

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

Focus



Collaboration

Heart



Creativity

BOARD OF EDUCATION
MEETING NOTICE

DATE: June 18, 2024
TIME: 7:00 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. PTO REPORT

4. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes:

- 1. Regular Meeting Minutes May 21, 2024

5. SUPERINTENDENT'S REPORT

6. SUBCOMMITTEE REPORTS

- A. Policy
- B. Committee on Learning
- C. Facilities
- D. Operations

7. BOARD CHAIRPERSON'S REPORT

8. DISCUSSION AND POSSIBLE ACTION

- A. Monthly Reports
 - 1. Budget Position dated May 31, 2024
 - 2. Purchase Resolution D-783
 - 3. Request for Budget Transfers
- B. Energy Systems Group Projects and Bank of America Payments 2023 & 2024
- C. Two Percent Education Cost Sharing (ECS) Set-aside Grant Program
- D. Bylaws Recommended for Initial Review in June
 - 1. 9020 Construction and Posting of Agenda
 - 2. 9021 Time, Place and Notice of Meetings

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3. 9022 Public Meetings and Executive Session
4. 9023 Meeting Conduct
5. 9024 Quorum and Voting Procedures
6. 9025 Minutes
7. 9026 Transaction of Business
8. 9027 Conflict of Interest
9. 9028 Filling Vacancies on the Board

E. Bylaws Recommended for Deletion Upon Approval of Bylaws in Item A.

1. 9320 Meetings of the Board
2. 9321 Time, Place and Notification of Meetings
3. 9322 Public and Executive Session
4. 9323 Construction of the Agenda
5. 9324 Advance Delivery of Meeting Materials
6. 9325 Meeting Conduct
7. 9325.1 Quorum
8. 9325.2 Order of Business
9. 9325.21 Order of Business Consent Agenda
10. 9325.4 Vote Recording
11. 9330 Board/School District Recordings
12. 9332 Electronic Communications
13. 9350 Hearings
14. 9360 Legislative Program
15. 9400 Monitoring Products and Processes
16. 9410 Public Announcement of Accomplishments
17. 9420 Recognition of Public Accomplishments by Citizens, Students, Staff Members, or Members of the Board

9. ITEMS OF INFORMATION

A. Employment Report - June 2024

B. Enrollment Report - June 3, 2024

C. Items of Information

1. 5117 R Administrative Regulations Regarding School Attendance Areas
2. 9115 R Administrative Regulations Regarding Annual Organizational Meeting of the Board
3. 9125 R Administrative Regulations Regarding Selection and Appointment of Board Counsel

D. NMHS Update

1. Roof
2. NMHS Woodshop HVAC
3. Gym Floor

E. Sarah Noble Oil Tank

F. Central Office

G. HVAC Reports & Grants

H. June fundraising report

I. Gifts and Donations

10. Discussion and possible action regarding proposed contract of employment with Superintendent of Schools. Executive session anticipated.

11. Discussion and Possible Action upon the employment and salaries of Non-Bargaining Unit Employees. Executive Session anticipated.

12. ADJOURN

**New Milford Board of Education
Meeting Minutes
May 21, 2024
Sarah Noble Intermediate School Library Media Center**

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2024 MAY 23 P 2:43
NEW MILFORD, CT

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Leslie Sarich Mr. Brian McCauley (present until 8:15pm) Mr. Eric Hansell (arrived at 7:05pm) Mrs. Sarah Herring Mr. Dean Barile</p>
Absent:	

Also Present:	<p>Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Director of Technology Mrs. Teresa Kavanagh, Director of Human Services Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mr. Matthew Cunningham, Director of Facilities Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Naomi Post, Student Representative</p>
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1.	A.	<p>Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00 pm by Mrs. Wendy Faulenbach, Chairperson. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order Pledge of Allegiance</p>
2.	A.	<p>Public Comment None</p>	Public Comment
3.		<p>IDEAL STUDENTS RECOGNITION: SARAH NOBLE INTERMEDIATE SCHOOL Dr. Parlato stated the Ideal Student Recognition recognizes students based on the ideas we live by: Focus, Collaboration, Creativity, and Heart. Dr. Parlato presented certificates to the SNIS advanced band and advanced orchestra students: Nolan Bernardi, Lucinda Chapman, Olivia Chhay, Joseph Ciraolo, Christopher Cossuto, Annabella Davis Anna Harvey, Matthew Howard, Nora Jewell, Grayson Kamp, Nick LiuConnor Mclean, Victoria</p>	<p>IDEAL STUDENTS RECOGNITION: SARAH NOBLE INTERMEDIATE SCHOOL</p>

	<p>Montgomery, Alyssa Morais, Douglas Muckerman, Julian Obijiski, Joseph Panepento, Izabella Serrano-Santiago, Molly Strasser, Evan Symington, Parker Tunick, Mary Valverde, Charles Vengrove, Henry Vermillion, Hailey Walling and Isabella Xavier.</p>	
4.	<p>RETIREE RECOGNITION</p> <p>Dr. Parlato stated this year's group of retirees represents 222 years of service to New Milford Public Schools. Dr. Parlato stated she is grateful and thankful to them for their education, knowledge, and understanding. Retirees were: Susan Baerny, 18 years of service; Michael Fitzgerald, 28 years of service; Viola Gorman, 42 years of service; Darryl Gregory, 12 years of service; Susan Holland, 24 years of service; Caroline Holub, 19 years of service; Kathy Miller, 18 years of service; Helieth Sanchez, 17 years of service; Donna Urban, 8 years of service; Connie Williams, 24 years of service; and Jean Wiltshire, 12 years of service.</p> <p><i>The board recessed for refreshments at 7:15 pm.</i> <i>The board resumed at 7:35 pm.</i></p>	RETIREE RECOGNITION
5.	<p>PTO REPORT</p> <p>Mrs. Byrd stated Hill & Plain (HPS) and Northville (NES) had field trips for all their grades, an ice cream social, Mother's Day event, field day events, and 2nd grade send offs. Sarah Noble (SNIS) is having field trips for all grades, upcoming field days, and the 5th grade send off. Schaghticoke Middle School (SMS), is having their annual ice cream social and 8th grade picnic.</p> <p>At New Milford High School (NMHS), there is the senior picnic, balloon towers for the graduation ceremony, and field day. Mrs. Byrd will be presenting senior scholarships, which are funded by various events, including the Sip-and-Stroll and clothing drive. Mrs. Byrd stated she is thankful to the whole community who supports the fundraisers. She thanked the teachers and staff who have worked with the PTOs over the years, including those retiring: Mrs. Sanchez, Mrs. Bearney, Mr. Fitz, and Mr. Gregory.</p>	PTO REPORT

	<p>Mrs. Faulenbach added the board is grateful for the PTO.</p>	
<p>6.</p>	<p>STUDENT REPRESENTATIVES REPORT Ms. Post stated NES had their Mini Kindergarten Experience for incoming students. The PTO hosted a high-tech-high-touch science activity, 2nd graders went to the Ridgefield playhouse, and 1st graders are going to the Pratt Center. There was a STEAM night and there will be the 2nd grade send off.</p> <p>SNIS had concerts both during the day and evenings. There have been lots of arts and workshops.</p> <p>HPS celebrated Teacher Appreciation Day, School Nurses Day and Speech Language Pathologist Day. HPS was one of the top 25 schools in Connecticut to raise money for the Kids for Heart challenge.</p> <p>Schaghticoke Middle School (SMS) had an internet safety assembly. The school climate committee organized an ABC countdown, and incoming students visited SMS. There are spring concerts happening and a dinner/dance for 8th graders.</p> <p>NMHS is having their senior banquet and senior picnic this week. There will be concerts for chorus, orchestra, and band, including the Big Band Bash in June. Graduation will be June 15th.</p> <p>Teachers of the year were announced.</p> <p>Mrs. Faulenbach thanked Ms. Post for her help being a student representative.</p>	<p>STUDENT REPRESENTATIVES REPORT</p>

7.	A.	<p>APPROVAL OF MINUTES Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes April 30, 2024</p> <p><i>Mrs. Sarich moved to approve the Regular Meeting Minutes April 30, 2024. Seconded by Mr. Hansell. Vote passed 7-0-1, Mr. McCauley abstained.</i></p>	<p>APPROVAL OF MINUTES A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes April 30, 2024</p> <p>Motion made and passed to approve the Regular Meeting Minutes April 30, 2024.</p>
8.		<p>SUPERINTENDENT’S REPORT Dr. Parlato stated there are 12 days of school remaining. She is looking forward to the end of year events including SMS promotion and graduation ceremonies for Litchfield Hills Transition Center and NMHS.</p>	<p>SUPERINTENDENT’S REPORT</p>
9.	<p>A.</p> <p>B.</p> <p>C.</p>	<p>SUBCOMMITTEE REPORTS</p> <p>Policy Mrs. Sarich stated Policy is not being discussed in this meeting but the 9000 series will be discussed in June.</p> <p>Committee on Learning Mrs. McInerney stated there is new and revised curriculum for SMS on the agenda. There was a presentation from Ms. Hollander's team, giving an overview of MTSS, a tiered system for students who may need extra support. There was also an update on Science of Reading. She is looking forward to keeping students motivated for next year with the new curriculum.</p> <p>Facilities Mr. O’Brien stated there are still problems with the NMHS roof. He stated there are two other items that have been on the agenda for a long time being resolved soon: the NMHS woodshop and the SNIS oil tank. Mr. O’Brien thanked Mr. Cunningham for putting together focus groups with stakeholders at SNIS, HPS, and NES. One of the suggestions that came from those groups was to install 8’ basketball hoops for the younger students.</p>	<p>SUBCOMMITTEE REPORTS</p> <p>A. Policy</p> <p>B. Committee on Learning</p> <p>C. Facilities</p>

