



OWOSSO PUBLIC SCHOOLS
Ready for the World

**Board of Education Agenda
December 11, 2024
5:30 pm**

Washington Campus Gymnasium
645 Alger St.
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

Recognition of School Board Member Ty Krauss
Celebrate Kids! - Owosso High School, Carrie Warning and SkillsUSA State Officers
Student Representative Report - Paige Davis

4. Board Correspondence:

Superintendent's Report
Curriculum Director's Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

November 20, 2024 Board of Education Regular Meeting Minutes-----	Report 24-62	Page 3
November 20, 2024 Board of Education Closed Session Minutes 1-----	Report 24-63	At Place
November 20, 2024 Board of Education Closed Session Minutes 2-----	Report 24-64	At Place
Current Bills-----	Report 24-65	Page 11
Financials-----	Report 24-66	Page 18
▪ Technical Building Automation Service Contract-----	Report 24-67	Page 22
▪ Approval of the Accelerate Education K-5 Courses for 2024-25-----	Report 24-68	Page 36

7. For Future Action

▪ Approval of the Michigan Merit Curriculum Waivers for CTE Programs 2024-25-----	Report 24-69	Page 50
▪ 2024-25 Budget Revision One-----	Report 24-70	Page 52
▪ Approval to add an Amazon Credit Card for District Use-----	Report 24-71	Page 54
▪ Approval to Use the Huntington Bank Liquidity Portal-----	Report 24-72	Page 57

8. For Information

▪ Personnel Update-----	Report 24-73	Page 60
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9. Public Participation

10. Board Comments: Board Member Comments/ Updates

11. Upcoming Board Meeting Dates:

January 8: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
January 22: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
February 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112

Important Upcoming Dates:

December 19: Bentley Bright Beginnings Holiday Concert, 5:15 PM, PAC
December 20: Half Day for All Students: Teacher Work Day & End of 1st Semester
December 23-January 3: No School, Holiday Recess
January 8: LHS Evening PT Conferences, 5:30 PM, Washington Campus
January 20: No School, Martin Luther King Jr. Day & Professional Development

12. Closed Session:

Attorney-Client Privileged Communication/Hearing
Superintendent Evaluation

13. Adjournment

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Rick Mowen
President



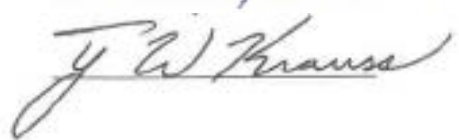
Marlene Webster
Vice President



Olga Quick
Treasurer



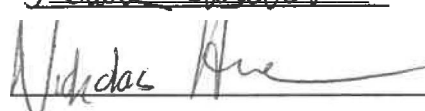
Ty Krauss
Secretary



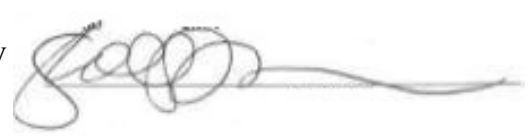
Adam Easlick
Trustee



Nicholas Henne
Trustee



Shelly Ochodnicky
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings Statement

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

For Action

November 20, 2024 Board of Education Regular Meeting Minutes

OWOSSO PUBLIC SCHOOLS
Board of Education
Regular Board Meeting Minutes
November 20, 2024
Report 24-62

Present: Adam Easlick, Nick Henne, Ty Krauss (arrived at 5:59 p.m.) Rick Mowen, Olga Quick, Marlene Webster (arrived at 5:48 p.m.)

Absent: Shelly Ochodnicky

President Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI 48867.

Pledge of Allegiance

Board Correspondence

Superintendent Brooks provided an update on recent activities and initiatives across the district, beginning with the impactful Veterans Day celebrations. All buildings hosted events to honor veterans, including guest speakers, breakfasts, panels, art displays, and thank-you cards. The “*thisisourstory*” initiative gained extensive coverage, further emphasizing the importance of community and gratitude.

Schools collaborated to collect baskets for needy families in preparation for Thanksgiving, supported by partnerships such as the Farm Bureau. Meanwhile, the Owosso Sports Boosters hosted their most successful Booster Bash fundraiser. The event, held on November 9, sold 250 tickets in advance, welcomed approximately 275 attendees, and raised nearly \$29,000 in profit.

The district’s Career and Technical Education (CTE) programs also made strides. OHS CTE Coordinator Carrie Warning and Jessica Thompson recently finished filming seven videos highlighting CTE classes, with final edits expected soon. In addition, OHS Construction Trades students completed a storage shed for Central Elementary, providing extra playground storage.

Performing arts and athletics had notable highlights. Under the direction of Jerry Ciarlino and Jessica Maginity, the OHS Drama Club staged five successful performances of *Shrek*, including shows for OPS elementary students. On the athletics front, OHS, in partnership with the Owosso Soccer Club and the YMCA, launched the first of six Saturday Futsal events, offering a fast-paced variation of indoor soccer.

Each school contributed unique efforts to enrich student experiences. OMS focused on community support by raising \$3,600 through a Powderpuff game and providing vision screenings while gearing up for volleyball and wrestling. At LHS, new course offerings such as Medieval Art and Human Biology were introduced, and the therapy dog Morgan is acclimating ahead of starting full-time in December. Bryant hosted multiple family engagement events, including Math and Mackinac Night and Bingo for Books, while students visited the PAC for a

performance of *Shrek*. Central's PBIS rewards program continues to motivate students, with plans to tape Principal Rowell to the wall as part of their next reward. Emerson boosted morale with an "Underground Spirit Week," where BBB engaged students in a mock election, kindness projects, and preparations for their holiday concert.

The Transportation Department is preparing for Tyler Technologies training on December 4, while the maintenance team ensures buildings are heated and ready for winter sports. Food Service celebrated Thanksgiving with a holiday meal featuring turkey and all the trimmings, introduced new fruits and vegetables weekly at the high school and middle school, and was highlighted in the Local Foods Presentation at the Michigan School Nutrition Association Conference.

Dr. Dwyer began her report by celebrating the success of the Professional Development Day on November 5th. Over 60 support staff participated in a session on De-escalation Strategies and Scripts, which received excellent feedback. Many attendees have requested a follow-up to complete the training. Other well-received sessions included CPI, CPR, disciplinary literacy, Number Corner, Number Worlds, and data meetings, ensuring a diverse and impactful day of learning.

Dr. Jan Richardson, a nationally recognized reading expert, worked an entire week with PK-5 teachers. Each teacher attended a three-hour training session followed by a learning lab. During these labs, Dr. Richardson modeled small group lessons while teachers and paraprofessionals observed, culminating in a debriefing session to discuss key takeaways. Participants highly praised this hands-on approach.

Jenny LaMay is working with middle school teachers on integrating writing into content areas. Last week, Jenny gathered input from teachers and observed classrooms. This week, she is modeling lessons for middle school Science and Social Studies teachers, demonstrating how writing can enhance comprehension and improve student outcomes.

Elementary teachers are also reviewing four updated reading programs funded through the 35J Grant. The Instructional Leadership Council (ILC) team began evaluating the materials, and grade-level meetings allowed all teachers to review them. To further involve stakeholders further, Dr. Dwyer will host open curriculum review nights on December 2, 4, and 11. The goal is to narrow the options to two programs before winter break for piloting during the second semester.

The Lexia PowerUp program, designed as a reading intervention for grades 6-12, is gaining traction. OMS English and Special Education teachers recently completed training on the program, and Valerie Meder from Lincoln sees its potential for her students. With RAG grant funding secured, Lexia PowerUp will launch at OMS and Lincoln in January.

Dr. Dwyer concluded her report by sharing exciting news about OHS band teachers Jordan and Jillian. Both have been approved to attend training to become adjudicators for the MSBOA Band and Orchestra Festival. This prestigious opportunity requires applicants to have at least five years of teaching experience and involves rigorous training. Upon successful completion, they will be

qualified to judge band and orchestra performances, bringing recognition to their expertise and dedication.

These updates highlight the district's commitment to professional growth, academic innovation, and celebrating staff achievements.

Public Participation

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

None

For Action

- Moved by Quick, supported by Easlick, to approve the October 23, 2024, Regular Meeting Minutes, Current Bills, and Financials as presented. President Mowen conducted a roll call vote. Ayes: Easlick, Henne, Quick, Mowen, and Webster Nays: None. Krauss and Ochodnický are absent. Motion carried unanimously.
- Moved by Easlick, supported by Henne, to approve the audit report for the 2023-24 fiscal year. Motion carried unanimously. The Board heard a presentation from Gabe Seng, CPA, CGFM, with Maner Costerian, regarding the audit for the year ended June 30, 2024. Mr. Seng informed the Board that the financial statements received an unmodified opinion, which is the highest-level opinion you can receive. The district's evaluation of internal controls identified no material weaknesses or significant deficiencies. They focused on the Child Nutrition cluster for the single audit and issued an unmodified opinion with no findings related to federal awards. The financial analysis highlights several key updates at the state and district levels. Notably, OPEB liabilities transitioned from a liability in prior years to an asset, reflecting strong performance. Additionally, the district recorded \$2.6 million in capital asset additions, excluding \$5 million reclassified from construction-in-process to buildings and additions for completed projects. Bond repayments included \$1.1 million in principal repayments, made per amortization schedules. Overall, the district's net position improved by \$9.24 million. The reported assets are \$20 million, liabilities are \$10.8 million, and an ending fund balance of \$9.4 million. Revenues totaled \$41 million, with expenditures of \$39 million, resulting in a \$2.1 million increase in the fund balance. Expenditures accounted for 24% of the fund balance. The Capital Project Sinking Fund reported assets of \$3.8 million, liabilities of \$160,000, and a fund balance of \$3.7 million, reflecting a \$54,000 decrease in the fund balance. Meanwhile, the Non-Major Funds combined assets totaled \$3.8 million, liabilities were \$72,000, and the fund balance stood at \$3.7 million, reflecting a \$600,000

increase. The original budget for revenues and other financing sources in the General Fund was \$42.6 million, adjusted to \$41.7 million in the final budget. Actual revenues came in slightly under budget by \$320,000, primarily due to late adjustments to state funding. Expenditures were initially budgeted at \$44.1 million, revised to \$40.8 million, with actual expenditures \$1.7 million under budget. General Fund revenues were primarily derived from state sources (80%), followed by local sources (12%). Expenditures were heavily allocated to instruction (70%), with 28% going to support services. Over the past five years, the General Fund balance has grown significantly, peaking at \$9.4 million in 2024, driven by state and federal COVID-related funding. Looking ahead, the Governmental Accounting Standards Board (GASB) has issued upcoming changes that will impact fiscal years 2025 and beyond. These include updates to compensated absences, risk disclosures, and the financial reporting model. These changes will be addressed in future audits.

- Moved by Quick, supported by Henne, to approve the out-of-state travel for Owosso High School SkillsUSA students, teacher (Carrie Warning), and parent chaperone (Dana Boggs) on a trip to Atlanta, GA, June 23 - 28, 2025. Motion carried unanimously.
- Moved by Webster, supported by Henne, that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Alexandra Eskew	Bentley/Director	Superintendent Steve Brooks	Step 4 \$64,762
Jennifer Blazen	OHS/Special Education	Superintendent Steve Brooks	MA-8 \$65,912

Motion carried unanimously.

For Future Action

No ‘For Future Action’ items were presented at this meeting.

For Information

Superintendent Brooks announced the following personnel changes:

Accepted Positions

Jaclyn Gregoricka has accepted the Paraprofessional position at Bryant.

Taylor Crowe has accepted the Monitor position at Bryant.

Rebecca Hiland has accepted the Monitor position at Bryant.

Stephanie Loveless has accepted the Paraprofessional position at Bryant.

Caius Rowley has accepted the Sub Custodian position.

Resignations

Amy Black, Teacher at OHS has resigned effective November 1, 2024.

Public Participation

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The following participants addressed the Board:

None

Board Comments

Trustee Henne expressed appreciation for the General Fund balance being at 24%, noting that districts of similar size don't typically maintain such a strong fund balance. He commended the district's efforts, stating that knowing the district is a good steward of its financial resources provides reassurance and peace of mind.

Secretary Krauss apologized for being late, explaining that a family matter required attention, causing him to miss a few items earlier in the meeting.

Treasurer Quick welcomed Alex and shared her joy in attending the *Shrek* performance over the weekend, calling it an incredible experience. She praised the students for their stellar performances and applauded everyone involved. She also commended the schools for their efforts in preparing Thanksgiving baskets, highlighting the significant need for food in the community. Treasurer Quick expressed her gratitude for the ongoing efforts of various groups, including those volunteering with the YMCA and the mobile food pantries, and acknowledged the positive impact of these initiatives. She concluded by celebrating all the good work being done across the district.

Trustee Easlick shared that he also attended *Shrek* and was particularly impressed by the costumes, especially Lord Farquaad's. He welcomed Alex and extended a warm welcome back to Jennifer. Trustee Easlick thanked CFO Dame and Gabe for their collaboration in completing the audit, noting that it was a strong outcome despite last year's CFO transition challenges.

