

RECORD OF PROCEEDINGS
Liberty Center Local Schools ORGANIZATIONAL and REGULAR Board Meetings
January 9, 2017

The Liberty Center Local Board of Education met on Monday, January 9, 2017 at 6:30 p.m. for the purpose of reorganization of the Board of Education for calendar year 2017.

Upon roll call members: Jeff Benson, Tim Bowers, Neal Carter, Todd Spangler and John Weaver were present.

#1-17 Election of President

At this time, President Pro Tempore, John Weaver, declared that nominations were open for the office of President of the Board of Education for the calendar year 2017.

Mr. Benson nominated Mr. Weaver. There were no other nominations. Mr. Weaver asked for a motion to close the nominations. The motion was made by Mr. Carter and seconded by Mr. Spangler. The vote to close nominations was unanimous with all members voting yes. Motion passed.

VOTE for Mr. Weaver for President:

Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver

Mr. Weaver was declared the 2017 Board President.

#2-17 Election of Vice President

At this time, President Pro-Tempore, John Weaver, declared that nominations were open for the office of Vice President of the Board of Education for the calendar year 2017.

Mr. Spangler nominated Mr. Carter. There were no other nominations. Mr. Weaver asked for a motion to close the nominations. The motion was made by Mr. Bowers and seconded by Mr. Benson. The vote to close the nominations was unanimous with all members voting yes. Motion passed.

Vote for Mr. Carter for Vice President:

Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver

Mr. Carter was declared the 2017 Board Vice-President.

#3-17 Administer Oath of Offices

The oath of office was then administered by Mrs. Buenger, Treasurer, to the newly elected President and Vice-President. Mr. Weaver then took over the meeting.

#4-17 Proposal to Establish Meeting Date and Time

The motion was made by Mr. Spangler and seconded by Mr. Benson that the Liberty Center Board of Education establish as its regular meeting date the third Monday of each month at 7:00 p.m. except for June, September, and December. Below is a schedule of the meeting dates for 2017:

February 20

March 20

April 17

May 15

June 26 (4th Monday)

July 17

August 21

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September 11 (2nd Monday)
October 16
November 20
December 11 (2nd Monday)

VOTE: Ayes: Mr. Spangler, Mr. Benson, Mr. Carter, Mr. Bowers, Mr. Weaver
Nays: None – Motion Carried

#5-17 Establish District Records Commission

The motion was made by Mr. Carter and seconded by Mr. Bowers that the board of Education's District Record Commission be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Ayes: Mr. Carter, Mr. Bowers, Mr. Benson, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

#6-17 Authorize the Treasurer to Request an Advance Tax Draw

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Treasurer be and is hereby authorized to request from the Henry County Auditor and the Fulton County Auditor an advance draw of taxes during the calendar year 2017 if and/or when necessary funds are available.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Carter, Mr. Bowers, Mr. Weaver,
Nays: None – Motion Carried

#7-17 Establish Board Service Fund

The motion was made by Mr. Bowers and seconded by Mr. Benson that the board establishes a Service Fund for the Board of Education in the amount of \$8000.00 for calendar year 2017.

VOTE: Ayes: Mr. Bowers, Mr. Benson, Mr. Spangler, Mr. Carter, Mr. Weaver
Nays: None – Motion Carried

#8-17 Approve Legal Firms

The motion was made by Mr. Carter and seconded by Mr. Spangler that the board approves the following legal firms for district legal service during calendar year 2017:

Ennis Britton Co. L.P.A.
Plassman, Rupp, Hagans & Newton
Squire Patton Boggs (US) L.L.P.

VOTE: Ayes: Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Bowers, Mr. Weaver
Nays: None – Motion Carried

#9-17 Appoint Superintendent as Purchasing Agent

The motion was made by Mr. Benson and seconded by Mr. Bowers that Superintendent, Tod Hug, be appointed as the purchasing agent for the Liberty Center Local School district for calendar year 2017.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried

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#10-17 Authorize Superintendent to Enter into Agreements

The motion was made by Mr. Spangler and seconded by Mr. Benson that Superintendent, Tod Hug, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program that will be implemented starting with the 2017-18 school year.