	<p>D. Operations Mr. Hansell stated the funding for the turf field replacement is on target. He noted the year end projects have numbers in them that are not cost, but numbers that are not to be exceeded.</p>	<p>D. Operations</p>
10.	<p>BOARD CHAIRMAN’S REPORT Mrs. Faulenbach stated tonight is referendum and there are many events coming up. She encouraged the board members to attend what they could.</p> <p>Mr. McCauley thanked the board for the plant and condolences on the passing of his father. Mrs. Faulenbach expressed condolences on behalf of the Board for his loss.</p>	<p>BOARD CHAIRMAN’S REPORT</p>
10.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Projected Year End Balance B. End of Year Projects C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated April 30, 2024 2. Purchase Resolution: D-782 3. Request for Budget Transfers <p>Projected Year End Balance and End of Year Projects Mr. Giovannone stated this takes into consideration the balance as of the end of April, there are projects through May and June. Currently there is an ending balance of approximately 1.4 million dollars. This has historically gone into Capital Reserve and Turf Field replacement. Mr. Giovannone stated he will provide an update if there are approved projects before the end of the year. His document included year end balance averages over the last 10 years.</p> <p>Mrs. Faulenbach thanked Mr. Giovannone for the chart and explanation. She noted the end of year balances that were pre-Covid, stating some years were under \$100,000. The numbers tell a story. They are the only board in the state that can be held personally responsible if there is a deficit. She also noted that the end of year balances go back to the taxpayers in the form of capital reserve.</p> <p>Mr. Giovannone stated he will provide an updated</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Projected Year End Balance B. End of Year Projects C. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated April 30, 2024 2. Purchase Resolution: D-782 3. Request for Budget Transfers

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	<p>mem, with a new balance and recommended motion with amounts that are pending final audit, that will go into Capital Reserve or Turf Field.</p> <p>Mrs. Faulenbach stated they try to wrap that up in June so the Board, Town Council, and Board of Finance, pending final audit, can deposit the funds appropriately. The Board in the past has carved out a few buckets for End of Year Balance. One is Capital Reserve and the other is Turf Field. Mr. Giovannone has updated the sheet to reflect the \$100,000 match from the Board and the Town for the Turf Field, closing the gap on what was promised to be funded. In the June meeting, they will be asking for a motion, pending final audit, that those funds be put into the Capital Reserve and the Turf Field. In the past they have also carved out for Covid allotment. Mrs. Faulenbach stated she would keep the Board updated if they do move forward with a motion in June on what happens with Town Council and Board of Finance.</p> <p>Mr. Giovannone state memo 10 B. is a lead in into the monthly reports. It outlines the projects that are being recommended as End of Year Projects that are going to be part of Purchase Resolution 782. He also noted these are amounts that are recommended to not exceed. Some, if approved, may not come to fruition if the vendor cannot provide goods or services by June 30th.</p> <p>Monthly Reports: Mrs. McInerney asked about the ESG payment. Mrs. Faulenbach noted the monthly reports do not reflect a Capital Reserve expected withdrawal to cover the ESG program. Mrs. McInerney stated they had questions as a Board as to what the savings and payout is. Mrs. Faulenbach stated they have had weekly meetings to get updates. The funds have to be withdrawn but it needs to be done confidently, and seeing where savings is being captured. There needs to be more data provided. Once they are comfortable with it, there will be an expected withdrawal each year from capital offset by the</p>	
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	<p>savings.. Mr. Giovannone stated the \$960,000 represents 2 amounts, one for 2023 and 2024.</p> <p>Mrs. Sarich asked if over the 20 year commitment, will the payments go down or will they remain the same. Mr. Giovannone stated the payments will be roughly \$440,000 each year. The town is \$220,000 a year. Mrs. Sarich asked if there are savings being realized. Mr. Giovannone stated there are cost savings related to energy savings and has asked the NV5 vendor to show those savings, but has not received it. There was a delay in the start up phase, so the savings will lag the payments that are due over the course of the 20 years. Neither he nor Dr. Parlato have brought the request for payment because they do not have proper documentation of the amounts and time frames.</p> <p>Mr. Hansell noted the Board still has not received a dashboard. There was a deadline and it was missed. Mrs. Faulenbach stated there have been target dates that have been missed for a variety of reasons. Once the data and savings are finalized, that will come before the board. That has not been provided as of yet.</p> <p>Mrs. Faulenbach asked about Lease Rental. Mr. Giovannone stated because of efficiencies there is a copier savings and does not expect to pay the whole amount. Mrs. Faulenbach asked if Student Transportation is still being teased out. Mr. Giovannone stated yes. Mrs. Faulenbach asked if public and private placements will fall to the bottom line. Mr. Giovannone replied they are unencumbered and are not expected to be encumbered. Mrs. Faulenbach noted most of these are bottom line. Mr. Giovannone stated they all are, as of the end of April 2024. Once he provides an End of Year update, the amounts will be revised to correlate.</p> <p>Mrs. Faulenbach asked about revenues and if there is an excess cost update. Mr. Giovannone stated not at this time. The first of two payments have come in but is waiting on the second of two payments. He</p>	
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	<p>provided a memo last month that it is projected to come in under budget. In the memo for Projected End of Year Fund Balance, revenue is coming in at a total of \$456,000 under what was expected. Approximately \$230,000 of that is directly related to excess cost. They budgeted for more revenue than has been received so far, at this point, for the year, and what is expected to be received for the end of the year. Mrs. Faulenbach noted budgeting is done 18 months in advance, and it is difficult to project certain revenues, which means they will be taking a \$400,000 loss.</p> <p><i>Mr. O'Brien moved to approve monthly reports: Budget Position dated 4/30/24; Purchase Resolution: D-782; and Request for Budget Transfers. Seconded by Mr. Hansell. Vote passed unanimously.</i></p> <p>D. Bid Award – RFP E-2324-008 Special Education Opportunity Review</p> <p>Mrs. McNerney asked how long the review will take. Dr. Parlato stated it is done in phases over 2.5 years. Mrs. Faulenbach stated she supports this 100% and is thrilled to see it. We need to review what we are providing service-wise appropriately and where we are vulnerable. Mr. McCauley agreed. Mrs. Olson stated the review will help them see what is being done well and what can be improved upon.</p> <p><i>Mrs. McNerney moved to approve Bid Award – RFP E-2324-008 Special Education Opportunity Review. Seconded by Mr. Barile. Motion. Vote passed unanimously.</i></p> <p>E. Healthy Food Certification (HFC) Statement for School Year 2024-25</p> <p>Mrs. Sarich stated she is voting in favor of this but does not like the state dictating what food can and cannot be provided for students, and the \$40,000 would be difficult to lose. Mr. Hansell noted that the</p>	<p>Motion made to approve monthly reports: Budget Position dated 04/30/24; Purchase Resolution: D-782; and Request for Budget Transfers. Motion passed unanimously.</p> <p>D. Bid Award – RFP E-2324-008 Special Education Opportunity Review</p> <p>Motion made to approve the Bid Award – RFP E-2324-008 Special Education Opportunity Review. Motion passed unanimously.</p> <p>E. Healthy Food Certification (HFC) Statement for School Year 2024-25</p>
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	<p>funds go directly to the Food Services Department, which is self-sustaining. Not having the money would be a big loss. Mrs. Faulenbach noted it would affect the families too. There is clear structure put in place on how to identify and maintain it. Mrs. McInerney added that they will work with organizations to make sure they're providing food that is acceptable for school events. Mr. Hansell asked if the money is used for a hired position. Mrs. Faulenbach stated no.</p> <p><i>Mrs. McInerney moved pursuant to C.G.S. Section 10-215f, the New Milford Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Seconded by Mr. McCauley. Motion passed 7-1-0 with Mr. Barile voting no.</i></p> <p><i>Mrs. McInerney moved for the New Milford Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section</i></p>	<p>Motion made that pursuant to C.G.S. Section 10-215f, the New Milford Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Motion passed 7-1-0.</p> <p>Motion made for the New Milford Board of Education will allow the sale to students of food items that do not meet the Connecticut</p>
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	<p><i>10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales. Seconded by Mr. McCauley. Vote passed unanimously.</i></p> <p>F. Curriculum:</p> <ol style="list-style-type: none"> 1. Computer Science 1 2. Computer Science II 3. Communication Arts I 4. Communication Arts II 5. General Music 6 6. General Music 7 7. General Music 8 8. Introduction to Acting 9. Introduction to Digital Media 	<p>Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales. Motion passed unanimously.</p> <p>F. Curriculum:</p> <ol style="list-style-type: none"> 1. Computer Science 1 2. Computer Science II 3. Communication Arts I 4. Communication Arts II 5. General Music 6 6. General Music 7 7. General Music 8 8. Introduction to Acting 9. Introduction to Digital Media
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		<p>Mrs. McInerney stated a lot went into writing the curricula and is excited for it.</p> <p><i>Mr. Barile moved to approve the following Curricula: Computer Science I, Computer Science II, Communication Arts I, Communication Arts II, General Music 6, General Music 7, General Music 8, Introduction to Acting and Introduction to Digital Media. Seconded by Mr. Hansell. Motion passed unanimously with Mr. McCauley absent for the vote.</i></p>	<p>Motion made to approve the following Curricula: Computer Science I, Computer Science II, Communication Arts I, Communication Arts II, General Music 6, General Music 7, General Music 8, Introduction to Acting and Introduction to Digital Media. Motion passed 7-0-1.</p>
<p>1.</p>	<p>A.</p> <p>B.</p> <p>C.</p> <p>D.</p> <p>E.</p> <p>F.</p>	<p>ITEMS OF INFORMATION</p> <p>Employment Report April 2024 Mrs. Kavanaugh stated they have their first hire for the 24/25 school year.</p> <p>Enrollment Report - May 21, 2024 Dr. Parlato stated it is stable.</p> <p>NMHS Update 1. Roof</p> <p>Mr. Cunningham stated he has still not received a concrete plan for the missing fasteners and screws.</p> <p>Central Office Update: Mrs. Faulenbach stated she spoke with the Mayor and they will be discussing Central Office over the summer. Mrs. McInerney asked who pays if they hire an A&E firm to do a feasibility study. Mrs. Faulenbach stated that has to be decided, but it is a lot of money.</p> <p>Field Trip Report Dr. Parlato stated there are several field trips happening, including those for the students transitioning to a new school level. SMS is doing a model youth program in Hartford to learn about civics.</p> <p>Gifts and Donations No discussion.</p>	<p>ITEMS OF INFORMATION</p> <p>A. Employment Report</p> <p>B. Enrollment Report - May 21, 2024</p> <p>C. NMHS Update 1. Roof</p> <p>D. Central Office Update</p> <p>E. Field Trip Report</p> <p>F. Gifts and Donations</p>

