

REGULAR BOARD MEETING October 10, 2022 (Monday, October 10, 2022)*Generated by Natasha Kotowicz on Sunday, November 13, 2022***Opening**

Procedural Call to Order

In Attendance: Nikki Peterson-Chair; Jeff Steer-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Sally Roller-Director; Marshall Westberg-Director, and Darby Boe Treasurer
 Absent: na

Procedural Pledge of Allegiance was spoken

Discussion Open Forum- no one spoke

Approval of Minutes

Action, Minutes: Approval of Minutes September 12, 2022 Regular Meeting

Recommended Action: Motion by: Jones Second by: Boe to approve the minutes of the Regular Meeting on September 12th, September 16th, September 26th and October 3rd, 2022 to include the following:

Minutes: Approval of Minutes Special Meeting September 16, 2022

Minutes: Approval of Minutes Special Meeting September 26th, 2022

Minutes: Approval of Minutes Work Session Meeting October 3, 2022 Work Session

Approval of Agenda

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Roller Second by: Steer to approve the agenda as presented or amended to include the following:

1. 9.1 Jerrica Pribula- strike. unable to attend meeting.
 2. 9.2 Commissioner's Review and Comment- strike
 3. 9.3 Certificate of Deposit- Strike.
 4. Adding to end of meeting- Preliminary Allegations of a Staff Member.
- CU

Approval of Finances

Action, Reports: Approval of Finances

Recommended Action: Motion by: Steer Second by: Westberg to approve payment of the Bremer Credit Card in the amount of \$6,323.00; bills in the amount of \$221,177.96, checks #74244-74366; wires in the amount of \$289,039.00; payroll in the amount of \$279,203.57; and student activity report. CU

Enrollment

Information, Reports: 2022/23 Student Enrollment: K-6 313, 7-12 233 TOTAL 546.

Reports

Reports: High School Principal Report by Ben Miska

Monday, 10.10.2022

Staffing

1. Accepting resignations from Melissa Martinez & Stacy Balzum
2. Approving the hiring of LaDawn Olson & Caitlyn Magadenz as paraprofessionals
3. High School Staffing Needs for the 22/23 school year & beyond
 - a. Robotics Coach & Speech Coach
 - b. Paraprofessionals
 - c. Substitutes-Especially para subs

Events/Meetings

1. Began observations of staff
2. Began meeting one on one with staff
3. Will be attending Law Conference in Mahanomen on October 25 & Regional Principal meeting on Wednesday, November 9
4. 6th graders completed 1st round of NWEA testing in Math, Reading & Language
5. Mid Quarter for Quarter 1 was October 7
6. Esports-Fenworks

- a. Zach Relling will be the Site Manager this year
 - b. Playing Rocket League & Chess like last year
 - c. Cost
 - i. \$1,000 fee and \$800 coaching fee for 20 hours from Fenworks
 1. Was \$1,800 last year
 - ii. \$100 per student
 1. Was \$90 per student last year with 10% discount
 2. Had 22 students last year
 3. Last year a donation was given to cover the student entry fee
 - iii. \$2,200 plus \$1,800=\$4,000 this year
 - d. Need to sign contract with Fenworks in October
7. Elementary Halloween Dance
- a. 3rd-4th Grade 6:00-7:15 PM Friday, October 28 (Tentative Date & Time)
 - b. 5th-6th Grade 7:30-8:45 PM Friday, October 28 (Tentative Date & Time)
 - c. Hosted by WAO Band Trip
 - d. \$5 per person
 - e. Students can wear appropriate costumes

Great Things at WAO High School the past month

1. Thank you to everyone for making Homecoming a great success
 - a. Congrats to Queen Hannah Osborne and King Tyson Mortimer
2. Education Minnesota hosted a regional Teacher training night at WAO High School on October 5

Upcoming

1. Ed Foundation Fall needs due October 13
2. Ineligibility begins Friday, October 14
3. Parent Teacher Conferences Monday, October 17 & Tuesday October 18
4. 7-12 Band/Choir Concert Monday, October 17 beginning at 7:30 PM
5. Blood Drive hosted by Student Council on Wednesday, October 19
6. No School Thursday, October 20 & Friday, October 21
7. Volleyball Playoffs begin Monday, October 24
8. Football Playoffs begin Tuesday, October 25
9. Students attending Northern Valley Career Expo with Ms. Palm Wednesday, October 26
10. Cross Country Sections are Friday, October 28
11. End of Quarter 1 is Friday, November 4
12. Teacher Inservice, no school for Students Monday, November 7
13. Election Day is Tuesday, November 8
14. Veterans Day is Friday, November 11
15. American Education Week is November 14-18

Reports:Elementary Principal Report by Kelsey Johnson

October 10th, 2022 School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- NWEA-MAP Testing Underway
 - 21/22 School Recap
- uperintendent - 10/14 @ 7:30AM - Uptown Cafe
 - Clubs & Organizations
 - Sports Boosters - 10/11 @ 7AM (Ben, Kirk)
 - Chamber of Commerce - 10/12 @ (Kelsey, Kirk)
 - Warren Sr. Meals - 10/19 @ 12:30PM (Kirk) ○ Women's Prayer Group - 10/24 @ 6PM (Kirk)
 - WAO Activities
 - VB Crookston - 10/11 (Kirk)
 - VB KCC - 10/14 (Darby)
 - PT Conferences - 10/17 & 18 ○ FB LOW - 10/18 (Kirk)
 - Warren Public Meeting - 11/1 (All)
 - d. Microphones / HS auditorium - HB Sound & Light / fixed existing
 - e. Dishwasher / Elementary - getting quotes / broke last week
 - f. HS Bathroom partitions - installed last week
 - g. Additional interactive boards @ \$5,576 - 2 Preschool & 1 First
 - cost increase to Technology budget
 - h. Softball field - looking at drainage of 3 diamond/City owned complex

