



OWOSSO PUBLIC SCHOOLS

Ready for the World

Board of Education Agenda
March 20, 2024
5:30 pm
Washington Campus Gymnasium
645 Alger St
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports

Celebrate Kids! – Central Elementary
Athletics Celebrate Success: Zach Rye, Wrestling All-State Honors; Marcy Binger – Flint Metro Coach of the Year
Student Representative Report – Kate Lee

4. Board Correspondence:

Superintendent’s Report
Curriculum Director’s Report

5. Public Participation

6. For Action

Consent Agenda:

Table with 3 columns: Item description, Report number, Page number. Includes items like February 21, 2024 Regular Meeting Minutes, February 21, 2024 Closed Session Minutes, etc.

7. For Future Action

Table with 3 columns: Item description, Report number, Page number. Includes items like Obsolete Materials – 2 Buses, Budget Amendment Revision #1, etc.

8. For Information

Table with 3 columns: Item description, Report number, Page number. Includes items like Personnel Update, CTE Gator Purchase, etc.

9. Public Participation

10. Board Comments: Board Member Comments/ Updates

11. Upcoming Board Meeting Dates:

April 10: Board of Education Committee of the Whole, 5:30 PM, Washington Campus Gymnasium
April 24: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium

Important Upcoming Dates:

March 22-29: Spring Break Recess
March 22 & 29: Offices Closed
April 3-5: Emerson’s 5th Graders to Hartley
April 17: Owosso High School Starfish Awards, 7 p.m. in PAC

12. Adjournment

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Rick Mowen
President



Marlene Webster
Vice President



Olga Quick
Treasurer



Ty Krauss
Secretary



Adam Easlick
Trustee



Nicholas Henne
Trustee



Shelly Ochodnicky
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

February 21, 2024 Board of Education Regular Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Regular Meeting
February 21, 2024
Report 23-123

Present: Easlick, Henne, Krauss, Mowen, Ochodnicky, Quick, Webster

Absent:

President Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI, 48867.

Pledge of Allegiance

Building Reports

Prior to the Board meeting, Future Farmers of America students Tayloe Spielman, Gracie Meyer, and Evelyn Harrand gave a 15-minute, interactive presentation on ‘What to Expect When Your Mare is Expecting’ to audience members. The students showcased their life-sized horse model, that included a functional uterus to demonstrate a mare’s birthing process. Tayloe, Gracie, and Evelyn confidently explained to the audience proper sanitary conditions, pre- and post-natal care for a mare, and how to care for the foal once it has been birthed. Tayloe Spielman shared that she has been in FFA for two years and shared with the Board that the opportunity to take classes she is interested in has helped her find her passion. Evelyn Harrand shared that she has been in FFA for three years and her current favorite class is botany. Gracie Meyer shared that she is also enrolled in botany class, and her favorite unit has been horticulture. Greenhand Speaker Maddie Hagan appreciates the opportunities she’s been given to follow her interests. Treasurer Quick thanked the students for their time and asked how their presentation was rated at their recent leadership contest. Evelyn responded that Owosso took home first place at the district competition, and won second place at the regional competition. She continued that Owosso will compete again at the upcoming state competition. Vice President Webster complimented the students on their public speaking skills, and said it is heartening to see kids so excited about their studies. She thanked Agri-Science Instructor and FFA Advisor Mrs. Beth Clark for encouraging her students to follow their passions.

Board Correspondence

Interim Superintendent Mr. Dave Schulte shared with the Board that he met with the OPS administrative team last week and the central office continues to run smoothly. He thanked central office team members for their patience and hard work during the transition period.

Curriculum Director Mr. Stephen Brooks shared good news in the district. Owosso High School had two wrestlers qualify for D2 state finals; he congratulated Zach Rye and Hannah Hart on their success. Over the weekend, Camden Caswell bowled a perfect 300 game at the metro competition. On February 9, OHS hosted the Athletic Hall of Fame and inducted Dillon McClintock class of 2015, Jeff Ardelean class of 1978, Cory Bouck class of 1987, Kevin Odor

class of 1975, and Christine Smiggen Forester class of 1989. Mr. Brooks shared that the OHS swim team is undefeated and will head to the Metro League Championships this weekend; he wished them good luck as they aim for the championship title. Mr. Brooks continued that the CTE Construction Trades class built an incredible table for the Performing Arts Center. The table will be used by theater students to help build sets and props for theater productions. Mr. Brooks congratulated the cast and crew of 'Exposure' who finished fifth place at the recent MIFA competition at Wayne State University. Excellence Awards in acting went to Alyssa Miller and Jaxon Fedewa, lighting design, Dramaturgy for Jenna Lang. Superior Awards for Addison Collard for lobby display and sound execution, and Addison Collard and Lily Walters took home awards for sound design. Mr. Brooks reminded the Board that the Lincoln Alternative High School basketball team has had a great start to their season and the next game will take place on February 27 in the secondary campus gym. Mr. Brooks said the elementary buildings have had a busy couple of weeks with Black History Month, Valentine's Day celebrations, parent teacher conferences, and kindergarten registration. Mr. Brooks gave kudos to Communications Director Jess Thompson and the Title I team for their work on Kindergarten round up. Owosso families will receive a school messenger communication this evening advertising the kindergarten registration process and will have also received a marketing post card. Newspaper ads, social media posts, and commercials for kindergarten registration began to air on February 1. Elementary principals will also visit daycares and pre-schools in the Owosso area to talk about the registration process. Mr. Brooks shared with the Board that the district will receive a special award from Navigate 360 for Mental Health Awareness. It is a national award and the Navigate 360 team will be here on March 8 to present the award to administration. Mr. Brooks continued that Pupil Count Day took place on February 14. He gave special thanks to Pupil Accounting Specialist Mrs. Tasha Speck for her preparation and efficient work during the process. Mr. Brooks said central office continues to run smoothly and he thanked everyone for their patience while the Board continues the superintendent search.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

No public participants addressed the Board.

For Action

- Moved by Webster, supported by Easlick, to approve the February 7, 2024 Special Meeting Minutes, the current bills and financials as presented. Secretary Krauss conducted a roll call vote; Henne, Ochodnick, Easlick, Krauss, Webster, Quick, Mowen, voted aye. No nay votes. Motion carried unanimously.

- Moved by Easlick, supported by Henne, to approve the hiring of Erika Duso for the Bryant and Emerson Elementary/Resource Room position at BA Step 2, \$43,956 and the hiring of Benjamin Price for the Central Elementary STEM position at MA Step 8, \$64,305. Motion carried unanimously. Treasurer Quick asked why Ms. Duso will be hired at Step 2. Mr. Brooks responded Ms. Duso has one year of experience, which qualifies her for the Step 2 salary.
- Moved by Ochodnicky, supported by Webster to approve the out-of-state travel for Food Service Director Joy Hartman, to attend the American Commodity Distribution Association in St. Louis, Missouri, April 20-April 24, 2024. Motion carried unanimously.

For Future Action

- The Board will be asked to authorize the Superintendent to upgrade building controls at Central and Bryant Elementary schools. Mr. Brooks informed the Board that the control panels for the boilers are outdated; the software is from the early 2000s. Parts for the panels are either obsolete or difficult to find and expensive. Mr. Brooks said it is the administration's recommendation that the Board prepare to upgrade the control panels, to request proposals and then review bids.
- The Board will be asked to authorize the Superintendent to either lease or purchase up to five buses pending results of bids. Treasurer Quick asked for clarification on the timeline. Mr. Brooks responded two buses will need to come off lease before June, an additional bus will need to be declared obsolete likely in the next month or two, and then two buses will need to come off lease before August 2024. Mr. Brooks ensured the Board that the district will receive the best pricing as guaranteed by the Michigan School Business Officials organization.

For Information

Mr. Schulte announced the following personnel changes:

Accepted Positions

- Claire Munro has accepted the Paraprofessional position at Bryant.
- Debra Cummings has accepted the Sub Custodian position.
- Lily Crugher has accepted the Paraprofessional position at Bryant.
- Beulah Thomley has accepted the Custodian position at OHS.

Resignations

- Christian Davis, Custodian resigned effective January 26, 2024.
- William Lentz, Central Teacher resigned effective February 16, 2024.

Superintendent Search Update

President Mowen gave an update on the superintendent search process. The Community Survey has been completed. We had 438 surveys that were completed. Our search consultant, Mr. Dave Moore, said it was a higher number than most districts he has worked in. The Internal Posting has been completed. Mr. Steve Brooks is the only internal candidate who applied. At Friday night's special board meeting starting at 5:30pm, we will be: reviewing the Open Meetings Act, going over the survey results, reviewing Mr. Brook's application materials, reviewing and then making a final draft of the Selection Criteria. In addition, we have to determine our next steps in the process. The Board has three options: appoint a new superintendent, interview Mr. Brooks, or post the position externally.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

No public participants addressed the Board.

Board Comments

Trustee Henne thanked central office staff as they continue to work hard during a period of tumultuous change. He congratulated the bowling team and the wrestling team for their recent success. He is looking forward to the meeting on February 23.

Trustee Ochodnicky shared that on her way to the meeting, she saw many kids outside, laughing and playing. She is relieved that warm weather is returning and kids will be outside having fun. She thanked staff for continually supporting Owosso families. Her organization recently took in a mother and small child from Lincoln, as well as a mother and daughter from Bryant. She is appreciative that district staff goes above and beyond to help the community.

Vice President Webster voiced her appreciation for search consultant Dave Moore and interim superintendent Dave Schulte. She said the communication has been effective, efficient, and she feels MASB has done a great job with the search process so far. She acknowledges the difficulty that comes with leadership positions being unfilled, and she thanked everyone for their patience while the Board searches for a new superintendent.

Trustee Easlick thanked the FFA students for their presentation. He congratulated the sports teams and the theater group for their recent successes. He thanked Mr. Brooks for sharing all the good news in the district.

Treasurer Quick echoed all previous Board member comments. She thanked everyone in the district for their patience while the Board continues the superintendent search.

Secretary Krauss commended the FFA students for their presentation. He complimented their preparedness and public speaking skills. He congratulated the athletic teams and the theater students for their recent successes. He also shared that administrative assistant Ms. Brooke Barber recently resigned, and he thanked her for her dedication to the district the last couple years. He said the Board will miss her professionalism and positivity. He is looking forward to the upcoming Board meetings as the Board progresses in the search process.

President Mowen also thanked Ms. Barber and said she will be deeply missed. He thanked all those in attendance at the meeting and said the Board truly appreciates when students share their academic passions with the Board.

Upcoming Dates

- February 23, 2024: Board of Education Special Meeting, 5:30pm, Washington Campus Gymnasium
- February 29, 2024: Board of Education Special Meeting, 5:30 pm, Washington Campus Gymnasium
- February 27: No school – Election day and professional development
- February 28: OHS Choir Concert, 7:00pm, PAC
- March 7: OHS Dodgeball, 7:00pm, OHS Gym
- March 22-29: Spring Recess

Moved by Quick, supported by Easlick to move in to closed session at 6:16pm for the purpose of conducting a student hearing. Secretary Krauss conducted a roll call vote: Easlick, Henne, Krauss, Mowen, Ochodnicky, Quick, Webster voted aye. No nay votes. Motion carried unanimously.

Moved by Ochodnicky, supported by Easlick, to move back into open session at 7:15pm. Motion carried unanimously.

Adjournment

Moved by Quick, supported by Ochodnicky, to adjourn at 7:18pm. Motion carried unanimously.

Minutes recorded by Brooke Barber.

Respectfully submitted,

Ty Krauss, Secretary

February 23, 2024 Board of Education Special Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Special Board Meeting
February 23, 2024
Report 23-125

Present: Easlick, Henne, Krauss, Mowen, Ochodnicky, Quick, Webster
Absent: None

Call to Order

President Rick Mowen called the board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso MI 48867.

Pledge of Allegiance

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participant addressed the board:

Tom Manke - Owosso Township

Overview of Search Process and Roles – Mr. Dave Moore, MASB Consultant

Mr. Dave Moore, MASB Search consultant provided an overview of his experience. He reported he has worked in several educational roles as a teacher, building administrator and a superintendent. Districts he has worked at include Fenton, Holly, Clio Ovid-Elsie, Corunna, Mt. Morris and Saginaw Swan Valley. For the past six years he has been working as a consultant for Integrated Designs Inc., which is an architectural firm whose primary business is with K-12 schools in addition to being a search consultant for MASB and an area rep for MASB.

Mr. Moore reminded the Board that he is not a decision maker, but the facilitator. His role is to go through materials and present the information to the Board of Education. The Board will have an opportunity to ask questions along the way. Ultimately, it is the board that makes the decision. Mr. Moore provided the Board of Education information from MASB of the legal do's and don'ts and explained the importance of following the Open Meetings Act (OMA) and important to note it is a public vote of the Board.

Review of current dates in agenda

February 7, 2024 – The Board of Education approved the MASB Service Agreement, the contract for the interim Superintendent, Mr. Dave Schulte, implemented the Stakeholder Survey and the internal posting of Superintendent.

February 8 – 15, 2024 – Internal Superintendent posting and Survey of Stakeholders.

February 16-19, 2024 – MASB compiled the results of the stakeholder survey and internal candidate(s).

February 21, 2024 – The Board of Education received the survey results and internal candidate materials. Mr. Stephen Brooks was the only internal candidate.

February 23, 2024- Special Board Meeting to go through stakeholder input and part of Mr. Moore’s role as MASB facilitator is to provide the Board some ideas. The Board will have an opportunity to process this, review the candidate materials and then determine the next steps of the possibilities provided in the Superintendent search.

Review Stakeholder Input

[Superintendent Search Survey](#) The Superintendent Survey Results are available on the Owosso Public Schools website www.owosso.k12.mi.us under Board of Education.

Q 1. If you are a resident, how long have you lived in the school district? A lot of people who have lived in district for a long period of time who answered this survey is a pertinent piece, 73% are residents of district. Important to note these are residents of district.

Q2. How long have you worked for the school district? According to the survey 65% do not work in district. This is far and above from what you might see in a survey.

Q3. Which type of stakeholder are you? Parents of elementary (150 responses), high school (150 responses) and middle school students (105 responses) are at the top of the list.

Q4. Strengths of the District. Searched through the survey to find key words found in the survey as strengths of the district; teachers, students and staff were found as strengths. Mr. Moore stated, in his opinion he saw the following as strengths of the district as key words found in the survey; dedicated staff, offering of programs, specifically band, choir, and art, the high school and middle school facilities and the offerings and opportunities of the district.

Q5. Challenges of District. Curriculum, culture within the district and funding. Funding tends to be at the top of the list and the fourth item was declining enrollment. This survey is one of many pieces you are going to use in the decision-making process. As we go through this it is important to realize this (survey) is only one component. This is the perspective of the community members. Important to realize that this is just one component of the decision-making process. As part of the decision-making process you are also going to look at references and experience.

Q6. Minimum level of education. Opinion of parents the minimum level of education; 50.23% Masters plus administrative certification/endorsement, 15.58% Master's degree, 12.79% Bachelor degree, 12.56%. We are going to look at the qualifications you want. Explained difference between required and preferred requirements. If qualification is required and applicant does not have the required qualification they will not be considered. Preferred is you may have the qualification but it is not required to be considered.

