



ST. ALPHONSUS PARISH & SCHOOL

5960 West Loomis Road • Greendale, WI 53129-1824

Love One Another Charitable Fund Restricted Fund Policy

The Love One Another Charitable Fund (the Fund) of St. Alphonsus Parish was established through the Love One Another Campaign as the first priority. "...to provide funds our parish can distribute to local and international organizations serving the poor and marginalized." The full amount of this restricted fund is \$25,000.

At least annually, the parish will provide a summary of the Fund. This is typically done in the Annual Financial Report. The summary will include how much was disbursed throughout the year, and the recipient organizations and the donation amounts. The summary will provide a Fund balance.

Purpose

The Fund can only be used for charitable donations as recommended by the LOA Charitable Fund Committee. This ad hoc committee will review all submitted proposals based on the established LOA first priority. The Fund may be used for projects coded to account 98-4740-002. It may not be used for general operating expenses. Submitted proposals must be supported by our Catholic values.

Funding

The Fund was funded through the Love One Another Archdiocesan Campaign.

Distribution of Funds

Dialogue involving the LOA Charitable Fund Committee and the Pastoral Staff regarding charitable organizations in need should be ongoing. The LOA Charitable Fund Committee recommends to the Pastor and Pastoral Council whether The Fund should be used to cover the full or partial cost of any qualifying request. The Pastor/Administrator has the final approval on the Fund use. The Fund is not required to maintain a specific balance.

Approved By:

Date: _____

Pastor/Administrator: _____

Pastoral Council Chair: _____

**St. Alphonsus Love One Another –
Project Submittal Form for First Priority –“Charity”**

Parish Group/ Committee/Parishioner requesting funds:_____

Contact Name:_____

Phone number:_____

Email:_____

Date submitted:_____

Guidelines for submitting projects to be funded from LOA First Priority- “Charity”:

1. Projects eligible for LOA- Charity funding must meet the priority: “to provide funds our parish can distribute to local and International organizations serving the poor and marginalized.”
2. Project expenditures should be \$2500-\$5,000. (Projects costing less than \$2500 should be considered for the Outreach collection.)
3. Groups, committees or individual parishioners submitting requests should complete this project submittal form in writing.
4. Project submittal forms should be sent to the St. Alphonsus Parish Office which will be sent on to the LOA Charitable Fund Committee for initial review.
5. The Pastor and the Pastoral Council will make the LOA “Charity” funding determination and payment in 60 days and feedback will be given to the Project submitter.
6. Please attach any additional information you think is needed.

Project Description:

Detailed cost breakdown:

List other LOA “Charity” Project requests from this group/individual and prioritize the requests: