Moved to Regular Meeting July 15th, 2024 Board Meeting.

Approval of Agenda

Action: Approval of Agenda

Recommended Action: Motion by: Boe Second by: Reinier to approve the agenda as presented or amended to include the following: MC

Approval of Finances

Action: Approval of Finances

Recommended Action: Motion by: Boe Second by: Jones to approve payment of the Bremer Credit Card in the amount of \$25,416.22; bills in the amount of \$327,978.39, checks #76283-76379; wires in the amount of \$885,179.33; payroll in the amount of \$914,995.30; and student activity report. MC

Enrollment

Information: 2023/24 Student Enrollment-NA

ReportsReports: High School Principal Report [Ben Miska- Principal](#)

High School Principal Report Monday, 6.10.2024

Staffing

1. High School Staffing Needs for 23/24 school year & beyond
 - a. Trades & Industry Teacher
 - b. Special Education Teacher
 - i. Recommending Brittney Deitz for hire

Events/Meetings

1. World's Best Workforce Meeting today
2. Handbook Committee Meetings
3. HSQET Meetings
4. Building Project Meetings
5. Gym Floor being worked on June 27 to July 7- No access to New Gym area
6. Lots of activities still at the school throughout the summer

Great Things at WAO High School the Past Month

1. Graduation
 - a. Marked the end of careers for great students
 - b. Marked the end of the school year
 - c. Thank you to everyone who put a lot of time and effort over the years into the class of 2024
 - d. Thank you to everyone who put a lot of time and effort into the 23/24 school year
2. Staff of the Quarter 4- Zach Relling
3. Student of the Quarter 4
 - a. Grades 6-8 Bennett Dvorak
 - b. Grades 9-11 Dalton Nelson
 - c. Grade 12 Erin Michaski

Upcoming

1. Summer School June 10 through June 27
2. Varsity Fall sports start Monday, August 12
3. Inservices start Tuesday, August 27
4. 1st day of school Tuesday, September 3

[Reports: Elementary Principal Report Kelsey Johnson- Principal](#)

June 10th, 2024 School Board Meeting- ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- End of the school celebrations:
 - Elementary Staff Member of the Quarter- Sam Sellers
 - Elementary Fusion Track & Field Day- MANY records were broken- thank you to our Phy Ed staff, teachers, and support staff
 - EMS Day-Thank you to North Valley Health Center, Marshall County Sheriff's Office, Mounted Posse, Warren Volunteer Fire, Sanford Airmed, and Warren Municipal Airport
 - 5th Grade Graduation- Thanks to Mrs. Vigen, Mrs. Johnson, Ms.Becks, Amanda, & WAO Maintenance Staff! Congratulations to our 5th Grade Students!
 - Preschool Kick-off Event- 40 PreK students have already registered!
- Thank you WAO Education Foundation!
 - \$10,000 from endowment towards student supplies 24/25 school year- See attachment for details on items covered
 - Coverage of 23/24 Elementary Field trips
 - 1st Grade- Fargo Zoo
 - 2nd Grade- Bemidji Science Center
 - 3rd Grade- Moorhead Planetarium
 - 4th Grade- Grand Rapids Logging Camp and Headwaters
 - 5th Grade- Digikey Stem Day and Movie Theater Trip (Could not ice fish)

Staffing Needs

- Recommendation to hire Sara Yutrzenka- Kids Spot Coordinator
- Special Education Teacher 24/25 School Year
- Paraprofessionals for the 24/25 School Year
- Subs-Teachers & Paraprofessionals

Upcoming Dates of Importance

June 17th & 18th- Kelsey & Amanda @ Manage to Lead Training
 July 24th- WAO Ed. Foundation Gold Scramble
 August 6th @ 1:00 PM- World's Best Workforce Meeting
 August 12th-15th- Elem Responsive Classroom Training
 August 27th-29th- 24/25 Inservice
 September 3rd- 1st Day of 24/25 School Year