Q7. Experience in prior positions. The community believes that being a building level principal and teacher is important for experience.

Q8. Areas of Expertise. Budget and curriculum were at the top of the list; 88% viewed budget, 82% Curriculum, 81% public relations, human resource management and facilities management were in the 60% percentile. When you develop selection criteria you are telling the applicant what you are looking for. The Board was given a sample of selection criteria to review.

Q9. Leadership styles. Collaboration and working together was important. Secretary Krauss asked how does that work out since on the graph nothing is higher than 50%. Mr. Moore stated that percentile is what was listed on the survey, as respondents had the opportunity to list two leadership styles.

Q 10. Experiences and skills. Exceedingly responsive and follow through were at the top of the list. Most, 94% felt that was the most important quality and 92% felt the keen ability to think outside of the box.

Q11. Personal Characteristics. The top four were over 90%; honest and ethical, at the top of the list; a problem solver, being transparent and approachable were all over 90%. Very important to your community. Strong communicator at 87%.

Q12. Selection Strategy. Very interesting as I read through this, in my opinion the numbers are deceiving as the first is at 47%; *find a candidate with the same basic educational and management philosophy as the current administration, but who can make some necessary changes.* Then the next at 35%; *find a very different kind of candidate – one who is ready to take the district in a significantly different direction.* The final is at 17% *find a candidate who will stay the course and continue the good work of the current administration.* As you look through the survey there were some comments regarding the service. The culture we have, the way we are working together, that is what we want to change. We always want to change and we always want to get better. Remember, the district has done a lot of great things and as a community member I have seen those changes. As I read through the comments, I do not believe that we want to totally change. Approachable, honesty and of good character, those are some of the things that I think they are talking about and certainly curriculum is one of them. A group of them are saying we need to get rid of IB. I think when you look at the survey the numbers are bit deceiving. I think there are some things to change but not totally change and start all over again, but some things to improve, again a personal opinion.

Q13. Find a candidate with the same basic educational and management philosophy as the administration, but who can make some changes. The schools, the community, the changing;

respects and cares for students, listens to staff, someone who is willing to work with staff, those were some of the changes people were talking about in my opinion. Again, remember you are getting a Dave Moore opinion and you have to interpret the results. You may interpret it totally different. The difficult thing is as you are going through it you need to look at the perspective yourself. You are the ones doing the voting, you are the ones that are making the decision.

No questions on survey results

Develop Selection Criteria

Mr. Moore reviewed the Selection Criteria Explanation as it relates to the DRAFT of the Superintendent Selection Criteria. This criterion is needed whether internal or external search. Items with no numbers reflect the opinion and experiences of Mr. Moore from his experience of other superintendent searches. All of the numbers after the selection criteria are based upon the survey results.

Mr. Moore asked the Board to review and decide what items to keep and to delete. Required must meet criteria to be considered as a candidate and preferred is not a required criterion to be considered a candidate.

There was discussion amongst board members during the review of the selection criteria. Mr. Moore advised that this would be the document that will used throughout the process.

Review the Candidate Materials

The Board of Education reviewed Mr. Stephen Brooks candidate materials. Once the board had reviewed them, Mr. Moore asked the Board to compare candidate information to the draft selection criteria.

President Mowen reported it had been requested of the Board to post the highlights of the superintendent survey on the Owosso Public Schools website.

Moved by Quick, supported by Easlick to post the highlights of the superintendent search survey on the Owosso Public Schools website. Motion carried unanimously.

Determine Next Steps

The Board of Education deliberated at length on the three options in moving forward with the Superintendent search.

- Option 1 – Appoint the candidate
- Option 2 – Meeting with the candidate on Thursday, February 29th at 5:30 p.m.
- Option 3 – Use the services of MASB and do both an internal/external search for a new superintendent.

During deliberations, the Board discussed at length the following:

- The need for improved culture and building trust. The Board acknowledged receipt of a signed letter by every person in the central office, administration, multiple teachers and

some of the most substantial leaders in the community of support for the internal candidate, Mr. Steve Brooks.

- Expressed concern of only having one internal candidate apply and not having any other candidates for comparison.
- The timeline of an external search taking several months and finalizing contract negotiations to have a superintendent in place by July 1st. Discussion of issues currently facing the district; upcoming contract negotiations, several leadership vacancies in the central office, specifically the CFO and Superintendent.
- Mr. Moore reported on the existing Superintendent searches.
- Selecting a Superintendent is one of the most important jobs of the Board of Education. The importance of honoring the search process. Discussion of interviewing the internal candidate rather than appointing without an interview. If the Board opts to interview the internal candidate, the Board is not obligated to offer the position.
- The internal candidate was compared to the presented selection criteria and believed to have met those requirements. Acknowledged of the 438 survey responses there were no negative comments of the internal candidate, but several positive comments.
- The District has a devastated central office with current vacancies of Superintendent, CFO, recommended accountant and Administrative Assistant to the Superintendent. Therefore, time is of the essence. The timeline of an external search will take the district out three to six months. Discussed the importance of the Superintendent vacancy being filled first, as inquiries have been received from CFO applicants asking who is the Superintendent. Applicants are hesitant because they do not know who they will be working for.

Moved by Mowen, supported by Easlick to interview the internal candidate, Mr. Stephen Brooks on Thursday, February 29th at 5:30 p.m. Secretary Krauss conducted a roll call vote: Henne, Ochodnicky, Easlick, Krauss, Webster, Mowen voted aye; Quick voted nay. Motion carried six (6) aye and one (1) nay.

Mr. Moore asked the Board to review the interview questions. Select the questions they would like to ask of the candidate in addition to any other question(s) and submit to Mr. Moore no later than close of business on Monday, February 26.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participant addressed the board:

John Pappas

Board Comments

Trustee Easlick remarked it was a productive meeting

Treasurer Quick also expressed a productive meeting.

Secretary Krauss thanked Mr. Moore and expressed his appreciation.

Trustee Henne thanked Mr. Moore and Mr. Schulte.

Trustee Ochodnicky remarked the challenge we have as the district was left not prepared coming into the time of year for the budget. It is very disheartening. Trustee Ochodnicky appreciated the comments and those in attendance.

Vice-President Webster remarked as a recap; we looked at every single survey item and the criteria we developed came from the community and we are going to be evaluating how the candidate compares. We want to know the person. We are considering all of the questions and answers from this. We all received the resume at the same time. I do not want the work we did tonight to be dismissed and I am so grateful to the 438 people who responded to the survey. Most of us read every comment. I am grateful for all the work we did and Mr. Moore for all that we have accomplished.

President Mowen remarked, Mr. Moore you have done so much for the Board in such a short period of time. President Mowen thanked Mr. Schulte for stepping up as the Interim Superintendent.

Adjournment

Moved by Quick, supported by Ochodnicky to adjourn at 7:45 p.m. Motion carried unanimously.

Minutes recorded by Bev White

Respectfully submitted,

Ty Krauss, Secretary

February 29, 2024 Board of Education Special Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
Special Board Meeting Minutes
February 29, 2024
Report 23-126

Present: Easlick, Henne, Krauss, Mowen, Ochodnicky, Quick, Webster
Absent: None

President Rick Mowen called the Special Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso MI 48867.

Pledge of Allegiance

President Mowen introduced Mr. Dave Moore of MASB. Mr. Moore informed the board of a recommendation at place for the Board members to consider. Mr. Moore recommended the board change the order of the agenda items listed. The second Public Participation (#5) be moved to right after Mr. Brooks interview and before review of the options in the process. If the board chooses to do so, a motion will be required.

Recommendation to move the second opportunity for public participation.

Moved by Webster, support by Ochodnicky to move the second public participation from number five (5) to right after the interview with Mr. Brooks is completed. Motion carried unanimously.

Public Participation

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The following participant addressed the board:

Brian Reed business owner, parent and president of Owosso Sports Boosters

Welcome – Mr. Dave Moore – MASB Search Consultant

Mr. Moore went through the outline of the agenda and reviewed the timeline with the Board. Mr. Moore expressed his thanks to board members for putting together their questions. Mr. Moore explained, typically when he puts together questions there are approximately 18 questions and we are at a much higher number of 29 to be thorough. As you go through this process the next step would be the interview process now and you are going to have some time to review the material

and to deliberate. The options will be reviewed with you again. When we come back from deliberations, you will identify those strengths you saw in the candidate and explain the strengths and concerns you have. You will have two options to look at and again we will move through that process with you. Each question has the name of the board member that will be asking the question. When you get to the end of the questions, the floor will be turned over to Mr. Moore.

Review of Timeline

Mr. Moore reviewed the timeline with the Board.

Interview with Mr. Steve Brooks

Internal candidate, Mr. Stephen Brooks was introduced. The board asked Mr. Stephen Brooks a series of interview questions.

Public Participation

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The following participants addressed the board:

Karen Michalec - Retired teacher from Owosso Public Schools

Mike Ash - Lifelong community member

Krista Fedewa - Owosso Public Schools Employee and Bryant PTO

Tom Manke - Owosso Township

Steve DeLong - Owosso resident and Owosso Public Schools employee

Brian Reed - business owner, parent, president of the Owosso Sports Boosters

Review of the options in the process

Mr. Moore provided the board an opportunity to review the materials and asked them to look at the strengths of the candidate.

Mr. Moore reviewed the two options before the board and asked if they had any questions.

- Option 1 – Select the candidate
- Option 2 – Use the services of MASB and do both an internal/external search for a new superintendent

There were no questions on the options.

Mr. Moore remarked, the board has the materials and an opportunity to share the strengths of the candidate as they see it. There has been discussion amongst the board for 10 minutes or could take longer depending on where the board is at and eventually the board will need to come to a decision if you feel you have a consensus. Board members were asked to share their thoughts.

- Treasurer Quick: Love the idea of an Owosso guy, he is a strong candidate. The question is for me the lack of other candidates.
- President Mowen: A concern of a lack of comparison. In January, the board did opt to go with an internal search first. I am personally aware of two other administrators who considered applying for the position and I think respectfully at some time will make a fine Superintendent and gain leadership here. I think out of respect for Mr. Brooks opted not to apply and perhaps they saw with his experience he was more qualified.

Also, we went through what we are looking for and decided to include everything. That piece of paper said this is our Superintendent and Mr. Brooks has filled every option on that page. One comment I would like to make; there was a comment that 83% want a change. The survey itself was of importance to me and the majority of the respondents were long term residents of the district. They are very well versed and have a majority. Also, the majority of the respondents were parents of students. Another was the fact item 12 there were three choices; 64% very comfortable and follow some of those norms and some noted changes. Only 35% wanted change, not 83%.

- Secretary Krauss: We set the criteria to be met. Mr. Brooks has met all of the criteria. There is always room for improvement and continuous improvement. We set the criteria and Mr. Brooks met the criteria and has overwhelming experience. I am putting my support behind Mr. Brooks.
- Vice-President Webster: Mr. Brooks has several strengths. I appreciate the emphasis of relationships in the community and that would really help to build the trust in the building. We have seen him do that and we do not know what he will do in the first chair. In terms of having someone to compare him to, maybe we could find someone who was more creative and you might be able to find another candidate. One of the other things that Steve has that no one has is the depth of relationship of community and staff and that means so much with all the things that need to happen as soon as possible and he already has the social capital to move forward immediately. It is a huge morale booster to say to our current administrators that when you have demonstrated a successful investment in the district for advancement it belongs to you. We expect you to invest in us and when it comes to us we invest in you. They do earn it when they have a track record. Steve has engaged in so many opportunities, he models a lifelong learner. We want to support and encourage that. This board wants to confirm when people demonstrate success and the investment in the district, the opportunity for advancement.
- President Mowen: Recently I was part of a committee of 20 business office administrators and myself to interview for a CFO position six candidates applied. They fit all of our needs and had experience but lived 2.5 hours away and that is kind of rough to do a job. During that same interview, last minute a person with some knowledge and worked at a lot of

districts but not in Owosso. The interview was awesome, references ok but no personal knowledge. It did not work out. Once you get to know people and some of their abilities it is hard to look at a piece of paper. We did that with a previous superintendent and it did not work out. I think we have the best of both worlds here, his experiences, going through the ranks; teacher, assistant principal, principal, assistant superintendent. Mr. Brooks mentioned some of the changes. He realized the need for trust. Again, I think if you take a good hard look at what we have the personal knowledge, we know Steve, as a subordinate and you follow the leader, know that you may better become the leader.

- Trustee Easlick: Four things that I really like, loyalty, no one wants to work for a company where there is not opportunity for advancement. Relationships in the community. My favorite; doing the best thing for the kids. He is the best.
- Trustee Henne: I did a little exercise a couple weeks ago of criteria. I tried to find some of those adjectives and there are a lot. You cannot find one that does not correlate. He is a lifelong Trojan and was my 7th grade football coach. Bringing back the sense of urgency. We are without some serious leadership. The timeline to go external; we are a team here and do not have a quarterback.
- Trustee Ochodnický: I had in mind there were other candidates. I was sad that we did not have other candidates to interview and compare. Having said that, we do only have one candidate and we cannot wait until July 1st to have a new leader. We can have in my opinion the best Superintendent and if we do not have the best CFO ever we are in trouble. Shelbi Frayer, financial consultant said we have two months to be ok and to continue without a CFO would be neglectful. Mr. Brooks can bring all that together. We have a contract to negotiate. In a year he will be evaluated. Mr. Brooks can step up to the plate and has the opportunity and with his contract and evaluation within the year he can have time to move forward.

Mr. Moore remarked, each board member has had an opportunity to review the information and give their input. If there is no other discussion, may move forward with the next steps.

Moved by Easlick to appoint Mr. Steve Brooks, pending contract negotiations, Superintendent, support Henne. Secretary Krauss did roll call vote: Henne, Ochodnický, Easlick, Krauss and Mowen voted aye. Quick voted nay. Motion carried six in support and one nay.

President Mowen reported it has been the Executive Committee to negotiate the superintendent contract. He will review the process. He expressed gratitude to Mr. Moore for doing the superintendent search and noted he is from our community and knows the district well. Also thanked Superintendent Schulte from the RESD for stepping up to the plate and keeping things solvent.

Mr. Brooks was brought back to the meeting and there was applause and a standing ovation. President Mowen offered Mr. Brooks the position of Superintendent pending contract negotiations. Mr. Brooks accepted the position of Superintendent pending contract negotiations. Mr. Brooks commented it is an honor to be selected. Mr. Brooks reported, thanks to the research of Mr. Lance Little, Mr. Brooks would be the first Owosso High School graduate to be Superintendent of Owosso Public Schools.

Of all of our students and staff who have started at Owosso and Owosso does a great job of training people and educating them. We look forward for the best of the best.

Board Comments

Treasurer Quick remarked she appreciates the process and looks forward to sitting with Mr. Brooks and moving forward.

Trustee Easlick commented he appreciates the process.

Secretary Krauss thanked Mr. Moore and congratulations to Mr. Brooks.

