

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
August 7, 2023
STUART M. TOWNSEND ES MEDIA 6:30 pm**

MINUTES

1. CALL TO ORDER – 6:25pm

Present: Mr. Moulton, Mr. Novotarski, Mr. Hunt, Mr. Weiss – Absent: Mrs. Braico

Mr. Novotarski made a motion at 6:25 pm to go in to Executive Session to review the Building Level Emergency Response Plans. Mr. Hunt seconded the motion. Motion Carried.

Mr. Novotarski made a motion to come out of Executive Session at 6:30pm. Seconded by Mr. Hunt. Motion Carried.

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

4. DISCUSSION/ADMINISTRATIVE COMMENTS

Brian Gereau – Director of Facilities reported to the Board that there is a need to rebuild or replace a circulator pump in the Elementary building. He said he had quotes for both and that the pump in question has already been rebuilt twice and is 15-18 years old. Mr. Novotarski asked about a warranty. Brian said they come with a 24-month warranty. The board agreed on the replacement of the pump. Brian also said he had a quote from Collins for work to be done on the modified baseball field. He said he would like to do one field per year and that the soccer field was done last year and looks good. He said all the rain has helped the conditions of the fields. Brian also said he would like to look in to getting two removable H-L Eagle signs to put under the scoreboard. Mr. Ovitt said he would send the information to the board for their review. Mr. Hunt asked how things went at Wesley Askin's regarding tree removal. Brian said that the trees that need to be removed are marked and they found that the school did have some trees that were endangering his property. Mr. Ovitt said that the boundary was marked out years ago for the same reason. Mr. Weiss asked if there were sprinklers on the athletic fields. Brian said they use a water cannon and it's running most days but said a well would be great. Mr. Ovitt said he would like to look in to making the HS Auditorium more handicap assessable including the bathrooms. He said installing a ramp or something and Mr. Weiss said maybe they could install an elevator.

5. OLD BUSINESS (ACTION)

A. Board Meeting Minutes (PA)

Resolution #23

As recommended by the Superintendent to approve the July 10, 2023 Organizational & Regular Meeting minutes.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

B. NYSSBA Annual Policy Service (PA)

Resolution #24

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the policy service with NYS School Boards Association from August 2023 to July 2024 in the amount of \$900.

Motion by Mrs. Mr. Weiss Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

C. Adirondack Area School Boards Association (PA)

Resolution #25

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2023-2024 membership between the District and the Adirondack Area School Boards Association in the amount of \$400.

Motion by Mrs. Mr. Hunt Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

D. District Wide Safety Plan (PA)

Resolution #26

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the Updated District Wide Safety Plan.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

E. OMNI Agreement (PA)

Resolution #27

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and OMNI – Preferred Provider Program, effective July 1, 2023 through June 30, 2024 in the amount of \$1500.00.

Motion by Mrs. Mr. Weiss Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

F. Preferred Group Agreement (PA)

Resolution #28

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and The Preferred Group, effective September 1, 2023 through August 31, 2024 as per the terms outlined in the agreement.

Motion by Mrs. Mr. Hunt Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

G. Adirondack Education Associates Agreement (PA)

Resolution #29

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and Adirondack Education Associates – Lorraine Thompson, up to 10 days during the 2023-2024 school year as per the terms outlined in the agreement.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

H. Building Level Emergency Response Plans

Resolution #30

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2023-2024 Building Level Emergency Response Plans for the Stuart M. Townsend Elementary School and the Hadley-Luzerne Jr/Sr. High School.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

I. Advanced Therapy Agreement (PA)

Resolution #31

As recommended by the superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the Agreement and terms between Advanced Therapy and the Hadley-Luzerne Central School dated July 1, 2023 through June 30, 2024.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

J. Agreement with Warren County – SRO's

Resolution #32

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the agreement between the District and Warren County to provide two HL School Resource Officers for the 2023-24 school year and authorize the Superintendent to execute the agreement when received.

