



**Grand Canyon Unified Schools
6:00 pm
October 10, 2018
Regular Board Meeting
Minutes**

Members of the Governing Board may attend either in person or by telephone conference call.

Pursuant to A.R.S. 38-341.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a 6:00 PM Regular Meeting.

The Meeting will be held Wednesday, October 10, 2018, in the Grand Canyon Unified School District Board Room (RM# 405), 100 Boulder Street, Grand Canyon, Arizona 86023.

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1)(3).

Members of the Governing Board may attend either in person or by telephone conference call. *All items on the agenda may be discussed, considered or decided at this meeting.*

Minutes are recorded as annotations of the agenda, as indicated in grey background.

Notice of Draft Document: This is a draft of the meeting minutes from the October 10, 2018 Regular Meeting of the Grand Canyon School District Board of Directors. Please note that this is not an official record until approved as part of the next regular board meeting.

I. CALL TO ORDER

Call to order by Kevin Hartigan at 6:04

II. ROLL CALL

Board members present: Mr. Kevin Hartigan, Mr. Brian Donehoo, Mr. Pete Shearer, Mr. Joe Rabon.

Board members absent: Ms. SuZan Pearce.

District staff members present: Dr. Shonny Bria, Superintendent; Mr. Matt Yost, Business Manager; Mr. Thomas O'Connor, Director of Program Development; Mr. Tom Roland, Principal; Mr. Derrick Tutt, IT Director; Mr.

Ivan Landry, Director of Maintenance/Transportation/Operations; Ms. Susan Kerley, Administrative Assistant to the Superintendent; Ms. Brenda Martinez, Business Manager Consultant.

No guests from the community were present.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

Modifications of the agenda:

- Move Ms. Thomas- Martinez Items as identified below to the front of the agenda to enable her to leave early to get to Flagstaff at a reasonable time this evening.
 - a. VI.A, Presentation of the Annual Financial Report
 - b. X.A, Business Manager Report
 - c. IX.A, Approval of the 2017-2018 AFR (Annual Financial Report)
- Table X.C approval of Policy IHB, Special Instructional Programs, until the next regular board meeting The Arizona Department of Education is extending the deadline to January 2, 2019 because of delays in release of pertaining guidelines. See Addendum A below.

Motion by Kevin Hartigan

Motion: Approve agenda as modified above.

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

V. CALL TO THE COMMUNITY

We value input from our community. This time has been set aside for anyone from the audience who wishes to address the Board. Please remember, this is not an appropriate venue to evaluate, discuss, or criticize District personnel.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Items listed on the agenda under Old Business and New Business may have Call to the Community at the beginning of those items. This is at the discretion of the Board President. The Governing Board President may elect to place a time limit on remarks.

No community members present.

VI. PRESENTATION / CORRESPONDENCE / DISCUSSION

A. Presentation of Annual Financial Report (AFR) – Ms. Brenda Thomas-Martinez

Ms. Thomas-Martinez began with recognition of Vicki Swatski for her efforts in reconciliation of several outstanding items over the last two weeks.

The annual financial report is available in the October, 2018 School Board documents section of the school web site.

The board directed school administration to seek legal advice to resolve line 7, page 6 of 9 in financial report.

Motion by Kevin Hartigan

Motion: Approve the annual AFR 2017-2018 financial report.

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

Motion passes 4-0.

Ms. Brenda Thomas-Martinez departed meeting at 6:58 pm

B. Administrator Reports: Board Questions directed to:

1. Principal Report - Mr. Tom Rowland

Mr. Rowland presented the most recent school grade report, and gave praise to all of the faculty for the outstanding results.

The board directed school administration to capture three (3) years of data for AzMerit scores to show and compare progress over the last three years.

2. SPED Report - Dr. Karen Lehman (on vacation)

Dr. Lehman was participating in parent teacher conferences and not available. The board had no questions for Dr. Lehman.

3. IT Report - Mr. Derrick Tutt

Mr. Tutt reported that Destiny (Library card system) is now on the cloud. This achieved three objectives: 1) Enabling students to access the library system from off school; 2) The students can search for library books available at other county schools; 3) Removes a potential security hole in our server configuration.

Questions from the board:

Q: Regarding the video system for school Busses, Mr. Tutt's report indicated that there is a wireless component. Does this require an internet connection?

A: No internet connection required, when the bus enters the school gate, the video will be wirelessly transmitted to, and stored on a local server.

Regarding school closed circuit video (CCV), the board directed school administration to provide assurance that cameras are in appropriate locations, and that they are not hidden in inappropriate locations, (In classrooms for example).

Regarding the E-rate update (long term high speed internet). Mr. Tutt has received a few questions, which is a good sign because it indicates that the grant request is being looked at. The questions have been forwarded to our consultant for answers.

4. Maintenance & Operations Report - Mr. Ivan Landry

The Board had no questions for Mr. Landry.

5. Food Services Report - Ms. Barb Shields

Ms. Shields was not present, the board had no questions for Ms. Shields.

6. Strategic Plan – Mr. Thomas O'Connor

Board member Mr. Shearer provided expected growth information which was provided from Tusayan town members. (Included as an appendix.)

Mr. O'Connor noted that the long range facilities planning process consisted of five key steps:

- Definition of education plan (our Strategic Plan), currently in progress
- Current state facilities plan, for which we are currently obtaining quotes for engineering analysis
- Demographic and expected growth assessments
- Facilities planning committee analysis and recommendations
- Facilities Recommendation to the Board

The facilities planning committee is where we expect to iron out most of the issues Mr. Shearer has brought up regarding expected growth and alternate contingency planning. The recommendation to the board will include expected, and contingency plans. Based on current timing of the physical plant engineering evaluation, we would expect to have recommendations to the Board in the February time frame.

VII. CONSENT AGENDA

A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R) September 26, 2018 – Regular Meeting Minutes

B. Payroll Vouchers

FY 18-19 #6 \$153,894.04

C. Expense Vouchers
FY 18-19 #2003 \$ 31,736.48

D. Fiduciary
Student Activities – September 2018-19
Revolving - September 2018-19
Auxiliary - September 2018-19
Food Service - September 2018-19

E. Approval of Donations:
AmeriGas dba Titan Propane - \$1,142.46.

F. Approval to Hire Part-Time Food Services Employee:
Jennifer Siyuja (pro-rate pay from 09.19.18)

G. Approval to Hire Full-Time Elementary PE teacher:
Jesse Magaña

H. Approval of extension of contract until end of 2018-19 school year:
Teresa Tobin

I. Approval of recommendations for coaches 2018-2019.

J. Approval to dispose of two hot cabinets (food warmers) from Food Services, pursuant to Policy DID, Inventory.

K. Approval to dispose of IT equipment, pursuant to Policy DID, Inventory.

Motion by Kevin Hartigan

Motion approve the consent agenda as presented

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

VIII. OLD BUSINESS - NONE

IX. NEW BUSINESS

A. Approval of 2017-2018 AFR (Annual Financial Report).

See approval motion under section VI.A above, and as amended by the approval of the agenda.

B. Approve Policy IJNDB - Use of Technology Resources in Instruction. Under the authority of Governing Board Policy BGF, the Board may consider suspending Governing Board Policy BGB, as it pertains to a first and second reading of adjustments to policy, for the purpose of addressing this item with one reading.

Motion by Kevin Hartigan

Motion: Approve the new policy BGF, suspending the need for a second reading for adjustments to policy, allowing policy IJNDB to be addressed with one reading.

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

Motion by Kevin Hartigan

Motion: Approve the new policy IJNDB as presented.

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

C. Approve Policy IHB - Special Instructional Programs. Under the authority of Governing Board Policy BGF, the Board may consider suspending Governing Board Policy BGB, as it pertains to a first and second reading of adjustments to policy, for the purpose of addressing this item with one reading.

This item was tabled as noted in the minutes under the approval of the agenda above.

D. Evaluation of Governing Board (Policy BGF attached).

Notes:

- Policy BGF allows the board to temporarily suspend certain other policies.
- Policy BAH requires the board to complete a self assessment of the governing board by the end of October.
- Enacting policy BGF allows the board to suspend the requirement for a October 31 self assessment. The Board believes an assessment near the end of the school year is more appropriate.

Motion by Kevin Hartigan

Motion Enact policy BGF to suspend BAH

Vote Tally

Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

X. REPORTS

A. Business Manager Report - Ms. Brenda Martinez

Ms. Martinez presented the regular business manager report to the board. There were no further questions from the Board.

B. Superintendent Report

Superintendent presented on proposition 425, see addendum B below.

Dr. Bria and Mr. Yost today presented to the Tusayan Rotary, and received overwhelmingly good response. Questions from the Rotary:

Q1: Are you receiving anything through the park;

A1: The school district does receive funding from the federal government.

Q2: How much did the governor really give us for teacher raises.

A2: 7.5%, the school board provided the additional funding.

We made it clear that we (the school staff) cannot ask anyone to vote for the measure. These presentations are strictly information sessions.

Dr. Bria gave notice of intention to take vacation: 8 working days, beginning Oct 22, back on Nov 5.

Mr. Shearer reported on meeting with the Coconino County Parks Department.

XI. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS

See previous directions to the board.

XII. ADJOURNMENT

Motion by Kevin Hartigan

Motion: Motion to adjourn

Vote Tally

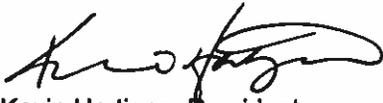
Kevin Hartigan	Yes
Brian Donehoo	Yes
SuZan Pearce	Not Available
Joe Rabon	Yes
Pete Shearer	Yes

Motion passes, meeting adjourned at 8:10 pm.

