



SHONTO PREPARATORY SCHOOLS

Transforming Student Learning • Ōhoo'aah Łahgo Ánáálníí

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ADMINISTRATION

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GOVERNING BOARD

Ellen Cooley
President

Larry Goodman
Vice-President

Arlene Laughter
Member

Kenneth Begishe
Member

Loretta Hoschain
Member

WORK SESSION/SPECIAL BOARD MEETING

March 19, 2012 – 1 PM

Shonto Governing Board Room

Pursuant to A.R.S. 38-431.01 and N.N.C. Title 10, Section, NOTICE IS HEREBY GIVEN to the members of Shonto Governing Board of Education, Inc. and to the general public that the Board will hold its Work Session open to the public on *March 19, 2012 at 1 PM* in the Board Room located across from the Elementary School. The Board may vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to §38-431.03.A.1. regarding personnel matters, pursuant to A.R.S. §38-431.03.A.3-4. regarding legal advice or settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If any disabled person needs any type of accommodation, please notify SPS Administration at (928) 672-3525 at least 24 hours prior to the scheduled time.

AGENDA

- A. Call to Order** – Ms. Ellen Cooley, President
- B. Invocation**
- C. Roll Call** – Mr. Larry Goodman, Vice-President
- D. Discussion**
 - 1) **Developing a Strong Board and Superintendent Relationship, Franklin Hoover**
 - 2) **Governing Board Ethical Behavior & Responsibilities, Edison Wauneka**
 - 3) **Personnel**
- E. Discussion & Possible Action on Superintendent Sharon H. Singer's Evaluation and Contract Renewal**

*Executive session for personnel matters pursuant to A.R.S. § 38-431.03.A.1:
The Board may consider a motion to go into executive session, pursuant to A.R.S. § 38-431.03.A.1 to discuss the evaluation and contract renewal of Superintendent Sharon H. Singer, unless Mrs. Singer.*
- F. Adjournment**

REGULAR BOARD MEETING

March 19, 2012 – 3 PM

Shonto Governing Board Room

Pursuant to A.R.S. 38-431.01 and N.N.C. Title 10, Section, NOTICE IS HEREBY GIVEN to the members of Shonto Governing Board of Education, Inc. and to the general public that the Board will hold its Regular Board meeting open to the public on *March 19, 2012 at 3 PM* in the Board Room located across from the Elementary School. The Board may

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vote to go into Executive Session with regard to any matter listed on the Agenda pursuant to §38-431.03.A.1. regarding personnel matters, pursuant to A.R.S. §38-431.03.A.2. regarding confidential records and/or pursuant to A.R.S. §38-431.03.A.3-4 regarding legal advice or settlement discussions conducted in order to avoid or resolve litigation. Legal advice may be obtained by telephone. If any disabled person needs any type of accommodation, please notify SPS Administration at (928) 672-3525 at least 24 hours prior to the scheduled time.

AGENDA

G. Call to Order – Ms. Ellen Cooley, President

H. Invocation

I. Roll Call – Mr. Larry Goodman, Vice-President

J. Public Comment

(Members of the Governing Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. A three-minute limit for each member of the public will be observed.)

K. Adoption of Agenda

L. Superintendent's Report

M. New Business

Discussion/Direction/Action Items(s)

- 1) Acceptance of minutes, Regular Governing Board Meeting, 02-07-2012
- 2) Executive Summary of Superintendent's Evaluation

N. Instructional Services

Informational

- 1) Staff Travel:
 - a. Four (4) Staff Members to attend Northwest Evaluation Association (NWEA) Fusion Conference, Portland, Oregon, June 27-29, 2012
 - b. Five (5) Staff Members to attend 2012 National Kindergarten Teacher Conference in Las Vegas, Nevada, July 9-12, 2012

Discussion/Direction/Action Item(s)

- 2) Student Travel:
 - a. Retroactive Approval of 21st Century Program students to attend Navajo County Public Service Announcement Contest Awards Ceremony, Lakeside, Arizona, February 25, 2012
 - b. Exceptional students to participate in the Junior Blind Olympics, Los Angeles, California, April 28, 2012
 - c. 21st Century students to attend the 5th Annual Future Voices of New Mexico Film and Photo Awards, Lensic Performing Arts Theater Santa Fe, New Mexico, April 2-3, 2012