	<p>G. IDEA FY 2025 Grant Mrs. Olson stated IDEA is a federally funded, non-competitive grant. A large portion is for the 3-22 year old group and a smaller portion goes to the preschool. The grant was approved today. Dr. Parlato thanked Mrs. Olson and Mr. Giovannone for their work on it.</p> <p>Mrs. Herring asked for an update regarding the HVAC evaluation being done in the schools. Mr. Cunningham stated he is waiting until school is out to do the full test, but initial tests are currently happening on the building management system. Dr. Parlato stated they are placing themselves in a good position for round 3. Mrs. Herring stated, with the heat, buildings are uncomfortable and something has to be done with the A/C. Dr. Parlato stated doing the evaluation of the HVAC will give a good understanding of the systems as a whole.</p> <p>H. PEP Grant Ms. Hollander stated they are fortunate to have Christy Martin leading the way. Her budget is sustained every year because of her hard work. Ms. Hollander also mentioned she hopes people attend Adult Education Graduation.</p>	<p>G. IDEA FY 2025 Grant</p> <p>H. PEP Grant</p>
<p>12.</p>	<p>A. DISCUSSION AND POSSIBLE ACTION Discussion and possible action regarding written attorney-client privileged communication relating to student transportation contract. Executive session anticipated.</p> <p><i>Mrs. Sarich moved that the Board enter into Executive Session for the purpose of review and consideration of written attorney-client privileged communication relating to student transportation contract and I further move that the Board invite Superintendent of Schools Dr. Janet Parlato, Director of Fiscal Services, Anthony Giovannone,</i></p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Discussion and possible action regarding written attorney-client privileged communication relating to student transportation contract. Executive session anticipated.</p> <p>Motion made to enter into executive session for the purpose of of review and consideration of written attorney-client privileged communication relating to student transportation contract and I further move that the Board invite Superintendent of Schools Dr.</p>

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	<p><i>into the Executive Session. Seconded by Mr. O'Brien. Vote passed unanimously.</i></p> <p><i>The Board entered Executive Session at 8:30 pm.</i></p> <p><i>The Board returned from Executive Session at 9:28 pm.</i></p>	<p>Janet Parlato, Director of Fiscal Services, Anthony Giovannone, into the Executive Session. Motion passed unanimously.</p>
13.	<p>ADJOURN</p> <p><i>Mr. O'Brien moved to adjourn the meeting at 9:28 p.m. Seconded by Mr. Barile. Vote passed unanimously.</i></p>	<p>ADJOURN</p> <p>Motion made to adjourn the meeting at 9:28 p.m. Motion passed unanimously.</p>

Respectfully submitted:



Tammy McInerney
 Secretary
 New Milford Board of Education



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	31,945,654	0	31,945,654	31,015,331	466,722	463,601	98.55%
100'S	SALARIES - NON CERTIFIED	10,270,703	-123,202	10,147,502	9,210,841	483,944	452,717	95.54%
200'S	BENEFITS	11,919,826	0	11,919,826	9,794,953	1,777,248	347,626	97.08%
300'S	PROFESSIONAL SERVICES	4,190,999	100,766	4,291,765	3,272,938	624,422	394,405	90.81%
400'S	PROPERTY SERVICES	966,567	0	966,567	736,391	104,636	125,540	87.01%
500'S	OTHER SERVICES	10,646,901	25,435	10,672,336	8,684,334	1,562,199	425,803	96.01%
600'S	SUPPLIES	2,785,432	-3,000	2,782,432	2,082,813	624,591	75,029	97.30%
700'S	CAPITAL	117,648	0	117,648	87,402	72,672	(42,426)	136.06%
800'S	DUES AND FEES	95,448	0	95,448	95,223	0	225	99.76%
900'S	REVENUE	-2,213,525	0	-2,213,525	-1,689,317	0	-524,208	76.32%
GRAND TOTAL		70,725,653	0	70,725,653	63,290,908	5,716,433	1,718,312	97.57%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	536,509	0	536,509	399,646	0	136,863	74.49%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,252,122	0	2,252,122	2,228,398	0	23,724	98.95%
51202	SALARIES - NON CERT - SUBSTITUTES	984,000	0	984,000	982,158	0	1,842	99.81%
51210	SALARIES - NON CERT - SECRETARY	2,214,497	0	2,214,497	1,977,055	161,380	76,062	96.57%
51225	SALARIES - NON CERT - TUTORS	260,695	-22,435	238,260	178,380	0	59,880	74.87%
51240	SALARIES - NON CERT - CUSTODIAL	2,002,422	0	2,002,422	1,799,240	192,292	10,891	99.46%
51250	SALARIES - NON CERT - MAINTENANCE	1,001,597	0	1,001,597	809,286	76,328	115,982	88.42%
51285	SALARIES - NON CERT - TECHNOLOGY	524,386	0	524,386	452,243	44,670	27,473	94.76%
51336	SALARIES - NON CERT - NURSES	494,475	-100,766	393,709	384,436	9,273	0	100.00%
TOTAL		10,270,703	-123,202	10,147,502	9,210,841	483,944	452,717	95.54%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	635,016	0	635,016	556,020	0	78,996	87.56%
52201	BENEFITS - MEDICARE	547,443	0	547,443	521,486	0	25,957	95.26%
52300	BENEFITS - PENSION	1,025,142	0	1,025,142	1,025,142	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	34,650	0	34,650	34,189	0	461	98.67%
52810	BENEFITS - HEALTH INSURANCE	9,044,200	0	9,044,200	7,059,034	1,758,081	227,085	97.49%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	91,535	13,465	0	100.00%
52830	BENEFITS - LIFE INSURANCE	128,000	0	128,000	122,960	5,040	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	384,586	662	15,127	96.22%
TOTAL		11,919,826	0	11,919,826	9,794,953	1,777,248	347,626	97.08%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	31,945,654	0	31,945,654	31,015,331	466,722	463,601	98.55%
51200	NON-CERTIFIED SALARIES	10,270,703	-123,202	10,147,502	9,210,841	483,944	452,717	95.54%
52000	BENEFITS	11,919,826	0	11,919,826	9,794,953	1,777,248	347,626	97.08%
53010	LEGAL SERVICES	265,000	0	265,000	143,911	121,089	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	42,911	20,074	12,015	83.98%
53200	PROFESSIONAL SERVICES	2,458,546	100,766	2,559,312	1,873,637	366,142	319,533	87.51%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,595	0	105	96.11%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	6,935	0	4,565	60.31%
53220	IN SERVICE	113,450	0	113,450	101,139	5,971	6,339	94.41%
53230	PUPIL SERVICES	610,783	0	610,783	489,152	72,165	49,466	91.90%
53300	OTHER PROF/ TECH SERVICES	37,910	0	37,910	19,665	17,873	373	99.02%
53310	AUDIT/ACCOUNTING	43,313	0	43,313	43,313	0	0	100.00%
53500	TECHNICAL SERVICES	223,047	0	223,047	207,550	15,497	0	100.00%
53530	SECURITY SERVICES	231,700	0	231,700	226,089	5,611	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,050	0	118,050	116,040	0	2,010	98.30%
54101	CONTRACTUAL TRASH PICK UP	81,720	0	81,720	80,229	1,491	0	100.00%
54301	REPAIRS & MAINTENANCE	483,287	0	483,287	443,364	26,889	13,035	97.30%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,700	0	100.00%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	4,038	200	7,962	34.73%
54310	GENERAL REPAIRS	39,070	0	39,070	20,969	18,101	0	100.00%
54320	TECHNOLOGY RELATED REPAIRS	43,163	0	43,163	18,441	14,846	9,876	77.12%
54411	WATER	68,195	0	68,195	46,012	20,583	1,600	97.65%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	222,932	0	222,932	109,039	20,826	93,067	58.25%
55100	PUPIL TRANSPORTATION - OTHER	220,595	0	220,595	205,593	15,002	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	21,626	1,374	0	100.00%
55110	STUDENT TRANSPORTATION	5,931,003	0	5,931,003	4,732,772	1,108,026	90,205	98.48%
55200	GENERAL INSURANCE	315,645	22,435	338,080	338,080	0	0	100.00%
55300	COMMUNICATIONS	26,396	0	26,396	26,396	0	0	100.00%
55301	POSTAGE	32,700	0	32,700	14,593	17,638	469	98.57%
55302	TELEPHONE	44,342	0	44,342	44,342	0	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	3,000	11,000	8,732	625	1,643	85.07%
55505	PRINTING	28,810	0	28,810	9,933	9,119	9,758	66.13%
55600	TUITION - TRAINING	30,000	0	30,000	3,438	0	26,563	11.46%
55610	TUITION - PUBLIC PLACEMENTS	1,265,684	0	1,265,684	991,392	104,308	169,984	86.57%
55630	TUITION - PRIVATE PLACEMENTS	2,676,461	0	2,676,461	2,273,880	305,039	97,543	96.36%
55800	TRAVEL	44,265	0	44,265	13,557	1,069	29,640	33.04%
56100	GENERAL INSTRUCTIONAL SUPPLIES	175,426	-242	175,184	127,578	47,066	540	99.69%
56110	INSTRUCTIONAL SUPPLIES	423,105	2,148	425,253	342,023	78,957	4,274	98.99%
56120	ADMIN SUPPLIES	32,418	963	33,381	24,949	7,984	448	98.66%
56210	NATURAL GAS	241,956	0	241,956	173,483	68,473	0	100.00%
56220	ELECTRICITY	1,028,987	0	1,028,987	636,302	379,295	13,391	98.70%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	226,856	0	226,856	226,463	393	0	100.00%
56260	GASOLINE	40,294	-4,200	36,094	24,445	3,266	8,384	76.77%
56290	FACILITIES SUPPLIES	332,728	0	332,728	303,616	18,544	10,568	96.82%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	6,449	5,419	4,607	72.03%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	12,395	324	503	96.19%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	8,466	5,326	11,653	54.20%
56410	TEXTBOOKS	25,979	0	25,979	22,803	1,300	1,876	92.78%
56411	CONSUMABLE TEXTS	82,838	0	82,838	76,878	141	5,819	92.98%
56420	LIBRARY BOOKS	67,171	0	67,171	60,872	4,171	2,128	96.83%
56430	PERIODICALS	13,981	-1,669	12,312	11,137	0	1,174	90.46%
56460	WORKBOOKS	1,000	0	1,000	27	807	166	83.42%
56500	SUPPLIES - TECH RELATED	33,300	0	33,300	24,929	3,126	5,245	84.25%
57340	COMPUTERS	48,624	0	48,624	43,890	44,048	-39,314	180.85%
57345	INSTRUCTIONAL EQUIPMENT	61,524	0	61,524	35,657	10,722	15,144	75.38%
57400	GENERAL EQUIPMENT	3,000	0	3,000	2,307	200	493	83.58%
57500	FURNITURE & FIXTURES	4,500	0	4,500	5,548	17,702	-18,750	516.66%
58100	DUES & FEES	95,448	0	95,448	95,223	0	225	99.76%
EXPENDITURE TOTAL		72,939,178	0	72,939,178	64,980,225	5,716,433	2,242,520	96.93%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,752,489	0	-1,752,489	-1,440,008	0	-312,481	82.17%
43105	MEDICAID REIMBURSEMENT	-68,425	0	-68,425	-90,677	0	22,252	132.52%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-11,794	0	-43,206	21.44%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-23,178	0	-4,773	82.92%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-59,000	0	-84,800	41.03%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	-34,660	0	0	100.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-10,000	0	-8,400	54.35%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	-20,000	0	-7,800	71.94%
REVENUE TOTAL		-2,213,525	0	-2,213,525	-1,689,317	0	-524,208	76.32%