Motion by Mrs. Mr. Weiss Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

Mr. Ovitt said an addendum to this agreement will be on the agenda next month giving our SRO's a pay increase.

6. NEW BUSINESS (ACTION)

A. 2023-2024 School Year-Tax Warrant Approval

Resolution #33

2023-24 School Year – Tax Warrant

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of school tax levy except for an amount not to exceed 4% of the current school year budget of \$23,293,895 and WHEREAS: this latter amount may be held as surplus funds during the current school year; now

therefore, BE IT RESOLVED: that Hadley-Luzerne Central School District Board of Education retain as surplus funds \$ 931,756 from the estimated restricted and unrestricted fund balance of \$6,789,144.00, thereby applying \$1,742,730 to the reduction of the levy,

To the Collector of Hadley-Luzerne Central School District, Towns of Day, Edinburg, Hadley, Lake Luzerne, Stony Creek, Warrensburg, Counties of Warren and Saratoga, New York State.

YOU ARE HEREBY COMMANDED:

1. To give notice and start tax collection on September 1, 2023. (In accordance with the provisions of Section 1322 of the Real Property Tax Law)
2. To give notice that tax collections will end on November 1st, 2023.
3. To collect taxes in the total sum of \$11,647,718.00 (\$11,438,218 + \$19,500 Stony Creek Free Library + \$190,000 Rockwell Falls Public Library) in the same manner that Collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner or real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail without interest penalties, to the office of the County Treasurer on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax roll without interest penalties when such sums are paid on or before October 2nd, 2023, to add two percent (2%) penalties to all taxes collected from October 3rd, 2023, to November 1st, 2023, and to account for such sum's income due the school district.
7. To issue numbered receipts on forms provided by the school district in acknowledgment of receipt payments of taxes and to retain, preserve and file copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.
8. To promptly return this warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This Warrant is issued pursuant to Section 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of the law. It is effective immediately after it is properly signed by a majority of the members of the board of education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Motion by Mrs. Mr. Hunt Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

B. BOOSTER CLUB DONATION (ACTION)

Resolution #34

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with gratitude a monetary donation of \$1,900.00 from the H-L Booster Club for the purchase of a treadmill.

Motion by Mrs. Mr. Weiss Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

7. PERSONNEL (ACTION)

A. RESIGNATIONS

Resolution #35

Jacquelyn White

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Jacquelyn White as 7-12 French Teacher, effective August 16, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #36

Charles Ruggiero

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Charles Ruggiero as Modified Football Coach, effective July 10, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #37

Rex Reynolds

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Rex Reynolds as Baseball Coach, effective June 15, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #38

Christina Myers

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Christina Myers as Teacher Aide, effective June 29, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #39

Sherry Shippee

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Sherry Shippee as Teaching Assistant, effective June 20, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #40

Hannah Breason

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Hannah Breason as Special Education Teacher, effective July 24, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Resolution #41

Bobbi Jo Allen

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation of Bobbi Jo Allen as Teaching Assistant, effective June 26, 2023.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

B. HLTA APPOINTMENTS (ACTION)

Resolution #42

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of the Superintendent to grant Laura Clothier to a three-year probationary appointment as a full time Science Teacher in the tenure area General Science commencing on August 1, 2023 and ending on July 31, 2026. Laura's salary will be Step D18 as per the HLTA 2023-2024 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Mr. Ovitt said that Laura was from Corinth and comes to us with 20 years' experience. He said we were lucky to have her.

Resolution #43

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of the Superintendent to grant Ashley Torda-Ecuyer to a three-year probationary appointment as a full time Special Education Teacher in the tenure area Special Education commencing on August 14, 2023 and ending on August 13, 2026. Ashley's salary will be Step C7 as per the HLTA 2023-2024 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Mr. Ovitt said Ashley was also a Corinth graduate and comes to us from BOCES and will be a great fit in our elementary. Mr. Mark, she had worked with our students in the past and will be a great addition.

