

**WILLIAMSBURG COUNTY SCHOOL DISTRICT  
BOARD'S POLICY COMMITTEE MEETING MINUTES  
Monday, September 24, 2012 – 5:15 P. M.  
Board/Staff Development Meeting Room  
423 School Street – Kingtree, SC 29556**

**Members Present:** Mr. Charles Garner, Mrs. Barbara McKenzie, and Ms. Norma Bartelle, Acting Committee Member.

**Member Absent:** Mr. Joseph Lee

**Others Present:** Dr. Yvonne Jefferson-Barnes, Dr. Bernice Davis-Cooper, Ms. Christine Green, Mrs. Claire Murdoch, Mr. John Thames, and Mrs. Joann Fulton

The meeting was called to order by the Committee Chair, Mr. Charles Garner. A Meditative Thought was read, and the group recited the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

A motion was made by Mrs. Barbara McKenzie and seconded by Ms. Norma Bartelle to adopt the agenda. The motion was carried unanimously, (2-0).

Mr. Garner said the purpose of the meeting was to review Policy GBED for third reading, Policies GBEBDA, IFBGA-R, for second reading, and Policy ADB, for first reading; and provide recommendations at the Regular Meeting.

**Policy GBED – Tobacco-Free Schools/Staff No Smoking/Smoking**

A motion was made by Ms. Norma Bartelle and seconded by Ms. Barbara McKenzie to submit Policy GBED to the Full Board for third, and final reading. The motion was carried unanimously, (2-0). The Committee Chair did not vote.

**Policy GBEBDA – Criminal Record Checks**

A motion was made by Ms. Norma Bartelle and seconded by Ms. Barbara McKenzie to submit Policy GBEBDA to the Full Board, for second reading. The motion was carried unanimously, (2-0). The Committee Chair did not vote.

**Policy IFBGA-R – Technology Resources**

The Chair asked for consensus on submitting Policy IFBGA-R to the Full Board, for second reading. The Committee consented.

**Policy ADB – Drug and Alcohol Free Workplace and Schools**

The Committee agreed to change the wording in the 7<sup>th</sup> paragraph on the first page, first line, to read as follows: "An employee who violates the terms of this drug-free workplace policy will be subject to..."

The Chair asked for consensus on submitting Policy ADB to the Full Board, with correction, for first reading. The Committee consented.

**ADJOURNMENT**

A motion was made by Mrs. Barbara McKenzie and seconded by Ms. Norma Bartelle that the meeting be adjourned. The motion was carried unanimously, (2-0). The meeting was adjourned at 5:24 p. m.

Submitted by: Joann M. Fulton Date: October 22, 2012

Committee Chair: Charles R. Damm Date: 10/22/12