GRAND TOTAL	70,725,653	0	70,725,653	63,290,908	5,716,433	1,718,312	97.57%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Additional HVAC FUNDS	-150,000
Fiscal Year End 22/23 Deposit	1,568,696
*TOTAL AS OF 5/31/24	4,477,494

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN 22/23 FYE BALANCE	100,000
TOTAL AS OF 5/31/24	628,840

*DOES NOT REFLECT PAYMENT OF 2023 OR 2024 BOE PORTION OF ESG PROJECT



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
5 YEAR CAPITAL	FACILITIES	SIEMENS INDUSTRY	BUILDING CONTROLS SOFTWARE FOR HVAC	\$ 199,412.00	53204
GRANT	DOI	KEE ENTERPRISES	HOMELESS STUDENT TRANSPORTATION - APRIL THROUGH JUNE	\$ 20,632.00	55500
GENERAL	DOI	PDX READING SPECIALIST	CURRICULUM DEVELOPMENT SUPPLIES	\$ 15,984.00	53050
5 YEAR CAPITAL	FACILITIES	DALENE HARDWOOD FLOORING	CARPET INSTALL - SNIS CENTRAL OFFICE CONFERENCE ROOMS (2)	\$ 14,000.00	57500
GENERAL	FACILITIES	DANBURY WINSUPPLY	NMHS NATURAL GAS HOT WATER HEATER	\$ 14,211.22	54301
GRANT	DOI	CIFC HEALTH	SBHC SECRETARIAL WAGES & FRINGE BENEFITS	\$ 11,443.77	51115/52900
GRANT	DOI	INTERNET SAFETY CONCEPTS	STUDENT & PARENT INTERNET SAFETY PRESENTATIONS	\$ 10,550.00	53300/55500
GRANT	DOI	ETA HAND2MIND	MATH CLASSROOM KITS FOR SMS	\$ 9,228.92	56110
GRANT	DOI	CURRICULUM ASSOCIATES	PHONICS FOR READING	\$ 8,455.44	56110
GENERAL	NMHS	COLLEGE BOARD	DISTRICT PORTION OF PSAT FOR 10TH & 11TH GRADES	\$ 7,324.11	53200
GRANT	DOI	WONDER WORKSHOP	STEM SUPPLIES	\$ 7,194.80	53300
GENERAL	FACILITIES	WENGER CORP	NMHS THEATER INSPECTION	\$ 6,951.05	56291
GENERAL	NMHS	ALL AMERICAN SPORTS/RIDDELL	SPORTS EQUIPMENT RECONDITIONING	\$ 6,152.88	54420
GENERAL	DISTRICT	HUMANA INSURANCE	DISTRICT VISION COVERAGE	\$ 5,849.70	52810

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)

Items listed below are offered for consideration and approval as year end items. These would need to be approved separately to move forward with these items. Some of these projects, even if approved by the BOE, may not come to fruition if vendors are unable to supply items or services before June 30th, 2024.

PROJECTS BELOW ARE BEING REQUESTED AS A NOT TO EXCEED AMOUNT

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	TECH	REBEL INTERACTIVE GROUP LLC	WEBSITE DEVELOPMENT & ACCESSIBILITY - PHASE 5	\$ 17,375.00	53200
GENERAL	TECH	CDW	AVANTIS CLASS VR HEADSETS (24 UNITS)	\$ 13,500.00	57340
GENERAL	DISTRICT	CALM.COM, INC.	CALM APP (215 SUBSCRIPTIONS)	\$ 5,845.85	53200



BUDGET TRANSFER REQUESTS

#	DETAIL	AMOUNT	LOCATION	FROM (-)		LOCATION	TO (+)	
	REASON			ORG	OBJ		ORG	OBJ
DISTRICT-1	TO CLEAR UP OVERAGES IN THE OVERALL MAJOR OBJECT CODE FOR OPERATING CAPITAL THAT WAS OVERDRAWN WITH THE END OF YEAR PROJECT APPROVALS LAST/THIS MONTH. FUNDS TO COVER THIS WILL BE COMING FROM THE COPIER LINE SAVINGS THROUGH YEAR END.	\$42,426.00	DISTRICT	BGZ22343 TECH	54420 LEASE/RENTAL EQUIP	DISTRICT	BGZ25843 TECH	57340 COMPUTERS/TECH HARDWARE

#	DETAIL	AMOUNT	LOCATION	FROM (-)		LOCATION	TO (+)	
	REASON			ORG	OBJECT		ORG	OBJECT



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3B
Operations Sub-Committee
June 2024

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 6, 2024
RE: Energy Systems Group Projects and Bank of America Payment 2023 & 2024

For historical context:

- Pages 2-3 of this memo contain the original Memorandum of Understanding (MOU) between the Town and Board of Education dated July 13, 2021.
- Pages 3-4 of this memo outlines the projects completed and verifies the savings by our 3rd party owners representative from NV5 dated June 4, 2024.
- Page 5 of this memo is the final acceptance letter signed by the Director of Public works dated June 5, 2024.

The savings associated with this project will always trail behind the actual payment due date by at least a year as there were construction delays encountered on many projects. Energy Systems Groups has demonstrated via projections (verified by NV5) that over the next 20 years the total energy savings will at least, meet the payment(s) due to Bank of America in aggregate.

As of June 6, 2024 I have confirmed the following with the Finance Director of the Town:

The 2023 payment was already paid by the Town for both the Town and BOE. The BOE is responsible for \$446,276.34 which is 67% (roughly 2/3rds) of the total amount of the loan payment for year 1 which totals \$666,084.09.

The 2024 payment will be due in December. The BOE is responsible for \$449,166.66 which is 67% (roughly 2/3rds) of the total amount of the loan payment for year 2 which totals \$670,398.00.

The total of these two payments is \$895,443. The funds available to satisfy this total resides in the Board of Educations Capital Reserve Account as this was where energy savings, not paid to suppliers, rolled into at each of those fiscal year ends.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

MEMORANDUM OF UNDERSTANDING BY AND BETWEEN
THE TOWN OF NEW MILFORD AND THE NEW MILFORD
BOARD OF EDUCATION PERTAINING TO ENERGY
CONSERVATION SERVICES

This Agreement is made and effective the 13th day of July, 2021 by and between the Town of New Milford, Connecticut ("Town"), acting by Pete Bass, its Mayor and Chief Executive Officer and the New Milford Board of Education ("BOE") acting by Wanda Kubacki its Chair.

WHEREAS, the Town has entered into an Energy Services Agreement ("Agreement") with CELTIC Energy, Inc. ("CEI") to conduct a five-phase program of services as the Town's representative to undertake energy audits and profiles, provide assistance in the selection of an Energy Services Company, assist with project development and program implementation services concerning the assessment of current energy consumption and suggested re-fitting of municipal properties, ("Program") and,

WHEREAS, the cost of the CEI program to the Town will be as stated in the Agreement based upon the sliding scale determined by the percentage of the actual construction costs of re-fitting improvements as set forth in Exhibit A to the Agreement and,

WHEREAS, substantial reduction in energy consumption is expected to be effected by the CEI program and re-fit, and the energy expenses incurred by both the Town and BOE are expected to thereby be significantly reduced and,

WHEREAS, the Town desires to include all school buildings and facilities under the control of the BOE in the Program at no additional cost to the BOE and,

WHEREAS, the BOE desires to participate in the Program in an effort to effectuate savings and assist with capital improvements to school buildings and facilities under its control without incurring additional expense over and above its energy budget line,

NOW, THEREFORE, in consideration of the foregoing, it is agreed as follows:

1. The Town shall notify CEI that New Milford Public Schools school buildings and facilities are and shall be included in the Program under the Agreement.
2. Upon determination of the financial savings effected by the BOE as a result of the Program the BOE shall contribute the corresponding amount of the savings from its energy budget to a capital account determined by the Town's Finance Director.

3. Financial savings shall be determined by the Town Finance Director with the advice of the BOE Finance Director, by establishing a baseline calculation of the average energy consumption for the 12 months of fiscal year 2018-2019 preceding the implementation of energy savings activities and/or improvements recommended by CEI and comparing consumption costs with the 12 months subsequent to implementation.
4. An amount equal to the savings results effected thereby shall be transferred by the BOE from its energy line to the Town to be used for BOE capital expenditures and improvements.
5. Such account shall be for the payment of capital projects and improvements to school buildings and facilities under the control of the BOE.
6. The provisions hereof shall continue in operation as long as energy savings are realized for the purposes herein set forth as a result of implementation of activities and improvements recommended by way of the

Dated July 13, 2021.