President Mowen echoed earlier comments, highlighting Owosso Public Schools' active role in the community. He appreciated the district's efforts to connect with the community through various student groups and activities, emphasizing that education extends beyond classrooms and students and significantly impacts the broader community. He thanked everyone for their dedication and efforts in driving this positive impact.

Upcoming Board Meeting Dates

- December 11: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- January 8: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- January 22: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium

Important Upcoming Dates

- November 20: Volleybrawl, 7:00 PM, OHS Gym
- November 25: Mr. Wonderful, 7:00 PM, PAC
- November 27-29: No School, Thanksgiving Recess
- December 3: OMS Band Concert, 7:00 PM, PAC
- December 4: OHS Band Concert, 7:00 PM, PAC
- December 5: Shiawassee County FFA Chapter Degree Ceremony, 7:00 PM, PAC
- December 6: Senior Citizen Holiday Celebration, 8:30 AM, PAC
- December 10: OMS Choir Concert, 7:00 PM, PAC
- December 11: OHS Choir Concert, 7:00 PM, PAC

Moved by Quick, supported by Easlick, to move into closed session at 6:10 p.m. for the purpose of conducting a student hearing. Secretary Krauss conducted a roll call vote: Ayes: Easlick, Henne, Krauss, Mowen, Quick, and Webster Nays: None. Ochodnicky was absent. Motion carried unanimously.

Moved by Webster, supported by Henne, to move back into open session at 7:01 p.m. for the purpose of reading the Board's decision. Motion carried unanimously.

Moved by Quick, supported by Henne, to move into closed session at 7:07 p.m. to discuss the Superintendent's Evaluation and address matters protected by attorney-client privilege. Motion carried unanimously.

Moved by Quick, supported by Henne, to move back into open session at 8:31 p.m. for the purpose of adjournment. Motion carried unanimously.

Adjournment

Moved by Quick, supported by Henne, to adjourn at 8:31 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger.

Respectfully submitted,

Ty Krauss, Secretary

Current Bills

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
11/13/2024-12/04/2024
REPORT 24-65

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$600,149.84
SERVICE FUND	\$30,789.05
SINKING FUND	\$27,146.32
BOND FUND	\$0.00
CAPITAL PROJECTS	\$0.00
CHECK RUN TOTAL	<u>\$658,085.21</u>

DRAW FROM ACCOUNT

GORDON FOOD SERVICE PAYMENT (11/26/2024)	\$ 3,242.49
CONSUMERS ENERGY PAYMENT (11/14/2024)	\$ 20,314.68
	<u>\$ 23,557.17</u>

CREDIT CARD ACTIVITY BY FUND (11/5-12/4/24)

GENERAL FUND	\$ -
SERVICE FUND	\$ -
ORGANIZATIONAL FUND	\$ -
CREDIT CARD TOTAL	<u>\$ -</u>

PAYROLL AND STABILIZATION DRAWS

PAYROLL (#11) 11/22/2024	\$ 1,273,917.94
	<u>\$ 1,273,917.94</u>

GRAND TOTAL

\$ 1,955,560.32

[https://owossok12mi-my.sharepoint.com/personal/goetzingers_owosso_k12_mi_us/Documents/Attachments/\[DECEME](https://owossok12mi-my.sharepoint.com/personal/goetzingers_owosso_k12_mi_us/Documents/Attachments/[DECEME)

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
109750	11/14/2024	1	008901	BASGALL, JAKE	October Mileage Reimbursement	219.95
109751	11/14/2024	1	101355	BATH HIGH SCHOOL	Cross Country Entry Fee 090724	250.00
109752	11/14/2024	1	000713	Bickel, Emily	Reimbursement - Diabetic Snacks for Bryant	25.83
109753	11/14/2024	1	002307	BRD PRINTING INC.	Senior Citizen Holiday Invite	411.24
109754	11/14/2024	1	008607	BSB COMMUNICATIONS INC.	Quote 18705	35,629.30
109755	11/14/2024	1	000616	DEERE & COMPANY	John Deere X739	22,751.22
109756	11/14/2024	1	007959	DELONG, STEVE	Reimbursement for Transportation Supplies	37.34
109757	11/14/2024	1	009063	ESS MIDWEST INC	BBB Staffing	23,597.88
109758	11/14/2024	1	101944	GOPHER SPORTS	OHS/PE EQUIP FOR DEB	735.20
109759	11/14/2024	1	000554	GRAND LEDGE HIGH SCHOOL	Cross Country Entry Fee 101224	250.00
109760	11/14/2024	1	002109	HARRIS ELECTRIC	Electrical work at Washington	512.70
109761	11/14/2024	1	008980	Heggerty	EM/BAUMGRAS	169.00
109762	11/14/2024	1	003051	HUMPHREY ENTERPRISES INC.	Training - Christian Francis	4,780.00
109763	11/14/2024	1	008910	HURLEY OCCUPATIONAL HEALTH PROG	DOT Physical - Jacobs	90.00
109764	11/14/2024	1	000839	Jan Richardson Guided Reading, LLC	District Wide Training	17,500.00
109765	11/14/2024	1	000318	KIRBY, HEATHER	Fall Fest Supply Reimbursement	37.00
109766	11/14/2024	1	102408	LANSING SANITARY SUPPLY INC.	Custodial Supplies - Emerson	10,897.83
109767	11/14/2024	1	008805	MANTIS PEST MANAGEMENT SVC LLC	Monthly Services	390.00
109768	11/14/2024	1	008965	MATH RECOVERY	Subscription	350.00
109769	11/14/2024	1	100343	McGraw Hill LLC	CURR/DWYER/EVERYDAYMATHJOURNALS	69,920.63
109770	11/14/2024	1	006566	MCMaster-CARR	Filters	1,367.03
109771	11/14/2024	1	000836	Michigan State University-ANRED	Fall PDI Registration	295.00
109772	11/14/2024	1	000835	Michigan State University-FFA	Fall Conference Registration & Lodging	760.00
109773	11/14/2024	1	000781	MILLER, JOE	Construction Supplies - Reimbursement	56.93
109774	11/14/2024	1	007158	MOMAR, INCORPORATED	Repairs/Maintenance - OHS	752.35
109775	11/14/2024	1	000688	National Vision Administrators, LLC	October Coverage GF Staff	146.55
109776	11/14/2024	1	001856	OWENS, DAVID	Science Supplies - Reimbursement	27.15
109777	11/14/2024	1	100030	OWOSSO PUBLIC SCHOOLS	Parent Teacher Conferences - 10/15/24	141.30
109778	11/14/2024	1	000833	Propio LS, LLC	Telephone Interpretation	8.80
109779	11/14/2024	1	009003	QUADIENT FINANCE USA, INC.	Postage Refill	500.00
109780	11/14/2024	1	100135	QUILL CORPORATION	OHS/INK FOR CARRIE	844.10
109781	11/14/2024	1	008962	R & D SEPTIC TANK CLEANING	Porta John Rental	273.75
109782	11/14/2024	1	003608	RUGENSTEIN, CARRIE	Reimbursement for Staff Gifts	66.00
109783	11/14/2024	1	005420	SCHOOL SPECIALTY LLC.	OHS/TEACHER SUPPLIES	1,321.20
109784	11/14/2024	1	005625	SHIAWASSEE RESD	Nurses & Edustaff 101324-102624	18,324.35
109785	11/14/2024	1	006230	THRUN LAW FIRM, P.C.	Legal Services - General	10,012.50
109786	11/14/2024	1	004669	VAN EPPS, KAREN	Student of the Month Breakfast - Reimbursement	30.50

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
109787	11/14/2024	1	008974	VIC BOND FLINT	Supplies - Plumbing	1,555.11
109788	11/14/2024	1	007788	WAKELAND OIL	Operations Diesel October 2024	1,126.97
109789	11/14/2024	1	007985	WATSON, JOE	October Mileage Reimbursement	285.26
109790	11/14/2024	1	000838	Webberville FFA Alumni	National Convention Hotel & Parking	2,736.48
109791	11/14/2024	1	000544	WILLOUGHBY, MARK R	Woodworking Supplies - Reimbursement	70.66
109804	11/21/2024	1	008699	ALDERMANS INCORPORATED	Repairs	2,193.82
109805	11/21/2024	1	000278	APPLEBEE OIL COMPANY	Propane Fuel - Bus #8	159.26
109806	11/21/2024	1	006246	BARTON, CHERYL	October Dog Obedience Instructor Payment	762.00
109807	11/21/2024	1	000271	BP ENERGY RETAIL COMPANY LLC	Natural Gas - OHS	6,172.41
109808	11/21/2024	1	006417	BROOKS, STEVE	Mileage & Meal Reimbursement	200.65
109809	11/21/2024	1	007228	CENTRAL SCHOOL	Lunch for Staff - Jan Richardson	301.96
109810	11/21/2024	1	003369	CULLIGAN OF OWOSSO	Water	74.50
109811	11/21/2024	1	001410	DALTON ELEVATOR	Cylinder Rental	50.00
109812	11/21/2024	1	007777	FEINAUER, AMY	Emerson Supply Reimbursement	5.88
109813	11/21/2024	1	002390	GILBERT'S DO IT BEST HARDWARE	Supplies - General	365.19
109814	11/21/2024	1	002294	GILLETT, AARON	OHS Science Supplies Reimbursement	44.31
109815	11/21/2024	1	102029	HOAG, ROBIN	OMS Special Ed Supplies Reimbursement	175.88
109816	11/21/2024	1	005463	JOSTENS	Diplomas - Lincoln	16.95
109817	11/21/2024	1	004942	KLAPKO, GREG	102224 Mileage Reimbursement	142.71
109818	11/21/2024	1	000787	Lexia Learning Systems LLC	Lexia PowerUp Subscription	3,980.00
109819	11/21/2024	1	003600	MARSHALL MUSIC COMPANY INC.	2024-25 Maintenance Contract	2,682.00
109820	11/21/2024	1	003389	MOORE, ERIN	Reimbursement for Library Decor	24.84
109821	11/21/2024	1	100030	OWOSSO PUBLIC SCHOOLS	OMS Event - 11/1/24	225.00
109822	11/21/2024	1	008309	PRO COMM INC.	Service Call	320.00
109823	11/21/2024	1	005420	SCHOOL SPECIALTY LLC.	OMS/SCIENCE/NEES	109.81
109824	11/21/2024	1	001704	SUNBURST GARDENS INC.	Supplies	2,800.00
109825	11/21/2024	1	002948	THOMPSON, JESSICA	092524-111124 Mileage Reimbursement	67.07
109826	11/21/2024	1	000530	US OMNI & TSACG COMPLIANCE SERVICES	Plan Admin Fee August 2024	113.88
109827	11/21/2024	1	000795	Vibrissa School of Cosmetology LLC	OHS - Cosmetology	2,416.68
109828	11/21/2024	1	003513	WRIGHT, ELAINE	OMS Math Supplies Reimbursement	18.87
109829	11/21/2024	1	003103	WRIGHT, KEN	OMS Robotics Party Reimbursement	33.95
109831	11/26/2024	1	000647	AMERICAN RECYCLING, INC	Rubber Mulch	2,850.00
109832	11/26/2024	1	000240	AMERICAN SPEEDY PRINTING CENTERS	Veteran Calendars - Bryant	201.25
109833	11/26/2024	1	000804	Audiocraft Publishing, Inc.	American Chillers Books	153.78
109834	11/26/2024	1	000444	Capitol Varsity	Football Supplies - Jaw Pad	78.39
109835	11/26/2024	1	000847	Capitol Varsity Reconditioning	Reconditioning	3,895.95
109836	11/26/2024	1	008658	EPS SECURITY	Remote Services 120124-022825	626.88

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
109837	11/26/2024	1	000637	HOWELL NATURE CENTER	10-12th Grade Day Trip	406.00
109838	11/26/2024	1	004730	J. W. PEPPER & SON INC.	OHS Band Music	455.62
109839	11/26/2024	1	102408	LANSING SANITARY SUPPLY INC.	Custodial Supplies - OHS	427.95
109840	11/26/2024	1	003600	MARSHALL MUSIC COMPANY INC.	OHS Band Supplies	721.43
109841	11/26/2024	1	003780	MESSA	Dec 24 Messa Insurance Admin	327,164.10
109842	11/26/2024	1	000843	MSBOA District 5	OHS Band Registration for HS Ensembles	340.00
109843	11/26/2024	1	004790	PITNEY BOWES	OHS Postage	195.12
109844	11/26/2024	1	005420	SCHOOL SPECIALTY LLC.	Construction Paper	58.44
109845	11/26/2024	1	100017	SET-SEG	Set Seg Insurance - Admin	4,600.30
109846	11/26/2024	1	005363	SHATTUCK SPECIALTY ADVERTISING	Nameplates for new staff - Bryant	162.00
109847	11/26/2024	1	005625	SHIAWASSEE RESD	CPI Refresher Course for Owosso Staff 11/5/24	660.00
109848	11/26/2024	1	009042	TOWN & COUNTRY POOLS	Pool Supplies	747.75
109849	11/26/2024	1	100267	UNUM LIFE INSURANCE	Unum Insurance - Admin	3,449.26
109850	11/26/2024	1	001206	VERIZON	Telephone	181.01
109851	11/26/2024	1	000678	WESCO INTERNATIONAL	LAB/HENDRICKSON/PARTS	59.88
Total of All Checks						600,149.84
Less Voids						0.00
Grand Total						600,149.84