O. Board Policies & Administrative Regulations

Discussion/Direction/Action Item(s)

- 1) Approval of Prop 301 Plan of Shonto Preparatory Technology High School
- 2) Approval of Housing Committee Membership Appointments

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- 3) Approval of Housing Policy Amendment regarding housing request for temporary and/or substitute employees
- 4) Approval of Exceptional Student Services and Cooperative Agreement Unit Contract with the Arizona Navajo North Agency for SY 2012-13
- 5) Adoption of the Bureau of Indian Education Local Education Agency Assurances of Exceptional Student Services School Part B Application SY 2012-13

P. Business Services/Maintenance & Operations

Discussion/Direction/Action Item(s)

- 1) Monthly Board Report – Informational Only
- 2) Expenses – Payroll & Accounts Payable
 - a. Ratification of February 2012 FY11 Accounts Payable Voucher Nos. 1067-1071 in the amount of \$497,482.27.
 - b. Ratification of February 2012 FY11 Payroll Voucher Nos. 2068-2072 in the amount of \$320,143.11.
 - c. Approval of Request for Proposals to build an Outdoor Basketball Court, Outdoor Volleyball Court, and Ramada sitting areas for the Shonto Preparatory Technology High School
 - d. Approval of Initiation for Bid (IFB) Number 11-2012-03 for Trash and Recycle Services for Shonto Preparatory Schools
 - e. Approval to use Shonto Preparatory Schools interest funds in the amount of \$298,184.46 to renovate six (6) school campus housing units and mold/asbestos abatement
 - f. Acknowledge the submission of the annual Tier II (Emergency and Hazardous Chemical Inventory) Form on February 16, 2012
 - g. Approval of Agreement to provide Child Nutrition Programs 2012-13 School Year
 - h. Acknowledge Emerson Boiler, Inc. to replace the steam boiler at kitchen/cafeteria building 673

Q. Personnel Services

Discussion/Direction/Action Item(s)

- 1) Personnel Report – Administrative Staff
 - a. Acknowledgement of Resignation: Chantel Walker (Director of Human Resources)
- 2) Personnel Report – Certified Staff
 - a. Approval of termination of Barbara Begay (K-8 Teacher)
 - b. Acknowledgement of short-term contract: Barbara Begay (K-8 Teacher)
 - c. Acknowledgement of completion of probationary periods: Connie Williams (High School Academic Counselor)
 - d. Approval of addenda to contracts: Kenneth Benally (High School Track & Field Coach)

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3) Personnel Report – Classified Staff

- a. Acknowledgement of short-term contract: Rodale Cooley (Residential Assistant)
- b. Approval of contract of Rodale Cooley (Residential Assistant)
- c. Acknowledgement of completion of probationary periods: Corilee Bearshield-Yazzie (Administrative Assistant), Marion Calamity (Registrar), Watson Calamity (Security Officer), Erin Wilson (Library Media Specialist), Ronna Yazzie (Residential Assistant)
- d. Acknowledgement of Resignations: Bryan Kee (Teacher Assistant), John Tsosie (Parent Liaison/Behavior Interventionist)
- e. Discussion & Possible Resignation on Cassandra Burtel (Administrative Assistant)
*Executive Session for legal advice pursuant to A.R.S. §38-431.03.A.3:
The Governing Board may vote to enter executive session for discussion or consultation for legal advice with the School District's attorney regarding employee resignation procedures and a proposed agreement. Legal advice may be obtained by telephone. No final action will be taken.*
*Executive session for personnel matters pursuant to A.R.S. §38-431.03.A.1:
The Governing Board may vote to enter executive session for discussion or consideration of the employment status and possible resignation of classified employee unless the employee requests open session discussion. No final action will be taken in Executive Session.*
- f. Establishment of position: Guitar Instructor (Part-Time)
- g. Approval of addenda to contracts: Taralaton Tsosie (High School Assistant Track & Field Coach), Angela Yazzie (Middle School Assistant Track & Field Coach)

4) New Position Description


- a. Guitar Instructor (Part-Time)

R. Communications From Governing Board Members

S. Next Regular Meeting will be on Tuesday, April 3, 2012

T. Adjournment

Approved:


Ms. Ellen Cooley, President
Shonto Governing Board of Education, Inc.

March 15, 2012

Date