Resolution #44

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of the Superintendent to grant Sarah Lord to a four-year probationary appointment as a full time Special Education Teacher in the tenure area Special Education commencing on August 15, 2023 and ending on August 14, 2027. Sarah's salary will be Step B8 as per the HLTA 2023-2024 Salary Schedule as contained in the collective bargaining

agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

Mr. Ovitt said he convinced Sarah to teach 7/8 Special Education and she will be a great addition to our team.

C. APPOINTMENTS – OTHER (ACTION)

Resolution #45

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Wage</u>
Jessika Bovee	Teacher Aide	8/14/2023	\$15.41/hr
Katie Jo Fisk	Typist/Driver Sub	7/3/2023	\$17.84/hr
Tyler Ecuyer	Mod. Football Coach	8/1/2023	\$2268/E-1
Lindsay Brower	School Monitor	9/1/2023	\$15.41/hr
Brittany Mosher	Teacher Aide	9/5/2023	\$15.41/hr
Courtney McNeill	Teaching Assistant	9/5/2023	\$17.57/hr
Ashley York	Teaching Assistant	8/14/2023	\$17.57/hr
Marshelle Beach	Teaching Assistant	8/14/2023	\$17.57/hr

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

D. HLTA/ EXTRA PERIODS/CO-CURRICULAR APPOINTMENTS (PA)

Resolution #46

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following person be granted appointment to the position(s) below; *Such appointments and the employment of the following individual(s) are subject to the existence of the activity and not a cancellation due to pandemic reasons.*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend/Wage</u>
Wayne Strong	SUNY Spanish	2023-2024	\$2500 15yrs.
Samantha Godfrey	1 Extra Period-Guidance 7-9	2023-2024	\$1700 3yr.
Jaclynn Dumoulin	1 Extra Period – Guidance 10-12	2023-2024	\$2200 9 yrs.
Wayne Strong	1 MOAS Spanish	2023-2024	\$2500 13 yrs.
Andrea Palmer	1 6 th Period – Pottery	2023-2024	\$2500 20yrs.
Barbie Eichorst	2 Extra Periods SE High School	2023-2024	\$5000 15yrs.
Fay Gorton	2 Extra Periods SE High School	2023-2024	\$3800 5yrs.
Shannon McLean	2 Extra Periods SE High School	2023-2024	\$4100 6yrs.
Christa Terry	2 Extra Periods S.E. High School	2023-2024	\$5000 21 yrs.
Nicole McFarlane	2 Extra Periods S.E. High School	2023-2024	\$3400 2 yrs.
Sarah Lord	2 Extra Periods S.E. High School	2023-2024	\$3100 1yr.
Kathleen Thompson	.5 6 th Period Earth Science Lab	2023-2024	\$950 5 yrs.
Megan Lucia	1 6 th Period Social Studies	2023-2024	\$1900 5yr.