Check Summary

Check Status	Count	Amount
Open	32	355,116.17
Cleared	57	245,033.67
Void	0	0.00
Total	89	600,149.84

Check Register
Owosso Public Schools

Bank Account **SERVIC**, From 11/13/2024 to 12/04/2024

Page 1 of 1
Dec 5, 2024 7:20 AM

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
008705	11/14/2024	1	000686	Amazon Capital Services	Supplies - Food Service	27.00
008706	11/14/2024	1	007224	BUKOVICK, ELIZABETH	100324-110724 Mileage Reimbursement	26.13
008707	11/14/2024	1	000341	HARTMAN, JOY	093024-110124 Mileage Reimbursement	68.21
008708	11/21/2024	1	000619	FLINT FRESH MOBILE MARKET	Food	1,904.00
008709	11/21/2024	1	003807	PRAIRIE FARMS DAIRY	Food	3,162.42
008710	11/21/2024	1	007788	WAKELAND OIL	Food Service Fuel October 2024	231.21
008711	11/21/2024	1	008854	VAN EERDEN FOOD SERVICE COMPANY	Food & Paper	22,234.55
008712	11/26/2024	1	000619	FLINT FRESH MOBILE MARKET	Food	880.00
008713	11/26/2024	1	003780	MESSA	December 2024 Messa Insurance Food Service	2,010.36
008714	11/26/2024	1	100017	SET-SEG	Set Seg Insurance - Food Service	199.67
008715	11/26/2024	1	100267	UNUM LIFE INSURANCE	Unum Insurance - Food Service	45.50
Total of All Checks						30,789.05
Less Voids						0.00
Grand Total						30,789.05

Check Summary

Check Status	Count	Amount
Open	5	3,366.74
Cleared	6	27,422.31
Void	0	0.00
Total	11	30,789.05

Check Register
Owosso Public Schools

Bank Account SF_1, From 11/13/2024 to 12/04/2024

Page 1 of 1
Dec 5, 2024 7:20 AM

Check #	Date	Run	Vendor	Name	Invoice Description	Amount
601049	11/21/2024	1	001274	SPICER GROUP INC.	Professional Services	5,952.25
601050	11/21/2024	1	000235	TECHNICAL BUILDING AUTOMATION INC	Central & Bryant Upgrades	21,194.07
Total of All Checks						27,146.32
Less Voids						0.00
Grand Total						27,146.32

Check Summary

Check Status	Count	Amount
Open	0	0.00
Cleared	2	27,146.32
Void	0	0.00
Total	2	27,146.32

Financials

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
December 11, 2024
Report 24-66

Statement of Deposits and Investments
As of 11/30/24
Unaudited

	General Fund	School Service	Sinking Fund and CPF	Capital Projects Bond Fund	Debt Service Fund	Total
Summary of Deposits and Investments						
Cash on hand	\$ 569,458	\$ 25,544	\$ 12,073	\$ 0	\$ 35,695	\$ 642,770
Investments	11,844,745		\$ 3,716,489	7	1,291,150	\$ 16,852,391
Total Deposits and Investments	\$ 12,414,203	\$ 25,544	\$ 3,728,562	\$ 7	\$ 1,326,845	\$ 17,495,161
 Detail of Deposits and Investments						
Cash on hand	\$ 569,458	\$ 25,544	\$ 12,073	\$ 0	\$ 35,695	\$ 642,770
Petty Cash on hand	-	-	-	-	-	
Total Cash on hand	\$ 569,458	\$ 25,544	\$ 12,073	\$ 0	\$ 35,695	\$ 642,770
Huntington Bank Savings Account		\$ -				\$ -
Mich Class Investment	11,844,745	-	3,716,489	7	1,291,150	\$ 16,852,391
Total Investments	\$ 11,844,745	\$ -	\$ 3,716,489	\$ 7	\$ 1,291,150	\$ 16,852,391
Total Deposits and Investments	\$ 12,414,203	\$ 25,544	\$ 3,728,562	\$ 7	\$ 1,326,845	\$ 17,495,161

[https://owossok12mi-my.sharepoint.com/personal/goetzingers_owosso_k12_mi_us/Documents/Attachments/\[DECEMBER BOARD REPORTS \(November data\).xlsx\]Deposits and Investments](https://owossok12mi-my.sharepoint.com/personal/goetzingers_owosso_k12_mi_us/Documents/Attachments/[DECEMBER BOARD REPORTS (November data).xlsx]Deposits and Investments)

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 December 11, 2024
 Report 24-66

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Projects Funds
As of 11/30/24
Unaudited

	General Fund				School Service Fund				Sinking fund and Capital Projects fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
REVENUE												
Local sources	4,481,965	679,821	(3,802,144)	15%	89,250	43,288	(45,962)	49%	148,750	91,226	(57,524)	61%
State sources	32,865,535	6,151,542	(26,713,993)	19%	182,111	74,901	(107,210)	41%	-	-	-	-
Federal sources	1,943,448	1,287,491	(655,957)	66%	1,938,733	695,276	(1,243,457)	36%	-	-	-	-
Interdistrict sources-RESD	1,345,868	4,597	(1,341,271)	0%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	-	-	-	-	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 40,636,816	\$ 8,123,451	\$ (32,513,365)	20%	2,210,094	813,465	(1,396,629)	37%	148,750	91,226	(57,524)	61%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 8,507,345	\$ 2,378,852	(6,128,494)	28%								
MIDDLE SCHOOL	3,884,719	1,042,741	(2,841,978)	27%								
HIGH SCHOOL	4,653,474	1,299,980	(3,353,494)	28%								
ALTERNATIVE EDUCATION	590,540	158,667	(431,874)	27%								
PRESCHOOL	209,947	56,561	(153,386)	27%								
PRESCHOOL (MICHIGAN READINESS/START UP) GRANT	608,542	251,358	(357,184)	41%								
TOTAL BASIC PROGRAMS	\$ 18,454,567	\$ 5,188,159	\$ (13,266,409)	28%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 4,022,692	\$ 1,146,980	(2,875,713)	29%								
VOCATIONAL EDUCATION	722,054	222,253	(499,800)	31%								
AT RISK GRANT	2,154,775	615,277	(1,539,498)	29%								
ROBOTICS	17,126	8,265	(8,861)	48%								
EARLY LITERACY GRANT/LITERACY COACH GRANT,												
DATA COLLECTION	118,774	181,385	62,611	153%								
TITLE I GRANT, TAG FUNDING	989,022	242,764	(746,258)	25%								
ESSER GRANTS (ESSER II,III/ARP HOMELESS, AND 23B FUNDS)	703,129	1,115,883	412,753	159%								
CHILDCARE GRANTS, HRA GRANT, 310 GRANT	-	-	-	-								
STATE SAFETY,SRO, MENTAL HEALTH GRANTS	783,584	238,780	(544,804)	30%								
TOTAL ADDED NEEDS	\$ 9,511,156	\$ 3,771,586	\$ (5,194,766)	40%								
CONTINUING EDUCATION:												
ADULT EDUCATION	215,890	-	(215,890)	0%								
TOTAL CONTINUING EDUCATION	\$ 215,890	\$ -	\$ (215,890)	0%								
TOTAL INSTRUCTION	\$ 28,181,613	\$ 8,959,745	\$ (18,677,065)	32%								
SUPPORTING SERVICES												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 424,520	\$ 121,516	(303,004)	29%								
TOTAL PUPIL SERVICES	\$ 424,520	\$ 121,516	\$ (303,004)	29%								
INSTRUCTIONAL SERVICES:												
TITLE II, PART A AND TITLE IV, IDEA GRANT	\$ 113,968	\$ 32,856	(81,113)	29%								
IMPROVEMENT OF INSTRUCTION	961,672	97,080	(864,592)	10%								
MEDIA SERVICES	143,841	64,752	(79,089)	45%								
COORDINATION OF SERVICES	204,459	87,853	(116,606)	43%								
FAFSA Grant	9,000	-	(9,000)	0%								
ASSESSMENTS	46,588	-	(46,588)	0%								
TOTAL INSTRUCTIONAL SERVICES	\$ 1,479,529	\$ 282,541	\$ (1,196,988)	19%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 155,444	\$ 86,894	(68,550)	56%								
EXECUTIVE ADMINISTRATION	459,795	339,299	(120,496)	74%								
TOTAL GENERAL ADMINISTRATION	\$ 615,239	\$ 426,193	\$ (189,046)	69%								

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 December 11, 2024
 Report 24-66

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
As of 11/30/24
 Unaudited

	General Fund				School Service Fund				Sinking fund and Capital Projects fund			
	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/ Used
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,925,220	\$ 1,143,596	\$ (1,781,623)	39%								
TOTAL SCHOOL ADMINISTRATION	\$ 2,925,220	\$ 1,143,596	\$ (1,781,623)	39%								
BUSINESS SERVICES:												
ACCOUNTING/FINANCE	\$ 390,211	\$ 135,896	\$ (254,314)	35%								
PRINTING	\$ 65,017	\$ 16,674	\$ (48,343)	26%								
TOTAL BUSINESS SERVICES	\$ 455,228	\$ 152,570	\$ (302,657)	34%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 3,814,474	\$ 1,424,279	\$ (2,390,195)	37%								
TOTAL OPERATIONS AND MAINTENANCE	\$ 3,814,474	\$ 1,424,279	\$ (2,390,195)	37%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 1,510,597	\$ 376,981	\$ (1,133,616)	25%								
TOTAL PUPIL TRANSPORTATION	\$ 1,510,597	\$ 376,981	\$ (1,133,616)	25%								
CENTRAL SERVICES:												
COMMUNICATION SERVICES	217,835	78,296	(139,540)	36%								
HUMAN RESOURCES	205,965	69,306	(136,659)	34%								
TECHNOLOGY MANAGEMENT	646,965	205,213	(441,753)	32%								
PUPIL ACCOUNTING	77,420	41,281	(36,138)	53%								
TOTAL CENTRAL SERVICES	\$ 1,148,186	\$ 394,096	\$ (754,090)	34%								
OTHER SERVICES:												
PERFORMING ARTS CENTER	10,300	3,835	(6,465)	37%								
ATHLETICS	641,741	195,868	(445,873)	31%								
TOTAL CENTRAL SERVICES	\$ 652,041	\$ 199,703	\$ (452,338)	31%								
TOTAL SUPPORTING SERVICES	\$ 13,025,034	\$ 4,521,476	\$ (8,503,557)	35%								
COMMUNITY SERVICES:												
COMMUNITY EDUCATION	8,279	1,682	(6,597)	20%								
DAYCARE PROGRAM	309,500	162,547	(146,953)	53%								
TOTAL COMMUNITY SERVICES	\$ 317,779	\$ 164,229	\$ (153,550)	52%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	100,000	86,210	(13,790)	86%								
TRANSFER TO OTHER FUNDS	-	-	-	-								
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 100,000	\$ 86,210	\$ (13,790)	86%								
FOOD SERVICE EXPENDITURES					\$ 2,152,321	\$ 721,484	\$ (1,430,837)	34%				
CAPITAL PROJECT EXPENDITURES									\$ 182,595	\$ 331,967	\$ 149,372	182%
TOTAL EXPENDITURES	\$ 41,624,426	\$ 13,731,660	\$ (27,194,412)	33%	\$ 2,152,321	\$ 721,484	\$ (1,430,837)	34%	\$ 182,595	\$ 331,967	\$ 149,372	182%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (987,610)	\$ (5,608,209)	\$ (4,620,599)		\$ 57,773	\$ 91,981	\$ 34,208		\$ (33,845)	\$ (240,742)	\$ (206,897)	

Technical Building Automation Service Contract

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-67**

FOR FUTURE ACTION

Subject:

Technical Building Automation Service Contract

Recommendation:

Recommend that the Board authorize the Superintendent to sign the service agreement with Technical Building Automation.

Rationale:

A service contract with Technical Building Automation helps ensure reliable operations and a quick solution if and when problems arise.

Statement of Purpose/Issue:

To formally retain technical building automation to ensure the districts HVAC equipment maintains functionality and repairs are made promptly.

Facts/Statistics:

The cost of a service contract is \$34,900 and lasts for one calendar year. A service contract with Technical Building Automation includes 280 service hours, Annual boiler maintenance and CSD-1 on all of the district's boilers. 20 hours of remote and onsite preventive maintenance per elementary school. 40 hours of remote and onsite service and 40 hours of onsite preventive maintenance for the Secondary Campus. If we use all of the contract's hours will we receive a discounted hourly rate of \$105.00 per hour. The last two years we have used all of the contract hours available.