Town of New Milford

By _____
Pete Bass, Mayor and
Chief Executive Officer

Town of New Milford Board of Education

By Wendy Seal
_____, Chair

June 4, 2024

Mr. Jack Healy
 Public Works Director
 New Milford, CT 06776

Re: Town of New Milford – Energy Savings Performance Contract (ESPC)
 Energy Conservation Measures (ECMs) - Project Completion & Concurrence

Dear Mr. Healy:

This letter serves as concurrence from NV5 that the ESPC project ECMs listed below have been fully implemented by ESG in accordance with the ESPC amended Contract scope of work, and subsequent Partial Acceptance Certificates have been signed and received by the ESCO:

- ECM 1 – Boiler Replacements to Condensing with HW Reset
- ECM 2 - Cogeneration
- ECM 3 – Solar PV (Sarah Noble)
- ECM 3 – Solar PV (Hill & Plain)
- ECM 3 – Solar PV (Ambulance)
- ECM 3 – Solar PV (Police Department)
- ECM 4 – Transformer Replacement
- ECM 5 – Water Conservation
- ECM 6 – Demand Response
- ECM 7 – Plug Load Controls (Schools)
- ECM 7 – Plug Load Controls (Town Buildings)
- ECM 8 – Air Cooled Chiller Replacement
- ECM 9 – Install DDC System (Town Buildings)
- ~~○ ECM 10 – Install DDC System (Schools)~~
- ECM 11 – DDC System Expansion, Integration & ReCx
- ECM 12 – DCV Control
- ECM 13 – Web Enabled Programmable Thermostats
- ECM 14 – Cooling Tower Replacement (with CW Reset)
- ECM 15 – AHU/RTU Replacement
- ECM 16 – Lower Pressure Drop AHU Filters (MERV 13)
- ECM 17 – LED Lighting – Interior and Controls; Basic (Schools)
- ECM 17 – LED Lighting – Interior and Controls; Basic (Town Buildings)
- ECM 18 – LED Lighting – Interior and Controls; Enhanced
- ECM 19 – LED Lighting – Exterior
- ECM 20 – Building Envelope – Weatherization, Insulation (Schools)
- ECM 20 – Building Envelope – Weatherization, Insulation (Town Buildings)
- ECM 21 – Pipe, Valve & Fitting Insulation (Schools)
- ECM 21 – Pipe, Valve & Fitting Insulation (Town Buildings)
- ECM 22 – Boiler System Optimization
- ECM 23 – Condenser Water System Optimization



The guaranteed savings for the ESPC project for Performance Year 1 as per the amended Contract/Change Order #1 is \$667,670. Based on documentation provided by ESG per the M&V and Commissioning Plans for the above ECMs, NV5 is of the opinion that the Town of New Milford will realize the full amount of guaranteed savings for Year 1 and that the documents and values presented by ESG are reasonable and acceptable.

Thank you for allowing us to be your 3rd Party Owner's Rep for this project and we look forward to continuing to serve you on future endeavors.

Best Regards,

Chadd Boulden

Chadd Boulden, PE, CEM, CEA, CMVP, CDSM, LEED AP
Program Manager
NV5 Energy Efficiency Services

FINAL ACCEPTANCE CERTIFICATE

Energy Systems Group, LLC
9877 Eastgate Court
Newburgh, IN 47630

Re: Guaranteed Energy Savings Performance Contract, dated as of August 18, 2021 (the "Agreement"), between Energy Systems Group, LLC (the "Contractor") and Town of New Milford, Connecticut (the "Owner").

Ladies and Gentleman:

In accordance with the Agreement, Owner hereby certifies and represents to, and agrees with, Energy Systems Group, LLC as follows:

The Work (as defined in the Agreement) has been delivered, installed, and accepted as of 6/5/2024 (the "Final Acceptance Date").

Owner has conducted such inspection and/or testing of the Work, as it deems necessary and appropriate, and hereby acknowledges that it accepts all of the Work for all purposes.

Contractor has provided the close-out documents listed in the Commissioning Plan (see Appendix 7 in the Attachment A IGA) and has conducted the training described in Appendix 8 in the Attachment A IGA.

No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, a default or breach of contract exists at the date hereof.

Sincerely,

TOWN OF NEW MILFORD, CONNECTICUT

By: 

Its: Director of Public Works

Date: June 5, 2024



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



3C
Operations Sub-Committee
June 2024

TO: Superintendents of Schools Eligible for Aid Awards under Connecticut General Statutes (C.G.S.) Section 10-262k

FROM: Irene E. Parisi, Chief Academic Officer

DATE: May 14, 2024

SUBJECT: Two Percent Education Cost Sharing (ECS) Program Grant Set-aside

Pursuant to Connecticut General Statutes (C.G.S.) Section 10-262k for compensatory education programs, your district is eligible to be awarded a maximum of two percent of the town/city's ECS Grant entitlement for Fiscal Year (FY) 2023–24. Maximum set-aside figures are listed in the email accompanying this letter.

Please note that this set-aside comes out of your town/city's ECS Grant and does not represent additional ECS Grant funds. Receipt of these funds will result in a corresponding reduction of ECS Grant funds that are available to your town/city. **In accordance with the provisions of C.G.S. Section 10-262k, you must notify your town/city of your intention to apply for the Two Percent ECS Program Grant Set-aside at the time of application.**

To apply:

1. You must e-mail Dr. Jennifer Murrphy at Jennifer.murrphy@ct.gov by **June 14, 2024**, stating your intention to apply for the Two Percent ECS Program Grant Set-aside.
2. You must indicate in your e-mail response that your town/city has been notified of your intention to apply.

The Two Percent ECS Program Grant Set-aside will be available through the "Two Percent Education Cost Share Program" Grant in eGMS.

Please contact Dr. Jennifer Murrphy at Jennifer.murrphy@ct.gov if you have any questions.

Thank you.

IP:jkm

cc: Charlene M. Russell-Tucker, Commissioner of Education
CSDE Roger Persson
CSDE Jennifer Murrphy, Ed.D.
CSDE Kevin Chambers
LEA Business Managers

Pursuant to Connecticut General Statutes (C.G.S.) Section 10-262k for compensatory education programs, NEW MILFORD School District is eligible to be awarded a maximum of two percent of the town/city's ECS Grant entitlement for Fiscal Year (FY) 2023–24. The maximum set-aside figure for New Milford is \$231,092.

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw is recommended to replace 9323, Construction of the Agenda.**

Note: It has a new number.

**Series 9000
Bylaws**

9020

CONSTRUCTION AND POSTING OF AGENDA

- I. Construction of Agenda
 - A. The Superintendent in cooperation with the Chairperson of the New Milford Board of Education (the “Board”) shall prepare an agenda for each meeting of the Board.
 - B. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the agenda. This request must be made no later than seventy-two (72) hours prior to the legally required public posting of the agenda.
 - C. If at least three Board members request in writing that an additional agenda item be placed on the Board’s agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the written request.
- II. Posting of Agenda
 - A. At least twenty-four (24) hours prior to the time of the regular or special meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.
 - B. An agenda will be posted at Town Hall, the Board’s Administrative Offices, and on the Board’s Internet web site. Any associated documents that may be reviewed by members of the Board at such meeting shall be posted on the Board’s Internet web site, provided such documents are not exempt from disclosure under the Freedom of Information Act.
 - C. The Board may add items to the agenda of any regular meeting by a two-thirds vote of those Board Members present and voting.
 - D. If, in accordance with applicable law, the Board holds a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting, the agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting by means of electronic equipment or in person, as

applicable and permitted by law. Any such agenda shall be posted in accordance with the provisions of Connecticut General Statutes Section 1-225.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

10-218 Officers. Meetings

Public Act 23-160, "An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes."

10-220 Duties of boards of education.

Bylaw approved:

Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS

New Milford, Connecticut

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw is recommended to replace Bylaw 9321, Time, Place and Notification of Meetings.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9021

TIME, PLACE AND NOTICE OF MEETINGS

1. Regular Meetings
 - A. The New Milford Board of Education (the “Board”) shall set a calendar of regular meetings for the ensuing year at the first regular meeting in November.
 - B. In compliance with the Connecticut General Statutes, the Chairperson shall file this calendar with the Town Clerk, and post this calendar on the Board’s Internet web site, if available, before January 31.
 - C. Normally the Board shall schedule regular meetings on the third Tuesday of each month of the year except it falls on a holiday, when the Board shall schedule no regular meetings.
 - D. If at any point in the meeting the Board should not maintain a quorum, then the Chairperson of the Board will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four hours after the time of adjournment.
 - E. If, in accordance with applicable law, the Board conducts a regular meeting by means of electronic equipment, the Board shall provide, at least forty-eight (48) hours before the meeting, direct notification in writing or by electronic transmission to each member of the Board and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment in the Administrative Offices of the Board, in the office of the Town Clerk [Regional School District Option: in the office of the Town Clerk of each municipal member of the school district], and on the Board’s Internet web site. Such notice shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law.

2. Special Meetings

Special meetings may be held when determined by the Board, when so called by the Chairperson, or within fourteen (14) days upon written request of three members of the Board.

A. No special meeting shall be held unless a notice stating the time, place and purpose of the meeting has been given to each member and to the Town Clerk, and has been posted on the Board's Internet web site, if available, twenty-four (24) hours before the time stated for the meeting to convene.

1. If, in accordance with applicable law, the Board holds a special meeting conducted solely or in part by means of electronic equipment, notice of such meeting shall include whether the meeting will be conducted solely or in part by means of electronic equipment. If such meeting is to be conducted by means of electronic equipment, such notice shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.

B. When a majority of the members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk [Regional School District Option: with the Town Clerk of each municipal member of the school district] no later than seventy-two (72) hours following the holding of such a meeting.

3. Meeting Time and Place

A. All regular meetings of the Board shall begin at 7:00 PM or as soon thereafter as a quorum is present and shall adjourn no later than 10:00 PM unless extended to a time certain by a two-thirds vote of the Board members present. All regular meetings of the Board shall be held in the Sarah Noble Intermediate School Media Center, unless otherwise ordered by the Board.

B. Special Meetings (non-emergency) of the Board shall be held at a time and place to be determined and announced in advance of meeting.

Legal References:
Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

- 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
- 1-228 Adjournment of meetings. Notice
- 1-229 Continued hearings. Notice
- 1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution
- 7-3 Warning of town and other meetings
- 7-4 Record of warning
- 10-218 Officers. Meetings

Bylaw approved:
Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

**Note from Shipman & Goodwin Audit of Series 9000:
This Bylaw is recommended to replace Bylaw 9322, Public and Executive Session.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9022

PUBLIC MEETINGS AND EXECUTIVE SESSION

1. Public Meetings
 - A. All meetings of the New Milford Board of Education (the "Board") for the official transaction of business shall be open to the public except that the Board may, by the affirmative vote of two-thirds of the members present and voting, meet in executive session for the purposes specified in Conn. Gen. Stat. §§ 1-225 and 1-200(6).
 - B. As defined by statute, the term "meeting" shall not include: any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. The term "caucus" means a convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision.
2. Executive Sessions
 - A. The public may be excluded from Board meetings that are declared to be executive sessions.
 - B. Executive sessions may be held on a two-thirds vote of the members present and voting taken at a public meeting stating the reasons for such executive session. Executive sessions may be held for any reasons permissible under the provisions of the Freedom of Information Act, as it may be amended from time to time, including one or more of the following purposes:
 - (1) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open (public) meeting.