Reports: Superintendent Report

Superintendent Board Report June 10, 2024

Finance & Facilities

- a. Auditorium
 - Donlar providing flooring samples & quote shortly
 - review at up coming Facilities mtg.
 - July Board meeting approval
- b. Softball
 - Tiling start delayed 1.5 weeks
- c. June Facilities mtg.
 - scheduled date-Wed.June19(Juneteenth & Kirk gone)
 - reschedule date (?)- Tues. June 18 @ 7:00 a.m.
- d. July School Board mtg.
 - scheduled date-Mon.July 8
 - gym floor refinish-Thurs. June 27- Sun. July 7
 - no entry to district office for Natasha, Allie & Bryan
 - reschedule date (?)- Mon. July 15

Reports:Board Committees

Reports:Activities Report

From the Activity Director's Desk 5/13/2024

The Arts and Activities Awards ceremony took place on Wednesday May 15. Our community should be proud of the number of activities that WAO offers. Through the dedication of the advisors, coaches, and directors of the programs we offer, our students are able to grow their talents and show them off! Our girls track team won the section 8A True Team meet held in International Falls on May 7 and earned the right to compete at the state meet. The State True Team meet was held in Stillwater, Mn on May 18.

Our girls performed well taking 3rd which is the highest any combination of girls teams made up of WAO and/or SAC have placed. Our girls track team continued with the success being crowned sub-section champions at the sub-section meet held in Ada on Tuesday, May 28. The fusion had competitors advance to sections in all 18 events! West-Marshall was also crowned section champions at the section 8A meet held in Glyndon, Mn on May 31. The Fusion had 8 athletes advance to the state meet with five being WAO students and three from SAC.

Fusion had 3 Golfers advanced to Sections which was held in Bemidji May 31 and June 1.

Boys basketball is on rotation for new uniforms for the 24-25 season. Money for uniforms comes from the W-club which is funded primarily through concession profits.

The gym is scheduled to be resurfaced June 28 - July 6.

Community Education has hired and Lily Bayne, Austin Wittman, and Tyson Mortimer to be the weight room supervisors this summer. Also through community ed. Zach Stene and Mason Wang will be running Speed and Strength at the school through community ed. The cost is \$100 per student. I am excited to see the weight room full in the mornings so far this summer! Hopefully it will continue.

JO volleyball is going strong as and has 6 teams: 10u with 14 girls, 11u 10 girls, 12 u with 12 girls, 14 u with 9 girls, 16 u with 9 girls, 18 has 9 girls. All in all JO will be in 31 tournaments this summer.

I am very excited that Summer Softball is taking off! We have three levels fielding teams; 8u with 11 girls, 10u with 10 girls and 12u with 9 girls. They swept their first games with Warroad!

Due to our auditorium being under construction this fall we will have one gym for Volleyball. We are planning using the following schedule for our home games. Start times: 3pm 7th Grade, 4pm 8th Grade, 5pm C, JV and Varsity to follow.

I disappointedly report that the drain tiling of the softball fields has been pushed by the provider and now should take place at the end of June. The likelihood of having the field in shape with good grass lessons each week this project is delayed.

Respectfully submitted, Tony Gullikson

Policy Reading

Information: First Reading of WAO District Policies

First Reading of District Policies:

- 302.24.01 - Superintendent
- 303.24.01 - Superintendent Selection
- 304.24.01 - Superintendent Contract, Duties and Evaluation
- 305.24.01 - Policy Implementation
- 306.24.01 - Administrator Code of Ethics
- 401.24.01 - Equal Employment Opportunity
- 402.24.01 - Disability Nondiscrimination Policy
- 403.24.01 - Discipline, Suspension and Dismissal of School District Employees
- 404.24.01 - Employment Background Checks
- 405.24.01 - Veteran's Preference

Information: Second Reading of WAO District Policies

Second Reading of District Policies:

- 101.24.01 - Legal Status of the School District
- 101.1.24.01 - Name of the School District
- 103.24.01 - Complaints - Students, Employees, Parents, Other Persons
- 104.24.01 - School District Mission Statement
- 201.24.01 - Legal Status of the School Board
- 202.24.01 - School Board Officers
- 203.24.01 - Operation of the School Board - Governing Rules
- 203.1.24.01 - School Board Procedures; Rules of Order
- 203.2.24.01 - Order of the Regular School Board Meeting
- 203.5.24.01 - School Board Meeting Agenda
- 203.6.24.01 - Consent Agenda
- 204.24.01 - School Board Meeting Minutes
- 205.24.01 - Open Meetings and Closed Meetings
- 206.24.01 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy
- 207.24.01 - Public Hearings
- 211.24.01 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student
- 212.24.01 - School Board Member Development
- 213.24.01 - School Board Committees
- 214.24.01 - Out-of-State Travel by School Board Member
- 301.24.01 - School District Administration