Motion

Seconded

Vote – Ayes

Nays

Motion

SERVICE CONTRACT

Description of Property: High School
PAC Center
Emerson Elementary School
Bentley Elementary School
Bryant Elementary School
Central Elementary School
Washington Elementary School
(hereinafter "Property")

Owner(s): Owosso Public Schools
(hereinafter "Owner(s)")

Contractor: Technical Building
Automation
57 Courtland, #658
Rockford, MI 49341
(hereinafter "Contractor")

Contractor's Federal Tax ID Number: _____

Services: See Schedule "A", Description of Services
Controls Preventative Maintenance –
Bi-Annual Installments \$14,700.00
Or
Annual Installment \$29,400.00

See Schedule "B", Description of Services
Boiler Maintenance and CSD-1
Annual installment \$5,500.00

Term of Contract:
• January 1, 2025 - December 31, 2025

The Manager, on behalf of the Owner(s) will promptly pay Contractor the above contract price as and when it becomes payable hereunder, conditioned upon approval of work by all inspecting authorities, and submission by Contractor to Manager of a complete Invoice Package.

Invoice Package:
• Contractor work tickets fully describing the work performed
• Copy of Manager Purchase Order (if applicable) or this service contract
• MSDS sheets for all regulated materials and substances left on site

This Contract dated _____ is between the undersigned parties.

Contractor:

Owner:

Technical Building Automation

Owosso Public Schools

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

SERVICE CONTRACT TERMS

1. SERVICES - Contractor agrees to perform for the term specified the Services listed on Schedule A attached hereto and made a part hereof, and any additional services which may be reasonably requested by Manager from time to time during the term. All operational logs and records relating to the Services prepared and/or maintained by Contractor or in the custody of Contractor shall not be destroyed without the prior written consent of Manager. Contractor agrees to furnish at its expense all labor, supplies, uniforms, equipment and materials necessary to properly perform the services. Contractor shall permit and facilitate inspection of the Services by Owner and its representatives and public authorities at all times. Failure of Owner during the term of this Agreement to discover or reject unacceptable Services, or Services not performed in accordance with this Agreement, shall not be deemed an acceptance thereof nor a waiver of Owners right to the proper execution of the Services or any part thereof by Contractor. Contractor is responsible for implementing all safety procedures as may be required by OSHA as well as other governing authorities with jurisdiction over said project to prevent injury to workers and bystanders alike.
2. PERMITS, LICENSES - If any government permit, license or authorization shall be required or necessary for the proper and lawful performance of the Services hereunder or if the failure to secure such license, permit or authorization would, in any way, affect the Property, Owner(s), then Contractor, at Contractor's expense, shall duly procure and thereafter maintain such license, permit or authorization and submit the same to Owner for inspection, if requested. Contractor, at Contractor's expense, shall at all times, comply with the terms and conditions of each such license, permit and authorization and shall notify Manager immediately should any such license, permit or authorization no longer be in effect or in good standing.
3. WAIVER OF TRIAL BY JURY - The parties hereto shall and they hereby do waive, where permitted by law, trial by jury in any action, proceeding or counterclaim brought by any of the parties hereto against the other in any matters whatsoever arising out of, or in any way connected with this Agreement.
4. NON-WAIVER PROVISIONS The failure of Owner to insist in any one or more instances upon the strict performance of any of the covenant, term, provision, conditions of this Agreement or to exercise any election herein contained shall not be constructed as a waiver or a relinquishment for the future of such covenant, term, provision, condition or election, but the same shall continue and remain and be in full force and effect. No waiver by Manager of any covenant, term, provision or condition of this Agreement shall be deemed to have been made unless expressed in writing and signed by Owner.
5. LABOR HARMONY - Contractor agrees that it will not at any time prior to or during the term of this Agreement, either directly or indirectly, use any subcontractors and/or labor and/or materials which would or will create any difficulty with other contractors and/or subcontractors and/or labor engaged by Contractor, Owner or others in the construction, repair, improvement, maintenance and/or operation of the Property or any part thereof. Contractor agrees to notify Owner promptly of any events Contractor believes may result in a work stoppage, slowdown, labor dispute, strike or other labor related disruption. Contractor agrees to work in harmony with all contractors and laborers employed by Manager or others in connection with the Property.
6. WORKING HOURS - All services under this Contract will be performed during the normal working hours of normal working days unless specifically outlined as a special provision and in compliance with all noise limitations and any Federal, State, or Municipal law, rule, regulation and ordinance. All work shall be performed so as to minimize any interruption of the business of Owner.
7. ACCESS - The Owner will provide scheduled access to the equipment.
8. CONTRACTOR CLEAN UP - Contractor is responsible for the cleanliness of the work area at all times work is performed and for the final clean up at the end of each day and upon completion of the work. The Contractor can utilize the building waste receptacle except for major construction materials, hazardous material and/or related items.

9. HAZARDOUS WASTE - Any hazardous waste must be disposed in accordance with Municipal, State and Federal laws, rules, ordinances and regulations by licensed personnel. Contractor shall follow and comply with Owners and/or regulatory requirements for work performed which involves any Asbestos Containing Materials (ACM).
10. MATERIAL SAFETY DATA SHEETS (MSDS) - If any regulated materials are required to be left on site, Contractor must forward to Owner in a timely manner, the appropriate MSDS sheets (OSHA Form 174 or its replacement).
11. EXCAVATION - At all times, Contractor will be deemed responsible for informing the Owner in writing of any and all scheduled excavation to be done on site. All excavation shall be done by hand unless specifically authorized in writing by the Owner.
12. INTERFERENCE WITH BUILDING SYSTEMS - Under no circumstances shall contractor interfere with the electrical, HVAC or any other operating or control systems in any building without express written permission of the Owner, outside of Schedules A & B.
13. EQUIPMENT INDEMNIFICATION - In the event contractor, or any of its agents, employees or contractors, suffer any injury or damage as a result of the use of any Owners tools or equipment, contractor shall hold Owner harmless and shall indemnify Owner against all losses.
14. ASSIGNMENT BY CONTRACTOR - Contractor shall not assign this Agreement nor any interest therein without the prior written consent of Owner, which consent may be withheld at Owner's sole and absolute discretion. The transfer of a majority interest of the voting stock or general partnership interests in Contractor shall be deemed an assignment of this Agreement by Contractor. Any attempted assignment of this agreement or any interest therein without the prior written consent of Owner shall be null and void.
15. SUBCONTRACTING - Contractor may only sub-contract with the prior written consent of Owner, which consent may be withheld at Owner's sole and absolute discretion. Every subcontract must provide that the same is subject to all of the covenants, terms, provisions and conditions of this Agreement and must provide that in the event of termination or cancellation of this Agreement for any reason whatsoever, prior to the expiration of such subcontract, the subcontract will automatically terminate on the same date this Agreement is terminated or cancelled.
16. ADDITIONAL DEFINITIONS - It is understood that wherever the terms "adequate" or "as required" or "as necessary" or "if necessary" are stated in this Agreement (including any Schedule attached hereto), these terms shall be construed to mean "as determined by Owner".
17. DISCHARGE OF EMPLOYEES - Contractor, promptly after demand by Owner, will discharge or transfer from the Property any employee of Contractor to whom Owner shall or may object for any reason in their sole discretion, provided, however, that if the effectuating of such discharge or transfer is limited by the contract between Contractor and the employee's union, Contractor agrees to use its best efforts within the limits of such union contract to effectuate such discharge or transfer as promptly as possible.
18. LIEN WAIVER - Contractor will promptly pay all Contractor's employees, workmen, laborers, subcontractors, suppliers and materialmen, and will deliver such lien waivers as reasonably required by Manager.
19. MECHANIC'S LIENS - Contractor agrees that if any mechanic's lien is filed against the Property for work done, services claimed to have been rendered or materials claimed to have been furnished in connection with or pursuant to any of the provisions of this Agreement, then Contractor shall cause such mechanic's lien to be discharged within ten (10) days after filing, at Contractor's expense, by: i) filing the bond required by law; ii) providing Manager with a copy of the court order discharging such lien. Contractor will defend, indemnify and hold Owner harmless against any and all damages, liabilities, costs and expenses (including attorney's fees) suffered or incurred by Owner

as a result of Contractor's failure to comply with this provision. Upon Contractor's failure to comply herewith, the lien may be bonded or discharged by Owner at Contractor's sole expense. Contractor's liability under this paragraph shall survive the expiration or termination of this Agreement, but this shall not be constructed to mean that Contractor's liability does not survive as to other provisions of this Agreement.

20. NON-INTERFERENCE - Contractor shall perform the Services so as not to unreasonably interfere with Owner's operation of the Property or the business operations of any tenant or other occupant of the Property.

21. CONTRACTOR RESPONSIBILITY - Contractor shall be responsible to Owner for the acts and omissions of Contractor's suppliers, agents, employees and subcontractors. All contracts entered into by Contractor with any subcontractor shall require the subcontractors to be responsible for the acts and omissions of their agents and employees and compliance with the provisions of this Agreement to the extent applicable to the subcontractor's portion of the Services. Personnel supplied by Contractor or any subcontractor will be deemed employees of Contractor or the subcontractor, as the case may be, and will not for any purpose be considered employees or agents of Owner. Contractor assumes full responsibility for the actions of such personnel while performing Services pursuant to this Agreement, and shall be solely responsible for their supervision, daily direction and control payment of salary or equivalent (including, withholding of income taxes, stock options, contributions to pension or similar retirement programs, overtime pay, education programs, awards, special recognition events and social security contributions), worker's compensation, disability benefits, social security taxes, unemployment insurance and the like. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, age, disability or national origin. Contractor warrants that it is and throughout the term of this Agreement will continue to be in full compliance with all Equal Employment Opportunity (E.E.O.) provisions as required by law, regulation or executive order, specifically including but not limited to, the provisions of executive order 11246 of September 24, 1965 as amended. If applicable, Contractor also agrees to execute and to keep in full force and effect throughout the term of this Agreement a Compliance Undertaking Standard form 100 (Equal Employment Opportunity Employer Information Report E.E.O.01).

22. COMPLIANCE WITH LAWS AND POLICIES - Contractor shall at all times comply with all applicable federal, state and local laws, codes, ordinances, rules and legal requirements affecting the Services, as well as Manager's directives, guidelines, procedures, rules, regulations and the like which are furnished to Contractor. This Agreement shall be construed, and the legal relationships between the parties shall be determined, in accordance with the laws of the state in which the Property is located. No rights or remedies available to either party under this Agreement or by operation of law are waived or modified unless expressly waived or modified by that party in writing.

23. TRADEMARK AND PUBLICITY - Contractor shall have no right to use either Owners trademark or trade name, the Property or any image thereof or to refer to this Agreement or the Services performed hereunder directly or indirectly in connection with any product, promotion, advertisement or publication, or the like, without Owner's prior written approval, as appropriate, which approval may be withheld for any reason or for no reason.

24. ETHICAL STANDARDS - Contractor agrees that it will not make or confer, or offer to make or confer, any payment to or benefit upon any third party (including, without limitation, any government agency or instrumentality thereof) with the intent to influence the conduct of such third person regarding this Agreement or the business affairs of any of the parties to this Agreement or of the third party. Violation of this provision by Contractor, shall constitute a default under this Agreement by Contractor.

25. PREVAILING PARTY - In any action or proceeding commenced by any party against the other party in connection with this Agreement, the losing party shall reimburse the prevailing party for the reasonable attorneys' fees and disbursements incurred by the prevailing party in prosecuting or defending said action or proceeding.

26. DEFINITION OF AGENT AND OWNER(S) - For purposes of this Agreement, any reference to Owner, except for defining the contracting parties, shall be deemed to include any shareholder, officer, director, principal, partner, beneficiary, subsidiary or Affiliate (hereinafter defined) of any of the foregoing, and their respective heirs, successors and assigns. The term "Affiliate" shall mean, with respect to a specified person, firm or corporation, a person, firm or corporation that directly or indirectly through one or more intermediaries, controls, or is controlled by, or is under common control with, the person, firm or corporation specified. For purposes of this definition, "control" when used with respect to any specified person means the power to direct the management and policies of such person, directly or indirectly, whether through the Owner(s)ship of voting securities, by contract or otherwise.

27. LIMITATION ON LIABILITY - No general or limited partner in or of Owner, whether direct or indirect, or any direct or indirect partners in such partners or any disclosed or undisclosed officers, shareholders, principals, directors, employees, members, partners, servants or agents of Owner(s) or Manager shall be personally liable for the performance of Owner(s)'s or Manager's obligations under this Agreement. The liability of Owner (including any assignee or successor of Owner shall be limited to Owner's interest in the Property.

28. TERMINATION - (a) Owner shall each have the right, in their sole and absolute discretion and without payment of any penalty, to terminate this Agreement in whole or in part at any time during the term hereof upon thirty (30) days prior written notice to Contractor. (b) If Contractor shall default in the performance of any of its obligations under this Agreement, then, Owner shall each have the right, without payment of any penalty, to terminate this Agreement in whole or in part immediately upon written notice to Contractor. (c) If a receiver, liquidator or trustee for Contractor shall be appointed by court order; or a petition shall be filed against Contractor under any bankruptcy, reorganization or insolvency law; or Contractor shall file a petition in voluntary bankruptcy or shall request reorganization under any provision of voluntary bankruptcy, reorganization or insolvency laws; or if Contractor shall make an assignment for the benefit of creditors, then this entire Agreement shall immediately terminate upon the happening of such event.

29. INDEMNIFICATION - Contractor shall, to the fullest extent permitted by law, indemnify and hold harmless Owner(s) and their respective subsidiaries, affiliates, shareholders, directors, officers, partners and employees and Manager from and against any and all liability, claims and demands on account of damage to any property or injury to persons including death resulting there from, losses, damages, expenses (including attorney's fees and investigation costs), payments, recoveries and judgments in connection therewith arising out of or caused in any manner by the acts or omissions of Contractor, its employees, agents or subcontractors or the performance or failure to perform any Services under this Agreement or the breach of any representation or warranty, or any provision or obligation, set forth herein by Contractor, or Contractor's employees or agents or subcontractors. Contractor shall, at its own expense, defend any and all actions brought against Owner based upon any of the foregoing and shall pay all attorneys' fees and all other expenses, and promptly discharge any judgments settlements or compromises arising there from. Contractor's liability under this paragraph shall

survive the expiration or termination of this Agreement, but this shall not be construed to mean that Contractor's liability does not survive as to other provisions of this Agreement.

30. COMPENSATION - In consideration for all of the Services to be rendered by Contractor hereunder, Owner agrees to pay to Contractor, subject to the provisions of this Agreement, the compensation set forth on the cover page hereof or any Schedule referred to thereon.

31. SERVICES GUARANTEE - Contractor agrees to perform all Services in a good, timely and worker like manner acceptable to Owner. Contractor unconditionally guarantees all materials, equipment and labor provided under this Agreement for N/A after date of final payment to Contractor hereunder or the date of final acceptance of the Services, whichever date is later and shall repair or replace within said period, at its sole cost and expense, any labor, materials or equipment provided or furnished under this Agreement that is damaged, defective or not satisfactory. Contractor shall make or commence to make, within three (3) days of its receipt of written notice from Owner during the guaranty period, any and all repairs or replacements, without cost and to the satisfaction of Owner. If Owner determines that an emergency exists which requires more immediate action than Contractor is able to provide, Owner may, without sending any notice to Contractor, perform or cause to be performed such repairs or replacements that Contractor is required to make pursuant to this provision, in which event Contractor shall compensate Owner(s) for the cost thereof not later than ten (10) business days after receipt of written demand therefore. Any repairs or replacements that Contractor is required to make pursuant to this provision shall be prosecuted to completion by Contractor even if such repairs or replacements may not be completed until after the expiration of the guaranty period. The obligations of Contractor to make repairs or replacements under this provision shall not be satisfied, unless the Owner(s) so elects, by the payment of money to the Owner(s). If Owner determines in their sole and absolute discretion that any labor furnished or materials or equipment installed under this Agreement are inherently defective, thus being incapable of repair, then Contractor shall, upon notification by Owner of such a determination, provide a replacement for said labor, materials or equipment. In the event that Contractor fails to comply with this provision, the Owner may, in addition to exercising all other legal and equitable remedies it may have, (1) deduct from any payment due or thereafter to become due to Contractor under this Agreement, the amount of damage, cost or expense caused by said failure by the Contractor, and (2) perform or cause to be performed any needed repairs and replacements, in which event Contractor shall compensate the for the cost thereof. The foregoing Guarantee is in addition and supplementary to any other guarantee which may be provided by Contractor. Warranties and guarantees issued by manufacturers of materials or equipment furnished by Contractor under this Agreement shall not in any way serve to limit the obligations of Contractor under this provision. Notwithstanding the foregoing sentence, any such warranties or guaranties shall inure to the benefit of Owner, their successors and assigns, and Contractor shall, to the extent possible, assign such warranties and guaranties to Owner.

32. ACTS BEYOND REASONABLE CONTROL No party shall be considered in default of any of its obligations under this Agreement to the extent that performance thereof is delayed or rendered impossible by acts of God, war, civil commotion, governmental action, fire, storm, flood, explosion, strikes, walkouts, or other industrial disturbances, or any other causes of any nature which is beyond its reasonable control.

33. PATENT/COPYRIGHT - Contractor shall indemnify, hold harmless and defend, at its sole cost and expense, Owner from any loss, damage, expense (including attorneys' fees and costs), payment, recovery and judgment arising out of any claim or threatened claim, alleging that any Services furnished hereunder infringe upon or violate a patent, copyright, trademark, trade secret or other proprietary right of any third party. Owner(s) and Manager, at its sole cost and expense, shall have the right to be represented in any such action or proceeding by independent counsel of Owner's own choice. Contractor's liability under this paragraph shall survive the expiration or termination of this Agreement, but this shall not be construed to mean that Contractor's liability does not survive as to other provisions of this Agreement.

34. ENTIRE AGREEMENT - This Agreement and any Schedules, proposals or management summaries attached hereto, shall constitute the entire understanding between the parties with respect to the subject matter hereof and all prior representations or agreements, whether written or oral, are merged herein. This Agreement shall not be varied by an oral agreement or representation or by anything

other than an instrument in writing of a subsequent date hereto, executed by both parties by their duly authorized representatives.

35. DIVISIBILITY - In the event any provision of this Agreement is held to be illegal or unlawful, then the same shall be struck here from and all other provisions shall remain valid and in full effect.

36. ASSIGNMENT BY OWNER - Owner shall have the right in their sole and absolute discretion to assign their rights and obligations under this Agreement to any other party. If the Property is at any time sold or otherwise conveyed to a new Owner(s), Contractor agrees that this Agreement shall be deemed automatically assigned to the new Owner(s) or the new representative of Owner(s) (as the facts may dictate) and Contractor agrees that it will be paid only from funds furnished by Owner(s) or the new Owner(s) for obligations then due or which thereafter become due to Contractor under the Agreement. Notwithstanding the foregoing, Owner may elect by giving prior written notice to Contractor, to terminate this Agreement in which event this Agreement shall, except as otherwise provided herein, be of no further force or effect.

37. CONTROLLING PROVISIONS - If there is any inconsistency between the terms of any of the paragraphs of this Agreement and the terms of any Schedule annexed hereto, the terms of this Agreement shall control.

38. NO THIRD PARTIES BENEFITED - Nothing contained in this Agreement, either expressed or implied, is intended or should be construed to confer upon or give any person or entity, other than Owner, or Contractor, or, subject to the terms of this Agreement, their successors and assigns, any rights or remedies under or by reason of this Agreement.

39. NOTICES - All notices and correspondence required to be given to Contractor hereunder shall be addressed as set forth on the cover page to the attention of the person indicated, if any. Any party may designate a different address for the service of notices by notice given in accordance with this Paragraph.

Any and all notices required or which either party herein may desire to give to the other shall be made in writing and shall be given by certified or registered mail, postage prepaid, return receipt requested, or by recognized overnight courier, such as Federal Express or Airborne Express, and shall be deemed to be given on the third business day following the date of posting in a United States Post Office or branch post office or one business day after delivery to the overnight courier, and shall be addressed as set forth above.

40. CONTRACTORS' AND SUBCONTRACTORS' INSURANCE Owner shall require that each contractor and subcontractor hired to perform work at the Property maintain liability insurance against risk of bodily injury, personal injury, and damage to property of others, and direct damage insurance covering physical damage to personal property belonging or leased or rented to it with terms and in amounts sufficient to pay all incurred liabilities and claim expenses and to replace such personal property in the event of loss, at such contractor's and subcontractor's sole cost and expense. It is understood and agreed by Owner that, during periods and under circumstances of limited availability and/or competition in the insurance industry, (sometimes known as a "hard insurance market") some of the desirable terms will not be available to otherwise acceptable vendors and contractors. It is Owner's practice to require these terms within the contracts, subcontracts, work orders and purchase orders, and not to alter the terms of such documents, but to grant de facto waivers when the terms cannot be obtained. Owner's objective is to retain the requirements for these coverage extensions within the contract in order to trigger their benefit when such terms again become available. Owner will continue this practice for the benefit of the Owner, provided Owner agrees that it will not hold Owner liable for any shortfall in the coverage terms of such contractors, subcontractors or vendors; provided further, however, that nothing in this sentence shall constitute a waiver of any claims otherwise available to the Owner(s) under the Professional Liability Insurance required above. With that understanding, Owner shall require from contractors, subcontractors and vendors the following insurance, in the following minimum amounts:

INSURANCE**MINIMUM LIMITS**

Workers' Compensation	As required by law in the state where property is located and where any operations relating to the contract are located, with waiver of subrogation against Owner(s) and Manager.
Employer's Liability	\$1,000,000 each accident and as to aggregate limits.
Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate
Comprehensive Auto Liability*	\$1,000,000 (any auto/owned/non owned/hired)

*These coverages shall be primary as to the Owner and will cover the Owner as insured's for any allegation, claim, loss, damage, demand, or judgment, or other causes of action arising out of their presence or out of the contractors' or subcontractor's presence upon or out of operations or operations or work done at the Property by the contractor or subcontractor for or on behalf of Owner. *The Owner shall be named as additional insured's* on such all general liability policies both for operations and, to the extent available in the insurance market, for completed operations of the named insured for as long as the Owner may be exposed to loss arising out of such operations. The policies shall be written on an "occurrence" and not "claims-made" form basis. If contractor's work involves hazardous materials or environmental abatement work, contractor will be required to provide evidence of Contractor's Pollution Liability, with the Owner as additional insured's. If the contractor's work involves professional design or engineering, special evidence of design professional liability (also known as E&O) coverage will also be required.

The Owner may require additional coverage if the work to be performed is, in their judgment, sufficiently large or hazardous and may waive certain limits or requirements on a case-by-case basis for incidental or personal service contracts or jobs. *Before any work can begin, each contractor or subcontractor will submit Certificates of Insurance and endorsements in form and substance satisfactory to the Owner as evidence of the coverages required.* Each liability policy certificate will provide for (i) cross-liability or severability of interests, covering the named insured for any claim brought against it by any of the Additional Insured's; (ii) waiver of subrogation as against the Owner and waiver of any right of contribution from their respective insurers; and (iii) if Contractor's insurance is provided by means of a so-called "blanket policy," the aggregate must apply per project, or per location. Each certificate will bear an endorsement requiring thirty (30) days' prior written notice of cancellation, material alteration, or non-renewal.

Notwithstanding anything in this Section 7, any and all insurance coverage for the Property required under this Agreement shall, in any event, be in type, coverage and amount at least equivalent to the types, coverages and amounts required under any loan documents securing or evidencing any loan affecting the Property; provided, however, nothing herein is intended to allow for the reduction in coverage from the coverages provided for under this Agreement merely due to any lesser insurance requirement set forth in any loan documents it being the intention of the parties to obtain the greater of such coverages.

41. CONFIDENTIALITY OF OWNER'S RECORDS

(a) Contractor acknowledges that all information disclosed by Owner to Contractor for purposes of performing the Services, or which come to the attention of Contractor during the course of performing such Services, constitutes a valuable asset of and is proprietary to Owner(s). Contractor also acknowledges that Owner, as a party in the business community, may have fiduciary responsibilities to its tenants or customers to keep their records confidential and proprietary. Contractor shall not disclose said information or knowingly permit its employees, officers or agents to disclose said information, to any non-employee of Contractor or to any employee of Contractor not having a specific need-to-know in performing the Services authorized by Owner. Additionally, Contractor agrees that all designs, plans, reports, specifications, drawings, inventions, processes and other information or items produced by Contractor for purposes of performing the Services, will be assigned to Owner(s) as the sole and exclusive property of Owner(s) and Owner(s) assigns, nominees and successors.

(b) Contractor further agrees to instruct its employees, officers and agents not to sell, lease, assign, transfer or reveal to any organization, company or individual any of said information whether oral or written, without the prior written consent of Owner, and agrees to take all reasonable steps necessary to ensure fulfillment of this obligation.

(c) In the event that a subpoena or other legal process is served upon Contractor that in any way concerns information disclosed by Owner to Contractor, Contractor agrees to notify Owner immediately upon receipt of such subpoena or other legal process and will cooperate with Manager, in any lawful effort by Owner to contest the legal validity of such subpoena or other legal process. This Article 33 shall survive the termination of this Agreement.

SCHEDULE "A"

Description of Services

See Attached (Contractor's Specifications) Summary Schedule

Annual Boiler maintenance and CSD-1

1 installment of \$5,500.00 (due upon completion)

SCHEDULE "B"

Description of Services

See Attached (Contractor's Specifications) Summary Schedule

Annual Controls Service Contract and PM

1 installment of \$29,400.00 (due January 31, 2025)

Or

2 installments of \$14,700.00 (due by January 31, 2025 & July 31, 2025)



**TECHNICAL BUILDING
AUTOMATION**

Attn: Mr. Mike Hendrickson

Please accept this contract to provide one yearly control's service contract and preventive maintenance.