Vice-President Webster expressed her appreciation of her fellow board members and how we were all over the place and how to go forward. Acknowledged all of the debate and appreciates all.

Trustee Henne echoed all board comments and expressed his gratitude to Mr. Moore and Mr. Schulte. He remarked he is learning every day as a first-time board member. As a board we are always going to have our differences and we stick together in our decisions and I know I am really excited and looking forward to Mr. Brooks leadership here with Owosso.

Trustee Ochodnický acknowledged Mrs. Brooks in the audience, the woman behind the man and congratulated Mr. Brooks, stating we have some work to do.

President Mowen echoed the board comments and what the board has done. He expressed his appreciation for his fellow board members and truly appreciated the process. He commented, we are seven individuals with seven different backgrounds and liked that this board looks at what is best for the district and kids. Thank you for your commitment. Thanks to the media for being here. He also expressed his gratitude for those who have attended the board meetings and to those who completed the survey. The board looked at this very seriously. Thank you all for your attendance.

Moved by Quick to adjourn at 8:19 pm., support by Easlick, motion carried unanimously.

Minutes recorded by Bev White

Respectfully submitted,

Ty Krauss, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
2/15-3/8/24
REPORT 23-127

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$543,433.33
SERVICE FUND	\$95,306.11
SINKING FUND	\$16,282.00
BOND FUND	\$0.00
CAPITAL PROJECTS	\$0.00
CHECK RUN TOTAL	<u>\$655,021.44</u>

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (2/5/2024)	\$ 11,256.04
GORDON FOOD SERVICE PAYMENT (2/12/2024)	\$ 5,105.13
GORDON FOOD SERVICE PAYMENT (2/12/2024)	\$ 12,611.27
GORDON FOOD SERVICE PAYMENT (2/20/2024)	\$ 11,035.00
GORDON FOOD SERVICE PAYMENT (2/26/2024)	\$ 9,237.36
	<u>\$ 49,244.80</u>

CREDIT CARD ACTIVITY BY FUND (1/5-2/4/24)

GENERAL FUND	\$ 29,827.41
SERVICE FUND	\$ 3,624.59
ORGANIZATIONAL FUND	\$ 6,550.76
CREDIT CARD TOTAL	<u>\$ 40,002.76</u>

PAYROLL AND STABILIZATION DRAWS

PAYROLL (#17) 2/16/2024	\$ 945,587.28
PAYROLL (#18) 3/1/2024	\$ 959,543.70
	<u>\$ 1,905,130.98</u>

GRAND TOTAL

\$ 2,649,399.98

H:\Financial Reports\Monthly\23-24\[\MARCH 24 BOARD REPORTS.xlsx]Board Bills Monthly

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
108466 02/15/2024	1	Opn	AGNEW GRAPHICS SIGNS PROMO LL	OMS/DWYER/SWIM RECORD UPDATE	45.00
108467 02/15/2024	1	Clr 03/04/2024	ALDERMANS INCORPORATED	OPER/HENDRICKSON/VEHICLE PARTS	44.47
108468 02/15/2024	1	Clr 03/04/2024	ALLSTAR TOWING & REPAIR	TRAN/HILL/REPAIR BRAKES	125.00
108469 02/15/2024	1	Clr 03/04/2024	APPLEBEE OIL COMPANY	TRAN/SECOR/FUEL #8	114.98
108470 02/15/2024	1	Clr 03/04/2024	CODDE, TARA	OMS/COLLINS/REIMBURSE AT-RISK AWARDS	34.62
108471 02/15/2024	1	Clr 03/04/2024	CONVERGENT	TECH/HILL/SERVICE	451.25
108472 02/15/2024	1	Clr 03/04/2024	CURRICULUM ASSOCIATES LLC	CE/KLAPKO/WRITERS HANDBOOK	340.44
108473 02/15/2024	1	Clr 03/04/2024	DALTON ELEVATOR	OPER/HENDRICKSON/SUPPLIES	50.00
108474 02/15/2024	1	Clr 03/04/2024	EPS SECURITY	OPER/HENDRICKSON/SERVICE	1,374.48
108475 02/15/2024	1	Clr 03/04/2024	FRAYER CONSULTING SERVICES, LL	ADMIN/DWYER/CONSULTING SERVICES CFO	2,500.00
108476 02/15/2024	1	Clr 03/04/2024	GENESEE INTER.SCHOOL DISTRICT	ADMIN/SPECK/GENNET ONLINE FEES	1,670.00
108477 02/15/2024	1	Clr 03/04/2024	H. K. ALLEN PAPER COMPANY	TRAN/HILL/TISSUES	28.00
108478 02/15/2024	1	Clr 03/04/2024	HENDRICKSON, MICHAEL	OPER/HENDRICKSON/MILEAGE	123.28
108479 02/15/2024	1	Clr 03/04/2024	HI-QUALITY GLASS	OPER/HENDRICKSON/VULKEM	107.40
108480 02/15/2024	1	Clr 03/04/2024	I KNOW IT	EM/ANDERSON	150.00
108481 02/15/2024	1	Opn	IWELLNESS CENTER	LHS/BROOKS/TRAINING	500.00
108482 02/15/2024	1	Clr 03/04/2024	J & H OIL CO.	TRAN/SECOR/GAS FOR BUSES	8,711.38
108483 02/15/2024	1	Clr 03/04/2024	LANSING SANITARY SUPPLY INC.	OPER/HENDRICKSON/CUSTODIAL SUPPLIES	4,099.83
108484 02/15/2024	1	Clr 03/04/2024	LENTZ, MIA	COMMED/THOMPSON/LIFEGUARD	77.00
108485 02/15/2024	1	Clr 03/04/2024	MASB	ADMIN/HILL/BOARD PRESENTATION	73.61
108486 02/15/2024	1	Clr 03/04/2024	MAURER HEATING & COOLING	OPER/HENDRICKSON/SUPPLIES	418.00
108487 02/15/2024	1	Clr 03/04/2024	MCCLUNG, JESSICA	OMS/MCCLUNG/PBIS REWARDS	148.86
108488 02/15/2024	1	Clr 03/04/2024	MILLER, GARY	OHS/PARSONS/REIMBURSE MILEAGE	246.56
108489 02/15/2024	1	Clr 03/04/2024	MOMAR, INCORPORATED	OPER/KLAPKO/SERVICE AGREEMENT	405.00
108490 02/15/2024	1	Clr 03/04/2024	MOORE, SHAWNIE	BBB/WINKE/SUPPLIES FOR CLASSROOM	28.42
108491 02/15/2024	1	Clr 03/04/2024	OWOSSO PUBLIC SCHOOLS	ADMIN/BROOKS/BOTTLED WATER/STAFF PD	75.00
108492 02/15/2024	1	Clr 03/04/2024	POMP'S TIRE SERVICE	TRAN/SECOR/BUS TIRES	803.00
108493 02/15/2024	1	Clr 03/04/2024	POSTMASTER	ADM/THOMPSON/BULK MAILING K REG	995.00
108494 02/15/2024	1	Clr 03/04/2024	PUMFORD, LILLIAN	COMMED/THOMPSON/LIFEGUARD	77.00
108495 02/15/2024	1	Clr 03/04/2024	REPUBLIC SERVICES	OPER/HENDRICKSON/TRASH SERVICE	2,263.68
108496 02/15/2024	1	Opn	ROTARY CLUB OF OWOSSO	OHS/LINTNER/ROTARY DUES	168.00
108497 02/15/2024	1	Clr 03/04/2024	SCHOOL SPECIALTY LLC.	EM/CICALO	1,989.77
108498 02/15/2024	1	Clr 03/04/2024	TECHNICAL BUILDING AUTOMATION I	OPER/HENDRICKSON/REPLACE PUMP	2,655.37
108499 02/15/2024	1	Clr 03/04/2024	TOP SCORE WRITING, INC	ALT/RUGENSTEIN/8TH GRADE COMBO	675.00
108500 02/15/2024	1	Opn	USHER, MADELYN	COMMED/THOMPSON/LIFEGUARD	33.00
108501 02/15/2024	1	Clr 03/04/2024	VIC BOND SALES	OPER/HENDRICKSON/REPLACEMENT FILTER	772.20
108502 02/15/2024	1	Opn	WARNING, CARRIE	OHS/PARSONS/CONF REIMBURSEMENT	158.68
108503 02/22/2024	1	Clr 03/04/2024	APPLE COMPUTER, INC.	Ipad Pro for BBB	1,099.00
108504 02/22/2024	1	Clr 03/04/2024	ARGUS PRESS	COMMED/THOMPSON/PRESCHOOL REG ADV	275.00
108505 02/22/2024	1	Clr 03/04/2024	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	135.37
108506 02/22/2024	1	Clr 03/04/2024	DAYSTARR COMMUNICATIONS	UTIL/PHONE BILL	411.88
108507 02/22/2024	1	Clr 03/04/2024	EPS SECURITY	OPER/HENDRICKSON/SERVICE CALL	300.00
108508 02/22/2024	1	Clr 03/04/2024	ESS MIDWEST INC	BBB/WINKE/SUBS	20,227.09
108509 02/22/2024	1	Clr 03/04/2024	KETCHUM, HEATHER	OMS/WALWORTH/SPED CLASS REWARDS	56.45
108510 02/22/2024	1	Clr 03/04/2024	LANSING SANITARY SUPPLY INC.	OPER/HENDRICKSON/CUSTODIAL SUPPLIES	839.92
108511 02/22/2024	1	Clr 03/04/2024	MESSA	MAR 2024 BILL/TEACHERS	252,225.65
108512 02/22/2024	1	Clr 03/04/2024	MESSA	MAR 2024 BILL/ADMIN STAFF	29,767.10
108513 02/22/2024	1	Clr 03/04/2024	MESSA	FEB 2024 BILL/NON-UNION	54,918.32
108514 02/22/2024	1	Opn	MICHIGAN AEYC	BBB/WINKE/CONFERENCE DANA SHEPARD	883.00
108515 02/22/2024	1	Clr 03/04/2024	ODP BUSINESS SOLUTIONS LLC	OMS/COLLINS/PRINTER INK	256.99

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
108516 02/22/2024	1	Clr 03/04/2024	PV BUSINESS SOLUTIONS, INC.	OPER/HENDRICKSON/OSHA JOURNAL	298.50
108517 02/22/2024	1	Clr 03/04/2024	ROSS, GIZELLE	AE/ROSS/MILEAGE	84.42
108518 02/22/2024	1	Clr 03/04/2024	SCHOLASTIC BOOK CLUBS INC.	BRY/TITLE1/GUTE	442.48
108519 02/22/2024	1	Clr 03/04/2024	SCHOLASTIC INC.	CE/SPIELMAN/SARAH BAHM SUBSCRIPTION	91.96
108520 02/22/2024	1	Clr 03/04/2024	SET SEG	MAR 2024 BILL/GF STAFF	4,948.29
108521 02/22/2024	1	Opn	SHIAWASSEE RESD	ADMIN/YOHO/SUB PERMIT -ERIKA DUSO	45.00
108522 02/22/2024	1	Opn	UNUM LIFE INSURANCE	MAR 2024 BILL/ADMIN STAFF	3,958.04
108523 02/22/2024	1	Clr 03/04/2024	WMPM MECHANICAL LLC	OPER/HENDRICKSON/HVAC REPAIR	2,846.72
108524 02/29/2024	1	Opn	AMMAN, BRIANA	BBB/WINKE/HOME VISITS	18.49
108525 02/29/2024	1	Opn	ANDERSON PROCESS	OPER/HENDRICKSON/BUNA O RING	452.75
108526 02/29/2024	1	Opn	BSN SPORTS LLC	ATHLETICS/OMS/DWYER	2,278.14
108527 02/29/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	68.72
108528 02/29/2024	1	Opn	CODDE, TARA	OMS/CODDE/AT RISK REWARDS	8.00
108529 02/29/2024	1	Opn	EPS SECURITY	OPER/HENDRICKSON/SERVICE CALL	412.50
108530 02/29/2024	1	Opn	ESS MIDWEST INC	BB/WINKE/STAFF PMT	20,307.40
108531 02/29/2024	1	Opn	FOSTER, HILLARY	BBB/WINKE/MILEAGE	42.81
108532 02/29/2024	1	Opn	GOLDBERG, DIANE	OPER/HENDRICKSON/MILEAGE	75.04
108533 02/29/2024	1	Opn	GOPHER SPORTS	OMS/PHYSED/GREGORY	267.68
108534 02/29/2024	1	Opn	HI-QUALITY GLASS	OPER/HENDRICKSON/TEMPERED GLASS	291.03
108535 02/29/2024	1	Opn	HOAG, ROBIN	OMS/HOAG/REWARDS/PBIS	65.18
108536 02/29/2024	1	Opn	HUTSON INC	OPER/HENDRICKSON/PARTS	28.78
108537 02/29/2024	1	Opn	JOE-LEES CROSSWINDS CAFE	ADMIN/WHITE/ALL ADMIN LUNCH	240.00
108538 02/29/2024	1	Opn	KEARSLEY HIGH SCHOOL	ATH/SMITH/ENTRY FEE SWIM 2/27	200.00
108539 02/29/2024	1	Opn	LANSING LUGNUTS	OMS/DWYER/LUGNUTS	100.00
108540 02/29/2024	1	Opn	MAIER, JENNIFER	OHS/PERKINS/REIMBURSEMENT SPED SUPP	106.52
108541 02/29/2024	1	Opn	MASB	ADMIN/DWYER/EXECUTIVE SEARCH SERVIC	3,359.52
108542 02/29/2024	1	Opn	OWOSSO PUB. SCH. ATHLETIC FUND	ATH/SMITH/OFFICIALS	5,000.00
108543 02/29/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	ADMIN/HILL/REIMBURSE OHS GUIDANCE FAF	147.29
108544 02/29/2024	1	Opn	POSTMASTER	OMS/WALWORTH/POSTAGE	212.00
108545 02/29/2024	1	Opn	POSTMASTER	OMS/WALWORTH/POSTAGE	476.00
108546 02/29/2024	1	Opn	ROGERS, TRICIA	OMS/ROGERS/AT-RISK REWARDS	40.97
108547 02/29/2024	1	Opn	ROWLEYS WHOLESALE	TRAN/SECOR/OIL	1,000.00
108548 02/29/2024	1	Opn	SCHOOL SPECIALTY LLC.	OMS/HORN/ART	468.08
108549 02/29/2024	1	Opn	SHATTUCK SPECIALTY ADVERTISING	OMS/LITTLE/SOM BACKPACKS	378.72
108550 02/29/2024	1	Opn	VERIZON	TECH/WATSON/SERVICE	180.66
108551 02/29/2024	1	Opn	WILLOUGHBY, MARK R	OHS/MARK/WOODWORKING SUPPLIES	105.45
108552 02/29/2024	1	Opn	WOLTJER, DEREK	OHS/WOLTJER/FAFSA PIZZA	48.92
108553 03/07/2024	1	Opn	ADN ADMINISTRATORS INC	ADMIN/DWYER/ADN FEB 2024	60.00
108554 03/07/2024	1	Opn	AMWAY GRAND PLAZA HOTEL	OHS/WARNING/SKILLS USA HOTEL	1,591.40
108555 03/07/2024	1	Opn	ARGUS PRESS	ADMIN/THOMPSON/K REG AD	570.00
108556 03/07/2024	1	Opn	BASGALL, JAKE	TECH/MILEAGE REIMBURSEMENT	179.96
108557 03/07/2024	1	Opn	BP ENERGY RETAIL COMPANY LLC	UTIL/NAT GAS - FEB 2024	26,055.16
108558 03/07/2024	1	Opn	CINTAS CORPORATION # 308	OPER/HENDRICKSON/UNIFORMS	68.72
108559 03/07/2024	1	Opn	CULLIGAN OF OWOSSO	OHS/PARSONS/WATER	136.00
108560 03/07/2024	1	Opn	DIGNAN, THOMAS	TECH/MILEAGE REIMBURSEMENT	156.31
108561 03/07/2024	1	Opn	DYNAMIC SCHOOL ASSEMBLIES, INC.	BBB/WINKE/PBIS REWARD	795.00
108562 03/07/2024	1	Opn	ESS MIDWEST INC	ADMIN/YOHO/SR CLASS ADVISOR	528.26
108563 03/07/2024	1	Opn	GILBERT'S DO IT BEST HARDWARE	OPER/HENDRICKSON/FEB SUPPLIES	764.66
108564 03/07/2024	1	Opn	HILLARD, ZEPHIE	CE/HILLARD/PD	65.00
108565 03/07/2024	1	Opn	HURLEY OCCUPATIONAL HEALTH PR	HR/YOHO/DOT PHYSICAL	90.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
108566 03/07/2024	1	Opn	INDUSTRIAL SUPPLY OF OWOSSO IN	OPER/HENDRICKSON/BELTS	97.65
108567 03/07/2024	1	Opn	J. W. PEPPER & SON INC.	OMS/TORUD/BAND SUPPLIES	545.07
108568 03/07/2024	1	Opn	JOSHUA MCCANN	OHS/POYNER/CULINARY APPLIANCE REPAIR	911.78
108569 03/07/2024	1	Opn	KONICA MINOLTA BUSINESS SOLUTI	LEASE PMT 57/60 - 2/21/2024-3/20/2024	3,067.59
108570 03/07/2024	1	Opn	LANSING SANITARY SUPPLY INC.	OPER/HENDRICKSON/SUPPLIES	8,056.66
108571 03/07/2024	1	Opn	LINTNER, DALLAS	OHS/LINTNER/MILEAGE REIMBURSEMENT	40.60
108572 03/07/2024	1	Opn	MANTIS PEST MANAGEMENT SVC LL	OPER/HENDRICKSON/PES MGMT FEB 2024	390.00
108573 03/07/2024	1	Opn	MEI TOTAL ELEVATOR SOLUTIONS	OPER/QUARTERLY SERVICE MAR-MAY	336.13
108574 03/07/2024	1	Opn	MELANIE LOUNDS	OHS/LOUNDS/SUPPLIES	69.32
108575 03/07/2024	1	Opn	MORRICE AREA SCHOOLS	ADMIN/SPECK/MV GAS CARD	61.00
108576 03/07/2024	1	Opn	MSBO	ADMIN/HILL/FINAL APPLICATION SPS	60.00
108577 03/07/2024	1	Vod 03/08/2024	OWOSSO PUB. SCH. ATHLETIC FUND	OHSATHLETICS/SMITH/GAME MANAGEMENT	3,685.00
108578 03/07/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	LHS/MEYER/COOKIES	10.00
108579 03/07/2024	1	Opn	QUADIENT FINANCE USA, INC.	ADMIN/HILL/POSTAGE METER REFILL	1,000.00
108580 03/07/2024	1	Opn	QUILL CORPORATION	ADMIN/YOHO/TONER	119.69
108581 03/07/2024	1	Opn	REPUBLIC SERVICES	UTIL/TRASH SVCS - FEB 2024	2,552.78
108582 03/07/2024	1	Opn	ROCHESTER 100 INC.	Nicky Communication Folder	761.25
108583 03/07/2024	1	Opn	SHIAWASSEE RESD	EDUSTAFF BILL 12/10-12/23 & NURSES BICKE	38,825.00
108584 03/07/2024	1	Opn	SKILLS USA	OHS/WARNING/SKILLS USA STATE CONF RE	800.00
108585 03/07/2024	1	Opn	STINSON, GUNNAR	TECH/MILEAGE REIMBURSEMENT	256.27
108586 03/07/2024	1	Opn	THRUN LAW FIRM, P.C.	ADMIN/DWYER/PROFESSIONAL SERVICES	2,268.50
108587 03/07/2024	1	Opn	UNITY SCHOOL BUS PARTS	TRAN/SECOR/MIRRORS	205.67
108588 03/07/2024	1	Opn	VOYAGER SOPRIS LEARNING	Power Readers	122.10
108589 03/07/2024	1	Opn	WAKELAND OIL	OPER/HENDRICKSON/GAS FEB 2024	1,037.74
108590 03/07/2024	1	Opn	WATSON, JOE	TECH/MILEAGE REIMBURSEMENT	332.84
108591 03/07/2024	1	Opn	WIN'S CORPORATE OFFICE	OPER/HENDRICKSON/ELECTRICAL SUPPLIES	50.11
108592 03/08/2024	2	Opn	ARDELEAN, JEFF	OHSATH/SMITH/GAME MGMT	340.00
108593 03/08/2024	2	Opn	CRANE, KRISTY	OHSATH/SMITH/GAME MGMT	260.00
108594 03/08/2024	2	Opn	ETCHISON, CHARLIE	OHSATH/SMITH/GAME MGMT	180.00
108595 03/08/2024	2	Opn	FELDPAUSCH, OWEN	OHSATH/SMITH/GAME MGMT	30.00
108596 03/08/2024	2	Opn	GREGORY, MIKE	OHSATH/SMITH/GAME MGMT	915.00
108597 03/08/2024	2	Opn	KIMBLE, DAVE	OHSATH/SMITH/GAME MGMT	180.00
108598 03/08/2024	2	Opn	MILLER, MADDIE	OHSATH/SMITH/GAME MGMT	15.00
108599 03/08/2024	2	Opn	NESBIT, KYLEE	OHSATH/SMITH/GAME MGMT	315.00
108600 03/08/2024	2	Opn	PUMFORD, LILLIAN	OHSATH/SMITH/GAME MGMT	185.00
108601 03/08/2024	2	Opn	ROTH, ABBY	OHSATH/SMITH/GAME MGMT	570.00
108602 03/08/2024	2	Opn	SALANDER, MADDIE	OHSATH/SMITH/GAME MGMT	665.00
108603 03/08/2024	2	Opn	USHER, MADELYN	OHSATH/SMITH/GAME MGMT	30.00
Total of All Checks					543,433.33
Less Voids					3,685.00
Grand Total					539,748.33

Check Summary

Check Status	Count	Amount
Open	87	138,894.59
Cleared	50	400,853.74
Void	1	3,685.00
Total	138	543,433.33

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
008535 02/15/2024	1	Clr 03/04/2024	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD	4,138.75
008536 02/15/2024	1	Clr 03/04/2024	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD & PAPER	17,402.77
008537 02/22/2024	1	Clr 03/04/2024	COLD-SELL SYSTEMS	FS/PRINCE/EQUIPMENT	1,987.00
008538 02/22/2024	1	Opn	MACOMB ISD	FS/SNAM AREA 3 WORKSHOP	20.00
008539 02/22/2024	1	Vod 02/22/2024	MESSA	FEB 2024 BILL/FS STAFF	2,136.18
008540 02/22/2024	1	Clr 03/04/2024	MESSA	MAR 2024 BILL/FS STAFF	2,136.18
008541 02/22/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	FS/PRINCE/SUPPLIES	155.00
008542 02/22/2024	1	Clr 03/04/2024	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD	3,423.34
008543 02/22/2024	1	Clr 03/04/2024	RYANS REFRIGERATION, LLC	FS/PRINCE/REPAIR EQUIP	400.00
008544 02/22/2024	1	Clr 03/04/2024	SET SEG	MAR 2024 BILL/FS STAFF	149.45
008545 02/22/2024	1	Opn	UNUM LIFE INSURANCE	MAR 2024 BILL/FS STAFF	45.50
008546 02/22/2024	1	Clr 03/04/2024	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD & PAPER	12,007.28
008547 02/29/2024	1	Opn	OWOSSO HITCH & PLOW CENTER IN	FS/HILL/REPAIR FS TRUCK	237.30
008548 03/07/2024	1	Opn	AMERICAN SPEEDY PRINTING CENTE	FS/PRINCE/OFFICE SUPPLIES	291.00
008549 03/07/2024	1	Opn	MACOMB INTERMEDIATE SCHOOL DI	FS/PRINCE/T-SHIRT	20.00
008550 03/07/2024	1	Opn	OREILLY AUTOMOTIVE INC	FS/PRINCE/REPAIR/MAINT	29.45
008551 03/07/2024	1	Opn	OWOSSO PUBLIC SCHOOLS	FS/PRINCE/SUPPLIES	83.00
008552 03/07/2024	1	Opn	PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD	6,765.03
008553 03/07/2024	1	Opn	RYANS REFRIGERATION, LLC	FS/PRINCE/REPAIR	343.52
008554 03/07/2024	1	Opn	VAN EERDEN FOOD SERVICE COMPA	FS/PRINCE/FOOD & PAPER	43,266.02
008555 03/07/2024	1	Opn	WAKELAND OIL	FS/HILL/GAS FEB 24	269.34
Total of All Checks					95,306.11
Less Voids					2,136.18
Grand Total					93,169.93

Check Summary

Check Status	Count	Amount
Open	12	51,525.16
Cleared	8	41,644.77
Void	1	2,136.18
Total	21	95,306.11

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
601031 02/22/2024	1	Clr 03/01/2024	SPICER GROUP INC.	SF/DWYER/PROJECT MANAGER FEES	1,742.50
601032 03/07/2024	1	Opn	PERRIN CONSTRUCTION CO. INC.	SF/DWYER/APP #9 - SITE IMPROVEMENTS	14,539.50
Total of All Checks					16,282.00
Less Voids					0.00
Grand Total					16,282.00

Check Summary

Check Status	Count	Amount
Open	1	14,539.50
Cleared	1	1,742.50
Void	0	0.00
Total	2	16,282.00

Check # / Date	Run	Status	Vendor	Invoice Description	Amount
601031 02/22/2024	1	Clr 03/01/2024	SPICER GROUP INC.	SF/DWYER/PROJECT MANAGER FEES	1,742.50
601032 03/07/2024	1	Opn	PERRIN CONSTRUCTION CO. INC.	SF/DWYER/APP #9 - SITE IMPROVEMENTS	14,539.50
Total of All Checks					16,282.00
Less Voids					0.00
Grand Total					16,282.00

Check Summary

Check Status	Count	Amount
Open	1	14,539.50
Cleared	1	1,742.50
Void	0	0.00
Total	2	16,282.00

Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 March 20, 2024
 Report 23-128

Statement of Deposits and Investments
As of 2/29/24
Unaudited

	General Fund	School Service	Sinking Fund and CPF	Capital Projects Bond Fund	Debt Service Fund	Total
Summary of Deposits and Investments						
Cash on hand	\$ 1,418,895	\$ 27,165	\$ 167,323	\$ 0	\$ 2,120,279	\$ 3,733,663
Investments	7,616,465		\$ 3,580,784	7	558,914	\$ 11,756,170
Total Deposits and Investments	\$ 9,035,360	\$ 27,165	\$ 3,748,107	\$ 7	\$ 2,679,194	\$ 15,489,833

Detail of Deposits and Investments						
Cash on hand	\$ 1,418,895	\$ 27,165	\$ 167,323	\$ 0	\$ 2,120,279	\$ 3,733,662
Petty Cash on hand	-	504	-	-	-	
Total Cash on hand	\$ 1,418,895	\$ 27,669	\$ 167,323	\$ 0	\$ 2,120,279	\$ 1,613,887

Huntington Bank Savings Account	\$ 7,028	-	\$ 108			\$ 7,136
Mich Class Investment	7,609,437	-	3,580,784	7	558,914	\$ 11,749,143
Total Investments	\$ 7,616,465	\$ -	\$ 3,580,892	\$ 7	\$ 558,914	\$ 11,756,279
Total Deposits and Investments	\$ 9,035,360	\$ 27,669	\$ 3,748,215	\$ 7	\$ 2,679,194	\$ 15,490,445

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OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 March 20, 2024
 Report 23-128

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Projects Funds
 As of 2/29/24
 Unaudited

	General Fund			School Service Fund			Sinking Fund and Capital Projects fund		
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget
REVENUE									
Local sources	4,052,334	2,319,015	(1,733,319)	59,385	68,328	8,943	1,361,096	1,006,453	(354,643)
State sources	31,414,436	15,255,124	(16,159,312)	69,246	136,675	67,429	42,236	-	(42,236)
Federal sources	6,075,446	182,965	(5,892,481)	1,953,168	307,204	(1,645,964)	-	-	-
Intergovernmental sources-RESD	1,045,356	436,356	(613,020)	-	-	-	-	-	-
Intergovernmental sources-transfers in and other sources									
Total revenue and other sources	\$ 42,594,572	\$ 9,709,598	\$ (24,401,133)	\$ 2,081,799	\$ 451,806	\$ (1,629,591)	\$ 1,403,332	\$ 246,497	\$ (356,839)
EXPENDITURES									
INSTRUCTION									
BASIC PROGRAMS:									
ELEMENTARY	\$ 8,384,208	\$ 4,151,700	\$ (4,232,508)						
MIDDLE SCHOOL	3,757,923	1,811,001	(1,946,922)						
HIGH SCHOOL	4,857,145	2,489,404	(2,367,741)						
ALTERNATIVE EDUCATION	470,342	286,110	(184,232)						
PRESCHOOL	213,283	107,294	(105,989)						
PRESCHOOL (MICHIGAN READINESS/START UP) GR.	327,453	309,689	(17,864)						
TOTAL BASIC PROGRAMS	\$ 18,010,364	\$ 9,155,097	\$ (8,855,267)						
ADDED NEEDS:									
SPECIAL EDUCATION	\$ 4,058,305	\$ 2,003,943	\$ (2,054,362)						
VOCATIONAL EDUCATION	749,811	314,375	(435,436)						
AT RISK GRANT	1,720,355	766,389	(953,966)						
ROBOTICS	6,609	1,323	(5,286)						
EARLY LITERACY GRANT/LITERACY COACH									
GRANT - DATA COLLECTION	212,176	63,743	(148,433)						
TITLE I GRANT, TAG FUNDING	1,065,597	391,776	(673,821)						
ESSER GRANTS (ESSER I/II/III/RP HOMELESS, AND	4,719,257	875,988	(3,843,269)						
Z38 FUNDS)	28,254	49	(28,205)						
CHILD CARE GRANTS, HRA GRANT, 310 GRANT	756,678	317,331	(439,347)						
STATE SAFETY, SRO, MENTAL HEALTH GRANTS									
TOTAL ADDED NEEDS	\$ 13,317,042	\$ 4,734,917	\$ (8,582,125)						
CONTINUING EDUCATION:									
ADULT EDUCATION	\$ 205,471	\$ 80,059	\$ (125,412)						
TOTAL CONTINUING EDUCATION	\$ 205,471	\$ 80,059	\$ (125,412)						
TOTAL INSTRUCTION	\$ 31,532,877	\$ 13,970,113	\$ (17,562,764)						
SUPPORTING SERVICES:									
PUPIL SERVICES:									
GUIDANCE SERVICES	\$ 394,504	\$ 203,358	\$ (191,146)						
TOTAL PUPIL SERVICES	\$ 394,504	\$ 203,358	\$ (191,146)						
INSTRUCTIONAL SERVICES:									
TITLE II, PART A AND TITLE IV, IDEA GRANT	\$ 266,199	\$ 43,717	\$ (222,482)						
IMPROVEMENT OF INSTRUCTION	420,131	213,701	(206,430)						
MEDIA SERVICES	170,894	99,740	(71,154)						
COORDINATION OF SERVICES	220,034	121,939	(98,095)						
ASSESSMENTS	24,588	-	(24,588)						
TOTAL INSTRUCTIONAL SERVICES	\$ 1,121,846	\$ 479,097	\$ (642,749)						
GENERAL ADMINISTRATION:									
BOARD OF EDUCATION	\$ 124,086	\$ 143,284	\$ 19,198						
EXECUTIVE ADMINISTRATION	457,291	294,895	(162,396)						
TOTAL GENERAL ADMINISTRATION	\$ 581,377	\$ 438,179	\$ (143,198)						
SCHOOL ADMINISTRATION:									
SCHOOL ADMINISTRATION	\$ 2,860,378	\$ 1,750,793	\$ (1,109,585)						
TOTAL SCHOOL ADMINISTRATION	\$ 2,860,378	\$ 1,750,793	\$ (1,109,585)						

