STUDENT CHANGE OF ADDRESS SHEET

You <u>must</u> provide one item of proof from each column listed below. Parent/Guardian must provide a picture ID.

If the residence is not in your name and you reside with someone else, you will need to complete an Affidavit of Residence. The person you reside with that has residency in their name will need to provide the information from Item #1 and #2 AND you will need to provide the information from Item #3. (Notary services are available at Central Registration.)

	iormation ire	om Item #3. (Notary services are available at Central	Registration.)
Please place a checkmark by the items you are providing:			
<u>ITEM #1</u>		ITEM #2_	ITEM #3
☐ Mortgage Statement	Utili	ity Bill or Request for Service	Final Bill
(Within last 30 days)		tric, water, DIRECTV or cable within last 30 days)	(Disconnect, Final, or Lease Termination)
☐ Lease Agreement	_ _	rent property tax statement	Obtained own Residence (AOR)
(Month to month – must have Utilit		ent mail from a government agency	Custody Change (includes DFACS)
Deed to House (if paid off) Current automobile registration or insurance			Letter from Homeowner
(Utility or House Insurance Required)			(only when moving from one AOR to another)
Please check the appropriate box below:			
Entire Family Moved	DOA BEIGHT	<u>.</u>	
Division of Household - Please attach judge signed custody documents showing physical custody for divorce. Per HCBOE			
policy, if there are no judge signed custody documents, the primary address cannot be changed. If parents/guardians separate,			
all children will use the family's primary address until a divorce decree is submitted.			
Old street address			
Street address			
New street address			
Household Phone (used for auto calls)			
Schools currently attending:			
**Do you live in a hotel or shared temporary housing with friends, family or others due to hardship? Yes No			
ame of Parents/Guardians	Do you	Name of Student(s) living in Household G	rade Does your child participate in a
	live in		GHSA sponsored event? If yes, list
	the		event(s)
	home?		Y or N
	Y or N Y or N		Y or N
	1 Of IN		Y or N
Parent/Guardian Signature Parent/Guardian Name (please print) Date			
Tarchi Guardian Signature Tarchi Guardian Name (picase print)			
FOR CR OFFICE USE ONL	<i>Y</i> :		
Date changed by Central Registration in IC:by			
Does this change any of the students' zoned school? New School			
LOE-Current LOE-Future Sped/Gift/ELL Email Ops/OOZ School/Bus Email AOR flag KC flag McV			
	~ _P	Sensor Bus Buttur	