

**REGULAR MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
December 11, 2018**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held at the Student Services Center on December 11, 2018 with an open/closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Palera, Lopez, Garvin, Karamitsos, Perez

OPEN SESSION

Ms. Perez called the meeting to order at 5:32 p.m.

INSTALLATION OF BOARD MEMBERS ELECTED NOVEMBER 2018

Education Code 5017 states that each elected governing board member shall hold office commencing on December 1. The Oath of Office was administered by Dr. Richardson to board members elected to office November 6, 2018: Dr. Carol Karamitsos, Mr. Dominick Palera and Ms. Diana Perez.

ORGANIZATION FOR YEAR DECEMBER 2018 TO DECEMBER 2019

Approval of President

As outlined in Board Bylaw 9100, the current Clerk of the Board, Dominick Palera was confirmed as the President of the Board of Education. A motion was made by Dr. Garvin and seconded by Amy Lopez. The motion passed with a vote of 5-0 to approve Dominick Palera as President of the Board of Education for Santa Maria Joint Union High School District. Mr. Palera then took over duties as president.

Approval of Clerk

A motion was made by Dr. Karamitsos and seconded by Ms. Perez to approve Amy Lopez as the Clerk of the Board of Education. The motion passed with a vote of 5-0.

Approval of Secretary to the Board of Education

A motion was made by Dr. Karamitsos and seconded by Ms. Lopez to approve Mark Richardson as Secretary of the Board. The motion passed with a vote of 5-0.

County Committee on School District Organization

The Board of Education is required to designate the representative and alternate to elect members of the County Committee on School District Organization. (The current representative is Jack Garvin with Diana Perez as alternate.)

A motion was made by Dr. Karamitsos to elect Jack Garvin as the representative and Diana Perez as alternate. The motion was seconded by Ms. Perez. The motion passed with a vote of 5-0.

Selection of Meeting Dates, Time and Place for 2019

In order to facilitate payroll requirements and other reporting deadlines, the administration recommended the Board meet each month on the dates below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

January 8, 2019	May 14, 2019	August 6, 2019
February 12, 2019	June 11, 2019	September 10, 2019
March 12, 2019	June 18, 2019	October 8, 2019
April 9, 2019	July 9, 2019	November 12, 2019
		December 10, 2019

A motion was made by Dr. Garvin and seconded by Dr. Karamitsos to approve the dates as listed. The motion passed with a vote of 5-0.

ADJOURN TO CLOSED SESSION

The meeting was adjourned to closed session at 5:44 p.m.

RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ITEMS

Mr. Palera called the meeting to order at 6:37 p.m. Dr. Richardson announced the closed session items. The Board approved all personnel actions as submitted and was updated on labor negotiations.

REPORTS

Student Reports

Sebastian Rivera/DHS: Teachers have been decorating their doors for the door decorating contest. Mrs. Carpenter won. Everyone is hustling to get their final projects done before Winter Break. Mr. Fraser and fourteen students participated in a weekend Game Jam. They had to make a video game in one weekend. They were one of over 6,000 teams competing across the globe. He asked for a moment of silence for the passing of a Delta student.

Cristy Vega/SMHS: ASB students made ornaments for their tree in the classroom. They have been going out at lunch ringing the bells for the Salvation Army, Red Kettle Drive. The Winter Fair is Friday. CSF is hosting an on-campus canned food drive. Seniors are planning the Prom. The Senate meeting included the opportunity to have Alice Patino, Mayor of Santa Maria, as a guest speaker. She told students that she wants to hear from them about concerns they may have about the city.

Superintendent's Report

- Dr. Richardson thanked the student board representatives for participating in the Superintendent's Council this week.
- He spoke about the mid-year retirees: Patricia Ortiz and Ray Segovia. Both were in attendance.
 - Patricia has worked in the district since 1990 as a bus driver. After retiring she plans on babysitting her grandkids and to do some gardening. On her bucket list is a trip to Disneyworld in 2020 with the whole family. She already has the vacation home rented. She also plans to visit Hawaii.
 - Ray Segovia was hired in 1980 in the maintenance department. He is currently a painter in the district. He was selected as Classified Employee of the Year last year and was selected as County Employee of the Year in his category as well. Ray introduced his family and thanked everyone and said he has enjoyed the comradery of the people he has worked with and he will miss everyone. He plans to spend time with his family and to continue working security at events and his work at the Guadalupe Dunes.
- Special Education Presentation – John Davis, Frances Evans

Mr. Davis introduced Frances Evans, Director of Special Education. Ms. Evans gave an overview presentation of the Special Education program. She gave the board members informational binders. Key points of the presentation included:

