



*Newport
Grammar
School*

**A Day in the Life of
an In-Person
Student:
2023-2024 Edition**

Updated 6/20/2023

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General Statements

- ❖ *These procedures are subject to change at the discretion of NGS administration based on changing circumstances and in accordance with guidelines from federal, state, and local officials.*
- ❖ Parents are asked to closely monitor the health condition of their children, and should not send children to school if they have a fever or are experiencing some other type of legitimate health issue.
- ❖ Students who become ill at school will be isolated and evaluated by the nurse. The nurse will offer Covid-19 testing if parents are in agreement.
- ❖ Handwashing will take place multiple times a day.
- ❖ Hand sanitizer stations will be available at all entrances as well as in classrooms and the cafeterias.
- ❖ A cleaning and disinfecting schedule has been developed to promote a safe and healthy learning environment.

Arrival/Breakfast

- ❖ For the safety of students, and also to help with traffic flow, students dropped off at the gym should only be dropped off at a colored cone. No other areas in the gym lot should be used for student drop off.
- ❖ Gym and Auditorium doors will be unlocked at 7:30 for K - 8th graders to enter the building. These entrances will be monitored by staff during this time.
- ❖ No parent/guardian will be allowed beyond the receptionist without an appointment or authorization from an administrator.
- ❖ Parents/Guardians will not be allowed to enter the school at breakfast.
- ❖ Students in all grades who want to eat a hot breakfast will enter the gym lobby doors and proceed to the Main Cafeteria.
 - Students will remain in the Main Cafeteria after they finish eating until a teacher comes to pick them up.

- ❖ Students in grades K - 2 who want to eat a grab-n-go breakfast will enter the Primary Cafeteria doors from the gym lot.
 - Students will remain in the Primary Cafeteria after they finish eating until a teacher comes to pick them up.
- ❖ Students who **DO NOT want to eat breakfast** will report to the following locations:
 - Kindergarten and 1st Grade: Primary Cafeteria
 - Drop off at Gym
 - 2nd and 3rd grades: Main Cafeteria
 - Drop off at Gym
 - 4th - 8th grades: Auditorium
 - Drop off at Bell
- ❖ If a family has students in multiple grade bands to drop off, all students should be dropped off at the Gym. Older students who do not wish to eat will still report to the Main Cafeteria to await their teacher.
- ❖ Students will not be permitted to travel unaccompanied between the cafeteria and auditorium in the mornings.
- ❖ Students will be escorted to their classrooms/pod by teachers when the 8:00 bell rings.

Morning Gym Lot Drop-Off

DO:
Pull all the
forward to a
cone to drop
students off

DON'T DO:
Drop students
off in the turn
around.

In an effort to speed up the
flow of traffic in the
morning, and to help keep
students safe, please follow
the above Do's and Don'ts.

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Google

Classrooms/Special Area Classes

- ❖ Classrooms will be set up to best promote learning and student engagement at each teacher's discretion.
- ❖ Students will have their own supplies, many of which will again be provided by the school system.
- ❖ Classrooms will continue to be wiped down throughout the day by teachers and/or students.

Restrooms

- ❖ The number of students allowed in the restroom will be limited based on the size of the restroom.
- ❖ Each grade level will come up with a schedule for regular restroom breaks.

Water Fountains

- ❖ Each grade-level has a bottle filling station, as well as new water fountains. Students will be permitted to use these at their teachers' discretion.
- ❖ Students are encouraged to bring a water bottle from home that does not have an exposed spout.
- ❖ The cafeteria will have cups available at their bottle filling station for students to use during lunch. Students should not bring their water bottles to lunch.
- ❖ Students are only permitted to have water in classrooms.

Lunch

- ❖ Students will wash their hands prior to arrival at the cafeteria, then apply hand sanitizer upon entering the dining hall.
- ❖ Cafeteria food will be self-service using two serving lines.
 - Younger students will still be assisted with meal service
- ❖ Students will be seated together by homerooms in the main cafeteria. (Some upper grades may earn the right to sit where they wish)
- ❖ A la carte items will be available as students go through the line.
- ❖ Students may not bring soda, sweet tea, or drinks with high levels of sugar or high caffeine.

- ❖ Parents are encouraged to pack lunch items that are healthy and help students focus while at school.
- ❖ Students will use hand sanitizer as they exit the cafeteria.

Physical Activity/Recess

- ❖ Students will wash hands or use hand sanitizer before and after physical activity time.
- ❖ Teachers will reinforce good hygiene habits during play times.
- ❖ Students should wear appropriate shoes for outside play to reduce the risk of injury. Teachers are encouraged to take students out (age appropriate) if the temperature is above 40 degrees, so please ensure students have appropriate clothing/jackets for this.

Dismissal

- ❖ Students with a 'Walking Warrior' pass will be dismissed at 3 PM to exit the building at designated exits. Students are to walk off campus to a residence or place of business.
- ❖ All parents should remain in their car at all times (with the exception of Pre-K).
- ❖ Parents will not be allowed to walk-up or inside to get students.
- ❖ Families will be provided two name placards to place in their windshield to speed up dismissal. These will be given out on registration day.
- ❖ Students will be dismissed from the following locations (staging area):
 - Kindergarten (2:00) - Kindergarten Circle (outside/playroom) or Gym Lot (Gym Lobby)
 - Kindergarten Teachers will let parents know which location
 - K. Chambers - Kindergarten Circle
 - B. Burchette - Bell
 - 1st, 2nd, and 3rd grades and older siblings - Gym Lot (Gym)
 - 4th - 8th grades - Bell (Auditorium)
- ❖ No food, drinks, or cell phones are permitted in the dismissal locations.

Extracurricular Activities

- ❖ The list of available after-school activities is growing and changing. Current offerings include fine arts, culinary arts, STEM, board games, and athletics, just to name a few.
- ❖ Students should listen to the announcements to learn about upcoming programs.
- ❖ Students are required to meet certain academic and behavioral expectations to participate in extracurricular activities.