Action (Consent): Adoption of WAO District Policies

Recommended Action: Motion by: Steer Second by: Jones to adopt the following policies listed below. MC

- 620.24.01 - Credit for Learning
- 621.24.01 - Literacy and the Read Act
- 624.24.01 - Online Instruction
- 902.24.01 - Facilities Use Policy and Agreement

Roll Call Vote-

- Johnson- Aye
- Steer- Aye
- Jones- Aye
- Peterson- Aye
- Roller- Aye
- Reinier- Aye

Boe-Aye

Personnel

Action:Resignation - Jacob Avila - Custodian

Recommended Action: Motion by:Roller Second by: Jones to accept the resignation of Jacob Avila as Elementary Custodian, effective May 26, 2024.MC

Action:Hire - Additional Summer Adventures workers

Recommended Action: Motion by: Johnson Second by: Boe to hire the following additional Summer Adventures workers. MC

Action:Hire - Brittney Deitz - Special Education Teacher

Recommended Action: Motion by:Jones Second by:Roller to hire Brittney Deitz as 1.0 FTE High School Special Education teacher at BA Step 2, for the 24/25 school year. MC

Action:Hire - Sara Yutrzenka - Kid's Spot Coordinator

Recommended Action: Motion by:Roller Second by:Reinier to hire Sara Yutrzenka as Kid's Spot Coordinator for the 2024-25 school year at rate of \$20.60/hr. MC

Action:Spring 2024-25 Sports & Activities - Coaches/Advisors

Recommended Action: Motion by:Boe Second by:Jones to approve the Spring 2024-25 Sports & Activities - Coaches/Advisors. MC

Action:Nora Laymon - Maternity Leave

Recommended Action: Motion by:Reinier Second by:Jones to accept the maternity leave request of speech teacher Nora Laymon. MC

District Business

Action:FY25 Fiscal Year Preliminary Budget

Recommended Action: Motion by:Boe Second by:Steer to approve the preliminary FY25 (24/25) school year budget. MC

Action:Certificate of Deposit renewal

Recommended Action: Motion by:Boe Second by:Jones to approve and invest \$1,282,902.39 with Bremer Bank at a rate of 5.40% with a term of 6 months. MC

Action:FCCLA Leadership Training Camp June 14-17 - overnight stay

Recommended Action: Motion by:Jones Second by:Reinier to approve the FCCLA Leadership Training Camp overnight event on June 14-17, 2024 in Minneapolis. (1 student - Macey Novacek and 1 advisor - Jerrica Pribula). MC

Action, Procedural:FCCLA National Conference June 27 - July 4 - overnight/out-state stay

Recommended Action: Motion by:Johnson Second by:Boe to approve the overnight stay for the FCCLA team to attend the National Conference in Seattle, WA, on June 27 - July 4, 2024. MC

Action:Approve Trap Team Donation

Recommended Action: Motion by:Johnson Second by:Roller to approve the donation of \$641 from Ash Grove Ag. Inc./Proseed for the Trap Team. MC

Important Dates

Information: Communication & Events

June

10 - ICON/Donlar Coordination mtg. @ 12:15 p.m.

Worlds Best Workforce mtg. @ 1:30 p.m.

School Board mtg. @ 7:00 p.m.

11 - Pony Booster Club mtg. @ 7:00 a.m.

12 - WAO Ed. Foundation mtg. @ 5:30 p.m.

17 - ICON/Donlar Coordination mtg. @ 12:15 p.m.

19 - Juneteenth - no school business conducted

27 - Policy committee mtg. @ 7:00 a.m.

Adjourn

Action: Adjourn. Next Regular Board Meeting will be July 15, 2024 @ 7:00 p.m.

Recommended Action: motion by: Steer second by: Roller to adjourn at:9:25pm. MC