- Eligibility Requirements
- IEP Process
- Student Distribution by Site
- Educational Environments
 - Separate Class (known as resource or pull-out)
 - Modified Self-Contained
 - Self-Contained
 - Hospital/Homebound Instruction
 - Therapeutic Learning Class (TLC) I and II
 - Transition Vocational Program (TVP) Mild to Moderate
 - Transition Vocational Program (TVP) Moderate to Severe
- Ms. Perez asked who will oversee the students who were in the county program. Ms. Evans said they will be splitting up the group. The most severe group will be transferred to PVHS and will be overseen by the Admin at PVHS and the other students will remain at SMHS and will be overseen by SMHS Admin. She said Santa Barbara County has been marvelous to work with regarding the transition.

- Dr. Richardson reported that the SELPA group said the transition plan that Frances presented was the most concise plan they have seen. He thanked her for doing a great job.

Board Member Reports

Ms. Perez: She has attended three different conferences in the last few weeks (CSBA, Student Aid Commission and AVID). She had a great time at the AVID conference. Everyone was very positive about what AVID can do for students. She would like to see how many district a-g students are in AVID. It was very inspirational to hear what other schools have done when they go schoolwide.

Dr. Karamitsos: She attended the CSBA conference. It was her twelfth conference. She attended one of the sustainability presentations. By 2050 there will be 9 billion people on this planet. There should be no complacency. She was encouraged by the solar panel project that we completed. It does pay off. It's not always about the money but how we are helping our young people. The school districts where they are making huge strides in sustainability are driven by the students. There is a machine that you can put all your food waste into and in less than 24 hours it becomes water. They're not that expensive (\$19,000 to \$35,000). She has information that she will share with Ms. Ortiz. Everyone needs to be champions for sustainability because there is no throwing stuff away. There is no "away". She also heard a school district speak about a "healing garden" at their site. The hospital has a healing garden. It is great to have a quiet place outside to get away from the noise. It shouldn't take too much to have a place like that at school. Students should work with their sites to implement it. Her mother was in attendance and brought cookies to share. The season is all about celebrating love and caring.

Dr. Garvin: He attended the CSBA delegate assembly and the CSBA conference. He spoke about graduation rates going up and suspension rates going down. He commended everyone for their part in that. He spoke about the new governor and that he is talking about "cradle to career". He noticed all the community participation from the school sites in the parades and events. He congratulated the RHS football team and wished everyone Happy Holidays!

Ms. Lopez: She apologized for being unable to attend the CSBA conference. She had an important work project. She congratulated Ms. Rotondi and all the RHS staff for the football program's success this year. She asks that the district not minimize the importance of all the other programs that help the football team (band, cheerleading). She thanked Sebastian for holding a moment of silence and sent her condolences to Delta. It is devastating news for the whole community. She spoke about issues that need to be addressed on campus (human trafficking, homelessness, gang violence, social media). She wants the district to do more. She wants the district to have clinical staff on board that can help with these concerns. She would like to continue these discussions. The district can't control what happens off campus, but it needs to be able to deal with the issues that students have on a daily basis.

Mr. Palera: He attended the CSBA conference. It was good to see the different school boards throughout the state and get ideas from everyone. One of the things he likes to stay up on is the budget. That is what turns the wheel. It is interesting every year to see what they are predicting and running scenarios (no gains, to a minor recession, to a deeper recession). The state is looking at a dip and that will affect our district. There was talk about the new governor coming in and that his heart is on the early grades, so they are not sure how it will affect high school funding. There is a lot of unknown about the funding for next year. Luckily, Ms. Ortiz was also there and is on top of it. He was able to see the parades and commented on the great student participation that our district had. They did a great job at showing school spirit. The State Dashboard came out and there was an article in the Santa Maria Times. The results are not good or bad, it shows where there is a need for improvement. The district has some good areas and areas that need improvement. Contrary to the headlines, our district is aware of things. Dr. Richardson always asks, "What is best for kids, what can we do to improve?" Mr. Palera spoke to the student board representatives and asked them to let him know if they have something to speak about. He wanted them to know they are here to participate and to let him know if they want to comment or have input on an agenda item. He wants to make sure their voices are heard. He is happy to serve as board president this year.

PRESENTATIONS

NGSS Science Sequence Presentation

John Davis introduced our science TOSAs (Teachers on Special Assignments): Kristina Duran, Robin Schneider and Rebecca Wingerden. Scott Davis was also in attendance.

