

Date: April 1, 2020

DATE

Kind of Meeting: Regular Meeting/Executive Session

REGULAR MEETING

Call Meeting to Order: Via Remote Conferencing (Zoom), the Meeting of the Board was called to order by James P. Foster, President, at 6:07 p.m. motioned by Mrs. Minardi, and seconded by Mrs. DeSanti, followed by the Pledge.

CALL MEETING TO ORDER AND ENTER INTO REGULAR SESSION

Motion Carried (6-0), Ms. Geehrens absent

There were no audience members present, and one member of the press was present.

Board Members Present: James P. Foster, President, Christina DeSanti, Vice President, John J. Ryan, Sr., Sarah Minardi, Sandra Vorpahl and Jacqueline Lowey

BOARD MEMBERS PRESENT

Board Members Absent: Wendy Geehrens

Central Administration Present: Richard J. Burns, Superintendent of Schools, Dr. Robert Tymann, Assistant Superintendent, Isabel Madison, Assistant Superintendent for Business, and Jonathan Heidelberger, Esq.

OTHERS PRESENT

Central Administration Absent: None

Administrative Team Members Present: Adam Fine, Dr. Charles Soriano and Beth Doyle

Administrative Team Members Absent: Cindy Allentuck, Joseph Vasile-Cozzo, Elizabeth Reveiz and Dr. Robert Hagan

Moment of Silence – COVID-19 Pandemic

MOMENT OF SILENCE

Consent Agenda:

A motion was offered by Mrs. Minardi, and seconded by Ms. Lowey, to wit: RESOLVED, that the Board accept item #1 through item #6 of the Consent Agenda as written and place on file.

1. That the Board accept the Minutes of March 3, 2020, March 10, 2020 and March 12, 2020 as written and place on file.

**MINUTES:
March 3, 2020
March 10, 2020
March 12, 2020**

2. That the Board approve the Check Warrants for March 2020 as recommended by the Finance Review Committee and place on file.

**CHECK WARRANTS:
March 2020**

3. That the Board accept Margaret Zubarrain's request for a leave of absence for child rearing purposes effective on or about May 18, 2020 through the remainder of the 2019-2020 school year using all of her accrued sick days, and thereafter, an unpaid leave for the remainder of said leave of absence.

**MATERNITY LEAVE:
Margaret Zubarrain**

4. That the Board accept the amended request for a medical leave of absence from Joanne Goerler, Elementary School Teacher, that became effective August 29, 2020 and is extended through the remainder of the 2019-2020 school year using all of her accrued sick days, and thereafter, an unpaid leave for the remainder of said leave of absence.

**AMENDED MEDICAL LEAVE:
Joanne Goerler**

5. That the Board approve the following Resolution: BE IT HEREBY RESOLVED THAT the Board of Education of the East Hampton Union Free School District approves a

STIPULATION OF SETTLEMENT

Stipulation of Settlement regarding the employee named in Confidential Attachment A;
and

BE IT FURTHER RESOLVED THAT the President of the Board of Education be
authorized to execute said Stipulation on behalf of the Board.

6. That the Board approve the disposal of the following damaged and obsolete equipment:

**DAMAGED &
OBSOLETE
EQUIPMENT**

1 ViewSonic 42" TV, S/N# QCP0648B0448, tag# 104335, and the following Middle
School Promethean Boards:

<u>Tag #</u>	<u>Serial #</u>	<u>Tag #</u>	<u>Serial #</u>
100101	B090615046	104816	0726434125
103955	C1007020397	104817	0726434128
101057	C1007020397	109084	69314185E
103893	B0906150464	109063	69314185B
103963	C1007020396	100999	B0905150463
100997	B0906150462	101077	B0906230488
101158	O825196308	101078	69314185A
103750	0726434124	101072	B0906240433
103751	0726434121	101070	B0906240439
103787	0726433121	103316	C1007020395

Motion Carried (6-0), Ms. Geehreg absent

Superintendent's Report and Recommendations:

1. A motion was offered by Mrs. Minardi, and seconded by Ms. Lowey, that the Board
approve the following Resolution, to wit: BE IT RESOLVED THAT the Board of
Education of the East Hampton Union Free School District approve the Employment
Agreement between the Board and Keith Rugen, Assistant Superintendent for Business,
dated April 1, 2020 in accordance with the terms and conditions set forth in said
Agreement; and

**EMPLOYMENT
AGREEMENT
between Keith Rugen
& EHUFSD**

BET IT FURTHER RESOLVED THAT the Board authorize the President of the Board to
execute said Employment Agreement on behalf of the Board.

Motion Carried (6-0), Ms. Geehreg absent

2. A motion was offered by Mrs. DeSanti, and seconded by Ms. Vorpahl, that the Board
approve the following amended Resolution, to wit: RESOLVED, that the Board of
Education of the East Hampton Union Free School District pursuant to Rule 14 of the
Suffolk County Civil Service Commission, upon the recommendation of the
Superintendent of Schools, does hereby appoint Stephanie Brenes to the position of Office
Assistant, Spanish-Speaking, for a probationary period of 26 weeks effective April 6, 2020,
and is to be paid at an annual salary based on \$40,530.00 (Step 2/C, pro-rated, of the salary
schedule attached to the non-instructional collective bargaining agreement).

**AMENDED NON-
INSTRUCTIONAL
APPOINTMENT:
Stephanie Brenes**

Motion Carried (6-0), Ms. Geehreg absent

3. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board
approve the following amended Resolution, to wit: RESOLVED, that the Board of
Education of the East Hampton Union Free School District pursuant to Rule 14 of the
Suffolk County Civil Service Commission, upon the recommendation of the
Superintendent of Schools, does hereby appoint Veronica Gomez Galindo to the

**AMENDED NON-
INSTRUCTIONAL
APPOINTMENT:
Veronica Gomez
Galindo**

provisional position of Senior Office Assistant, Spanish-Speaking, for a probationary period of 26 weeks effective March 9, 2020, and is to be paid at an annual salary based on \$40,632.00 (Step 1/E, pro-rated, of the salary schedule attached to the non-instructional collective bargaining agreement).

Motion Carried (6-0), Ms. Geehreg absent

4. A motion was offered by Ms. Vorpahl, and seconded by Mrs. Minardi, that the Board approve the following Resolution, to wit: RESOLVED, that Resolution #6 under the Consent Agenda, adopted at the December 17, 2019 Board meeting regarding Joseph Sanicola's Paternity Leave, be and hereby is rescinded.

**RESCINDED
RESOLUTION:
Joseph Sanicola's
Paternity Leave**

Motion Carried (6-0), Ms. Geehreg absent

5. A motion was offered by Mrs. Minardi, and seconded by Ms. Lowey, to wit: RESOLVED, that the Board approve the following appointments for the 2019-2020 school year:

APPOINTMENTS:

Substitute

Maria Mondini at certified daily rate of pay

Interscholastic Coach (revision)

Jessica Sanna, Girls V Lacrosse Coach, Level II, 8 years - \$9,192.00

Motion Carried (6-0), Ms. Geehreg absent

6. A motion was offered by Mrs. DeSanti, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: BE IT HEREBY RESOLVED, that the Board of Education of the East Hampton Union Free School District accepts the resignation of Cindy Delgado from her position as a Paraprofessional, effective close of business day, March 13, 2020.

**LETTER OF
RESIGNATION:
Cindy Delgado**

Motion Carried (6-0), Ms. Geehreg absent

7. A motion was offered by Ms. Vorpahl, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: BE IT HEREBY RESOLVED, that the Board of Education of the East Hampton Union Free School District accepts the resignation of Mark Melton from his position as a teacher, effective close of business day, June 30, 2020.

**LETTER OF
RESIGNATION:
Mark Melton**

Motion Carried (6-0), Ms. Geehreg absent

8. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: RESOLVED, that the Board approve the desk upgrade from Account Clerk to Senior Account Clerk in the office of the Assistant Superintendent for Business,

**DESK UPGRADE:
Business Office**

AND BE IT FURTHER RESOLVED, that the Board of Education of the East Hampton Union Free School District pursuant to Rule 14 of the Suffolk County Civil Service Commission, upon the recommendation of the Superintendent of Schools, does hereby appoint Catherine Dickinson to the position of Senior Account Clerk for a probationary period of 26 weeks commencing April 2, 2020, and is to be paid at the annual salary based on \$80,384.00, pro-rated (Step 17/G).

**NON-
INSTRUCTIONAL
APPOINTMENT:
Catherine Dickinson**

Motion Carried (6-0), Ms. Geehreg absent

9. A motion was offered by Ms. Vorpahl, and seconded by Mrs. Minardi, to wit: RESOLVED, that the Board accept the second and final reading of the new District Policy,

**SECOND & FINAL
READING: Policy
#7461**

Student Voter Pre-Registration and Registration (Policy #7461).

Motion Carried (6-0), Ms. Geehreg absent

- 10. A motion was offered by Ms. Lowey, and seconded by Mrs. DeSanti, that the Board approve the following Resolution, to wit: RESOLVED,

**CAPITAL
RESERVE FUND
PROPOSITION:
EXPENDITURE OF
FUNDS**

RESOLUTION OF THE BOARD OF EDUCATION OF THE EAST HAMPTON UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED APRIL 1, 2020, DIRECTING SUBMISSION OF A PROPOSITION FOR THE EXPENDITURE FROM THE DISTRICT'S EXISTING CAPITAL RESERVE FUND AT THE ANNUAL DISTRICT MEETING AND ELECTION OF THE QUALIFIED VOTERS OF SAID SCHOOL DISTRICT, TO BE HELD MAY 19, 2020, AND PRESCRIBING THE FORM OF SUCH PROPOSITION TO BE INSERTED IN THE NOTICE OF SUCH ANNUAL DISTRICT MEETING AND ELECTION.

RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HAMPTON UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. At the Annual District Meeting and Election of the qualified voters of East Hampton Union Free School District, in the County of Suffolk, New York (the "District"), to be held on May 19, 2020, the proposition in substantially the form as hereinafter set forth shall be submitted to the qualified voters of said District. Said proposition shall appear in the Notice of Annual District Meeting and Election to be held May 19, 2020, and the District Clerk is hereby authorized and directed to include such proposition in said Notice by inserting therein substantially the following paragraphs:

NOTICE IS FURTHER GIVEN that a Capital Reserve Fund Proposition in substantially the following form shall be presented to the qualified voters of the District at such Annual District Meeting and Election:

CAPITAL RESERVE FUND PROPOSITION

YES

NO

RESOLVED:

That the Board of Education of the East Hampton Union Free School District, in the County of Suffolk, New York (the "District"), is hereby authorized to construct a commercial cooking lab at East Hampton High School, at the estimated cost of \$2,200,000 and to expend from the District's "Capital Reserve Fund", previously approved by the voters of the District on May 16, 2017, funds on hand and available in the amount not to exceed Two Million Two Hundred Thousand Dollars (\$2,200,000), plus any interest earnings hereon, to pay the cost thereof.

Said Capital Reserve Proposition will appear on the ballots used for voting on May 19, 2020, in substantially the foregoing form.

Section 2. This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was seconded by Board Member _____, and duly put to a vote on roll call which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

Motion Carried (6-0), Ms. Geehreg absent

11. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, that the Board approve the following Resolution, to wit: BE IT HEREBY RESOLVED, that the Board of Education of the East Hampton Union Free School District approves the terms of the Memorandum of Agreement dated March 26, 2020 between the District and the East Hampton Teachers' Association regarding a program to ensure continuity of instruction for students during the period of emergency school closure as ordered by the Governor due to the COVID-19 pandemic; and

**MEMORANDUM
OF AGREEMENT
between EHTA &
EHUFSD**

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute the resulting collective bargaining agreement on behalf of the Board.

Motion Carried (6-0), Ms. Geehreg absent

12. A motion was offered by Mrs. Minardi, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board designate, for the 2020-2021 school year, Tuesday, July 7, 2020 for the East Hampton Union Free School District Board of Education's Reorganizational and Regular Meeting.

**REORGANI-
ZATIONAL &
REGULAR
MEETING
DESIGNATION:
July 7, 2020**

Motion Carried (6-0), Ms. Geehreg absent

13. A motion was offered by Mrs. Minardi, and seconded by Ms. Vorpahl, to wit: RESOLVED that the Board approve the following Budget Transfers:

**BUDGET
TRANSFERS**

a) ESL Instruct. Sal., \$95,241.15 From A2114.1300-12 to A2114.1300-11
(realigning payroll; additional funds needed)

b) ESL Instruct. Sal., 9-12, \$62,971.46 From A2116.1300-12 to A2114.1300-13
(realigning payroll; additional funds needed)

c) English Instruct. Sal., 9-12, \$22,635.66 From A2116.1300-13 to A2115.1300-12
(realigning payroll; additional funds needed)

d) Ph. Ed. Instruct. Sal., 9-12, \$62,634.39 From A2118.1200-11 to A2118.1300-12
(realigning payroll; additional funds needed)

e) Math Instruct. Sal., 7-8, \$77,798.40 From A2121.1300-12 to A2121.1300-13
(realigning payroll; additional funds needed)

f) Sp. Ed. Instruct. Sal., 9-12, \$52,229 From A2250.1500-11 to A2250.1500-12
(realigning payroll; additional funds needed)

g) C. A. I. Mat. & Supp., 9-12, \$28,066.09 From A2630.4000-04 to A2630.4500.04
(funds for add'l. chromebooks for remote learning)

h) Guidance N-I Sal., 9-12, \$43,130.75 From A9760.7000-00 to A2810.1600-12
(realigning payroll; additional funds needed)

Motion Carried (6-0), Ms. Geehreg absent

14. A motion was offered by Ms. Vorpahl, and seconded by Mr. Ryan, Sr., that the Board approve the following Resolution, to wit: RESOLVED, that the Board reject the Vending Machine Snack & Soda Bid (#19-20-12) for the 2019-2020 school year.

**BID REJECTION:
Vending Machine
Snack & Soda Bid
(#19-20-12)**

Motion Carried (6-0), Ms. Geehreg absent

15. A motion was offered by Mrs. Minardi, and seconded by Mr. Ryan, Sr., to wit: RESOLVED, that the Board approve the S3 LLC Pool Plan Master Agreement and the Cost Per Copy Agreement between East Hampton Union Free School District and S3 Business Solutions for the District-Wide service and lease of Xerox equipment from May 1, 2020 through April 30, 2025 at a base monthly rate of \$12,860.74 per month in accordance with the terms and conditions set forth in said agreement.

**S3 LLC POOL
PLAN MASTER
AGREEMENT**

Motion Carried (6-0), Ms. Geehreg absent

16. A motion was offered by Mr. Ryan, Sr., and seconded by Ms. Vorpahl, to wit: RESOLVED, that the Board approve the Municipal Advisor Services Agreement between East Hampton Union Free School District and Munistat Services, Inc. for the purpose of providing professional services for the Tax Anticipation Note (TAN) and the Secondary Market Disclosure in the amount of \$7,600.00 for the 2020-2021 school year in accordance with the terms and conditions set forth in said agreement.

**MUNICIPAL
ADVISOR
SERVICES
AGREEMENT**

Motion Carried (6-0), Ms. Geehreg absent

17. A motion was offered by Mrs. Minardi, and seconded by Mrs. DeSanti, to wit: RESOLVED, that the Board approve the Renewal Letter of the Cigna's Employee Assistance program for the next 24-month period beginning July 1, 2020 through June 30, 2022. The renewal fee is \$1.88 per employee, per month, in accordance with the terms and conditions set forth in said renewal letter.

**RENEWAL
LETTER: CIGNA'S
EMPLOYEE
ASSISTANCE
PROGRAM**

Motion Carried (6-0), Ms. Geehreg absent

Old Business

1. COVID-19 Pandemic Update – The Board discussed food distribution, childcare services and Distance Learning.

OLD BUSINESS

New Business –

1. Distance Learning Model – The building principals apprised the Board on each's building's Distance Learning programs. An Academic Committee meeting will be set-up via Zoom to discuss the programs further.
2. A rescheduled Budget Work Session will be set-up soon with a focus less on presentation and more on Q&A.

NEW BUSINESS

Public Comments: Members of the community were given the opportunity to ask questions and make comments.

**PUBLIC
COMMENTS**

A motion was offered by Mrs. DeSanti, and seconded by Ms. Vorpahl to adjourn into Executive Session at 7:02 p.m. to discuss the employment history of particular persons.

**ADJOURNMENT
INTO EXECUTIVE
SESSION**

Motion Carried (6-0), Ms. Geehreg absent

A motion was offered by Ms. Vorpahl, and seconded by Mrs. Minardi to reconvene into Regular Session and adjourn the meeting at 7:51 p.m.

ADJOURNMENT

Motion Carried (7-0)

Respectfully Submitted,

Kerri S. Stevens, District Clerk