Staff Growth, Achievement, and Support

 - i. FMLA leave - should not be approved at the board level
 - a Federal required leave
 - future: inform and approve the substitute
 - j. Crisis Management:
 - staff & admin. updating existing WAO procedures

Reports: Board Committees

Ed Foundation by Roller: EDFD met on Sept 21st. reviewed Fall News Letter and Fall Need Requests. Next meeting is Oct 19th.
QET- Steer met.

Facilities- Jones: talked about bathroom stalls; maintenance lift, increasing transportation fleet, roof replacement plan, basketball board outside was broken, door #'s are being placed on the inside; replaced LED lights, reviewed custodial summer TO DO list, talked about softball fields.

Reports: Activities Report

Tony Gullikson-

Girls volleyball purchased new uniforms by W-Club fund.

Bleacher handrails are in the process of being installed.

Looking to purchase team folding chairs with our logo.

Cross Country Girls Team took first place place at the first three meets.

The booster club donated funds for a new discus cage and cement slab; hoping to have installed for the track seasons.

WAO hosted a 7 team varsity volleyball tournament on Sept 17th, our girls took 2nd place.

The Varsity pony Football team attended a MN Gophers game in the Twin Cities. JH attended a UND football game in GF.

Work with the business office to get a better grasp of the budgets, coding processes for purchases and spending protocols for coaches and advisors. Inservice is Nov. 7th with head coaches and advisors.

We are still looking for a Robotics advisor and Speech coach.

Due to a large participation numbers in boys basketball, we are looking at adding a C-team.

HUDL is up and running. Boosters Club have covered the subscriptions costs, all levels at home should be streaming.

Policy Reading

Information: First Reading of WAO District Policies

First Reading of District Policies:

208.22.01 - Development of Policies

209.22.01 - Code of Ethics

210.22.01 - Conflict of Interest

Information: NA Second Reading of WAO District Policies NA

Action (Consent): NA Adoption of WAO District Policies

Recommended Action: Motion by: Second by: NA

Personnel

Action, Procedural: Resignation - Melissa Martinez - HS Paraprofessional

Recommended Action: Motion by: Boe Second by: Westberg to approve the resignation of Melissa Martinez, effective Oct. 19, 2022. CU

Action: Resignation - Stacy Balzum - HS Paraprofessional

Recommended Action: Motion: Steer Second: Roller to accept the resignation of Stacy Balzum, effective Sept. 19, 2022. CU

Action: Resignation - Maria Martinez - Elem. Paraprofessional

Recommended Action: Motion by: Boe Second by: Steer to approve the resignation of Maria Martinez, effective Oct. 19, 2022. CU

Action: Hire - Caitlyn Magadenz - HS Paraprofessional Step 4 training

Recommended Action: Motion: Westberg Second: Jones to hire Caitlyn Magadenz as High School Paraprofessional at Step 4 Training for the 22/23 school year. CU

Action: Hire - LaDawn Olson - HS Paraprofessional Step 4 training

Recommended Action: Motion: Roller Second: Steer to hire LaDawn Olson at High School Paraprofessional at Step 4 training for the 22/23 school year. CU

District Business

Discussion: Discussion- Jerrica Pribula interior Design 2 update NA

Discussion: Discussion - Special Education- Kelsey Johnson gave an overview of areas we should look at: student needs, keep lines of communication open on Special Ed restrictions and laws, and looking at the future to keep our staff in the know.

Discussion: Discussion - Commissioner's Review and Comment NA

Action: Certificate of Deposit- NA

Recommended Action: Motion by: Second by: to

Important Dates

Information: October Communication & Events

October Events:

- 10 - School Board meeting
- 11 - Pony Booster Club @ 7AM
VB vs. Crookston
- 13 - FB at Win-E-Mac
- 14 - VB vs. KCC
- 17 - Parent-Teacher Conferences
HS Band/Choir Fall Concert
- 18 - Parent-Teacher Conferences
FB vs. LOW
VB at Grafton
- 19 - WAO Ed. Foundation @ 5:30PM

- 20 - MEA - No School
Facilities Committee @ 4PM
- 21 - MEA - No School
- 24 - VB Section Playoffs at High Seed
- 25 - FB Section Quarterfinals
- 26 - District QET @ 3:20PM
- 27 - Policy Committee @ 7AM
VB Section Playoffs at High Seed
- 28 - VB Section Quarterfinals at High Seed
- 29 - FB Section Semifinals
- 31 - VB Section Semi-finals at Bagley

Adjourn

Action: Close the meeting. Next Meeting will be November 14, 2022 at 7:00 pm in the H.S. Multipurpose room.
Recommended Action: adjourn at:8:50 motion by Boe second by Steer to close.