They spoke about the formation of the NGSS Science Committee and the NGSS Science Course Sequence. Highlights included:

- NGSS Science Committee was formed in spring of 2016.
- Over the last three years they have held twenty meetings.
- All district science teachers have also been meeting for trainings.
- They will continue the monthly committee meetings.
- TOSA's are planning for more professional developments.
- Science teachers are currently incorporating phenomena based NGSS lessons.
- "Physics of the Universe" course is on the agenda tonight for approval. It is the freshmen course in the NGSS sequence and will be implemented (if approved) in fall of 2019.
- The other courses are "The Living Earth" (to be implemented in fall of 2020) and "Chemistry in the Earth System" (to be implemented in fall of 2021).
- Course sequence handouts were given to the board members.

Ms. Perez asked if students are required to take more than two years of science (the district graduation requirement is two years). She asked if the courses were vetted through the UC system. She is definitely in favor of having more science; however, there will be students that will struggle. She also had concerns about getting all the teachers working together and

assuring that they are teaching the same information to the students in the same way. She wants to encourage the team effort. Not all students are going to walk into the classroom willingly. She congratulated them for working with all teachers districtwide.

Ms. Schneider said the courses are going through the UC system in February. They ran some data and found out there are elevated levels of students already taking more courses than what is required. They are planning four professional days for the first course in the sequence. They are sharing some templates with them and encouraging the teachers to come up with foundational curriculum that all have created. She said that they do not advocate that everyone is teaching the same thing in the same way, but teachers are having students think first and then learn the curriculum. She has been here 28 years and they have never met as a district group (except for textbooks). At the meetings, they had the buy-in and the support of all of the teachers. The standards are set already. Everyone is collaborating at the sites and trying to meet the goal, which is to help the students learn.

Ms. Wingerden said it is a living document. The TOSA's don't have all the answers yet but they have been discussing it with Mr. Davis and it will depend on what the students need. The UC science requirement is moving up to three years (for freshmen coming in next year). The TOSA's need to make the professional developments engaging and inviting. Their goal is to reach out and encourage. Everyone in the department knows what the standards are and the course sequences.

Dr. Karamitsos said that teachers are professionals. She is happy about all freshmen taking physics. She likes the names of the classes as well. She thinks the TOSA's have done a great job. She thanked them for their hard work and the wonderful presentation.

Ms. Lopez asked about ethnic and gender studies classes in the science department.

Ms. Wingerden replied that there are some culturally relevant items in the framework already.

Dr. Richardson thanked them for their efforts. It is hands-on learning and getting students connected to science. It will help students get on the a-g track. The TOSA's did their legwork and have done a phenomenal job. It is going to be a tremendous thing for the district.

ITEMS SCHEDULED FOR ACTION

GENERAL

Approval of Tentative Agreement with Classified Bargaining Unit, Reopener Negotiations with CSEA 2018-19 – Appendix C

The District and the California School Employees Association (CSEA) have reached a tentative agreement as a result of the 2018-19 Reopener Negotiations.

Revisions have been made to Article 3 (Pay and Allowances), and Appendix C (Bargaining Unit Salary Schedule). The salary schedule shall be raised by two point zero nine eight per cent (2.098%).

Provisions of the Agreement dated November 2, 2018 shall become effective on July 1, 2018 pending approval by both parties. (see Appendix C)

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the Tentative Agreement with the Classified Bargaining Unit as presented. The motion passed with a vote of 5-0.

BUSINESS

2018-2019 First Interim Report – Appendix D

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

A motion was made by Dr. Garvin and seconded by Dr. Karamitsos to adopt a Positive Certification for the First Interim report for fiscal year 2018-2019 as shown in Appendix D. The motion passed with a vote of 5-0.

**Authorization to Make Budget Revisions –
Resolution Number 7-2018-2019**

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2018-2019 First Interim Report has been adjusted to reflect these changes and was presented as Resolution Number 7-2018-2019.

A motion was made by Dr. Garvin and seconded by Dr. Karamitsos to approve Resolution Number 7-2018-2019 authorizing budget revisions as identified in the 2018-2019 First Interim Report. A roll call vote was required. The motion passed with a roll call vote of 5-0.

Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Ms. Perez	Yes

**Annual Accounting for School Facilities Fees – Appendix E
Resolution 8-2018-2019**

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A of Resolution No. 8-2018-2019. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B of Resolution No. 8-2018-2019. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve Resolution Number 8-2018-2019 as presented in Appendix E. A roll call was required. The motion passed with a roll call vote of 5-0.

Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Ms. Perez	Yes

**Delegation of Governing Board Powers and Duties and Authorized Signatures Pages
– Resolution 9-2018-2019**

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. It is necessary to

update the resolution and authorized signatures, annually and in addition to periodic changes in personnel.

Approval of Resolution Number 9-2018-2019 and the Submission of Authorized Signature Forms, designate various staff to act on behalf of the Board of Education with specific limitations and restrictions.

A motion was made by Dr. Garvin and seconded by Dr. Karamitsos to approve Resolution Number 9-2018-2019 Delegating Specific Powers and Duties of the Board of Education and the submission of Authorized Signature Forms and notify the County Superintendent of Schools accordingly. A roll call vote was required. The motion passed with a roll call vote of 5-0.

Mr. Palera	Yes
Ms. Lopez	Yes
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Ms. Perez	Yes

Public Disclosure of Collective Bargaining Agreement with Classified Unit – Appendix F

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District’s financial status. The District has reached a tentative agreement with the Classified Bargaining Unit (California School Employees’ Association Chapter #455). The agreement is for a 2.098% salary schedule increase effective July 1, 2018.

The total cost of the tentative agreement is projected to be \$388,153 in 2018-19. Of this amount, \$367,063 is chargeable to the General Fund and \$21,090 is chargeable to the Cafeteria Fund. Upon ratification and approval, these amounts will be reflected in the District’s 2nd Interim Revised Budget and accompanying multi-year projection in March. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix F.

A motion was made by Dr. Karamitsos and seconded by Dr. Garvin to approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified Bargaining Unit. The motion passed with a vote of 5-0.

CONSENT ITEMS

A motion was made by Dr. Karamitsos and seconded by Ms. Lopez to approve the consent items as presented. The motion passed with a vote of 5-0.

- A. Approval of Minutes
Regular Board Meeting – November 13, 2018

- B. Approval of Warrants for the Month of November 2018
- C. Attendance Report
- D. Notice of Completion - Santa Maria High School/Ernest Righetti High School/Pioneer Valley High School – Prop 39 Heater Replacements – Project #17-271; Vernon Edwards Constructors (VEC) – General Contractor, was substantially completed on December 4, 2018.
- E. Facility Report – **Appendix B**
- F. New Course Adoptions
 The following new courses are being presented to the Board of Education for approval:
- FCS Leadership
 - Physics of the Universe
 - Ag Business Communications
 - Advanced Communications and Leadership in Agriculture
 - American Government – Agriculture
 - ELD Entry Lab A/B
 - ELD 1 Lab A/B
 - ELD 2 Lab A/B
 - English 1 Intensive Lab A/B
 - English 2 Intensive Lab A/B
 - Linguistics 1 Lab A/B
 - Chemistry and Agriscience
 - Ballet Folklorico II A/B
 - Marimba Band II A/B

G. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Angel Hoyos Asociacion Macional De Grupos Folkloricos Conference	McAllen, TX July 6-13, 2019	LCAP
SMHS Girls Wrestling Las Vegas Holiday Wrestling Tournament	Las Vegas, NV Dec. 21-22, 2018	LCAP

H. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO19-00832	Vernon Edwards Constructors	\$ 120,000.00	Preliminary construction services for SMHS Reconstruction Project 17-267/ Measure H-2016 Bond Fund 26
PO19-00862	Division of State Architect DSA/DGS	\$ 425,750.00	DSA plan Check Fee for SMHS new Reconstruction project 50-classroom & Admin. Bldg / Measure H-2016 Bond Fund 26
PO19-00863	Division of State Architect DSA/DGS	\$ 72,750.00	DSA Plan Check Fee for SMHS Admin to classroom Renovation / Measure H-2016 Bond Fund 26
PO19-00864	Caldwell Flores Winters, Inc.	\$ 476,396.00	District reconfiguration & facility program management fees / Fund 25 Developer Fees

I. Acceptance of Gifts

REPORTS FROM EMPLOYEE ORGANIZATIONS

There were no reports from employee organizations.

OPEN SESSION PUBLIC COMMENTS

There were no public comments.

NEXT MEETING DATE

Unless otherwise announced, the next meeting date will be January 8, 2019. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

FUTURE REGULAR BOARD MEETINGS FOR 2019

January 8, 2019	May 14, 2019	August 6, 2019
February 12, 2019	June 11, 2019	September 10, 2019
March 12, 2019	June 18, 2019	October 8, 2019
April 9, 2019	July 9, 2019	November 12, 2019
		December 10, 2019

ADJOURN

The meeting was adjourned at 8:04 p.m.