VOTE: Ayes: Mr. Spangler, Mr. Benson, Mr. Carter, Mr. Bowers, Mr. Weaver
Nays: None – Motion Carried

#11-17 Authorize Superintendent to Accept Resignations

The motion was made by Mr. Benson and seconded by Mr. Carter that the board authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

VOTE: Ayes: Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Bowers, Mr. Weaver
Nays: None – Motion Carried

#12-17 Authorize Superintendent to Offer Employment

The motion was made by Mr. Bowers and seconded by Mr. Spangler that the board authorizes the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

VOTE: Ayes: Mr. Bowers, Mr. Spangler, Mr. Benson, Mr. Carter, Mr. Weaver
Nays: None – Motion Carried

Committee Appointments were made by the Board President for Calendar Year 2017 as follows:

Board Facilities Committee: Mr. Spangler and Mr. Carter
Board Policy Review Committee: Mr. Bowers and Mr. Carter
Board Student Achievement Liaisons: Mr. Weaver and Mr. Spangler
Board Legislative Liaison: Mr. Weaver
Board Representative to L.C. Schools Educational Foundation Board: Mr. Benson
Board Finance Committee: Mr. Benson and Mr. Bowers

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#13-17 Adjournment

It was moved by Mr. Benson and seconded by Mr. Spangler to adjourn the January 9, 2017 Organizational Meeting of the Liberty Center Local Board of Education at 6:40 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Carter, Mr. Bowers, Mr. Weaver
Nays: None – Motion Carried

The January Regular Meeting Immediately Followed the Organizational Meeting with all Board Members still in attendance.

#14-17 Approve Minutes

The motion was made by Mr. Bowers and seconded by Mr. Spangler that the minutes of the regular meeting of the Liberty Center Board of Education held on December 19, 2016 be approved.

VOTE: Ayes: Mr. Bowers, Mr. Spangler, Mr. Benson, Mr. Carter, Mr. Weaver,
Nays: None – Motion Carried

Treasurer's Report

Treasurer, Jenell Buenger, presented the usual financial reports to the board. She then went on to explain that the mileage reimbursement rate is established at the current IRS rate. This year the IRS rate is .535 cents per mile, last year it was 54 center per mile.

Additionally, she told the board about the Alternative Tax Budget for fiscal year 2017. Mrs. Buenger told them this budget fulfills our requirement for submitting a fiscal tax year budget to the Henry County Auditor. She explained the tax budget includes the five year forecast, a fund summary and a debt schedule. She said she did not make any changes to the forecast because the "Budget to Actual" report says we are on track so far this year.

Mrs. Buenger reported to the board members her office is in the beginning stage of the annual financial audit; with state auditors coming to the school tomorrow. Mrs. Buenger reminded the board to fill out the questionnaire the auditor had sent them all.

Also, Mrs. Buenger said she had filed our excess costs on December 7th and we have 38 out of 39 approved so far. She said we file excess costs on the students at the Liberty Education Center (LEC) and on six students at the main campus. She said excess costs are for students who attend our district, but whose parents reside in other districts. She said the deadline is January 13, 2017.

#15-17 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Bowers and seconded by Mr. Carter that the Board approves the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including:
Monthly Bank Reconciliation
FIN SUM

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Check Register
Investment Report
Budget vs Actual

Approve the 2017 mileage reimbursement rate at .535¢ per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of .535¢. The Athletic mileage rate is set per the LCCTA Contract at .32¢ per mile.

Adopt the Alternative Tax Budget Packet for Fiscal Year 2018 (July 1, 2017 to June 30, 2018) as shown and that this packet be submitted to the Henry County Budget Commission.

VOTE: Ayes: Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Benson, Mr. Weaver,
Nays: None – Motion Carried

Principals' Reports

Mr. Larry Black, High School Principal, reported that Mr. Riley and Mrs. Chamberlin, along with the Musical Director, Kevin Wiertzykowski, are meeting this week to look at the possibility of a having spring musical. The discussion will center on possible dates, what musical to perform and practice schedules.

Mr. Black said the building principals and the counselors have been working together to develop a testing schedule in grades K-12 for this spring. He said most students will be testing using Chromebooks. He also said the principals along with the special education coordinator are doing the preliminary planning for the master schedule for the 2017-18 school year. They have been discussing time schedules, course offerings and staffing needs.