Respectfully submitted by:

Thomas O'Connor, Acting Secretary

Date:



Kevin Hartigan, President



Brian Donehoo, Member

SuZan Pearce, Member



Joe Rabon, Member

Pete Shearer, Member



Addendum A

Grand Canyon School District Mail - PROGRAM SUPPORT & MONITORING INFO: S...



Karen Lehman <klehman@grandcanyonschool.org>

PROGRAM SUPPORT & MONITORING INFO: Special Education Policies and Procedures Deadline Updated

2 messages

ESS Inbox <essinbox@azed.gov>

Tue Oct 2 2018 at 4:14 PM

Hello Special Education Directors,

ADE/ESS has recently become aware that guidance for the revised special education rules package from public school governing board advisor groups was significantly delayed. Understanding that this is what many public schools use to update their policy and procedures, ADE/ESS is extending the November 1, 2018 deadline for submitting special education policy and procedures to January 2, 2019. We hope this extension will allow local school governing boards enough time to review and approve the revised special education P & P.

As before, please contact your PEA's Program Specialist with questions
<http://www.azed.gov/special-education/contact-us/>

Thank you

<http://www.azed.gov/special-education/>



Sent via ESS Special Education Directors listserve on September 5, 2018

Special Education Administrators

In an effort to be responsive to questions and clarifications regarding the special education policy and procedures (P & P) revisions, ADE/ESS has included a version of the policies and procedures checklist with the changes italicized to assist in understanding what changes may be required based on recent statutory changes for the public education agency's (PEA's) individual P & P. Additionally, based on request, ADE/ESS has issued a sample form that can be used to certify these changes have been made.

https://mail.google.com/mail/u/0/?ik=1e26a0c197&view=pt&search=all&permthid=thread_10102018

Addendum B

Grand Canyon Unified School District #4 Budget Override Proposition on the November 6th Ballot



PROPOSITION 425

BACKGROUND

Grand Canyon Unified School District #4 currently has a 9.3% maintenance and operation override in place that was last approved in 2013. With voter approval to continue the override, it is estimated that the total amount of the override for fiscal year 2019/2020 will be \$197,228. If the override is not approved, the existing 9.3% override will phase out by reducing by one third (\$65,743) in 2019/2020 and another one third in fiscal year 2020/2021. Each one-third reduction would lower the secondary tax rate by approximately \$0.41. The estimated secondary tax rate needed to fund the full override is \$1.24 per \$100 of net assessed valuation for secondary tax purposes. The estimated secondary tax rate for the proposed override is approximately equal to the existing secondary tax rate for the current override, as this override will maintain programs that have been in place with prior years' override approvals.

The estimated cost to an owner of a home with a limited property value of \$342,710 (the average value of a home in the District) would be approximately \$424 per year.

PROPOSITION 425

The Governing Board of the District has called a special budget override election to be held on November 6, 2018 to request voter authorization to exceed the Maintenance and Operation Budget Limit by 9.3% of the revenue control limit to fund existing programs, such budget override to be in effect for a period of seven years. The increase authorized by this election shall be funded from a levy of taxes on the taxable property within the District. The proposed override is a continuation of the existing 9.3% override.

The 9.3% Maintenance and Operation budget override would continue funding for programs currently serving District students. This override supports the District's efforts to help maintain present levels of service, including the first year:

- Continues support and enhancement of Music, Fine Arts and Physical Education instructional programs
- Supports Full Time Kindergarten
- Retains and attracts quality staff

For additional information on overrides, please see www.espeim.org/organization/study/bonds-overrides/

Addendum C

Student Growth Possibilities		Tusayan Planned or Proposed Housing Growth	
Ten X Housing Project		220	Up to 80 New Town Housing Units (2 to 4 kids each)
New Apartments in Tusayan		180	Up to 90 Additional Apartments Construction (2 kids each)
Additional 350 Motel Rooms		42	1.18 Students per 10 Motel Rooms (existing data supports this)
Kotzin Housing Project		220	Up to 80 New Town Housing Units (2 to 4 kids each)
Total Possible Student Growth		662	Max Growth Possible--Probably double what to expect ,
			But Still,
			If we have approximately 330 new students in school we
			can figure about 110 additional High School Students
			This exceeds our HS capacity by almost 40 students
			Time now to plan for Tusayan Site High School Construction?
Current High School Student Count		78	
Current High School Budget	\$	1,500,000.00	
Current Spending per Student	\$	19,000.00	State Spending Limit=~6,000 per student per formula
High School Budget at 101 Students	\$	606,000.00	(This is my best estimate)
Loss of Spending Capacity	\$	900,000.00	
New High School Budget at 140 Students	\$	840,000.00	Based on State Funding Formulas
New High School Budget at 180 Students	\$	1,080,000.00	Based on State Funding Formulas
Once we reach 100 students we lose our small school budget exemption. Are we ready to lose almost a million dollars in HS budget capacity?			
GC School Capacity	K-5	143	
	6 to 8	106	
	9 to 12	153	
	Total	402	