OWOSSO PUBLIC SCHOOLS
 BOARD OF EDUCATION
 March 20, 2024
 Report 23-128

Combined Statement of Revenue, Expenditures, and Fund Balance
 General, School Service, and Capital Projects Funds
 As of 2/29/24
 Unaudited

	General Fund			School Service Fund			Sinking fund and Capital Projects fund					
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
BUSINESS SERVICES:												
ACCOUNTING/FINANCE	\$ 317,589	\$ 201,224	\$ (116,365)	63%								
PRINTING	\$ 59,578	\$ 30,836	\$ (28,742)	52%								
TOTAL BUSINESS SERVICES	\$ 377,167	\$ 232,060	\$ (145,107)	62%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 3,847,847	\$ 2,109,517	\$ (1,738,330)	55%								
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,847,847	\$ 2,109,517	\$ (1,738,330)	55%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 1,243,427	\$ 669,739	\$ (573,628)	54%								
TOTAL PUPIL TRANSPORTATION	\$ 1,243,427	\$ 669,739	\$ (573,628)	54%								
CENTRAL SERVICES:												
COMMUNICATION SERVICES	198,884	122,646	(76,238)	62%								
HUMAN RESOURCES	246,299	128,845	(116,454)	53%								
TECHNOLOGY MANAGEMENT	590,531	313,420	(277,111)	53%								
PUPIL ACCOUNTING	99,146	62,971	(36,175)	64%								
TOTAL CENTRAL SERVICES	\$ 1,134,860	\$ 628,882	\$ (505,978)	55%								
OTHER SERVICES:												
PERFORMING ARTS CENTER	10,000	14,301	4,301	143%								
ATHLETICS	543,483	243,759	(299,724)	45%								
TOTAL CENTRAL SERVICES	\$ 553,483	\$ 258,059	\$ (295,424)	47%								
TOTAL SUPPORTING SERVICES	\$ 12,144,889	\$ 6,769,742	\$ (5,375,147)	56%								
COMMUNITY SERVICES												
COMMUNITY EDUCATION	8,290	3,614	(4,676)	44%								
DAYCARE PROGRAM	373,314	171,633	(201,681)	46%								
TOTAL COMMUNITY SERVICES	\$ 381,604	\$ 175,247	\$ (206,357)	46%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	100,000	45,015	(54,985)	45%								
TRANSFER TO OTHER FUNDS	-	-	-	-								
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 100,000	\$ 45,015	\$ (54,985)	45%								
FOOD SERVICE EXPENDITURES												
CAPITAL PROJECT EXPENDITURES	\$ 44,159,370	\$ 20,960,117	\$ (22,553,549)	47%								
TOTAL EXPENDITURES	\$ 44,159,370	\$ 20,960,117	\$ (22,553,549)	47%								
REVENUE OVER or (UNDER) EXPENDITURES	\$ (1,564,798)	\$ (11,250,519)	\$ (9,685,721)									
AUDITED FUND BALANCES JULY 1, 2023	7,252,190	7,252,190										
PROJECTED FUND BALANCES - June 30, 2024	5,687,392											
					425,341	425,341			4,011,807	4,011,807		
					238,283	238,283			3,673,053	3,673,053		

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Purchase and Lease of Buses

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-129

FOR ACTION

Subject:

Purchase of 2 - 77 passenger buses – 2 used (2 currently in the fleet coming off lease in June 2024) and lease 1 additional new 77 passenger stock gas bus in March of 2024 that will replace outdated buses in the fleet to provide for a fleet that allows for more safety. The lease of the additional bus, if approved, will be funded out of general funds.

Recommendation

Resolve that the Board of Education authorize the district to purchase 2 used 77 passenger buses and lease 1 additional buses.

Facts/Statistics:

The District is in need of making sure that that the buses in the fleet are up to date for safety. To maintain the status of the current fleet at an economical cost, the following is being recommended:

- Purchase of 2 - 77 passenger gas buses that are currently being leased (end of a three-year lease term) by the district at a cost of \$105,102 (\$52,551/bus). These buses were ordered to specifications in 2021 and have performed well. The purchase of these buses would be out of general funds, pending approval.
- Lease of 1 stock 77 passenger gas bus at a cost of \$26,455/year/bus using Holland bus company as the supplier of the buses and KS Statebank as the leasing agent for 3 years commencing in March of 2027. The cost to purchase this bus would be \$122,240 (up from \$87,546.00 in June of 2021). Although the district did not go out to formal bid on the buses, it is felt, unfortunately, that this is the market rate for the buses at this time. This is based on the following factors, the MSBO bus program shows costs of \$134,630.00 (Hoekstra), \$128,327.00 (Holland) and \$137,936.00 (Midwest). The leasing option will allow for the district to keep the fleet current while maintaining operation costs to an appropriate level and allow the district to determine if the buses are worthy of purchasing at the end of the lease term for a cost of \$62,500 if deemed the appropriate thing to do at that time. Holland and KS Statebank have found to be reliable partners in past dealings.

Motion

Seconded

Vote – Ayes

Nays

Motion

# OF BUSES	COST/BUS – 77 PASSENGER	LEASE/BUY RECOMMENDATION	POTENTIAL FUNDING SOURCE	TOTAL COST
2	\$52,551	BUY	GENERAL FUNDS 23-24	\$105,102.00
1	\$122,240	LEASE	GENERAL FUNDS	\$26,455/YEAR/BUS – LEASE TERM THREE YEARS 15,000 MILES/ YEAR – BUYOUT AT END OF LEASE \$62,500/BUS

Michigan Bus Purchasing
Price Comparison Report - Spec #21898
 Feb 21, 2024 6:47 AM

Buying Organization **Holland**
 670 E 16th St
 Holland MI 49423-3738

Notes Owasso In-Stock 77p Gas AB

Product Category Conventional (2023-24 Phase 1)

Product 77 Passenger

Quantity 1

	Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price				\$134,630.00	\$128,327.00	\$137,936.00

Chassis Options

Air Dryer

Bendix AD-IP dryer w/spin-on filter	C101	N/C		(\$231.00)	N/A
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Alternator

240-amp, Leece-Neville	C123	\$140.00		S/E	\$141.00
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Axle, Front: minimum load

12,000 lbs.	C142	\$159.00		S/E	N/A
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Axle, Rear: minimum load

23,000 lbs.	C153	\$623.00		S/E	\$171.00
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Batteries

2 12-volt, 650-CCA each	C161	N/A		(\$150.00)	(\$111.00)
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Brake Dust Shield

Brake dust shield on all wheels	C170	S/E		S/E	N/C
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Brakes, ESC

Electronic Stability Control for Air Brakes	C172	S/E		S/E	S/E
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Brakes, Traction Control

For air brakes	C184	S/E		S/E	S/E
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Engine

Cummins ISB 220hp, 600 torque, PTS2500 trans	C204	S/E		---	---
--	------	-----	--	-----	-----

Cummins ISB 240 hp wPTS2500 trans	C202	---		---	S/E
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Gasoline Engine, 7.3 L w/Ford Trans	C218	N/A		(\$3,350.00)	N/A
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Fuel Tank

Increase to 100-gallon gasoline tank	C252	N/A		\$375.00	N/A
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Motor, Starting

Thermal overcrank protection	C290	S/E	S/E	N/A
Pedals, Adjustable				
Adjustable brake and accelerator pedals	C310	\$917.00	\$937.00	N/C
Rust Proofing				
Rust proofing fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$192.00
Steering				
Telescoping steering wheel	C320	S/E	S/E	N/C
Switches, Ignition				
Keyed alike	C350	N/C	\$5.00	\$21.00
Tires				
11R Steer, Mud and Snow, Kuhmo	C400	N/A	(\$658.00)	N/A
Turn Signals				
Fender-mounted	C421	S/E	S/E	\$117.00
Warranty, Extended				
2 year/unlimited miles	C450	S/E	\$720.00	\$1,856.00

Body Options

All Light Monitor System				
Add all light monitor system	B160	S/E	S/E	S/E
Antenna				
Flexible rubber radio antenna	B170	S/E	S/E	N/A
Battery Cut Off Switch				
Add battery cut off switch	B190	S/E	\$154.00	\$74.00
Battery Slide Out Tray				
Stainless steel	B200	N/A	\$145.00	N/A
Defogger Fans				
Increase from 2 to 3	B250	N/A	\$65.00	\$62.00
Exit, Emergency Window				
Increase from 2 to 4	B290	S/E	\$25.00	S/E
Exit, Evacuation Step				
Step & handle at rear door	B310	\$225.00	S/E	\$108.00
Fenderettes				
Metal fenderettes	B350	S/E	S/E	N/A
Floor Covering				
1 piece, gray	B373	N/A	\$814.00	(\$385.00)
Fuel Filler Door				
Latching	B392	S/E	S/E	S/E
Heater, Shut-Off Valve				
Locate valve on engine block	B440	S/E	S/E	S/E
Light Visor				

Overhead flasher light visor	B455	S/E	S/E	N/C		
Light, Exterior						
Light check system	B460	S/E	S/E	S/E		
Mirror System						
Lever-lock adjustable 6" x 30"	B521	S/E	\$64.00	\$82.00		
Mirror, Timer						
Timer for heated mirror	B525	S/E	S/E	S/E		
Mirrors, Crossview						
Rosco, Eye-Max LP, heated	B537	N/C	S/E	N/A		
Mirrors, Rearview						
Rosco Open View ES, heated	B573	S/E	S/E	N/A		
Mirrors, Rearview, Arms						
Stainless steel arms	B590	S/E	\$38.00	\$75.00		
Power Source						
12-volt power source in driver's area	B615	N/C	S/E	\$34.00		
Radio & Public Address System						
AM/FM radio, PA System inside & outside	B623		\$589.00	\$597.00	\$238.00	
Rust Proofing						
All interior doors	B645	S/E	S/E	S/E		
Seat, Driver's						
National, air ride w/1 arm rest	B664		\$137.00	\$225.00	\$32.00	
Seats, Passenger: Color						
Gray	B713	S/E	S/E	S/E		
Stepwell						
Stainless steel	B755	N/A	\$545.00	\$591.00		
			Configured Price	\$137,898.00	\$128,839.00	\$141,234.00

Dealer Options

Gas engine (NOT AVAILABLE)	\$0.00		
Gas engine (NOT AVAILABLE)			\$0.00
Governor set to 70 mph		\$0.00	
Exhaust on left side		\$0.00	
Legacy seats (not nexgen)		\$0.00	
Cup holder		\$0.00	
Increase to 100-1=gallon gasoline tank (NA)	\$375.00		
Increase to 100-1=gallon gasoline tank (NA)			\$375.00
Video & Camera system not included, maybe added after quote		\$0.00	
Phase I In-Stock discount		(\$6,599.00)	
Customer must take delivery March 2024		\$0.00	

Glove box

\$0.00

	<u>Hoekstra</u>	<u>Holland</u>	<u>Midwest Transit</u>
Unit Price	\$138,273.00	\$122,240.00	\$141,609.00
Total Price	\$138,273.00	\$122,240.00	\$141,609.00
Grand Total	\$138,273.00	\$122,240.00	\$141,609.00



OWOSSO PUBLIC SCHOOLS

Ready for the World

BIDDING REQUIREMENTS/INFORMATION:

Owosso Public Schools desires to obtain bids for up to one (1) 77 passenger gas bus with the following alternatives to purchasing:

1. Option 1* – 3 year lease of bus 3 annual payments with purchase option
2. Option 2* - Purchase.

*Please indicate any discount that may be garnered if the lease is prepaid and provide a sample copy of the lease agreement along with the bid response.

Bids must be received by the Owosso Public School's Administration Office to be considered. Bids must be in a sealed envelope and be clearly marked "Bus Bids".

Bids should be mailed or delivered to:

Renee Secor-Jenks, Transportation Supervisor

Owosso Public Schools

Administration Building

P.O. Box 340

645 Alger Street

Owosso, MI 48867

The Bus specifications reflected in the "Bus specifications – 2024" document accompanying this bid request. Any deviations from these requirements must be noted clearly by the bidder. This document has been provided and is considered a part of the bidding package.

Bids must specify how long the pricing is valid (cannot be less than a period of 30 days.)

➤ Acceptable bids will be presented to the Owosso Public Schools Board of Education for approval. Questions regarding the bus specifications should be directed to Renee Secor-Jenks at 989-725-7665.

➤ Questions regarding the bidding process or timelines should be directed to Julie Omer at 989-723-8131.

- The Board of Education reserves the right to reject any or all bids.
- Delivery of the bus will be arranged with the Director of Transportation. Delivery of the bus is required but by no later than March 2024.

BID FORM

The bidder certifies he/she is familiarized with the specifications And has carefully read them and understands their contents. By signing the bid document below, the bidder is acknowledging that the bid amount is complete, represents the “total cost” of the requested options regardless of omissions within the detailed cost breakdown and can meet the deadlines outlined in the bid requirements.