Scope:

Provide one-year controls service contract and PM ensuring proper operation of the HVAC system

Included are the following:

- 20 hours of remote and onsite service and 20 hours of onsite preventative maintenance per elementary school.
- 40 hours of remote and onsite service and 40 hours of onsite preventative maintenance for the high school
- \$105.00 hourly rate
- Hours can be moved around to meet the school's needs. 280 hours total.
- Winter break site visit and summer break visit to perform system checkout ensuring equipment is functioning correctly.
- Monthly updates on service calls and steps taken to fix the issue.
- Quoted price is good for 30 days

Included are the following Schools:

- High School
- PAC Center
- Emerson Elementary School
- Bentley Elementary School
- Bryant Elementary School
- Central Elementary School
- Washington Elementary School

Check to bill annually at \$29,400

Check to bill twice a year at \$14,700

Sign _____

For the sum of \$29,400

Thank you,

Nate Zube



**TECHNICAL BUILDING
AUTOMATION**



Owosso Public Schools
Owosso, MI 48867

Attn: Mr. Mike Hendrickson

Please accept this contract to provide one yearly boiler maintenance and CSD-1

Scope:

Provide one-year contract for boiler maintenance and CSD-1

Included are the following:

- Boiler inspection, functional startup, maintenance of each boiler
- CSD-1 and paperwork
- Quoted price is good for 30 days

This includes the following schools

- High School
- Emerson Elementary School
- Bentley Elementary School
- Bryant Elementary School
- Washington Elementary School
- Central Elementary School
- PAC Center

Check to billed annually for a total of \$5,500

Sign _____

Thank you,

Nate Zube



P.O Box 658
Rockford, MI 49341
Ph:(269) 509-6694
www.Technicalbas.com

Approval of the Accelerate Education K-5 Courses for 2024-25

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-68

FOR ACTION

Subject:

Approval of the Accelerate Education K-5 Courses for 2024-25

Recommendation:

Resolve that the Board of Education approve the Accelerate Education courses for the 2024-25 school year.

Facts/Statistics:

Accelerate Education is an online curriculum specifically designed for elementary students in grades K-5. This program includes an interactive online learning platform, grade-level workbooks, and support from a K-5 certified teacher.

Full-time, certified elementary teachers provide online students with flexible learning opportunities using engaging instruction, interactive lessons, and personalized support. Students learn from videos, reading, and interactive games throughout semester-length (18-week) courses. Courses are broken down into modules, designed to take students less than a week to complete, with regular benchmark assessments and quizzes to maintain progress.

Accelerate Education is intended as a last-resort solution, ensuring that students facing extreme medical or behavioral challenges can continue to access high-quality education while receiving the necessary support from a teacher. While we firmly believe that in-person instruction is the most effective educational model, we recognize that there are rare circumstances where students may be unable to attend school in person. This program would enable us to keep these students connected to our district as they address their individual needs.

Motion

Seconded

Vote – Ayes

Nays

Motion



Elementary Course Catalog

2024–2025





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Language Arts

Kindergarten Language Arts A&B

SEMESTER A & B

This Kindergarten Language Arts course will teach students to identify and write all letters, produce letter sounds, and frequently used phonograms. Students will also master reading and comprehension strategies and weekly sight words to grow as readers. All Common Core Kindergarten Language Arts standards are met in this course.

Grade 1 Language Arts A&B

SEMESTER A & B

This First Grade Language Arts course will teach students to identify and write all letters, produce letter sounds, and frequently used phonograms. Students will also master reading and comprehension strategies and weekly sight words to grow as readers. All Common Core 1 Language Arts standards are met in this course.

Grade 2 Language Arts A&B

SEMESTER A & B

The 2nd Grade Language Arts course will teach students to spell and write vocabulary, read more fluently, apply grammar concepts, and participate in handwriting and writing activities through thematic units. Students will also continue to master reading and comprehension strategies and weekly sight words to grow as readers. All Common Core 2 Language Arts standards are met in this course.

Grade 3 Language Arts A&B

SEMESTER A

During the first semester, students will continue to build their vocabulary through the study of folktales, fables, myths, informational text, dramas, poems, and stories. They will recount stories and ask and answer questions to demonstrate their knowledge of text. They will compare and contrast themes, setting, and plots and distinguish their own point of view from that of the author of the text. Students will also gain information from illustrations and describe logical connections between sentences and paragraphs. They will also be introduced to writing in cursive.

SEMESTER B

During the second semester, students will continue to apply phonics and grammar concepts with a focus on special vowel sounds, prefixes, and suffixes. Students

will continue to build writing skills by responding to reading and utilizing a broadened vocabulary in authentic writing activities where they compare and contrast stories and use process writing to compose original work. They will read with accuracy and fluency to support comprehension as they solidify their understanding within context of the stories they read. By the end of the year, the third-grade student will read and comprehend informational texts, including history/social studies, science, and technical texts independently and proficiently. Students will report on a topic using descriptive details and speaking clearly and in complete sentences.

Grade 4 Language Arts A&B

SEMESTER A

Language Arts 4's curriculum integrates reading, writing, speaking, listening, and the study of vocabulary and grammar in a way that engages today's learners and supports them in building a broad and diverse set of literacy skills. Students study classic literature as well as more contemporary forms, including media and multimedia products. Writing assignments in Semester A focus on narrative and persuasive modes and emphasize the use of reasoning and details to support opinions. Each writing assignment spans several lessons and guides students through a writing process that begins with prewriting and ends by emphasizing one or more aspects of conventions of standard written English. Students also learn how to participate in collaborative discussion and peer review sessions. In each lesson, engaging and relevant models and step-by-step instruction guide students toward mastery and appreciation of 21st Century communication in all its forms and functions.

SEMESTER B

Like Semester A, Semester B provides an integrated curriculum. Whereas Semester A focuses on skills needed to read fiction and other literary prose, Semester B teaches specific skills for reading poetry, drama, and informational text. In the second semester of the course, students learn how informational text differs from literary text and how different forms of information text differ from each other. Writing assignments emphasize expository writing and guide students through research projects. Near the end of the semester, students learn how to present information orally and using multimedia.

Grade 5 Language Arts A&B

The Language Arts 5 curriculum integrates reading, writing, speaking, listening, and the study of



Instructional Services Elementary Course Catalog

vocabulary and grammar in a way that engages today's learners and supports them in building a broad and diverse set of literacy skills. Students study classic literature as well as more contemporary forms, including media and multimedia products.

SEMESTER A

Writing assignments in Semester A focus on narrative and persuasive modes and emphasize the use of reasoning and details to support opinions. Each writing assignment spans several lessons and guides students through a writing process that begins with prewriting and ends by emphasizing one or more aspects of conventions of standard written English. Students also learn how to participate in collaborative discussion and peer review sessions. In each lesson, engaging and relevant models and step-by-step instruction guide students toward mastery and appreciation of 21st Century communication in all its forms and functions.

SEMESTER B

Like Semester A, Semester B provides an integrated curriculum. Whereas Semester A focuses on skills needed to literary text, Semester B focuses on skills for reading and analyzing informational text. In Semester B, students learn how informational text differs from literary text and how different forms of information text differ from each other. Writing assignments emphasize expository writing and guide students through research projects. Near the end of the semester, students learn how to present information orally and using multimedia.

Mathematics

Kindergarten Math A&B

SEMESTER A

During the first semester, students will learn foundational math facts. They will learn to count to 12, how to compare sizes, and ordinal numbers, put items in order, what a number line is and its uses, basic measurements such as inches and feet, and how to tell time on digital and analog clocks.

Students will have many opportunities to practice these new concepts by interacting with online confirmation exercises and filling out worksheets offline. A special emphasis this semester is for students to have fun with numbers, find success with concepts such as bigger and smaller, and be comfortable in an online environment.

SEMESTER B

Students learn to count to 20. They work with comparing objects using the terms taller, longer, and shorter, as well as comparing two objects using the terms lighter and heavier. They will continue their exploration of basic geometric shapes such as cones and spheres. They will work with the concept of first, middle, and last.

Arranging and sorting receive special emphasis this semester. Students will also work on writing numbers with special attention on 3, 4, and 5. Students will learn the concepts of left and right. Coins are also a focus as students will count pennies, nickels and dimes. Finally, the number 7 is studied using the colors of the rainbow. Projects include making paper fingers and thumbs and creating designs with them. They will also make the numbers 1-10 out of dough.

Grade 1 Math A&B

SEMESTER A

During the first semester students will build fluency with basic math facts. They will learn basic addition and subtraction facts, how to count to 100, and how to add double-digit numbers. Students will be introduced to such new concepts as word problems, Venn diagrams, and basic geometric concepts. There is an emphasis on learning practical skills such as reading thermometers, looking at maps, and understanding the value of coins.

SEMESTER B

During the second semester, students will begin counting by twos, fives, and tens. They will learn both vertical addition and subtraction. Students are introduced to multiplication and division, as well as the signs used in those operations. They will also study even and odd numbers. Students continue their exploration of geometric shapes through drawing and apply what they learn about shapes by sorting various figures in Venn diagrams. They will also use a balance beam to understand the concept of weight – lighter versus heavier.

In both semesters, students will have multiple opportunities to practice new skills and knowledge through using integrated online practice problems.

Grade 2 Math A&B

SEMESTER A

During the first semester, students will build fluency with basic math facts and add and subtract within 100 to solve word problems using strategic methods. Students will also manipulate numbers to 1000 using knowledge of hundreds, tens, and ones. Lastly,



Instructional Services Elementary Course Catalog

students will demonstrate arrays with repeated addition.

SEMESTER B

During the second semester, students will use place value to add and subtract within 1000 and to estimate and solve word problems, demonstrating skills. Students will measure and compare length and represent it on a number line. They will work with money and time to compare value. Students will collect data to represent on graphs and discuss. Lastly, they will recognize common 2-dimensional and 3-dimensional shapes by specific characteristics.

Grade 3 Math A&B

SEMESTER A

During the first semester, students will build flexibility with numbers as they master addition and subtraction facts as well as multiplication and division facts. Students will understand relationships between addition and subtraction, multiplication and addition, and multiplication and division as they learn to borrow, carry, and regroup in order to find sums and differences of two whole numbers. Students will also comprehend the place value of base ten numbers up to 1,000,000 in order to find patterns and make estimations. Students will be introduced to the concepts of fractions in terms of defining, comparing, and finding equivalent fractions. Lastly, they will implement a five-step approach to solving word problems throughout the entire semester.

SEMESTER B

During the second semester, students will explore concepts of measurement including linear measurement, weight, volume, temperature, and time. They will also recognize, compare, and convert fractions. Students will write amounts of money and make change using as few coins as possible. Lastly, students will examine lines, polygons, and solid figures as they are introduced to basic concepts of geometry.

Grade 4 Math A&B

SEMESTER A

Math 4 uses a varied amount of instructional material to reinforce and teach new math skills to the 4th grade learners. Instruction includes creative videos, mathematical storytelling, practical math applications, and repetition to reinforce skills throughout the course. Three areas are focused on and students will finish the course with a strong knowledge in these content areas. The first is developing an understanding and fluency with multi-digit multiplication and developing the understanding of dividing to find quotients involving multi-digit dividends. The second is developing an understanding of fraction equivalence, addition and

subtraction of fractions with like denominators, and multiplication of fractions with whole numbers. The third will be addressed in Semester B.

SEMESTER B

Semester B of Math 4 has learners continuing to work with fractions. They will learn to multiply fractions and convert them to decimals. Students will also begin to learn to equivalent measurements of length, weight, mass, and capacity. They will also learn helpful skills in understanding time, distance, and money. Students will develop an understanding that geometric figures can be analyzed and classified based on their properties, such as having parallel sides, perpendicular sides, particular angle measures, and symmetry. Lessons on rectangles, line plots, angles, figure drawing, polygons, and symmetry will be taught. Semester B continues to use varied forms of instruction that allow students to learn these skills in a practical manner.

Grade 5 Math A&B

SEMESTER A

Students will learn math topics outlined in this course drawing from a variety of sources, including hands-on activities, interactive lessons, and practical math applications. Students will focus on several critical areas including but not limited to developing fluency with addition, subtraction, multiplication, and division of fractions. They will also learn to extend division to 2-digit divisors, integrate decimal fractions into the place value system, and increase an understanding of operations with decimals to hundredths. They will develop a fluency with whole numbers and decimal operations. The semester begins with operations and expressions, moves into decimals and money, and ends with more work on fractions. Learners will gain valuable skills as they carry out activities that model real life situations, like grocery shopping, throughout the semester.

SEMESTER B

Semester B begins with students continuing to work with fractions. The first lesson focuses on ratios and challenges students to solve word problems using fractions and ratios in practical life situations. Learners continue to strengthen their math skills by studying mixed and fraction products and fraction application, models, and division. The third critical area that students will focus on in Grade 5 Math is volume. Students will receive lessons in measurement of length, weight, and volume. They will end the course with a focus on geometry. Varied types of instruction are used to enhance their learning, including video and real-life applications, activities, and creative projects.



Science

Kindergarten Science A&B

SEMESTER A

In Kindergarten Science, students will use their senses to explore their world. Students experience nature walks, gardening, and imitative games by exploring the fall season, leaves and butterflies, deer, autumn leaves and weather conditions, falling leaves, squirrels, ducks, natural fall objects, nature observations, animals and camouflage, planting a garden, terrariums, growing a seed, goldfish, freezing water, and magnets.

SEMESTER B

Students in this course will continue using their senses to explore their world. Students experience nature walks, gardening, and imitative games by exploring animal tracks, astronomy in the winter, animals and their offspring, shapes in nature, winter and the five senses, properties of matter, spring clouds, rainbows and evaporation, making maple syrup, spring flowers, spring plant growth, earthworms, evening stars and constellations, birds, pet care, bees and pollination, the sounds of spring, and frogs and ponds.

Grade 1 Science A&B

SEMESTER A & B

In First Grade Science, students in this course will complete projects that are designed to allow for exploration and discovery. Students observe their surroundings and through observations of the natural world conduct inquiries into topics related to their healthy development.

Grade 2 Science A&B

SEMESTER A

Science 2 introduces students to the process of observation and how important it is to the study of science. Learners will identify their five senses and why they are critical to observation. Students will use these observation skills throughout the course as they examine many different types of animals and their environments. Students will begin by exploring the needs and behaviors of animals and continue into learning how scientists solve problems through engineering.

As the course continues, exploration continues to topics of matter, energy, habitats, weather, and animal characteristics. Students will learn through video, hands-on participation, and observation with nature. The teachers will conduct live assessments for the topics that have been covered throughout the week's

lessons. Grade 2 Science provides students with the opportunity to expand their minds and see for themselves how the world works and the way animals and nature are a part of their everyday lives.

SEMESTER B

Semester B of Science 2 begins with how the earth changes and how things move. Learners will be asked to recall the characteristics of different animal groups and explore how they are interconnected through food chains and cooperation. The course ends with the students taking a closer look at how plants fit into the workings of the world and the different types of resources on Earth. At the close of the course, students will have a deeper understanding and appreciation of Earth's systems and interdependence.

Grade 3 Science A&B

SEMESTER A

Science 3 introduces students to experimentation as they journey through the earth and its many miracles. They will begin by learning about the basic needs of all life on Earth. By participating in simple experiments, students will explore the water cycle, the weather and its patterns, energy, and the role of plants in the production of oxygen and their importance to human survival. Learners will expand their knowledge through videos, pictures, short readings, projects, and hands-on experiments. Learners will understand that experiments require the use of instruments, observation, recording, and drawing evidence-based conclusions. Science 3 provides students with the opportunity to expand their minds and see for themselves the way that science is a part of their everyday lives.

SEMESTER B

The second semester of Science 3 begins with the students diving deeper into habitats, biomes, and seasonal adaptations. The learners continue with types of terrain, inherited characteristics, matter, gravity, and even magnetism. All of these lessons are taught using videos, projects, and experimentation. This semester asks learners to look a bit deeper into things they encounter such as biodiversity and natural resources.

Grade 4 Science A&B

SEMESTER A

Science 4 includes the three main domains of science which are physical, life, and earth and space science. Learners will use various kinds of experimenting, including field studies, systematic observations, models, and controlled experiences. The course begins with the explanation of the scientific method, which the students continue to use and build upon throughout



the course. The big picture of the earth is examined as students review the life on planet earth, salt and fresh water, and fast and slow changes that occur on the planet. Students go beyond planet earth, though, as they study galaxies, the solar system, and other planets. Students examine the ways that forces and motion can be measured and the concept that a single kind of matter can exist as a solid, liquid, or gas. Science 4 uses many modes of instruction including video presentations, enrichment activities, and hands-on experimentation.

SEMESTER B

Semester B of Science 4 focuses on the relationship between heat, light, sound, and electrical energy and the way they can be transferred between each other. Learners distinguish between natural objects and objects made by humans as they examine technology and the role it plays in science. Students also look at life cycles of animals, plants, and humans and how they interact with each other. The course ends by looking at the ways that humans interact with the environment. Students will use research skills, watch videos, and get their hands dirty as they complete projects that require them to dig through dirt and trash in order to learn broader lessons that have to do with helping the environment.

Grade 5 Science A&B

SEMESTER A

Science 5 continues to build on the science skills that have been obtained in years previous. There will be an emphasis on earth and space science, life science, and physical science. Students will begin the course by focusing on earth and space science by looking at the solar system and planets. Students will come to an understanding of the concept of the earth as a sphere and the earth's place in the solar system. The course continues with a focus on physical science and the different tools that can measure force, time, and distance. They will also grow in their understanding of how light and sound travel and interact with each other, as well as the different types of energy. The semester concludes with a look into life science and the ways that organisms are interconnected. Instruction will include real life application, hands-on projects and assessments, and video and short research projects.

SEMESTER B

Semester B puts great emphasis on life science and begins by focusing on the many ecosystems of the earth and the way that all parts of ecosystems depend on each other. Students will learn the different types of ecosystems that exist. They will learn that ecosystems change and how the changes affect their ability to support their populations. Learners will examine plants to see that they have different structures and how

those structures allow them to respond to different needs. Students will also grow in their understanding of the importance of good nutrition to all living organisms. The course concludes with a look into the scientific process and the importance of investigations and conclusions in the study of science. Instruction will include real life application, hands-on projects and assessments, and video and short research projects.

Social Studies

Kindergarten Social Studies A&B

SEMESTER A

This course introduces students to their place in the community and the responsibilities of being a member of society. Great figures of U.S. history such as Pocahontas, George Washington, and Abraham Lincoln are a focus of learning in this semester. Students will also learn about everyday heroes, the responsibilities of pet ownership, the importance of rules, table manners, and eating well.

A skill that students will practice throughout the semester is retelling stories. Students may do this by recording audio, retelling the stories orally, or writing their observations. They will learn how to use details and basics of narratives. Projects will help students think about defining emotions and what pets need.

SEMESTER B

In the second semester, students are introduced to map reading skills. They will be taught to read maps of the U.S. and the world. From learning about location, to how water is represented, to floor plans, students are introduced to map skills that will last a lifetime. Students will also learn about symbols of the U.S., such as the American flag and the eagle. From there, students learn about holidays, with a particular focus on Thanksgiving.

Another focus is on currency. Students will be introduced to what money is, how money can be spent, the power of buying locally, and the difference between wants and needs. Projects will include a piece on distinguishing facts from fiction, buying locally, and focusing on the differences between needs and wants.

Grade 1 Social Studies A&B

SEMESTER A

In this semester, students begin to explore basic fundamentals of social studies, including map skills and cardinal directions, and will begin to examine maps of the U.S. and the globe. Students will also be introduced to diversity and the importance of it in developing the culture of the United States. They will also begin their studies of character education, like



good citizenship, taking responsibility, serving their community, and leadership.

SEMESTER B

The second semester will begin the students' studies of historical America. They will talk about famous historical figures such as George Washington Carver, Susan B. Anthony, Ruby Bridges, Amelia Earhart, Thomas Edison, and Benjamin Franklin. Students will explore tall tales and folklore dealing with history, character education, and other morals. They will also explore what is meant by economics, studying the difference between goods and services, needs and wants, and producers and consumers. They will end the semester doing some research and presentation of what they learned this semester.

Grade 2 Social Studies A&B

SEMESTER A

Social Studies 2 introduces the concept of a government by first exploring the reason for laws and rules. Students learn about national laws, state laws, and consequences for breaking a law. Learners then explore the role of government and government leaders who uphold the law. Students then study the states (California, Florida, Pennsylvania, Texas, and their own state) and the nation. Learners will explore how American heroes have changed America today before transitioning to a study on the world government, maps, and the environment. This course concludes by spending time looking into the past and relating the past to the student's life today. Social Studies 2 provides practice and assessments throughout each lesson that target the learning objectives and maximize instruction. By the end of this course, students have both a broad understanding of the world and a specific understanding of how the national and state government impact their own life.

SEMESTER B

The second part of Social Studies 2 begins by introducing the concept of change over time through an understanding of transportation, recreation, and communication. Students will study famous historical inventors and design their own invention that solves a problem in their everyday lives. Students will understand the influence of perspective on historical events before launching into a relatable study of basic human needs. Students will understand the differences between needs and wants, producers and consumers, supply and demand, and goods and services. This course concludes with an examination of basic economics and an exploration of problems and solutions. By the end of this course, students will understand how society has changed over time and have a firm understanding of basic economics.

Grade 3 Social Studies A&B

SEMESTER A

Social Studies 3 introduces students to the geography of the regions of the United States. They will access maps, interpret map elements, and summarize physical and human characteristics of a region. They will also analyze the impact that humans have on their environment. Students will then learn how state and federal governments operate. Finally, students will be able to connect the rights of a citizen to the responsibilities of citizenship.

SEMESTER B

The second semester of Social Studies 3 begins with the students focusing on the principles of economics. Students will learn how the economy works through earning, spending, and saving money. Students will move into identifying heroic figures, both past and present, and interpreting timelines. Students will then assess American culture during the colonial times. They will also analyze immigration and the contributions made to the United States. Finally, they will relate landmarks to their historical significance.

Grade 4 Social Studies A&B

SEMESTER A

In Semester A of Social Studies 4, students will explore the early development of the United States. Students will explore the early Native Americans and interactions with early European Settlers, the establishment of the American colonies, and early American government. Students will learn about important documents in the founding of the United States and the establishment of rules and laws that has led to the formation of the federal and state governments as we know them today. Students will have the opportunity to explore their own state government and learn more about the rules and regulations that govern where they live.

SEMESTER B

In Semester B of Social Studies 4, students will expand on their learning from Semester A, as well as work their way through American History to post-WWII and science and inventions that started shaping the modern-day United States. Various concepts including economics, the environment, and American geography will be explored to give students a better idea of all the facets that shape American lives today.

Grade 5 Social Studies A&B

SEMESTER A

Grade 5 Social Studies asks students to use their understanding of social studies skills and concepts as



they study the development of the United States. The first semester begins with a look at the geography of the regions of the United States, then moves into an examination of the development of the first cultures of the North American continent. From there, students will learn about the course and consequences of European exploration and colonization of North America. Students will also come to understand the causes of the Revolutionary War and the people that played significant roles in it.

SEMESTER B

Semester B of Grade 5 Social Studies will focus more on the basic principles of American government and citizenship, as well as the development of the founding documents of the country. Historical exploration will continue with an overview of the major events of the 19th, 20th, and early 21st Centuries.

Art

Art Development Level 1

SINGLE SEMESTER COURSE

Art Development Level 1 offers the student an opportunity to express feelings and emotions in their drawings and with color. Home, family, friends, pets, and toys are the young student's world. Students will explore their personal world through colors, lines, shapes, symmetry/mirror painting, and printmaking to promote self-esteem and self-awareness. Emphasis is placed on greater awareness of details and development of fine motor skills. This course encourages the development of self-discipline through instruction and cooperation, while providing the student with an opportunity for self-expression by using imaginative thinking for creative solutions.

Art Development Level 2

SINGLE SEMESTER COURSE

In Level 2 of Art Development, students continue to explore self-expression, awareness of details, development of fine motor skills, cooperation, and self-discipline through a variety of mediums and the mixing of mediums to create artwork. Art provides an opportunity for children to develop the use of their senses directly and encourages the student to further develop what they already know as a course of knowledge and creativity. It is important for the student to make a connection between the verbal and visual, logic and emotions, and imagination and reality. In this course, students will do so by using color, shapes, symmetry, and lines for texturing and action.

Art Development Level 3

SINGLE SEMESTER COURSE

Level 3 of Art Development aims to increase students' self-confidence and imagination by introducing artistic expressions and techniques from cultures around the world. The elements of color will be explored in various art forms, even combining art forms to encourage personal expression. Modern technology provides opportunities for the student to observe this history. The Level 3 Art Development student will explore some of these elements themselves in their own artwork, including the use of new materials to make art and discovering the effects of lighting on their artwork.

Art Development Level 4

SINGLE SEMESTER COURSE

The Level 4 Art Development student will continue to use various tools and mediums to encourage imagination and to recognize how it can assist them in other aspects of their lives. The course begins with a review of art basics, followed by an exploration of the composition and rhythm in artwork and their importance to artistic expression. These lessons provide a deeper awareness of the world around them by experiencing the influences of other cultures and master artists. Students will generate unique ideas from personal experiences to increase their self-confidence. As an individual, each student is gifted with unique talents and ideas. The goal of this course is to provide each student with an opportunity for personal growth and self-discovery through a variety of art forms.

Kindergarten Arts and Crafts A&B

SEMESTER A

This course provides a foundation for children's inherent artistic imagination and creativity by sharing the basics of art and making art. Students are introduced to lines, circles, recognizing and using shapes, creating a collage, and concepts such as symmetry. Young artists will also explore a variety of media such as pastels, watercolors, crayons, tempera, and pencil drawing.

A particular emphasis on this course is on creating works of art. In this semester students will work with clay, draw with pastels, make fingerprint flowers, draw barns and animals using shapes, and recognizing lines using the student's name.

SEMESTER B

Emphasis in the second semester is placed on applying what the students have learned to make more detailed works of art. Among the projects this semester, students will create a bird feeder, make pig puppets,



Instructional Services Elementary Course Catalog

craft paper flowers, make potpourri, craft a heart collage, construct a wind chime, and press flowers.