- (2) Strategy and negotiations with respect to pending claims or pending litigation to which the Board or a member of the Board, because of his or her conduct as a member of the Board, is a party until such claims or litigation have been finally adjudicated or otherwise settled.
- (3) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security.
- (4) Discussion of the selection of a site or the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would adversely impact the price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned.
- (5) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in Conn. Gen. Stat. §1-210(b).

Legal References:

Connecticut General Statutes

- | | |
|-------|---|
| 1-200 | Definitions (Public Agency; Meeting; Caucus; Person; Public Records or Files; Executive Sessions) |
| 1-210 | Access to public records. Exempt records |
| 1-225 | Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions |
| 1-231 | Executive sessions |

Bylaw approved:
Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325, Meeting Conduct.
Note optional language.**

This Bylaw has a new number.

**Series 9000
Bylaws**

9023

MEETING CONDUCT

1. Definitions

For purposes of this policy:

- A. “Electronic equipment” means any technology that facilitates real-time public access to meetings, including, but not limited to, telephonic, video, or other conferencing platforms.
- B. “Electronic transmission” means any form or process of communication not directly involving the physical transfer of paper or another tangible medium, which (A) is capable of being retained, retrieved and reproduced by the recipient, and (B) is retrievable in paper form by the recipient.

2. Meeting Conduct

- A. Meetings of the New Milford Board of Education (the “Board”) shall be conducted by the Chairperson in a manner consistent with the adopted bylaws of the Board and the provisions of law, including the Freedom of Information Act.
- B. All Board meetings shall commence at, or as close as practicable to, the stated time, provided there is a quorum.
- C. All regular and special Board meetings shall be guided by an agenda that will have been prepared and delivered in advance to all Board members and other designated persons and made available to the public in accordance with the Freedom of Information Act.
- D. Robert's Rules of Order shall govern the proceedings of the Board except as otherwise provided by these bylaws.
- E. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully

interrupting the meetings, the Chairperson may order the room cleared and continue in session.

1. Only matters appearing on the agenda may be considered in such a session.
2. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any such session.
3. Nothing in these bylaws shall prohibit the Board from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the meeting.

3. Smoking

- A. Smoking of any kind, including using an electronic nicotine or cannabis delivery system or vapor product, will not be permitted in any room in which a meeting of the Board is being conducted, nor during the time immediately prior to the meeting.
- B. When applicable, a sign notifying the public that no smoking is allowed in the room designated for the meeting will be prominently posted.

4. Procedures for Board Member Participation By Means of Electronic Equipment

- A. The Board shall provide Board members the opportunity to participate in meetings by means of electronic equipment, except that the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. Conditions for participation are as follows:
 1. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
 2. Any physical or demonstrable material that is used in the course of the proceedings must be present in the physical location, if any, where the public is located.
 3. All those in attendance at the meeting, at whatever location, must be able to hear and identify all participants in the proceeding, including their individual remarks and votes.

4. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.
5. The minutes of the meeting shall record a list of Board members who attended the meeting in person and a list of Board members who attended the meeting by means of electronic equipment.

Any Board member who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.

- B. When a Board member is participating in a meeting by means of electronic equipment, the Chairperson shall take the necessary steps to ensure that the conditions enumerated above are met. In addition, the Chairperson shall take the necessary steps to ensure that a Board member participating by means of electronic equipment has adequate opportunity for participation in Board discussion, including the opportunity to take the floor and make motions.

[Note: Boards that do not wish to provide for public participation by means of electronic equipment may elect not to include the following section. However, Boards should be prepared to accommodate any changes necessitated by pandemic-related conditions in the event such conditions warrant a return to fully remote Board meetings.]

5. Procedures for Public Participation By Means of Electronic Equipment

The Board may hold a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting. If the Board allows for the public to participate by means of electronic equipment, it shall do so in accordance with the following procedures:

- A. Not less than forty-eight (48) hours before the Board conducts a regular meeting by means of electronic equipment, the Board shall provide direct notification in writing or by electronic transmission to each member of the Board, and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, (a) in the Board's Administrative Offices; (b) in the office of the Town Clerk; and (c) on the Board's Internet web site, if any.

- B. Not less than twenty-four (24) hours prior to any such meeting, the Board shall post the agenda for any such meeting in the same manner as the notice of the meeting as set forth in Section 5.A.
- C. Such notice and agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law. Any such notice and agenda shall be posted in accordance with the provisions of Connecticut General Statutes § 1-225.
- D. If the Board holds a meeting, other than an executive session or special meeting, solely by means of electronic equipment:
 - 1. The Board shall provide any member of the public
 - a. upon a written request submitted not less than twenty-four (24) hours prior to such meeting, with a physical location and any electronic equipment necessary to attend such meeting in real-time, and
 - b. the same opportunities to provide comment or testimony and otherwise participate in such meeting that such member of the public would be accorded if such meeting were held in person, except that the Board is not required (i) to adjourn or postpone a meeting if a member of the public loses the ability to participate because of an interruption, failure or degradation of such person's connection to the meeting by electronic equipment, or (ii) to offer members of the public who attend a meeting by means of electronic equipment the opportunity for public comment, testimony, or other participation if the provision of such opportunity is not required by law for members of the public who attend such meeting in person.
 - 2. The Board shall not be required to adjourn or postpone the meeting if a member of the public loses the ability to participate because of an interruption, failure, or degradation of such person's connection to the meeting by means of electronic equipment.
 - 3. The Board shall ensure that such meeting is recorded or transcribed, excluding any portion of the meeting that is conducted in executive session. Such transcription or recording shall be posted on the Board's Internet web site and made available to the public to view, listen to, and copy in the Board's Administrative Offices not later than seven (7) days after the meeting and for not less than forty-five (45) days thereafter.

4. If a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
- E. If the Board holds a special meeting and any portion of such meeting is to be conducted by means of electronic equipment, it must include in the notice of such meeting if the meeting will be conducted solely or in part by means of electronic equipment.
1. Not less than twenty-four (24) hours prior to such meeting, the Board shall post such notice and an agenda of the meeting in accordance with applicable law.
 2. If such meeting is to be conducted by means of electronic equipment, such notice and agenda shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.
- F. Any member of the public who participates orally in a meeting conducted by means of electronic equipment shall make a good faith effort to state such member's name and title, if applicable, at the outset of each occasion that such member participates orally during an uninterrupted dialogue or series of questions and answers.
- G. Whenever a meeting being conducted by means of electronic equipment is interrupted by the failure, disconnection or, in the Chairperson's determination, unacceptable degradation of the electronic means of conducting a meeting, or if a Board member necessary to form a quorum loses the ability to participate because of the interruption, failure or degradation of such member's connection by electronic equipment, the Board may, not less than thirty (30) minutes and not more than two (2) hours from the time of the interruption or the Chairperson's determination, resume the meeting (1) in person, if a quorum is present in person, or (2) if a quorum is restored by means of electronic equipment, solely or in part by such electronic equipment.
1. In each case of resumption of such meeting, electronic access shall be restored to the public if such capability has been restored.
 2. The Board shall, if practicable, post a notification on its Internet web site and inform attendees by electronic transmission of the expected time of resumption or of the adjournment or

postponement of the meeting, as applicable, and may announce at the beginning of any meeting what preplanned procedures are in place for resumption of a meeting in the event of an interruption.

- H. In the event that a Board meeting is interrupted by any person or group of persons so as to render the orderly conduct of such meeting unfeasible, and if such person or group of persons is attending such meeting by means of electronic equipment, the Chairperson may terminate such person's or group of persons' attendance by electronic equipment until such time as such person or group of persons conforms to order or, if need be, until such meeting is closed.

[Note: The following section is optional:]

6. Public Address

A. The Board may permit any individual or group to address the Board concerning any subject that lies within its jurisdiction during a portion of the Board's regular [or special] meetings so designated for such purpose.

(1) _____ minutes may be allotted to each speaker and a maximum of _____ minutes to each subject matter. The Board may modify these limitations at the beginning of a meeting if the number of persons wishing to speak makes it advisable to do so.

(2) A Board member shall be appointed by the Chairperson prior to the meeting to act as timekeeper for the meeting, if deemed necessary by the Chairperson.

(3) No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Chairperson, of that person's privilege of address.

(4) All speakers must identify themselves by name and address.]

Legal References:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

- 1-200 Definitions
1-206 Denial of access to public records or meetings. Appeals. Notice.
Orders. Civil penalty. Petition for relief from vexatious requester.
Service of process upon commission. Frivolous appeals. Appeal re
state hazardous waste program records
1-225 Meetings of government agencies to be public. Recording of votes.
Schedule and agenda of certain meetings to be filed and posted on
web sites. Notice of special meetings. Executive sessions
1-232 Conduct of meetings
19a-342 Smoking prohibited. Exceptions. Signs required. Penalties

Freedom of Information Commission Advisory Opinion #41 (April 9, 1980)

Bylaw approved:
Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325.1, Quorum.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9024

QUORUM AND VOTING PROCEDURES

1. Quorum:
 - A. The majority of all members of the New Milford Board (the “Board”) shall be necessary to constitute a quorum for the transaction of business.
 - B. If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member’s connection by electronic equipment, unless the member’s participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
 - C. If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
2. Voting Procedures:
 - A. No member can vote on a question in which the Board member has a direct personal or pecuniary interest.
 - B. Members may vote for themselves for any office or other position.
 - C. While it is the duty of every member who has an opinion on a question to express it by vote, a Board member cannot be compelled to do so.
 - D. A member may abstain from voting (with the knowledge that the effect is the same as if the Board member had voted on the prevailing side).
 - E. The votes of each member of the Board upon any issue before the Board shall be recorded in the minutes of the session at which taken.

- F. Board members shall have the opportunity to explain their votes, with the explanation to be recorded in the minutes.
- G. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

Legal References:

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

Bylaw approved:
Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

**Note from Shipman & Goodwin as per the Audit of Series 9000:
This Bylaw will replace Bylaw 9325.4, Vote Recording.**

Note: This Bylaw has a new number.