Base Bid (Purchase New) \$ 122,240.00 (per unit)

(If there is a price variation from that obtained through the MSBO purchasing program, please be prepared to explain what the variable(s) are that have caused this variation)

Option #1 (Lease with purchase option)*\$ 26,455.00 annual lease cost/unit
3 years length of lease
15,000 # of miles/year/unit
\$1.25 cost of each excess mile
\$62,500.00 (purchase price/unit at end of lease)

Option #2 (Purchase)*\$ 122,240.00

Heating Control Panels at Central & Bryant (at place)

For Future Action

Obsolete Materials – 2 Buses

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-131

FOR FUTURE ACTION

Subject:

Declaration of Obsolete Material – Buses

Recommendation

Resolve that the Board of Education authorize the Owosso Public School’s Transportation department to sell two buses.

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”. The information on the buses identified are as follows:

The first bus is 09-02

2009 Diesel with an International engine

Vin # 4DRBUAAP99B087747

Miles: 215,134

Reason: The bus needs all new braking system and has extensive underbody rust. This bus will not pass inspection due to the extensive body rust.

The second bus is 5-39

2005 Diesel with an International engine

Vin # 4DRBUAAP55B989516

Miles 225,261

Reason: The bus is rusted out underneath. It is so rusted we cannot put a muffler back on it. The frame is cracked and metal is flaking off.

If approved, the buses identified will be sold.

Motion

Seconded

Vote – Ayes

Nays

Motion

Budget Amendment Revision #1

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-132

FOR FUTURE ACTION

Subject:

2023-24 General and School Service Fund Appropriations Revision #1

Recommendations:

Resolve that the Board adopt the Budget Revision #1 resolutions for the 2023-24 appropriations for the General and School Service as presented.

Rationale:

The purpose of budget amendments is to provide a more accurate picture of what is anticipated for the financial year to look like for the district than was originally anticipated during the June 2023 budget process. This is then utilized for completion of the planning process for the current fiscal year as well as for the budgeting process for the coming fiscal year.

Statement of Purpose/Issue:

The Board is being asked to adopt the amendments to the budgets to incorporate projected revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2024-25 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place due to the pandemic.
- An executive summary of the major changes that have taken place since the June 2023 adoption will be provided to provide a more detailed picture of the changes that have occurred.
- Another budget revision, at a minimum, will be adopted in June 2024 as a final.
- It also should be noted that the budget, by law, is required to be posted on the district's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

**2023-24 GENERAL FUND BUDGET REVISION #1
APPROPRIATION RESOLUTION
FOR ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING
ON APRIL 24, 2024**

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2024: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2024 is as follows:

Revenue:	
Local	\$ 4,352,815
State	33,131,947
Federal	3,611,961
Incoming Transfers & Other Transactions	<u>1,049,356</u>
Total Revenue	<u>\$42,115,078</u>
Audited Fund Balance, July 1, 2023	\$ 7,252,188
Less Appropriated Fund Balance	
Fund Balance Available to Appropriate	<u>\$ 7,252,188</u>
Total Available to Appropriate	<u>\$49,367,266</u>

BE IT FURTHER RESOLVED, that \$43,906,103 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$18,464,802
Added Needs	11,160,610
Continuing Education	61,064
Support Services:	
Pupil	408,750
Instructional Staff	1,780,094
General Administration	631,377
School Administration	2,916,190
Business Services	389,494
Operation and Maintenance	4,220,306
Pupil Transportation	1,270,690
Central Services	1,435,498
Other Services	591,773
Community Services	398,387
Outgoing Transfers and Other Transactions	<u>177,068</u>
Total Appropriated	<u>\$43,906,103</u>
Estimated Ending Fund Balance, June 30, 2024	<u>\$ 5,461,163</u>

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2023 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect on immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

**2023-24 SCHOOL SERVICE FUND BUDGET REVISION #1 FOR
ADOPTION BY THE BOARD OF EDUCATION
OF OWOSSO PUBLIC SCHOOLS AT A MEETING ON
APRIL 24, 2024**

RESOLVED, that this resolution shall be the School Service Fund Appropriations of the Owosso Public Schools for the fiscal year ending June 30, 2024. A resolution to make appropriations, to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the School Service Fund of the Owosso Public Schools for the fiscal year ending June 30, 2024 is as follows:

Revenue:	
Local	\$127,320
State	164,387
Federal	1,953,168
Incoming Transfers & Other Transactions	<u>0</u>
Total Revenue	<u>\$2,244,875</u>
Audited Fund Balance, July 1, 2023	<u>\$425,340</u>
Less Appropriated Fund Balance	<u>0</u>
Fund Balance Available to appropriate	<u>\$425,340</u>
Total Available to appropriate	<u><u>\$2,670,215</u></u>

BE IT FURTHER RESOLVED, that \$2,268,859 of the total available to appropriate in the School Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Food Service	\$2,268,859
Total Appropriated	<u><u>\$2,268,859</u></u>
Estimated Ending Fund balance, June 30, 2024	<u><u>\$ 401,356</u></u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board.

This appropriation resolution is to take effect immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

CTE – Out of State Travel BPA National Leadership Conference

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-133

FOR FUTURE ACTION

Subject:

Out-of-State Student Travel – OHS 2024 BPA National Leadership Conference – Chicago, IL

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High BPA students, teacher(tbd) and parent chaperones on a trip to Chicago, May 10 - 14, 2024

Rationale:

1-5 business students will travel by automobile or train for the BPA National Leadership Conference in Chicago, IL. Students will be accompanied by parent chaperones and possibly one teacher. This is an enhancement to the CTE curriculum and is leadership building opportunity for the students.

Statement of Purpose:

The purpose of this trip is to provide our students with an opportunity for extended leadership training outside the classroom and to compete in national leadership skills contests. Students will be provided the opportunity to attend the national leadership conference from May 10-14, 2024. The conference will allow students to experience networking opportunities with other students and industry professionals as well as learn more about all of the programs and opportunities BPA has to offer. This will allow students to reflect on what they personally are capable of and the many options for their future. Students will also have the opportunity to visit some city attractions and landmarks as well as spend time exploring the city.

Facts/Statistics:

This trip is sponsored by OHS Career Technical Education (CTE) department. BPA Michigan is offering a package price for travel, hotel, registration and potentially other bonus activities and meals. Students will be responsible \$250 (maximum) for package price, plus any additional for food and entertainment costs not covered by the trip package. Funding for the trip is being covered by 61a CTE added costs and CTE fundraising. According to the current itinerary, chaperones and students will leave for the trip on May 10th and will return May 14th, 2024. A parent letter will be sent home after the State conference, March 7-10, 2024 with trip details to each qualifying student.

CTE – Out of State Travel SkillsUSA National Leadership Conference

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-134

FOR FUTURE ACTION

Subject:

Out-of-State Student Travel – OHS 2024 SkillsUSA National Leadership and Skills Conference – Atlanta, GA

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School SkillsUSA students, teacher(tbd) and parent chaperones on a trip to Atlanta, GA, June 23 - 29, 2024

Rationale:

1-5 engineering, culinary and/or construction students will travel by plane for the SkillsUSA National Leadership and Skills Conference in Atlanta, GA. Students will be accompanied by parent chaperones and possibly one teacher. This is an enhancement to the CTE curriculum and is leadership building opportunity for the students.

Statement of Purpose:

The purpose of this trip is to provide our students with a an opportunity for extended leadership training outside the classroom and to compete in national leadership skills contests. Students will be provided the opportunity to attend the national leadership conference from June 23-29, 2024. The conference will allow students to experience networking opportunities with other students and industry professionals as well as learn more about all of the programs and opportunities SkillsUSA has to offer. This will allow students to reflect on what they personally are capable of and the many options for their future. Students will also have the opportunity to visit some city attractions and landmarks as well as spend time exploring the city.

Note: Wyatt Boggs is running to become a National Officer for the 2024/25 school year, three other students are hoping to become state officers and represent Michigan as national delegates, and we hope to have at least one national qualifying student in contests.

Facts/Statistics:

This trip is sponsored by OHS Career Technical Education (CTE) department. SkillsUSA Michigan is offering a package price for travel, hotel, registration and potentially other bonus activities and meals. Students will be responsible \$250 (maximum) for package price, plus any additional for food and entertainment costs not covered by the trip package. Funding for the trip is being covered by 61a CTE added costs and CTE fundraising. According to the current itinerary, chaperones and students will leave for the trip on June 23rd and will return June 29th, 2024. A parent letter will be sent home after the State conference, April 12-14, 2024 with trip details to each qualifying student.

CTE Purchase of New Textbooks – Construction Trades

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-135

FOR FUTURE ACTION

Subject:

Purchase of new curriculum and workbooks for the CTE Construction Trades classroom.

Recommendation:

Resolve that the Board of Education approve the purchase of 60 Career Connections Project Book 2 and 60 Math for the Trades workbooks. ISBN: 978-1-63776-704-and accompanying workbook, and Instructor online curriculum suite offered by The Carpenters International Training Fund.

Rationale:

The CTE Construction Trades program is in need of a up to date curriculum and workbooks that help lead to state mandated industry credentials. Our program already uses 3 of the workbooks: Project Book 1, One Trade / Many Careers and Project Book 3, of which we are purchasing updated classroom sets. The proposed textbook was reviewed and recommended by Michigan Construction Teachers Association and the current course instructor.

- Each workbook leads to a Career Connections Completion Certification
- Project Book 1 and One Trade/Many Careers leads to Career Connects Soft Skill Certification
- Project Book 2 and 3 leads to required State of Michigan Industry Credential: United Brotherhood of Carpenters Pre-Apprenticeship Certification

Statement of Purpose:

The purpose is to give our CTE Construction Trades instructor and students resources for learning and curriculum development that can be used throughout the 4 year program that leads to state mandated industry credentials. . We recommend purchasing the following items for from Career Connections:

New books to purchase:

- Project Book 2 – ISBN 978-0-692-20772-7 - 30 copies
- M Math for the Trades -ISBN 978-0-692-22136-5– 30 copies
- LMS Instructor Suite (1 year)

Cost Breakdown:

Qty	Description	Unit price	Total price
30	Project Book 2	\$16.24	\$487.20
60	Math for the Trades	\$19.15	\$1149.00
2	LMS for Instructor (1 year)	\$101.00202.00	
Total Purchase Price		est.	\$920.80

Funding:

If we are able to purchase before May 1, 2024 – we will be able to use this year’s 61a Added Cost funds.

CTE Purchase of New Textbooks – Woodworking

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-136

FOR FUTURE ACTION

Subject:

Purchase of new textbook for CTE Woodworking classroom.

Recommendation:

Resolve that the Board of Education approve the purchase of 30 Exploring Woodworking textbooks by Zimmerman, McWard, and Blazek ISBN: 978-1-63776-704-and accompanying workbook, and online curriculum access from G-W Publishers.

Rationale:

The CTE Woodworking program is in need of a up to date textbook that can be used in all levels of the 4 year program. The proposed textbook was reviewed and recommended by the current course instructor.

Statement of Purpose:

The purpose is to give our CTE Woodworking instructor and students a resource for learning and curriculum development that can be used throughout the 4 year program. We recommend purchasing the following items for the textbook Exploring

Woodworking:

- 30 copies for a classroom set of textbook bundled with 30 online access points of the online textbook (six year license)
- 30 copies for a classroom set of workbook
- 6 year license of the teacher online instructor resources

Cost Breakdown:

Qty	Description	Unit price	Total price
30	Textbook/Online (6 yr) Bundle (-25% discount)	\$139.50	\$4185
30	Workbooks (-25% discount)	\$24	\$720
1	Teacher Online Curriculum (6 yr)	\$0	\$0
Total Purchase Price			\$4905

Funding:

If we are able to purchase before May 1, 2024 – we will be able to use this year's 61a Added Cost funds.

For Information

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
March 20, 2024
Report 23-137

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Shannen Acord has accepted the Sub Custodian position.

Andrea Hileman has accepted the Sub Food Service Worker position.

Taylor Ladd has accepted the Sub Monitor and Sub Custodian position.

Resignations

Caleb Harris, Sub Custodian resigned effective January 19, 2024.

Vickie Petitti, Bus Driver resigned effective February 14, 2024.

Brooke Barber, Administrative Assistant resigned effective March 8, 2024.

Ryley Turk, OMS Aide resigned effective March 4, 2024.

Brionna Sarnik, OMS Aide resigned effective March 5, 2024.

CTE Gator Purchase

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-138

For Information

CTE Perkins Allocation Purchase – 2024 John Deere Gator TE

An opportunity for CTE funding to purchase local district CTE equipment for program improvement from a recent surplus allocation of Perkins Grant funding.

CTE EQUIPMENT FUNDS AVAILABLE

Each district would receive \$2000 per state approved CTE program that currently has CTE students enrolled. Based on our records, that would mean the allocations would be as follows

- Byron = 2 x \$2000 = \$4000
- Corunna = 3 x \$2000 = \$6000
- Durand = 3 x \$2000 = \$6000
- Laingsburg = 2 x \$2000 = \$4000
- New Lothrop = 5 x \$2000 = \$10,000
- Owosso = 6 x \$2000 = \$12,000
- Perry = 1 x \$2000 = \$2000

APPROVAL PROCESS/TIMELINE

Districts interested in utilizing these funds for CTE equipment program improvement purchases (not for CTE supplies, consumables or classroom furniture) would:

- submit the items they wish to purchase to fletcher@sresd.org for approval prior to purchase not later than 12 PM on Friday, March 8, 2024 for approval.
- upon RESD approval, districts would have until 4:30 PM on Friday, April 5, 2024, to invoice fletcher@sresd.org for the RESD approved CTE equipment purchases to fletcher@sresd.org for reimbursement (please include supporting proof of purchase documentation with the invoice).

In order to ensure that all funds are used in Shiawassee County CTE programs by the grant deadline, CTE program improvement equipment funds will be reallocated to other districts if requests have not been submitted for approval by 12 PM on March 8. Additionally, the RESD cannot guarantee reimbursement for CTE equipment receipts received after April 5.

OTHER ITEMS OF NOTE

How each district chooses to spend the CTE equipment funds is a local decision, not an RESD decision. That is, a district may choose to spend the same amount of funds on each of their CTE programs, or instead apply all their funds to one CTE program based on program need.

We recognize the timeline is very tight, so If you do not wish to participate in this opportunity, please notify me as soon as possible so those funds can be reallocated to other CTE programs in Shiawassee County.

The Perkins funds have to be used on CTE Program improvement, so I would need a better understanding of how this equipment is being used to improve student performance in CTE in Owosso. Also, the equipment is to be used by students vs. staff.

OHS Purchase Details:

John Deer Gator TE 4x2 Electric

Program Need:

Our CTE program at OHS does a lot of collaboration between programs. The purchase of a Gator would allow several of our programs to offer more flexibility in our outdoor activities on our secondary campus. Some of the uses our department sees this vehicle being used for are:

- Business students could use the utility to support after school activities on the secondary campus hauling school store wares to different locations around campus.
- Agriscience’s Laying Hen facility is located 400 yards from the classroom, with no water readily available. Students have to haul water to the hens daily. Currently, they use the diesel tractor to do so, which is not efficient nor set up for that purpose (buckets spill). A standard gator with a utility box will provide a way for students to transport water buckets in a flat box, minimizing spillage. The gator will also be used to haul equipment to and from the Apiary (bee boxes, 800 yards from the building). The electric gator is also safer for students to operate unsupervised.
- Construction and Woods students will use the gator to haul scrap, manage dust collection, equipment maintenance, etc. to designated areas on school grounds, as well as non-recyclable material to the dumpsters (300 yds from classroom). They can use the utility to move equipment and supplies to outdoor location to do projects.