Principal Black reminded everyone that the second quarter ends on Friday, January 13th and all gades will be finalized by Thursday, January 19th. He said any students considering a class change for second semester should see Mrs. Ahleman, the High School Counselor, immediately.

Dr. Marcia Rozevink, Middle School Principal, said the 7th and 8th graders had a very successful dance on Dec. 20th. Dr. Rozevink said forty students had pre-registered, but 90 students showed up and they had a lot of fun!

She also reported there will be a rewards assembly for Middle School students on Friday, Jan. 13th at 2:20 p.m. and she invited the board to attend.

Mrs. Hartbarger, Elementary Principal, was absent due to illness.

Superintendent's Report

Superintendent, Tod Hug, presented all board members with certificates in honor of School Board Appreciation Month in January. Dr. Hug thanked them for their service and commitment to the Board.

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Dr. Hug presented the proposed 2017-18 school calendar for a first reading. Dr. Hug noted the pressing considerations for developing the calendar were in accommodating a move to new facilities while still allowing for a Memorial Day weekend graduation date. He said the proposed calendar would place the holiday break a week earlier than normal. On the project's current schedule, the district will be granted occupancy in the new facilities at the end of November, and Dr. Hug said this will allow staff to start moving when time allows. He went on to explain that three school calendar were drafted by a committee and voted on by staff members. This calendar will also place a professional day on Jan. 5, 2018, to allow staff to meet together in the new facilities and have training on items such as the new technology.

Concerning the building project, Dr. Hug said the construction on the new facilities is on schedule, as crews work indoors during inclement weather. He said the next core meeting for the project will be held on January 18th. Dr. Hug also told the board that the committees for loose furnishings and playground equipment will meet again, as those elements are part of the next bid package for the project.

#16-17 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler that the Board approves the Superintendent's Consent Agenda items as follows:

Due to the resignation of Charleen Snyder, approve Mary Ellen Hefflinger to fill the remaining 5-years of her term on the Liberty Center Public Library's Board of Trustees for the period of January 2017-December 2021.

Accept Brenden S. Cooper as a tuition student for the second semester of the 2016-17 school year, with tuition per Board of Education Policy #6150.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Carter, Mr. Bowers, Mr. Weaver

Nays: None - Motion Carried

#17-17 Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Bowers and seconded by Mr. Benson that the Board approves the following personnel:

Approve the resignation of Ryan Strayer as the 2016-17 Assistant Baseball Coach effective today, January 9, 2017.

Approve the following individuals as volunteer chaperones to the sixth graders Camp Willson trip in Spring 2017, pending completion of all necessary paperwork:

Jeannie Strain
William Zeiter II
William Zeiter
John Sharpe

Offer Casey Mohler the supplemental position as Head Varsity Football Coach for the 2017-18 school year, pending completion of all necessary paperwork. His salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule.

VOTE: Ayes: Mr. Bowers, Mr. Benson, Mr. Carter, Mr. Spangler, Mr. Weaver

Nays: None - Motion Carried

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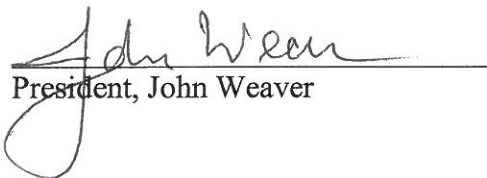
New Business

President, John Weaver, encouraged all of the board members to contact Dr. Hug to get a tour of the new building; saying the progress being made is unbelievable! Mr. Weaver also encouraged everyone to be patient with the parking situation.

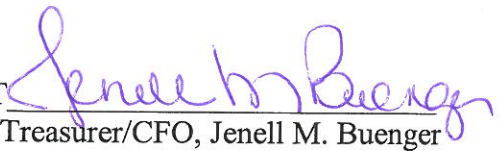
#18-17 Adjournment

It was moved by Mr. Benson and seconded by Mr. Bowers to adjourn the January 9, 2017 Regular meeting of the Liberty Center Local Board of Education at 7:00 p.m.

VOTE: Ayes: Mr. Benson, Mr. Bowers, Mr. Carter, Mr. Spangler, Mr. Weaver
Nays: None – Motion Carried



President, John Weaver

ATTEST 

Treasurer/CFO, Jenell M. Buenger