**Series 9000
Bylaws**

9025

MINUTES

1. In compliance with legal requirements, a complete and accurate set of minutes of each meeting shall be kept.
2. Minutes shall be maintained at the Administrative Offices of the school district in an official record book designated for said purpose.
3. The minutes shall constitute the official records of proceedings of the New Milford Board of Education (the “Board”) and shall be open to public inspection at all reasonable times.
4. The minutes shall include the following:
 - A. The time, place and date of each meeting.
 - B. The names of those members in attendance.
 - C. The disposition of all matters on which action was recommended.
 - D. All motions and resolutions and their disposition, listing all votes, abstentions and absentees.
 - E. All decisions concerning future meetings and agendas.
 - F. By request, a brief statement of a Board member may be included.
5. A record of votes taken at each meeting shall be reduced to writing and made available for public inspection within forty-eight hours of the conclusion of the meeting at which the votes were taken. Votes taken shall also be reflected in the minutes of each meeting, and the minutes shall be made available for public inspection and posted on the Board’s Internet web site, if available, not later than seven days of the date of the meeting to which they refer, however, the Board shall not be required by law to post such minutes on an Internet web site. Should the Board decide to make minutes available on the Board’s Internet web site, it shall do so at the sole discretion of the Board.

[Note: The posting of minutes to a website is optional and at the discretion of the Board.]
6. If, in accordance with applicable law, the Board conducts a meeting in which one or more Board members attend by means of electronic equipment, the minutes of the meeting shall record a list of Board members that attended the meeting in

person and a list of members that attended the meeting by means of electronic equipment.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

Bylaw approved:

NEW MILFORD PUBLIC SCHOOLS

Bylaw revised:

New Milford, Connecticut

**Note from Shipman & Goodwin as part of the Audit of Series 9000:
This Bylaw is recommended for approval. It is a new Bylaw for the Board.**

**Series 9000
Bylaws**

9026

TRANSACTION OF BUSINESS

- A. The New Milford Board of Education (the “Board”) shall transact all business at a legal meeting of the Board.
- B. The Board shall act as a whole entity, except that a committee created in accordance with these bylaws may act on matters before it in conformity with the committee’s purpose or charge.
- C. Individual members shall make no commitments for the Board or issue orders for the Board, except when executing an assignment delegated by the Board.
- D. The Board shall concern itself with questions of educational policy, and not with administrative details concerning the New Milford Public Schools’ operations.

Bylaw approved:
Bylaw revised:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Note from Shipman & Goodwin as part of the Series 9000 Audit: Recommend the Board maintain this bylaw. While there is a Model Bylaw on this topic, the Board's current bylaw is more robust. However, we recommend review to ensure this bylaw is consistent with Policy 4112.8, Nepotism, and Policy 3313, Relations with Vendors.

Note: Policies 4112.8, Nepotism, and 3313, Relations with Vendors, were reviewed and are not in conflict with this policy. Also, this is a new number for this Bylaw.

**Series 9000
Bylaws of the Board**

9027

Conflict of Interest

The Board desires its members not only to adhere to all laws regarding conflict of interest, but to be continually aware of situations which have the appearance of conflict of interest and to avoid actions that might embarrass themselves or the Board.

Two areas of Board operations must be guarded with particular care in order that there be no real or seeming conflict of interest. These are purchasing and hiring of new personnel. Therefore:

1. Board members are strictly prohibited from being financially interested, or having any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services furnished to or used by the Board of Education. It is not the intent of this bylaw to prevent the district from contracting with corporations or businesses because a Board member is an employee of the firm. However, in such instances the member may be expected to declare his/her association with the firm and will refrain from debating or voting on the question.
2. If a member of the immediate family of a Board member--specifically parent/guardian, spouse, child or grandchild or any person who resides with the Board member -- is being considered for employment, that member shall disqualify him/herself from participation in discussion or vote.
3. The Board shall not give preferential treatment to companies in which town officials or paid town employees, have a major financial interest or to companies by which they are employed.
4. No Board member shall use his or her position to influence an employment or contractual decision other than those routinely made by the Board itself.
5. No member of the Board may be employed for compensation in any position in the school system. If a Board member is employed by the school district, the office to which he/she was elected or appointed shall become vacant.
6. Board members are strictly prohibited from accepting or receiving, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded by the Board of Education, by rebate, gifts or otherwise, any money, or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Legal Reference: Connecticut General Statutes
7-479 Conflicts of Interest.
10-156e Employees of boards of education permitted to serve as elected officials; exception.
10-232 Restrictions on employment of members of the board of education.

Bylaw approved:	January 9, 2001	NEW MILFORD PUBLIC SCHOOLS
Bylaw revised:	October 9, 2012	New Milford, Connecticut
Bylaw reviewed:	February 4, 2020	
Bylaw reviewed:		

The Shipman & Goodwin Audit of Series 9000 recommended deletion of this policy and adoption of their model policy. However, the model policy from S & G does not conform with the Town Charter. Therefore, this policy should be retained.

Note: The policy has a new number.

**Series 9000
Bylaws of the Board**

9028

Filling Vacancies on the Board

The Board of Education shall notify the New Milford Town Council whenever a vacancy shall occur on the Board through the death, resignation or departure from Town of one of its members.

The Town Council shall appoint a successor to fill the vacancy on the Board. The successor shall hold office until the next Town election.

Legal Reference: Connecticut General Statutes

7-107 Vacancy appointments by selectmen.

9-204 Minority representation on boards of education.

10-219 Procedure for filling vacancy on board of education.

10-156e Employees of boards of education permitted to serve as elected officials; exception.

10-232 Restriction on employment of members of the board of education.

Bylaw adopted by the Board: January 9, 2001
Bylaw reviewed by the Board:

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
May 21, 2024

Certified Staff – Appointments

1. **Roxann Mead**, 1.0 STEM Teacher at Schaghticoke Middle School. Salary \$55,618, with 3 years teaching experience. Effective date August 21st, 2024, Replacing M. Scaramellino (Salary \$91,132).
2. **Jennifer Vincent**, Special Education Teacher at Schaghticoke Middle School. Salary MA/12 - \$82,332 yearly, with 12 years teaching experience. Effective date August 21st, 2024. Replacing M. Triscari who transferred to SNIS – replacing P. Sidebotham.

Certified Staff – Resignations

1. **Eileen Fino**, PE/Health Teacher at Schaghticoke Middle School. Effective June 30th, 2024. Taking a position in another district.

Non-Certified Staff – Appointments

1. **Jessica de Mello**, .5HR Secretary/ .5 Fiscal Services Secretary at the Central Office. Salary \$21.60/hour. Effective June 10th, 2024. Replacing L. Marino who moved to the Admin Sec role.
2. **Madison Tibbetts**, 1.0 Administrative Secretary to the Director of Human Resources. Salary \$21.60/hour. Effective June 17, 2024. Replacing L. Marino.

Non-Certified Staff – Retirements/ Resignations

1. **Claudia Cole**, 1.0 ParaEducator at Northville Elementary School. Effective June 7, 2024, after 28 years with the district.
2. **Catherine Ferriera**, 1.0 ParaEducator at Sarah Noble Intermediate School. Effective June 7, 2024. Relocating, distance too far too commute.

Adult Education Staff – Appointments

None

Adult Education Staff – Resignations/Retirements

None

Coaching Staff – Appointments

None

Coaching Staff – Resignations/ Retirements

None



New Milford Enrollment Matrix By School

Date: June 3, 2024

NES	Actual 6/1/23	Proj 23-24	Actual 06/03/24	Proj Variance
PK	56	53	53	0
K	139	140	134	-6
1	134	135	136	1
2	128	134	136	2
Totals	457	462	459	-3

HPS	Actual 6/1/23	Proj 23-24	Actual 06/03/24	Proj Variance
PK	48	55	40	-15
K	117	117	124	7
1	120	112	120	8
2	105	120	117	-3
Totals	390	404	401	-3

Actual 6/1/23	Tot Proj 23-24	Actual 06/03/24	Proj Variance
104	108	93	-15
256	257	258	1
254	247	256	9
233	254	253	-1
847	866	860	-6

SNIS	Actual 6/1/23	Proj 23-24	Actual 06/03/24	Proj Variance
3	252	254	234	-20
4	262	257	260	3
5	250	260	263	3
Totals	764	771	757	-14

SMS	Actual 6/1/23	Proj 23-24	Actual 06/03/24	Proj Variance
6	281	250	241	-9
7	255	278	278	0
8	286	252	255	3
Totals	822	780	774	-6

NMHS	Actual 6/1/23	Proj 23-24	Actual 06/03/24	Proj Variance
9	293	296	306	10
10	334	299	299	0
11	302	339	310	-29
12	308	304	291	-13
Totals	1237	1238	1206	-32

	Actual 6/1/23	Actual 05/01/23	Proj 23-24	Actual 06/03/24	Proj Variance	Actual Variance
PK-2	847	844	866	860	-6	13
SNIS	764	762	771	757	-14	-7
SMS	822	823	780	774	-6	-48
NMHS	1237	1232	1238	1206	-32	-31
Totals	3670	3661	3655	3597	-58	-73

LHTC total = 19

Note: During the audit of the Series 5000, the policy related to School Attendance Areas was recommended for deletion as it is not a required policy. However, the procedures are important and recommended as an Administrative Regulation.

**Series 5000
Students**

5117 R

ADMINISTRATIVE REGULATIONS REGARDING SCHOOL ATTENDANCE AREAS

The New Milford Board of Education shall establish school attendance areas to facilitate educational programming, to ensure equity and balance, and to use existing facilities with optimal effectiveness and efficiency. Students shall attend the school(s) designated in their school attendance area unless a waiver is granted by an authorized administrator pursuant to the terms of this policy.

Designation of School Attendance Areas

The Board of Education shall designate school attendance areas to facilitate educational programs and to use existing facilities to maximize effectiveness and efficiencies. The Superintendent shall propose school attendance areas to the Board in accordance with the following criteria:

1. Safety of students;
2. Student educational needs;
3. Educational programs housed in school facilities;
4. Optimum use of existing facilities;
5. Student and municipal residential patterns;
6. Ages of students served;
7. Racial/ethnic balance as required by state law.

Once designated by the Board, school attendance areas may only be changed by subsequent Board action.

Waivers -- Attendance Outside of Assigned Area

Parents or guardians who desire that their children attend a school other than the one assigned to their school attendance area may request a school attendance area waiver from the Superintendent or his or her designee. Such waivers must be requested by parents or guardians on an annual basis.

In general, approval or denial of a waiver request shall be based on the following considerations:

1. Documented educational needs of the student;
2. Available room within the grade and/or school which the parent/guardian has requested;
3. Parent/guardian commitment to furnish transportation to and from the desired school of attendance;

4. Whether the request is justified by good and sufficient (educational or medical) reason. Supportive data such as recommendations from professional sources must be provided by the parent(s) or guardian(s);
5. Whether the student is the child of a New Milford resident teacher who teaches in the desired school of attendance.