Credential/Certification Opportunity:

In 2023, Construction and Ag provided a joint safety training for all Year 2 & 3 students on tractor safety. A program gator will allow the addition of ATV safety training, which is much more applicable for many of our students to real-life scenarios.

Funding:

Perkins allocation: \$12,000

61a and Crest Funds: any additional costs and accessories

Company	Item	Bid
Spartan Distributors	TORO Workman GTX Lifted Lithium (#07433LT)	\$17,011.95
Spartan Distributors	TORO Workman GTX Electric (#7410)	\$14,205.95
Tri County Equipment	John Deere Gator TE (Model Year 2024)	\$13,160.17
Hutson, Inc	John Deere Gator TE (Model Year 2024)	\$12,864.17

GATOR™ WORK SERIES

HPX & TRADITIONAL UTILITY VEHICLES



RUN WITH US



Hard work is in their DNA

Our Gator™ Work Series loves work as much as you do. Because they're equipped with our Deluxe Cargo Box that shines under heavy stress and extreme conditions. These are the time-tested models that crave a full load, stop with dead-eye precision and deliver an intense bang for your hard-earned buck. Gas, diesel or electric, pick the Gator™ UV that's right for you. And let's get to work.



12-volt DC outlets The same kind you'll find on most Gator™ UV's are similar to the ones in boats and trucks. Keep your phone charging at all times.



Every brake system is precisely matched to the vehicle load capacity. Stop with confidence.



A standard gas assist shock underneath the bed makes lifting and dumping effortless. An optional power lift kit raises and lowers bed from a switch right on the dash.



Generous Cargo Box is built with tough, composite materials. Its 16.4 cu. ft (.56 cu. m.) can handle 1,000 lb. (450 kg) easy.



Pick-up style tailgate folds out to 90 degrees, and down a full 150 degrees. Protect your investment with a factory-installed spray-on bedliner. Optional brake/tail light kit helps you stand out on the worksite. Tie-down points let you secure cargo.

Put a Gator™ UV to Work For You

	MID-SIZE			FULL-SIZE			
	TE	TX	TX (CA)	TH Gas	TH Diesel	HPX615E (Gas)	HPX815E (Diesel)
HP	48-volt system	15.5 hp* (11.6 kW) (675cc)	13.5 hp* (10.1 kW) (401cc)	15.5 hp* (11.6 kW) (675cc)	18.5 hp* (14 kW) (854cc)	20 hp* (15.7 kW) (617cc)	18.2 hp* (13.7 kW) (854cc)
Drive	4x2	4x2	4x2	6x4	6x4	4x4	4x4
Payload**/ Cargo Capacity	900 lb. (363 kg) / 500 lb. (272 kg)	1,000 lb. (454 kg) / 600 lb. (273 kg)	1,000 lb. (454 kg) / 600 lb. (273 kg)	1,400 lb. (635 kg) / 1,000 lb. (454 kg)	1,600 lb. (726 kg) / 1,200 lb. (544 kg)	1,400 lb. (635 kg) / 1,000 lb. (454 kg)	1,400 lb. (635 kg) / 1,000 lb. (454 kg)

*The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information. **Includes 200-lb. operator and 200-lb. passenger and maximum box capacity.

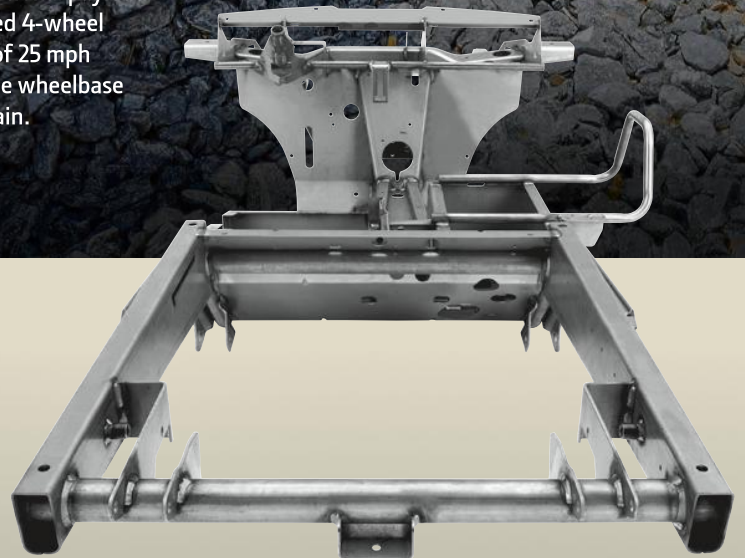


This workhorse is a thoroughbred.

The Gator™ HPX has been engineered to impress. With its exceptional payload and towing capacity, deluxe heavy-duty cargo box and enhanced 4-wheel suspension, it is the alpha of any work site. It hits a top speed of 25 mph (40 km/h), so you'll get jobs done fast. The HPX even has a wide wheelbase and low center of gravity for stability when tackling tricky terrain. Advantage, you.



4WD instant engagement provides traction with a flip of a switch. Auto-locking electronic differential button provides a more automotive feel for instant engagement at your fingertips.



The hydroformed frame on the HPX has incredible tolerance for twisting and heavy loads.

GATOR™ HPX615E (Gas) / HPX815E (Diesel)

Specifications

ENGINE AND ELECTRICAL

Type	GAS 20 hp* (15.7 kW), Liquid-cooled, 2-cylinder, OHV, DIESEL 18.2 hp* (13.57 kW) Liquid-cooled, 3-cylinder, OHV,
Displacement	GAS 617 cc DIESEL 854 cc

TRANSMISSION

Type	Continuously variable transmission (CVT)
Four Wheel Drive	Dash switch actuated four-wheel drive system with limited slip front differential plus locking rear differential
Traction Assist	Positive locking, switch actuated rear differential lock
Gear Selection	Forward (hi-lo), Neutral, Reverse

SUSPENSION AND STEERING

Suspension, front	Independent with McPherson Strut
Front Susp. Travel (total)	5.15 in. (131 mm)
Suspension, rear	Coil over shock
Rear Susp. Travel (total)	3.5 in. (90 mm)

BRAKES

Park brake	Optional factory installed, hand operated
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TIRES

Front	24X10.5-10
Rear	24X12.0-10

FUEL SYSTEM

Capacity	7.3 U.S. gal/hr. (27.6 L)
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GROUND CLEARANCE

	6 in. (152 mm)
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CARGO BOX

Material	Polypropylene side panels and tailgate, steel floor and load guard
Capacity	1000 lb. (454 kg)
Dimensions, in. (mm)	45L x 52W x 12 D (1143L x 1320W x 304D)
Volume	16.4 cu. ft. (.46 cu. m)
Dump	Manual (power lift option)
Tailgate	Hinged at bottom, removable
Weight, lb. (Incl fuel, fluids)	HPX615E 1566 lb. (710 kg) HPX815E 1606 lb. (728 kg)

DIMENSIONS

Height (overall with OPS)	73.5 in. (1867 mm)
Width	58.5 in. (1486.5 mm)
Length with bumper	119 in. (3022 mm)
Wheelbase	75.2 in. (1910 mm)

PAYLOAD/TOWING CAPACITY

	1400 lb. (635 kg)
--	-------------------

SEATING TYPE

	2, Professional high back, bucket (tilt forward)
--	--

OCCUPANT PROTECTIVE SYSTEM (OPS)

Seat belts	3-point seat belts
Certification	SAE J2194 & OSHA ROPS & FOPS standard

*The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information.



Easy-to-read dash panel lets you quickly scan your speed, gear position, and now, fuel level.



Shift Control Lever with an integrated park position. There's no more releasing a separate park brake. It's our smoothest shifting Gator™ UV yet.



Keep your 4WD Gator UV working year round with a powerful front blade to help you clear the way during winter's worst.



More everything (even wheels).

The very definition of heavy duty, with more power, more can-do and even more wheels. Gas or diesel, the Gator™ TH 6x4s are known for digging in and moving earth. They take stability to the extreme with an extra-long wheelbase and low center of gravity. The high-capacity (and highly versatile) Deluxe Cargo Box is a stand-out standard. Add to all that long-lasting wet disc brakes, independent front suspension, a versatile glove box and a 12-volt DC outlet and you've got your workday's MVP.



Six-wheel design Offers excellent traction, while remaining turf friendly. Includes standard traction assist.

Generous Cargo Box The 16.4 cu. ft (.56 cu. m.) reinforced cargo box includes a gas-assist shock for easier lifting and dumping and a pick-up style tailgate, 20 integrated tie-down points, and removable composite side panels and tailgate for flatbed operation. (Also available: a factory-installed spray-on bedliner)



GATOR™ TH 6X4 GAS & DIESEL Specifications

ENGINE AND ELECTRICAL

Type	GAS 15.5 hp* (11.6 kW) air-cooled, overhead valves, 2-cylinder, 4-cycle DIESEL 18.2 hp (13.6 kW) Liquid-cooled, overhead-valves, 3-cylinder, 4-cycle
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Displacement	GAS 675 cc (41.2 cu. in.) DIESEL 854 cc (52.1 cu. in.)
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TRANSMISSION

Type	Continuously variable transmission (CVT)
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Differential Lock	Standard, hand-operated
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Transaxle	Fully enclosed, oil bath
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Gear Selection	Forward, reverse, neutral
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SUSPENSION AND STEERING

Front	Independent spring over shock, single A-arm
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Total travel	5 in. (127 mm)
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Rear	Two high-flotation, low pressure tires (solid axles)
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Steering	Rack and pinion
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BRAKES	Wet disk in transaxle
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Park brake	Wet disk, hand operated
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TIRES

Front	Two 22.5x10.00-8, 2 PR hi-flotation
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Rear	Four 25x12.00-9, 2 PR hi-flotation
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FUEL SYSTEM

Capacity	GAS 5 U.S. gal. (18.9 l) DIESEL 5.3 U.S. gal. (20 l)
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CARGO BOX

Material	Polypropylene side panels and tailgate, steel floor and load guard
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Electric lift	Optional
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Capacity	GAS 1000 lb. (454 kg) DIESEL 1200 lb. (544 kg)
----------	--

Depth	12 in. (304.8 mm) / 45 in. (1143 mm)
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Length	16.4 cu. ft. (0.46 cu. m)
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Volume	52 in. (1320 mm) inside
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Width	25 in. (635 mm)
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Height above ground	Hinged at bottom, removable / side panels are removable
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Tailgate	Hinged at bottom, removable
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WEIGHT, LB. (Incl fuel, fluids)	GAS 1087 lb. (493 kg) DIESEL 915 lb. (415 kg)
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SEATING TYPE	2, Professional High Back
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Seat adjustment	Optional, driver's side
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DIMENSIONS

Height	43.6 in. (1108 mm)
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Width	60 in. (1525 mm)
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Length with/without bumper	108.4 in. (2754 mm) 105.9 in. (2689 mm)
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Ground clearance,

under foot platform	GAS 9.8 in. (250 mm) DIESEL 8.5 in. (216 mm)
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under transaxle	GAS 6.0 in. (153 mm) DIESEL 6.5 in. (165 mm)
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Wheelbase	79 in. (2006 mm) front to rear, 26.8 in. (680 mm) mid to rear
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PAYLOAD/TOWING CAPACITY

	GAS 1400 lb. (635 kg) DIESEL 1600 lb. (726 kg)
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*The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information.



Monster power. Creature comforts.

Step up to the Gator™ TX. This top of the line two-wheel drive boasts intense horsepower and a Deluxe Cargo Box that's equal parts versatile and invaluable. While tuned four-wheel suspension and high-back seats mean comfort comes standard. And no matter if you're towing a full load or not, its hydraulic disc brakes deliver a quick stop and a standard rear receiver hitch makes towing a breeze.



Power under the hood delivers exceptional torque, great low-end lugging power and fast acceleration everywhere you go.



No matter what you haul, the Gator™ TX delivers a smooth ride, courtesy of its four-wheel suspension with coil over shock, triple-rate adjustable springs.



Easily remove the composite sides to convert the box to a flat-bed mode that's perfect for carrying large, awkward loads like plywood sheets, bales of hay and tables.

GATOR™ TX 4X2 / TX 4X2 CALIFORNIA Specifications

ENGINE AND ELECTRICAL

Type	15.5 hp* (11.6 kW), Air-cooled / 13.5hp* (10.1kW), Air-cooled, overhead-valve 2-cylinder, 4-cycle gas /overhead-valve 1-cylinder, 4-cycle gas
Displacement	675 cc (41.2 cu. in.) / 401 cc, (24.5 cu. in.)

TRANSMISSION

Type	Continuously variable transmission (CVT)
Differential Lock	Standard; hand-operated
Transaxle	Fully enclosed; oil bath
Gear Selection	Forward, neutral, reverse

SUSPENSION AND STEERING

Front	Independent spring over shock, single A-arm
Total travel	5 in. (127 mm)
Rear	Semi Independent Adjustable Coil over Shock
Total travel	3 in. (76.2 mm)
Steering	Rack and pinion

BRAKES

All-wheel hydraulic disc	
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TIRES

Front	Two 22x9.50-10, 4 PR,
Rear	Two 24x10.50-10 HPAP, 24x12-10 Turf/Hard Surface & HPAT

FUEL SYSTEM

Capacity	5 U.S. gal. (18.9 l)
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CARGO BOX

Material	Polypropylene side panels and tailgate, steel floor and load guard
Electric lift	Optional
Capacity	600 lb. (272 kg)
Depth	12 in. (304.8 mm)
Length	45 in. (1143 mm)
Volume	16.4 cu. ft. (0.46 cu. m)
Width	52 in. (1320 mm) inside
Height above ground	30 in. (762 mm)
Tailgate	Hinged at bottom, removable; side panels are removable

WEIGHT, LB. (Incl fuel, fluids)

	1105 lb. (501 kg)
--	-------------------

SEATING TYPE

	2, Professional High Back, tilt forward
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SEAT ADJUSTMENT

	Optional, driver's side
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DIMENSIONS

Height	43.6 in. (1108 mm)
Width	60 in. (1525 mm)
Length with/without bumper	112.1 in. (2847 mm) / 109.6 in. (2788 mm)
Ground clearance,	
under transaxle	5.7 in. (145 mm)

PAYLOAD/TOWING CAPACITY

	1000 lb. (454 kg)
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*The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information.



Optional cargo box dividers let you reconfigure and organize your load in a few minutes without tools.



Cargo box has 16.4 cu. ft (.56 cu. m.) of capacity, a pick-up style tailgate, 20 tie-down points and a gas-assist shock for easier lifting and dumping.



Optional Box Side Extensions increase the amount of light material you can haul such as clippings and mulch when compared to a base model cargo box. Tailgate pivots at the top for ease of unloading loose material.



