



## Family and Parent Engagement Plan

August 31, 2022

### Agenda

- Discuss Content and Effectiveness of Family Engagement Plan (FEP)
- Discuss changes to be made to the FEP
- Approve 2022-2023 Family Engagement Plan



## Flomaton Elementary School Parent and Family Engagement Plan

**Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved.**

All parents will be invited to an annual meeting that will be held in the month of October. Parents are notified of the meeting through notices sent home by students, postings on school website, newspaper announcements and/or public postings. The information provided at the meeting will also be available on our school website for those who are unable to attend the annual meeting. Topics to be discussed at this year's meeting are:

1. What it means to be a Title I School
2. The 1% Set-Aside
3. The LEA Title I Plan
4. The LEA Parental Involvement Plan
5. The CIP
6. The School Parental Involvement Plan
7. School-Parent Compacts
8. Requesting Qualifications of your Child's Teacher
9. Notifications of teachers who are not Highly Qualified
10. The Annual Evaluation of the Parental Involvement Plan
11. The process for how all Title I parents may have involvement in the 1% Set- Aside, the LEA and school Parental Involvement Plans and the Annual Evaluation of the LEA Parental Involvement Plan.
12. Introduction of Parent Leaders/Contacts
13. Timeline for this years' Parent Involvement Opportunities (including opportunities to share in decision-making)

**Describe: 1) How there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; 2) How parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making.); and 3) How funds allocated for parent involvement are being used in the school.**

1. The leadership and staff of Flomaton Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings virtually or face to face at a time convenient to the parent. Flomaton Elementary will make every effort to be available and accommodating to allow parental participation. Parents may request a meeting with their child's teacher, counselor or administrator through the school website, School Status, Schoology, or by telephone call to the front office.
2. Flomaton Elementary will hold meetings to involve parents in the evaluation of the School Parental Involvement Plan and the School Compact and allow parents the opportunity to participate in decision-making, planning, and improvement of the Parental Involvement program and activities. At least two parent representatives will participate on our Parent Advisory Committee who will meet quarterly to plan an agenda based on current interests and needs. These meetings may be held in conjunction with other school meetings. Parenting meetings will be held with parents in order to receive suggestions, explain planned activities and allow parents to participate in decision making and planning of parental involvement activities and programs. In addition, parents will be given the opportunity to review the plan and offer input prior to approval. Meetings can be scheduled with teachers, administrators, or the Parental Advisory Committee at any time during the school year, at which time suggestions can be made. Parents may communicate suggestions, comments or questions through School Status and Schoology platforms. All suggestions and/or comments will be responded to in a timely manner. Surveys are sent home to parents each year seeking input about activities, training, and materials that the school should offer to parents next year. The surveys also give parents the opportunity to identify the strengths and weaknesses of our school.

3. Funds allocated for parent involvement provide materials and supplies used to foster collaboration between teachers and parents as they help children meet academic standards. Student Planners are purchased for all students in grades 5-6 to promote communication between school and home and to help parents stay informed about school activities. Take home folders are purchased for students in grades K-4, and transition materials were purchased for pre-k students.

**Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.**

1. A newsletter will be sent home each month with pertinent information, including the character traits that will be taught each week.
2. Parents will be given a copy of the school handbook, as well as the Escambia County Code of Conduct.
3. The school will provide parents with information about programs and activities through the use of carry-home notes, local newspaper, local school newsletters, telephone calls, press releases, and the school website. Parents will be informed of meetings, workshops, and activities to make arrangements to attend. Parent recommendations will be accepted, reviewed, and responded to in a timely manner. Parents will be informed about the following subjects taught: reading, math, language, science, social studies, physical education, health, and character education. They will also be informed as to how they can participate in decisions related to the education of their child. All students will receive standards based instruction by properly certified teachers using scientifically research based programs and implementing strategies based on students' needs. Academic progress will be monitored and assessed routinely using iReady and STAR Assessments. Progress data will be sent to parents following each assessment. All students are expected to score 80% proficiency in all core subject areas (math, reading, science and social studies). Those who do not will be provided Tier 2 or Tier 3 instruction. Information is available in other languages for non-English speaking parents if needed.

**Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students**

Flomaton Elementary School revised its School Compact in August 2022. The purpose of this School-Parent Compact is to build and foster the development of a parent-school partnership. This partnership, designed to help students achieve Alabama's high standards of learning, will be between parents, teachers, staff, administrators, and the student. We feel that communication between teachers and parents is of vital importance in the education of every child. It is the responsibility of the school to provide high-quality curriculum and instruction in a supportive and effective environment that enables students to meet the state's student performance standards. It is the parents' responsibility to support their child's learning and support the school's efforts to provide their child with the best quality education possible to ensure that each child becomes a well-rounded, productive citizen. In recognition of parents as their children's first teachers, we are committed to developing a partnership between the home and school, which will enhance student achievement and success. The School-Parent Compact is a contract between parents, students, teachers, and administrators. Each student will have a compact that outlines the responsibilities that all parties will carry out to enable each student to achieve Alabama's high student performance standards. Compacts will be discussed with teachers at a faculty meeting. Teachers will relate to parents the curriculum requirements for the appropriate grade level. Teachers will also inform them of classroom rules, homework and classwork requirements, grading systems and methods, and the levels of proficiency that students will be required to maintain. Parents will have access to students' grades and assignments through a parent portal in Schoology. Weekly progress reports will be issued via Schoology to keep parents informed of their child's progress. Parents may also reach out to teachers with questions or concerns by emailing or messaging through School Status or Schoology platforms, or by noting concerns on parent surveys.

**Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan.**

Parents have the right to submit their concerns in writing to the school regarding the Continuous Improvement Plan. A Dissatisfaction of CIP Form is available to parents on the school's website. Parents may also note their concerns on the Parent Surveys. If parents find the plan to be unsatisfactory, all concerns will be forwarded to Lotoya Cooper, Director of Federal Programs Supervisor, 301 Belleville Avenue, Brewton, AL 36426, or she may be reached at 251-867-6251 Ext 1029. Once all concerns have been addressed and the plan has been approved, it will be available to parents on the school website.

**Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children?**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

- **Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.**

The school will provide information to parents in an effort to assist parents in understanding how the various performance/assessment standards impact their children's education. State-wide assessments will be discussed and instruction will be provided to assist parents in interpreting standardized test scores. Suggestions and tutoring materials will be available upon parent request and will be located on the school website.. Conferences may be scheduled virtually or face-to-face at any time for parents to obtain more information.

- **Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.**

The school will provide names of resource agencies to train parents, teachers, pupil service personnel, principals, and staff. Links to agencies on the school website will also be provided for parents to access and use various materials to increase their child's mastery of certain skills that the teacher and parents feel the child has not mastered. The school will provide information to parents in an effort to assist parents in understanding how the various performance/assessment standards impact their children's education. State-wide assessments will be discussed and instruction will be provided to assist parents in interpreting standardized test scores, especially in the areas of reading and math. Conferences will be available at any time for parents to obtain more information. Throughout the year, parenting workshops will be held and/or newsletters sent home on various topics including, but not limited to, creating a home learning environment, helping your child succeed, and health and safety tips. Workshops will also be provided for parents addressing technology such as the use of educational websites for literacy and utilizing Schoology Parent Portal.

- **Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.**

The school will provide a meeting for school staff to learn the importance of creating and maintaining a good relationship with parents and working with parents as equal partners. The following groups will be invited to attend: parents, teachers, principals, counselors, and other appropriate staff members. Materials and facilities will be provided for these meetings. Parent Involvement will be discussed at monthly grade-level meetings. All staff members are expected to welcome parents to the school, as appropriate, and to work with parents in meeting the needs of children. Materials, provided by the LEA Parental Involvement Supervisor, are located on the school website.

- **Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.**

The school will encourage community-based organizations and businesses to become involved in the educational activities of the school. Local community resource centers will be encouraged and solicited to provide opportunities for parents to learn about proper child development and family living. The school will provide online parent resources containing various materials that can be used at home to assist parents in tutoring their children. The school will coordinate parent involvement activities with our Dependent Care and Jump Start Federally Funded Programs by inviting parents to attend special events such as visitation from the Flomaton Fire Department. The school will provide students with an in-house social worker to foster and support healthy social/emotional growth. In addition we will coordinate parent education/programs with Turtle Point, Cooperative Extension, and Southwest Mental Health.

- **Shall provide such other reasonable support for parental involvement activities as parents may request.**

The school shall provide reasonable support for parental involvement activities through telephone contacts and text messaging using School Status, contact logs, notices sent home, FES Facebook page, Schoology and our school website. Volunteer activities will be available to parents throughout the year, as well as opportunities to visit the school for such activities as Parenting Day, Field Day, Progress Parade, Book Fair, and other special activities.

**Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.**

The school will ensure that information that is sent home is written in a language that is appropriate for the parent to have a full understanding of the content of the information. The TransACT compliance and communication center is available on-line for the schools and LEA to access any parent information needed in various languages. Interpreters will be provided when necessary.



Flomaton Elementary School  
Parent and Family Engagement Plan  
August 31, 2022  
Signature Page

Name:

Whitney Kelley

Brook Hawsey

Nancy Padgett

Kuanne Herdum

Paula Ferguson

Summer Pitt

Margan Sutter

Shannon Abenn

Janet Brantley

Position:

teacher 1st

Parent

Parent

Teacher / 5<sup>th</sup> grade

Teacher 4<sup>th</sup>

Kindergarten

Literacy Specialist

Counselor

Librarian

Lisa Bell

Carol McBride

~~Michelle D.~~

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Teacher 2nd

Principal

Sped / Lead Teacher

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