Waiver requests shall not be based on the following factors:

1. School attendance of brothers, sisters or friends;
2. Place or time of employment of parent/guardian;
3. School start or end time preference;
4. Personal convenience of family or student (i.e. to facilitate day-care or after-school arrangements);
5. Athletic team preference;
6. Preferred school, program, or staff;
7. Availability of space in the preferred school as sole reason.

No request shall be granted if it would result in an overcrowded classroom or program, would cause a racial/ethnic imbalance as defined by state law or would require the District to hire additional staff.

Revocation of Waiver

An out-of-attendance area student must remain in good standing at his or her non-designated school or the privilege of out-of-area attendance shall be revoked by the Superintendent or his or her designee. In order to remain in good standing the out-of-attendance area student must:

1. Not be subject to discipline for inappropriate conduct as set forth in Board policy;
2. Remain in good academic standing;
3. Not have a record of excessive absenteeism;
4. Not be habitually tardy.

Mid-year Transfers and Requests to Remain in a Previously Designated Attendance Area

Any student who begins an academic year within their designated attendance area school but who then moves to another school attendance area within the District (i.e. family moves within Town, change in parent custody, etc.) may be allowed to finish the school year in their initially assigned school provided that there is space permitting. In such circumstances, the parents/guardians of such student must submit a school attendance area waiver request in accordance with this policy. Should such request be granted, the District shall not be responsible for transportation to and from the non-designated school attendance area school.

Parental Disagreement Regarding Waiver Requests

In most cases school attendance waiver request forms shall be signed by all parents or guardians who have legally-designated educational decision-making authority regarding the student. Consent from parents without educational decision-making authority regarding the student shall not be required for school attendance waiver requests made by parents or guardians with sole educational decision-making authority.

Where a school attendance area waiver request is made by only one parent and both parents share educational decision making authority, the Superintendent or his or her designee shall attempt to contact the student's other parent or guardian to determine if that parent or guardian consents to the waiver request. School attendance area waiver requests shall only be considered where all parents/guardians with educational decision-making authority consent to the request. Where such consent is denied or cannot be determined the waiver request shall not be considered.

Racial Imbalance

As required by state law, on an annual basis the Board submits data to the State Board of Education regarding the total number of students and teachers of racial minorities and the total number of students eligible for free or reduced-price lunches in each of the District's schools. As set forth above, school attendance area waiver requests may be denied in the event that the Superintendent or his or her designee determines that granting a waiver may cause a District's school to be "racially imbalanced" as that term is defined under state law. Pursuant to Conn. Gen. Stat. § 10-226b a "racial imbalance" is defined as a condition in which the proportion of students of racial minorities in all grades of a public school substantially exceeds or substantially falls short of the proportion of such public school pupils in all of the same grades as the school district.

Homeless Students

Homeless students who secure temporary housing outside of their previously designated school attendance area may remain enrolled in their school of origin in accordance with federal law.

School Attendance Area Waiver Requests

School attendance area waiver requests shall be processed administratively by the Assistant Superintendent of Schools or his or her designee. Building-level administrators shall refer parents and guardians to the Office of the Assistant Superintendent of Schools for information regarding waivers and waiver request forms.

The Assistant Superintendent of Schools shall consider all waiver requests in accordance with these Administrative Regulations. Where appropriate the Assistant Superintendent may request further information from parents or guardians in order to substantiate a waiver request in accordance with the criteria set forth above. All waiver requests shall be answered in writing and shall state that the request has been approved for the school year in question or, if denied, shall identify the basis for denial in reference to the criteria in these Administrative Regulations.

Directions: All requests for a designated school attendance area waiver should be made using the attached form. Please review Board of Education Policy # 5117 on applicable conditions for a waiver. Waiver requests must be made on a yearly basis. In the event that a waiver request is granted, the student's parent(s)/guardian(s) shall be responsible for transportation to and from the new school. Waiver request forms must be signed by both parents, if applicable. In the event that a student's parents are separated or divorced the waiver request form must be signed by each parent with educational decision making authority. If only one parent has educational decision making authority then a copy of any custody order indicating such must be attached to this request form.

Name of parent/guardian

Phone

Phone

Name of parent/guardian

Address of Student

Name of student

_____/_____/_____
Date of birth

Current school

IEP 504 ELL ID: _____

Name of student

_____/_____/_____
Date of birth

Current school

IEP 504 ELL ID: _____

Name of student

_____/_____/_____
Date of birth

Current school

IEP 504 ELL ID: _____

By submitting this request, the parent/guardian accepts that the following conditions apply: (please initial)

_____ *No transportation is provided.* Parent(s) will provide safe & punctual transportation to and from school.

_____ *Proper attendance and behavior will be maintained.* Violations of the student code of conduct and/or habitual tardiness or excessive absences may result in revocation of the privilege to attend out of attendance area school.

_____ *Student must remain in good academic standing.* Student failure to remain in good academic standing may result in revocation of the privilege to attend out of attendance area school.

Signature of parent/guardian

_____/_____/_____
Date

Comments and/or Reason for Request:

Legal Reference: Connecticut General Statutes
10-76d Duties and powers of boards of education to provide special education programs and service
10-221(b) Boards of education to prescribe rules.
10-226a Documentation of pupils and teachers of racial minorities and pupils eligible for free or reduced price lunches
10-226b Existence of racial imbalance United States Code
20 U.S.C. §1412(a)(5)
20 U.S.C. §1414(e)
42 U.S.C. §11301 et seq. McKinney-Vento Homeless Assistance Act

Regulation approved:
Regulation revised:

Note: At the May 7 Policy Meeting, the Sub-Committee recommended to preserve the Bylaw—Annual Organizational Meeting of the Board by creating an Administrative Regulation. Shipman & Goodwin noted it isn't a required Bylaw of a Board.

**Series 9000
Bylaws**

9115 R

**ADMINISTRATIVE REGULATIONS REGARDING
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD**

It is the policy of the Board to conduct an annual meeting, held the third Tuesday in December, for the purpose of organization and the election of officers.

1. The meeting shall be called to order by the Superintendent or Acting Superintendent.
2. Upon nomination from the floor, the Board Chairperson shall be elected by a recorded vote of the Board and take office upon election.
3. Upon nominations from the floor, the Board shall elect by recorded vote the Vice-Chairperson, Secretary and Assistant Secretary.
4. Election of any officer shall require a majority vote of the Board members present.
5. Requests to serve on specific standing committees shall be submitted by Board members to the Board Chairperson (refer to policy 9130).

Regulation approved:

Regulation revised:

Note: At the May 7 Policy Meeting, the Sub-Committee made a recommendation to create an Administrative Regulation from Bylaw 9125, Attorney, as it is not a required Bylaw. The committee also recommended a new title for the Administrative Regulation.

**Series 9000
Bylaws**

9125 R

ADMINISTRATIVE REGULATIONS REGARDING SELECTION AND APPOINTMENT OF BOARD COUNSEL

The Board of Education will appoint an attorney for the district. The attorney must be admitted to the Bar of Connecticut. The attorney will be the legal advisor to the Board. In that capacity, the attorney's duties will be:

1. to advise the Board with respect to all legal matters relating to the district, including but not limited to, interpretation of the Connecticut General Statutes and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters issuing out of the day-to-day administration of the district;
3. to review and to represent the district in the preparation of any and all contracts which the district may be obliged to execute (other than purchase orders usually issued for the purchase of goods, equipment and services);
4. to advise and assist in matters of litigation and represent the Board in legal proceedings;
5. to review the legality of all rules or regulations to be adopted by the Board;
6. to review and advise with respect to any process served upon the district;

All requests for written opinions on school-related matters shall be directed to the attorney through either the Superintendent or the Board Chairperson. Such written opinions shall be provided to all Board members.

The attorney shall receive a retainer or fee as per an agreement between the Board and the attorney.

Selection Procedures

When selecting a School Attorney, the Board shall adhere to the following procedures:

1. the district will first locate prospective lawyers/law firms that are properly licensed in the State of Connecticut and have experience representing boards of education by:
 - a. advertising in trade journals;
 - b. checking listings of lawyers/law firms; or
 - c. making inquires of other districts or other appropriate sources.

Selection Procedures (continued)

2. The district will then prepare a well-planned, written request for a proposal which will contain critical details of the services sought and submit this request to prospective applicants.
3. In selecting a School Attorney, the district will consider the cost of a retainer (or hourly fee), as well as such other factors as:
 - a. the special knowledge or expertise of the lawyer/law firm;
 - b. the quality of the service provided by the lawyer/law firm;
 - c. the staffing of the lawyer/law firm; and
 - d. the lawyer's/law firm's suitability for the district's needs.
4. The district will maintain documentation of the written proposals submitted by lawyer/law firm applicants for the position of School Attorney.

Regulation approved:

Regulation revised:

NEW MILFORD PUBLIC SCHOOLS



Facilities Subcommittee Report

May 14, 2024

Items for Information and Discussion

A. NMHS Updates

1. NMHS Woodshop HVAC

The new dust collector is onsite. The concrete slab which supports the dust collector has been poured. Work on installation is beginning.

2. Roof Project

No solution to address the roof deficiencies has been submitted to the School District as of this writing.

4. Gym Floor

NMHS gym floor work will begin in June after graduation and grad party.

B. Sarah Noble Oil Tank

A compliance plan to address the CT DEEP notice of violation was submitted by Weston & Sampson on behalf of the schools. In addition, they recently submitted a 30 day notice of closure to CT DEEP. Cisco Environmental has provided a proposal for tank removal. We anticipate removing the tank in the last week of June.

C. Central Offices

The next step for a stand-alone building would be to pursue the services of an A & E firm to conduct a feasibility study including site analysis.

D. Hill and Plain Fence

A new fence is being installed this month to fully enclose the playground area at Hill and Plain.

JUNE 2024 FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<u>NMHS</u>		
Key Club	Kiss a Senior	Key Club Scholarship
Class of 2026	Tasty Waves Fundraiser	Class of 2026 Activities
NHS/Class of 2025	Sale of Water at Graduation	Scholarship & Senior Year Activities
Class of 2025	Beatlemania	Offset Prom Ticket Price
Science Dept	Sale of Tomato Plants	Field Trip to BYC Botanical Gardens
Chorus	Chorus Showcase	Reduce Chous Banquet Costs
NMHS	Graduation Day Flower Sales	Help Cover Costs of Graduation
GAPP	Spikeball Tournament	Raise Money for Field Trips
<u>HPS</u>		
HPS-PTO	Plant Sale at Ice Cream Social	PTO Activities