The 48-volt electrical system performs steady and smooth all day long.* This transporter with zero operating emissions sports a 16.4 cubic foot (.46 cu m) capacity reinforced cargo box, the ideal solution for working inside large warehouses and buildings. The pick-up style tailgate and tie-down points make managing loads easier. For large loads, convert to flatbed mode by removing tailgate and side panels.



GATOR™ TE 4X2 ELECTRIC Specifications

DRIVE SYSTEM

Motor	6.0 hp (4.6 kW) separately excited D.C. motor (30 minute S2 rating)
Controller	Separately excited, 400 current limit
Transaxle	16.99:1 ratio with helical gearing
Electrical System	48 volt system
Gear Selection	Forward, Neutral, Reverse
Battery	Trojan T-105
Extended Run Time Battery	Trojan T-145

BRAKES

Type	Dual rear wheel mechanical drum, auto adjust
Park Brake	Hand operated, multi-latch

TIRES

Front	22.5x10.00-8, 4-ply hi-flotation turf
Rear	25x12.00-9, 4-ply hi-flotation turf

SUSPENSION AND STEERING

Front	Independent, spring over shock, single A-Arm
Total Travel	5 in. (127 mm)
Rear	2 hi-flotation, low pressure tires
Steering	Rack and pinion

DIMENSIONS

Height—in. (mm)	44.5 in. (1130 mm)
Width—in. (mm)	60 in. (1524 mm)
Length—in. (mm)	—
With/Without Bumper	107.4 in. (2728 mm) / 104.9 in. (2664 mm)
Ground Clearance	7.3 in. (185 mm) under Foot Platform
Wheelbase	69.7 in. (1770 mm)
Vehicle Weight	1302 lb. (627 kg) w/batteries / T145: 1470 lb. (667 kg)
Turning Clearance Circle	24.1 ft. (7.3 m)

PAYLOAD/TOWING CAPACITY

	900 lb. (409 kg) / 600 lb. (273 kg)
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SEATS

Type	2 Professional high back bucket, tilt forward
Seat Adjustment	Optional

CARGO BOX

Material	Polypropylene side panels and tailgate steel floor and load guard
Length	45 in. (1143 mm)
Width	52 in. (1320 mm) inside
Depth	12 in. (304.8 mm)
Capacity	500 lb. (227 kg)
Volume	16.4 cu. ft. (0.46 cu. m3)
Height Above Ground	25 in. (635 mm)
Tailgate	Hinged at bottom, removable / side panels are removable
Dump	Manual (optional power lift)

CHARGER

Type	Ferroresonant transformer
Input Voltage	120V AC +/- 10% input, 60 HZ
Input Current	12 amps AC (at start)
True RMS Power	1200 Watts
Estimated Full Recharge Time	12 hours TE 105 / 16 hours TE 145

GATOR™ TE 4X2 ELECTRIC From zero to amazing.

Go electric, and see what zero can do. Zero operating emissions. Zero fuel consumption. Whisper quiet and tackles your entire workday or to-do list on a single charge*. All while sacrificing ZERO in power and performance—this Gator™ hauls up to 500-lb (227-kg) with the same versatile Deluxe Cargo Box you'll find on the TX and TH models. A UL-approved charger that automatically shuts off after reaching a charge comes standard. So make the change. The feeling will be positively electric.



Plug, charge and go.

No removing the battery. No special charging station needed. The external AC outlet can be plugged into any wall receptacle, it's also covered to protect it from the elements. The charge indicator light measures 3 levels: solid green light is fully charged, faster green flashing light is more than 80% charge, slow green blinking light is a low charge. Red flashing light indicates service is required for the charger or batteries. There is also a battery level indicator gauge located on the dash for easier readouts on-the-go.

*Based on typical usage of the average commercial operator for an 8 hour work day.



Nothing Runs Like A Deere™

*The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the manufacturer's web site for additional information. Features, specs and attachments subject to change without notice. Before operating or riding, always refer to the safety and operating information on the vehicle, and in the Operator's Manual. Actual vehicle top speed may vary based on belt wear, tire selection, vehicle weight, fuel condition, terrain and other environmental factors. Travel responsibly on designated roads, trails or areas, respect the rights of others, and avoid sensitive areas such as meadows, lakeshores, wetlands and streams. This literature has been compiled for worldwide circulation. While general information, pictures and descriptions are provided, some illustrations and text may include finance, credit, insurance, product options and accessories NOT AVAILABLE in all regions. PLEASE CONTACT YOUR LOCAL DEALER FOR DETAILS. John Deere reserves the right to change specification, design and price of the products described in this literature without notice. John Deere's green and yellow color scheme, the leaping deer symbol, and JOHN DEERE are trademarks of Deere & Company.



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JOHN DEERE

Return to Learn/Continuity of Service

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-139

FOR INFORMATION

Subject:

Owosso Public Schools – Continuity of Learning Plan

Rationale:

On August 20, 2020 Governor Whitmer signed House Bill 5913 into law as Public Act 149 with revisions on September 30, 2020 based on Senate Bill 927. Section 98a states that to receive state aid for 2023-2024, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. It is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access. PA 149 does not apply to districts that operate as a cyber school.

District/PSA educational goals written for all students and all subgroups were established by September 15, 2020 and submitted in the Plan to the ISD or Authorizing Body, as applicable, by October 1, 2020 for approval.

The ISD or Authorizing Body approved the Extended COVID-19 Learning Plan no later than October 9, 2020 and transmitted the approved plan to the state superintendent of public instruction and the state treasurer. The approved plan was made accessible through the transparency reporting link located on the district's website by October 12, 2020.

The Extended COVID-19 Learning Plan addresses specific assurances, such as posting the Plan on the Owosso Public Schools website, creating a report including professional development for teachers and training provided to parents/guardians on the use of virtual content, administering benchmark assessments, setting specific learning goals, providing access to technology, cooperating with the health department, prioritizing K-5 learners, guaranteeing students with disabilities have equitable access to learning materials, ensuring 2-way communication occurs for attendance purposes, and outlining grading procedures.

Motion

Seconded

Vote – Ayes

Nays

Motion

Arbiter Sports Pay

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
March 20, 2024
Report 23-140

FOR INFORMATION

Subject:

Arbiter Sports Pay

The District spends an enormous amount of time with our organization account paying sports officials. Writing, voiding and bank reconciliation statements takes a lot of time because of the sheer number of checks that are written. The district would like to move towards Arbiter Sports Pay.

This service takes care of all of our payments directly to officials through a third party. The district no longer needs to worry about W9 or 1099 at the end of the year. Almost every district uses ref pay with the exception of a couple of districts. This would save the business office time and energy. The cost is \$1,500 per year for a 5-year contract with training included. This will be a big savings to the district.

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Subscription Order Form

Company Address	9815 S Monroe St, STE 204 Sandy, Utah 84070 United States	Expiration Date	3/14/2024
Created Date	3/7/2024	Quote Number	00675342
Prepared By	David Tucker	Start Date	3/13/2024
Email	david.tucker@arbitersports.com	End Date	3/12/2029
Billing Schedule	Multi-Year	Term (Months)	60

Customer Billing

Account Name	Owosso High School	Primary Contact	Steve Irelan
Billing Contact	Steve Irelan	Primary Title	Athletic Director
Billing Email	irelans@owosso.k12.mi.us	Primary Email	irelans@owosso.k12.mi.us
Billing Phone	9897295494	Primary Phone	9897295494
Billing Address	765 E North St Owosso, Michigan 48867-1999 United States	Address	765 E North St Owosso, Michigan 48867-1999 United States

Subscriptions & Services

Product	Quantity	Sales Price	Total Price
300- (YEAR 1) ArbiterPay Unlimited Pricing	1.00	\$1,500.00	\$1,500.00
300- Initial Implementation & Training	1.00	\$495.00	\$495.00
300- (YEAR 2) ArbiterPay Unlimited Pricing	1.00	\$1,500.00	\$1,500.00
300-(YEAR 2) APUP Annual Refresher Training	1.00	\$0.00	\$0.00
300- (YEAR 3) ArbiterPay Unlimited Pricing	1.00	\$1,500.00	\$1,500.00
300-(YEAR 3) APUP Annual Refresher Training	1.00	\$0.00	\$0.00
300- (YEAR 4) ArbiterPay Unlimited Pricing	1.00	\$1,500.00	\$1,500.00
300-APUP Annual Refresher Training Year 4	1.00	\$0.00	\$0.00
300- (YEAR 5) ArbiterPay Unlimited Pricing	1.00	\$1,500.00	\$1,500.00
300-APUP Annual Refresher Training Year 5	1.00	\$0.00	\$0.00

Multi-Year Payment Notice

Multi-Year agreements are billed annually. The initial Year 1 Payment due date is indicated below. Subsequent invoices will be sent in the following years. Please see the "payment due" dates for these years which are indicated below.

Year 1

Year 1 Start Date	3/13/2024	Year 1 Total	\$1,995.00
Year 1 End Date	3/12/2025	Year 1 Payment Due	4/12/2024

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Year 2

Year 2 Start Date	3/13/2025	Year 2 Total	\$1,500.00
Year 2 End Date	3/12/2026	Year 2 Payment Due	4/12/2025

Year 3

Year 3 Start Date	3/13/2026	Year 3 Total	\$1,500.00
Year 3 End Date	3/12/2027	Year 3 Payment Due	4/12/2026

Year 4

Year 4 Start Date	3/13/2027	Year 4 Total	\$1,500.00
Year 4 End Date	3/12/2028	Year 4 Payment Due	4/12/2027

Year 5

Year 5 Start Date	3/13/2028	Year 5 Total	\$1,500.00
Year 5 End Date	3/12/2029	Year 5 Payment Due	4/11/2028

Contract Total

Subtotal	\$7,995.00
Total Discount	\$0.00
Grand Total	\$7,995.00

Special Instructions

Special Instructions You can opt for a 1, 3, or 5 year agreement. We can onboard you in the spring and invoice in July. That way we ensure a smooth implementation and align with your budget.

ArbiterPay Purchases ONLY

The following only pertains to those purchasing ArbiterPay or ArbiterPay Unlimited.

Follow the below instructions to fund your ArbiterPay account. Please, DO NOT send checks, intended to fund your ArbiterPay account, directly to ArbiterSports. Failure to follow the below will result in your ArbiterPay Trust account not being funded and your ability to process payments will be unavailable.

Where to send the check and completed deposit slip:

Via USPS:

Cache Valley Bank Trustee
FBO Arbiter Pay Deposits

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PO Box 3224
Logan, UT 84323

Via Non-USPS carrier:
Cache Valley Bank Trustee
FBO Arbiter Pay Deposits
101 North Main
Logan, UT 84321

Terms & Conditions

Standard Conditions:

1. This Subscription Order Form is governed by ArbiterSports website's standard Terms and Conditions ("Terms and Conditions") <https://www.arbitersports.com/terms-and-conditions/>, if Customer is subscribing to ArbiterPay, by ArbiterSports' standard Payor Agreement for ArbiterPay Users (the "ArbiterPay Agreement") <https://www.arbiterpay.com/s/Payor-Agreement-20210510.pdf> (if applicable), each incorporated herein by reference.
2. In the event of any conflict or inconsistency between the Special Instructions or Standard Conditions of this Subscription Order Form and any provisions of the Terms and Conditions or the ArbiterPay Agreement, this Subscription Order Form shall govern and control.
3. Notwithstanding any provision of the Terms and Condition or the ArbiterPay Agreement, upon a material breach by ArbiterSports which is not cured within 30 days following receipt of written notice, Customer may terminate its subscription and receive the prorated amount paid by Customer for the applicable year.
4. The Terms and Conditions and the ArbiterPay Agreement (if applicable), together with this Subscription Order Form, represent the entire agreement between the parties and cannot be overridden by terms contained in any later received document unless the additional terms are accepted in writing by both parties.
5. All references to monetary values shall mean United States dollars and do not include any taxes that may apply.
6. **CUSTOMER MUST PROVIDE ARBITERSPORTS WITH VALID AUTOMATED PAYMENT INFORMATION AS A CONDITION TO RECEIVE OR USE THE SERVICES. BY PROVIDING ARBITERSPORTS WITH AUTOMATED PAYMENT INFORMATION, CUSTOMER AUTHORIZES ARBITERSPORTS TO CHARGE CUSTOMER'S PAYMENT ACCOUNT FOR ANY AMOUNTS ARISING FROM OR RELATING TO THE ABOVE SERVICES WITHOUT FURTHER AUTHORIZATION FROM CUSTOMER. CUSTOMER IS RESPONSIBLE FOR AND AGREES TO UPDATE ARBITERSPORTS WITH ANY CHANGES TO CUSTOMER'S BILLING AND/OR AUTOMATED PAYMENT INFORMATION (E.G., NEW OR UPDATED CREDIT CARD, CREDIT CARD EXPIRATION DATE OR OTHER PAYMENT BANK ACCOUNT INFORMATION).**
7. **CUSTOMER AUTHORIZES ARBITERSPORTS TO CHARGE CUSTOMER'S ARBITERSPORTS ACCOUNT FOR ANY AMOUNTS ARISING FROM OR RELATING TO THE ABOVE SERVICES WITHOUT FURTHER AUTHORIZATION FROM CUSTOMER.**
8. **UNLESS CUSTOMER NOTIFIES ARBITERSPORTS IN WRITING (INCLUDING VIA THE ABOVE ARBITERSPORTS EMAIL ADDRESS) 10 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION, CUSTOMER'S SUBSCRIPTION WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TERM EQUAL TO THE LENGTH OF THE ORIGINAL TERM (FOR EXAMPLE, A TWO-YEAR TERM WILL AUTOMATICALLY RENEW FOR AN ADDITIONAL TWO-YEAR TERM). IF ARBITERSPORTS INCREASES THE ANNUAL SUBSCRIPTION PRICE FOR ANY SERVICES, ARBITERSPORTS WILL NOTIFY CUSTOMER IN WRITING (INCLUDING VIA THE ABOVE CUSTOMER EMAIL ADDRESS) OF SUCH INCREASE AT LEAST 30 DAYS PRIOR TO THE END OF CUSTOMER'S SUBSCRIPTION. IN THE EVENT CUSTOMER DOES NOT TERMINATE, THE RENEWAL WILL BE AT THE INCREASED PRICES.**
9. I hereby authorize ArbiterSports, LLC to initiate a withdrawal from my account within ArbiterPay to pay for services as indicated. I also authorize ArbiterSports, LLC to make deposits to this account in the event that an entry is made in error. I agree that no prior notification will be provided unless the date or amount changes, in which case you will receive notice at least 10 days prior to the payment being collected.

Customer to Complete:

Is a Purchase Order required for ArbiterSports to receive payment for the Services in this Subscription Order Form? Please fill in **YES** or **NO** here:

Acknowledgment and Acceptance of Terms

By signing this Subscription Order Form, the individual signing on behalf of Customer is committing and confirming that they are authorized by Customer to execute this Subscription Order Form and to purchase the Service listed above.

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Accepted By (Legal Entity):	Accepted By (Legal Entity): ArbiterSports, LLC
Signature:	Signature:
Print Name:	Print Name: John Hopkins
Title:	Title: Chief Financial Officer (CFO)
Date:	Date: