

**REGULAR MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on August 11, 2010, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Reece, Tognazzini, Walsh and Garvin. Absent: Karamitsos

Open Session

Dr. Walsh called the meeting to order at 6:30 pm and led the flag salute.

Announce Closed Session Actions

Closed Session Actions - Dr. Kimberly, Superintendent, reported the following closed session actions: (1) Certificated and Classified Personnel Actions - The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as presented; 2) Conference with Labor Negotiators; and 3) Conference with Legal Counsel regarding Lyon Developer Fee protest.

Dr. Kimberly also provided the following updates: 1) our district may be eligible for federal dollars through the Education Jobs Bill recently adopted; 2) discussion at negotiations regarding the possibility of changing health plans for classified and management, moving from Blue Cross to Blue Shield and using Brown and Brown as our brokers; 3) A special Board meeting to discuss facilities will be held at Delta on September 27; and 4) revised bus routes.

Dr. Walsh reported the superintendent's evaluation has been postponed until all Board members are available.

Items Scheduled for Information

Superintendent's Report

Dr. Kimberly introduced Reese Thompson, Director of Facilities and Operations. Mr. Reese provided an update on the maintenance and operations projects that took place this summer. He also provided a brief update and slide show presentation on the following projects: new roof at SMHS Arts and Crafts; lead paint removal for mural at SMHS Wilson Gym; new ceiling at PVHS cafeteria, library and administration buildings; demolition at the administration building at RHS; temporary administration offices at RHS in the cafeteria; and the new epoxy floor at the RHS cafeteria kitchen.

Mr. Reese and Gary Wuitschick, Facilities Planner, reported on some of the other district projects:

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DHS: Delta High School will be ready for the first day of school on August 17 however, there are still minor projects taking place which will conclude Phase 1. Phase 2 construction activities (landscaping, basketball court and demolition of existing campus) are expected to begin August 18 and should be completed by November 2010. The Technology department has put in the main distribution wires (high speed switches) for computers. Voice over IP (VOIP) phones and security cameras have been installed.

RHS projects: Administration has been moved into temporary administrative offices; new flooring and cooler in the cafeteria; landscaping (east of the pool); vinyl flooring in temporary nurse's office (room 599); security has been moved to room 735; and bird netting has been installed in the cafeteria patio area.

PVHS projects: Installation of new windows (part of remediation); new insulation and pine ceiling in the cafeteria, library and administrations buildings; floor tile in training room and new landscaping is in progress (north of the football stadium). The Business Computer Lab at PVHS will be the first lab with the Windows 2007 software.

SMHS projects: The band room has temporarily moved to the former woodshop room; the choir room has been moved to the former drafting room (most recently the library); SMHS has the first dual platform computer lab which operates on Windows as well as Macs; and the Business Lab previously used as a Student Store during the library renovation has been reactivated as a lab.

District: NODE Network Operation Center – The North County K-12 high speed network is now tied in with the Cal Poly and UCSB NODE which allows our district internet access through their NODE site. This will allow our district to provide internet access to others (Guadalupe, Santa Maria Bonita, Lompoc, and Santa Ynez) within our area. This change will save our district money in the long term once it completes its contract with Comcast for internet services. Ms. Bennett explained this is a California state program with no cost to the district.

Jerry Sitton, Transportation Manager provided an update on the revised bus routes. He also provided a handout showing a comparison of this year's riders and ride time compared to last year's which indicates a significant reduction of ride time for students. Although some students were on the bus for an hour or more last year, the average ride time for all students was 50 minutes. This year the average ride time will be 35 minutes. Mr. Sitton explained that the goal is to provide better service to students while keeping within the transportation budget. The request to eliminate three bus attendants will allow the transportation department to put more drivers on the road and decrease student ride time with no impact on the department's current budget. Mr. Sitton said bus attendants will have an opportunity to participate in the bus driver training program. Dr. Kimberly added that currently there are other classified positions (instructional aide and campus supervisors) available should bus attendants not choose or be able to drive a bus.

Principal Reports

The principals reported on the Staff Development activities at their site.

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Dee Ringstead, PVHS Principal, said her staff will meet in the cafeteria so everyone gets an opportunity to look at the new ceiling. Teachers will review data from last year's test results in order to help them prepare and address areas to be improved. They will review student data during the morning session and will meet in Professional Learning Communities in the afternoon.

Esther Prieto-Chavez, DHS Principal, reported she will have five new staff members. Her staff will also be looking at student data to identify student needs. The staff will also review school goals and will concentrate on improving student attendance. Ms. Chavez reported a successful parent meeting for the 84 students scheduled to attend the Freshman Prep program. She will also meet with the parents of the 26 students scheduled to attend the Reach program.

Steve Molina, RHS Principal, is looking forward to another great year. He reported RHS staff has been surveyed on technology needs. Geri Coats and Karen McConnell will provide a presentation to address those needs. Cat Petty and Curt Greeley will provide a session on Critical Thinking. There will also be a presentation on Special Education in order for mainstream teachers to understand the importance of the process for special education students. The Santa Barbara County Probation department will provide a presentation on gang activity.

Joe Domingues, SMHS Principal, said the focus at SMHS will be on the school's organizational system and culture in order to keep aligned with district and school plans. He reported staff has been working on data collaboration and instruction for the past year. This year the goal will be to narrow that focus. Administration and staff will also work on increasing student achievement. Santa Maria High School is looking at an educational model which will be supported through professional development. Staff will report on the professional development conferences they attended during the summer. The vision and mission of SMHS will be reviewed as well as the goals and targets for this year.

Reports from Employee Organizations

Lisa Walters, Faculty Association representative, was happy to report that all temporary teachers have been rehired. Also, three of the seven new teachers are SMJUHS graduates. Ms. Walters thanked Dr. Frazier for her involvement and support of district teachers such as scheduling, programs, staffing, etc. She also thanked the Dr. Frazier and the Board for approval of the Read 180 intervention program.

Krista Ballard, CSEA representative, reported a search for health plans during the past two weeks looks good. The goal now is to work on keeping the cost down. She also reported that all classified were excited to get back to work at their sites.

Board Member Reports

There were no Board member reports.

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Items Scheduled for Action

Instruction

Quarterly Report on Williams Uniform Complaints

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in July 2010 on the Williams Uniform Complaints for the months of April-June. Dr. Frazier reported that each school site has reported that there have been no complaints in the general subject areas of Textbooks and Instructional Materials, Teacher Vacancy or Misassignments, Facilities Conditions or Valenzuela/CAHSEE Intensive Instruction and Services. A public hearing was held with no comments.

A motion was made by Mr. Tognazzini, seconded by Dr. Garvin and carried with a 4-0 vote to approve the Williams Uniform Complaints report as presented.

Local Education Agency Plan (LEAP) and Title III Year 4 Improvement Plan Revisions

Dr. Frazier requested that the Board of Education approve the revisions to the District's five-year Local Education Agency Plan (LEAP) and the Title III Year 4 Improvement Plan. She explained that the Board had approved the initial plans on April 21, 2010. However, the California Department of Education asked that the District make some minor revisions to the plan such as adjusting timelines. Dr. Frazier provided the Board with a copy of the plan noting the revisions. She explained that the revised plans must be submitted to the California Department of Education no later than August 20, 2010 for final approval. Dr. Frazier added that it was good to hear everyone is working together with the common focus on student achievement.

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 4-0 vote to approve the revisions to Local Education Agency Plan (LEAP) and Title III Year 4 Improvement Plan for the Santa Maria Joint Union High School District.

General

Reduction in Force for Classified Staff

The Administration recommended reducing particular classified services for the 2010/11 school year. Resolution No.1-2010-2011 authorizes the administration to proceed with the recommended reduction in force. Diane Bennett, Assistant Superintendent of Business explained that reduction of three bus attendants is due to the recent transportation changes. The reduction of the cafeteria positions is due to the increased number of students participating in the lunch meal program which reduces the number of students needing ala carte services. Employees affected by the reduction of these positions will receive their 45 days of notice.

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A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 4-0 Roll Call vote to approve Resolution No. 1-2010-2011 which authorizes the administration to proceed with the recommended reduction in classified staff.

Business

Retention of Commercial Warrant Documentation

Ms. Bennett explained that the district is required to provide complete support documentation for each commercial warrant presented to the County Office of Education for payment on an annual basis. This is in accordance with Education Code 42634, and the California code of Regulations, Title 5, Sections 16025 and 16026.

The County Office of Education has agreed to allow the district's eligible for a discretionary audit of certain commercial warrants rather than an audit of one hundred percent (100%) of commercial warrants produced weekly. This option will save in excess of one hundred (100) hours of staff time annually producing copies as well as the cost of copies.

The terms of the agreement between the district and the County Office of Education are contained in a Memorandum of Understanding (MOU) on file at the District Support Services Center Business Office. This MOU is a renewal of an agreement originally entered into in March 2006.

A motion was made by Mr. Tognazzini, seconded by Dr. Garvin and carried with a 4-0 vote to approve renewal of the Memorandum of Understanding regarding Retention of Commercial Warrant Documentation with the Santa Barbara County Education Office.

Cell Tower Equipment Building Exempted from Field Act

The Verizon Cell Tower Equipment Room at Pioneer Valley High School is nearing completion. Since this building is located on a school site, the use of the building must be approved by the Division of State Architect (DSA). However, since this building is designed to house cell tower equipment only and will be accessed by authorized cell tower personnel only, the building is not built to Field Act standards. Ms. Bennett explained that DSA requires the adoption of Resolution Number 2-2010-2011, in which the Board acknowledges and the Superintendent instructs that no pupils or staff will be permitted in the building at any time. Ms. Bennett reported the district is also in the process of signing agreements regarding cell towers at Righetti and Santa Maria High Schools.

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 4-0 Roll Call vote to approve Resolution Number 2-2010-2011.

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Consent Items

A motion was made by Mr. Tognazzini, seconded by Dr. Garvin and carried with a 4-0 vote to approve the following consent items as presented:

Approval of Minutes

June 23, 2010 – Regular Meeting
 July 19, 2010 – Special Meeting

Approval of Warrants for the Month of June 2010

Payroll	\$5,094,617.71
Warrants	<u>3,500,106.21</u>
Total	<u>\$8,594,723.92</u>

Approval of Warrants for the Month of July 2010

Payroll	\$1,241,845.34
Warrants	<u>2,031,905.33</u>
Total	<u>\$3,273,750.67</u>

Acceptance of Gifts

Santa Maria High School

Donor	Recipient	Amount
Margaret Collier & Raul Castillo	FFA	\$200.00
Truck Driving Institute	Wrestling	100.00
Spiess Construction Co.	Wrestling	500.00
Team Tire, Inc. (Tire Pros)	Wrestling	200.00
Coast Hills Community Foundation	Class 2010	100.00
FFA Boosters	FFA	1050.00
People for Leisure and Youth	FFA	250.00
Altrusa Club of Central Coast	FFA	<u>856.00</u>
TOTAL SANTA MARIA SCHOOL		<u>\$3256.00</u>

Approval/Ratification of Purchase Order

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
11-0045	Scholastic Teaching Resources	\$88,571.06	Instructional Materials Prop 20/Lottery
11-0182	Mobile Modular	431,442.00	Fund 35/Improvement of buildings (unre- stricted)

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Attendance Reports

Ms. Diane Bennett, Assistant Superintendent of Business Services, was available to answer questions regarding the eleventh month attendance report.

Facilities Report, Appendix B

Open Session Public Comments

There were no public comments.

Items not on the Agenda

No items were addressed that were not on the agenda.

Next Meeting Date

Unless otherwise announced, the next regular meeting will be held on September 8, 2010, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

A special meeting to discuss facilities is scheduled for September 27, 2010. The meeting will be held at Delta High School. The meeting time will be determined at a later date.

Adjourn

The meeting was adjourned at 7:25 p.m.