Grade 1 Arts and Crafts A&B

SEMESTER A

This course provides a foundation for children's inherent artistic imagination and creativity by sharing the basics of art and making art. Students are introduced to primary colors, the color wheel, shapes such as lines and circles, and concepts such as symmetry.

Young artists will also explore a variety of media such as pastels, watercolors, crayons, tempera, and pencil drawing. A particular emphasis on this course is on creating works of art.

In this semester students will create a watercolor tree, use a printing block, produce weather painting, and produce a watercolor painting.

SEMESTER B

Emphasis in the second semester is placed on applying what the students have learned to make more detailed works of art. In this semester students will create colorful calendars, stencil, fashion intricate flower drawings, revisit symmetrical objects, and mix colors.

This course will provide students with opportunities to experience many different forms of arts and to express their imagination while learning valuable skills. Each student is an individual with unique ideas and talents. Our goal is to provide each student an opportunity for personal growth for themselves and the world in which we live.

Grade 2 Arts and Crafts A&B

SEMESTER A

Art provides an opportunity for children to develop the use of their senses directly and encourages the student to further develop what they already know as a source of knowledge and creativity. Art offers the student an opportunity to express feelings and emotions in their drawings and with color. Arts and Crafts promote self-esteem and self-awareness as it enhances personal fulfillment.

Children have a wonderful imagination that, if encouraged, will be needed throughout their life. This course provides an opportunity for self-discipline through instruction and cooperation while providing the student with an opportunity for self-expression by using imaginative thinking for creative solutions. Learners will begin the course by creating a color wheel and understanding the difference between primary, secondary, and complimentary colors. Learners will use watercolors to create a value chart and begin to

understand symmetry in art. At the end of the semester, students will work with clay and create a Memorial Clay.

SEMESTER B

In semester B of Arts and Crafts, students continue to explore their creativity while also learning ways that art can be functional and add to objects and materials that we use on an everyday basis. Students will begin the semester by creating a 12-month calendar. The students will focus on new month each week. They will also be able to pick a different clay project each week from The Book of Nature Crafts and/or Clay Fun. Once students have completed the calendar project, they will begin to work on form drawing and make a seasonal chart using objects familiar with each of the four seasons. The course concludes with students working with wet crayons and wet paper.

This course will provide students with opportunities to experience many different forms of arts and to express their imagination while learning valuable skills. Each student is an individual with unique ideas and talents. Our goal is to provide each student an opportunity for personal growth for themselves and the world in which we live.

Music

Elementary Music – Recorders Level I

SINGLE SEMESTER COURSE

This course combines music and performing arts. Students will experience and learn new songs and perform them using their bodies. In addition, the student will begin learning how to play the recorder.

Technology

Keyboarding

SINGLE SEMESTER COURSE

The keyboarding course is appropriate for elementary and middle school students. The curriculum introduces new keys by rows where students first learn the middle row, then the top row and the bottom row of the keyboard. The content is designed with a strong focus on sight and high frequency words. This course assumes no keyboarding experience and will guide them through the keyboard.

Scratch Coding

SINGLE SEMESTER COURSE

Scratch is a program developed by MIT to teach students the basics on how computers think. This program will introduce students to real coding



programs and allow them to drag and drop coding blocks, creating a fully functional program. The simple user interface and tutorials allow students to quickly create and run their code to see its results. This course assumes no prior computer coding knowledge and includes self-graded, multiple-choice tests and quizzes.

Health & Physical Education

Health K–1 A&B

SEMESTER A & B

Young learners establish a basic understanding of the aspects of health. Students focus on the various aspects of their health and how they can make healthy choices. Topics of study include personal safety, healthy behaviors, nutrition, communication, disease prevention, basic anatomy and physiology, and values of cooperation and teamwork.

Units: What is Health; Health Behaviors; Nutrition; Safety; Communication; Health Helpers; Disease; Anatomy

Health 2–3 A&B

SEMESTER A & B

Young learners establish a basic understanding of the aspects of health. Students focus on the various aspects of their health and how they can make healthy choices. Topics of study include personal safety, healthy behaviors, nutrition, disease prevention, conflict resolution, basic anatomy and physiology, and the values of respect and cooperation.

Units: Health Communication; Social Health; Mental Health; Injury Prevention; Nutrition & Fitness; The Body; Disease & Drugs; Consumer & Environmental Health

Health 4–5 A&B

SEMESTER A & B

Young learners establish a basic understanding of the aspects of health. Students focus on the various aspects of their health and how they can make healthy choices. Topics of study include personal safety, reducing illness, avoiding bullying, nutrition, healthy friendships, emergency situations, and the human body.

Units: What is Health; Social Health; Personal Health; Nutrition: Influences of Health; Safety & Emergencies; Avoiding Bullying; The Human Body

Physical Education K–1 A&B

SEMESTER A & B

Young learners establish a basic understanding of health and fitness. Students focus on health-related fitness and learn how to become more fit and healthy. Topics of study include exercise safety, making healthy choices, nutrition, the benefits, components and principles of fitness, basic anatomy and physiology, and values of cooperation and teamwork. In addition, students learn age-appropriate motor, non-locomotor, and manipulative skills. Students are required to participate in regular physical activity.

Units: Your Fitness; Safety; Healthy Choices; Components of Fitness; Principles of Fitness; Game Play; Nutrition; Your Body

Physical Education 2–3 A&B

SEMESTER A & B

Young learners establish a basic understanding of health and fitness. Students focus on health-related fitness and learn how to become more fit and healthy. Topics of study include warm-up and cool down, water safety, goal setting, nutrition, muscle strength and flexibility. In addition, students learn age-appropriate motor, non-locomotor, and manipulative skills. Students are required to participate in regular physical activity.

Units: Your Fitness; Safety; What is Health; Skill and Health; Principles of Fitness; Game Play; Nutrition; Your Body

Physical Education 4–5 A&B

SEMESTER A & B

Young learners establish a basic understanding of health and fitness. Students focus on health-related fitness and learn how to become more fit and healthy. Topics of study include warm-up and cool down, water safety, goal setting, nutrition, muscle strength and flexibility. In addition, students learn age-appropriate motor, non-locomotor, and manipulative skills. Students are required to participate in regular physical activity.

Units: Course Introduction; Safety; Improving Fitness; Physical Health; Being Healthy; Game Play; Nutrition; Sportsmanship

For Future Action

Approval of the Michigan Merit Curriculum Waivers for CTE Programs 2024-25

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-69

FOR FUTURE ACTION

Subject:

Approval of the Michigan Merit Curriculum waivers for CTE programs 2024-25

Recommendation:

Resolve that the Board of Education approve the Michigan Merit Curriculum waivers for state approved CTE programs for the 2024-25 school year.

Facts/Statistics:

The Michigan Department of Education allows Michigan Merit Curriculum (MMC) waivers in Math, Science, and World Language by passing coursework in a State-approved Career and Technical Education (CTE) program. It is recommended that CTE courses be allowed as MMC waivers in one or more for the following MMC areas effective for the 2024-2025 school year forward:

- Mathematics
Allow a State-approved district or Shiawassee RESD CTE course to fulfill the math experience in the final year of high school and the fourth math credit.
- Science
Allow completion of a State-approved district or Shiawassee RESD CTE program to fulfill one credit in science.
- World Language
Allow completion of a State-approved district or Shiawassee RESD CTE program to fulfill one credit in World Language.

Board approval of the above MMC waivers would reduce student graduation barriers, positively impact the district's on time graduation rate, and increase course selection options for high school students.

Motion

Seconded

Vote – Ayes

Nays

Motion

2024-25 Budget Revision One

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-70

FOR FUTURE ACTION

Subject:

2024-25 Budget Revision One

Recommendation:

Resolve that the Board adopt the resolutions that revise the appropriations for the General and School Service for the 2024-25 fiscal year to be presented to the Board for adoption at the January 22, 2025, regularly scheduled Board meeting. It should be noted that by allowing for the formal budget to be presented on January 22nd will provide for the most current information to be incorporated into the proposed Revision.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2024-25 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place at the last minute by the State of Michigan Legislature.
- Another budget revision, at a minimum, will be adopted in June 2025 as a final.
- It also should be noted that the budget, by law, is required to be posted on the district's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

Approval to add an Amazon Credit Card for District Use

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-71

FOR FUTURE ACTION

Subject:

Approval to add an Amazon Credit Card for District Use

Recommendation:

Resolve that the Board of Education approve the addition of an Amazon Credit Card for District use.

Rationale:

In reviewing the district's purchasing practices, it has been identified that a significant portion of current credit card purchases—52%—are made through Amazon. Currently, these transactions are handled through general-purpose district credit cards, which create additional workload for the Business Office in reconciling and reporting.

To streamline purchasing and reporting processes, the district proposes adding an Amazon credit card specifically for Amazon purchases. This would be restricted to Amazon transactions only, ensuring tight controls and appropriate use.

Benefits of an Amazon Credit Card

1. **Improved Efficiency in the Business Office:**
 - Limiting this card to Amazon purchases simplifies transaction tracking and reporting.
 - It reduces reconciliation workload as all Amazon transactions would be centralized on a single card.
2. **Cost Savings:**
 - The district will receive a 5% refund on eligible Amazon purchases, creating a direct financial benefit of around \$7,000.
3. **Streamlined Purchasing Process:**
 - This dedicated card will eliminate potential delays caused by multi-use credit card policies and limits.

Controls and Procedures

- **Restricted Use:**
The Amazon credit card will be used exclusively for Amazon purchases.
- **Monthly Reconciliation:**
The Business Office will reconcile the Amazon credit card transactions monthly to ensure accuracy and compliance.
- **Policy Alignment:**
All purchases made on the Amazon credit card will adhere to the district's purchasing and procurement policies.

Projected Impact

- **Time Savings:**
By centralizing Amazon transactions, staff will save time currently spent managing these purchases across multiple credit cards.
- **Financial Efficiency:**
The 5% refund on purchases will result in an estimated annual savings of \$7,000

Recommendation

It is recommended that the Board approve the addition of an Amazon credit card for the district. This initiative will streamline purchasing processes, reduce administrative workload, and create cost savings for the district.

Action Required:

Board approval to open and use an Amazon credit card for district purchases, restricted to Amazon transactions only, with all associated controls and reporting procedures in place.

Motion

Seconded

Vote – Ayes

Nays

Motion

Approval to Use the Huntington Bank Liquidity Portal

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
December 11, 2024
Report 24-72

FOR FUTURE ACTION

Subject:

Approval to Use the Huntington Bank Liquidity Portal

Recommendation:

Resolve that the Board of Education approve the use of the Huntington Bank Liquidity Portal for managing excess cash in our organizational accounts. This initiative will ensure that we are effectively optimizing cash management, liquidity, and maximizing returns on idle funds. By utilizing this tool, we can streamline our cash management process, enhance financial flexibility, and ensure we are making the most of available resources.

Rationale:

In order to receive competitive interest rates on excess cash, while maintaining same day ACH liquidity and insuring safety in treasury-based money markets and FDIC Insured products, this portal would need to be opened. The portal would only connect to the specified organization's account so the funds would not be mixed.

Currently we are over our FDIC limit for some of our individual accounts. The money market accounts in the portal are currently yielding around 4.5%, while our Huntington accounts would be a considerably lower rate. This allows us to keep our funds with Huntington but receive a higher yield while maintaining safety/liquidity.

Motion

Seconded

Vote – Ayes Nays Motion

For Information

Personnel Update

OWOSSO PUBLIC SCHOOLS
Board of Education
December 11, 2024
Report 24-73

FOR INFORMATION

Subject:

Personnel Update

Accepted Positions

Michael Flagg has accepted the Custodian position at OMS/OHS.

Stacy Wilson has accepted the Paraprofessional position at OHS.

Marie Schautz has accepted the Sub Bus Driver position.

Resignations

Deann Floria, Custodian has resigned effective November 20, 2024.

Vickie Purdy, Paraprofessional at OHS has resigned effective December 2, 2024.

Eric Arendt, Paraprofessional at LHS has resigned effective December 6, 2024.

Hannah Poyner, Teacher at OHS has resigned effective December 31, 2024.

Josh Ramirez-Roberts, Teacher at LHS has resigned effective December 6, 2024.

Kristina Crandell, Teacher at Emerson has resigned effective January 3, 2025.



OWOSSO PUBLIC SCHOOLS

Ready for the World

NOTICE OF BOARD OF EDUCATION MEETING

Please take notice that the Owosso Public Schools Board of Education will be holding a regularly scheduled Board Meeting on Wednesday, December 11, 2024. The meeting will take place at 5:30pm, located at the Washington Campus Administration Building, Gymnasium, at 645 Alger St, Owosso, MI 48867.

DATE OF MEETING: Wednesday, December 11, 2024

HOUR OF MEETING: 5:30pm

LOCATION OF MEETING: Washington Campus Administration
Building, Gymnasium
645 Alger St, Owosso MI 48867

PURPOSE OF MEETING: Regular Meeting

Telephone Number of Principal Office
of Board of Education: 989-723-8131

Board Minutes are located at the
Principal Office of the Board of
Education: 645 Alger St, Owosso MI 48867

Board of Education, President
Owosso Public Schools