Kristin	Saheim	1 6 th Period America at the Movies	2023-2024	\$1900 5yrs
Joseph	Iachetta	1 Extra Period Jazz Band/HS Band	2023-2024	\$2500 16yrs.
Kevin	Trapasso	1 Extra Period Select Choir/Senior Chorus	2023-2024	\$1900 4yrs
Tyler	Byrnes	0.5 6 th Period HS Health	2023-2024	\$1100 8yrs.
Julia	Bradley	1 7 th Period Grade K-2 S.E.	2023-2024	\$2350 10 yrs
Sharon	O'Neil	1 7 th Period Grade 2-4S.E.	2023-2024	\$1900 5yrs.
Donna	Robertson	1 7 th Period -Grade 3-5 Spec. Ed.	2023-2024	\$2500 15 yrs
Margaret	Albohn	1 7 th Period – Grade 4-6 Spec. Ed.	2023-2024	\$1900 4 yrs.
Ashley	Torda-Ecuyer	1 7 th Period Special Education	2023-2024	\$2050/6 yrs.
Jay	Connelly	1 Period MOAS	2023-2024	\$2350 10 yrs.
Larry	Rounds	.5 6 th Period AP Calculus Lab	2023-2024	\$1250 20 yrs.
Anne	Green	.5 6 th Period Living Environment 2A Lab	2023-2024	\$1250 19 yrs.
Laura	Clothier	1 6 th Period Science 7 Accelerated Lab	2023-2024	\$2500 19 years
Joe	Winters	1 6 th Period AP Biology	2023-2024	\$2500 21yrs.
Nia	Ketter	1 7 th Period – Counselor	2023-2024	\$1700 3yrs.
Stephanie	Gordon	1 7 th Period - Counselor	2023-2024	\$1900 4yrs.
Emma	Wuerdemann	Alternate CSE Chairperson	2023-2024	No Compensation
Tim	Brown	Grade 5 STEM	2023-2024	\$1900 4ys
Tom	Boucher	1 Grade 6 PBL	2023-2024	\$1900 4yrs
Siera	Persons	1 7 th Period Library	2023-2024	\$1700 2yr.
Liam	Fitzgerald	Concerts/Parades	2023-2024	\$175 per event
Liam	Fitzgerald	Music Festivals	2023-2024	\$250 per event
Sarah	Lord	Summer Curriculum Hours (20)	2023-2024	\$30/hr
Laura	Clothier	Summer Curriculum Hours (10)	Summer 2023	\$30/hr
Ashley	Torda-Ecuyer	Summer Curriculum Hours (20)	Summer 2023	\$30/hr
Ashley	Torda-Ecuyer	TCIS Training	Summer 2023	\$30/hr
Ashley	York	TCIS Training	Summer 2023	\$17.57/hr.
Emily	Szelest	TCIS Training	Summer 2023	\$30/hr
Jessica	Bovee	TCIS Training	Summer 2023	\$15.41/hr
Julia	Bradley	Mentor	2023-2024	\$1500/yr.

Motion by Mrs. Mr. Weiss Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

E. HLTA EXTENDED LEAVE OF ABSENCE (ACTION)

Resolution #47

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an extended unpaid leave of absence requested by, 7-12

Special Education Teacher, Nicole McFarlane, approximately September 12, 2023 through December 3, 2023; Pursuant to the HLTA Agreement Article VII – F. Extended Leave.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Hunt

Yes: 4 No: 0 Abstain:0

Resolution #48

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an extended unpaid leave of absence requested by, Elementary Teacher, Krystal Allen, approximately September 8, 2023 through the end of the school year; Pursuant to the HLTA Agreement Article VII – F. Extended Leave.

Motion by Mrs. Mr. Weiss Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

8. **TREASURER'S REPORT** (ACTION) (PA)

Resolution #49

As recommended by the Superintendent, for the Board of Education to accept the Treasurer's Report June 2023

Motion by Mrs. Mr. Weiss Seconded by Mr. Novotarski

Yes: 4 No: 0 Abstain:0

9. **SCHEDULE OF BILLS** (ACTION) (PA)

Resolution #50

As recommended by the Superintendent - accept warrants #55 (\$81,197.40), #1 (\$172,195.22), #2 (\$31,744.66), #3 (\$1,658,662.75), #4 (\$38,359.69), #5 (\$70,679.17)

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

10. **CSE RECOMMENDATIONS** (ACTION) (PA)

Resolution #51

As recommended by the Superintendent, for the Board of Education to accept the CSE recommendations dated 7/25/2023.

Motion by Mrs. Mr. Novotarski Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0

11. **PUBLIC/STUDENT COMMENTS**

The Hadley-Luzerne Board of Education welcomes district students, residents, parents and other interested persons to its meeting. It is our goals to work together to create an environment of high expectations, high performance and constant improvement, yielding excellent results. Community involvement at board meetings is encouraged so that the board can better understand and represent the views of its constituents. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. Please reserve comments or questions for the designated time on the agenda. When recognized by the Board President, please state your name and town of residence. Statements are restricted to a maximum of two minutes and speakers will be notified by the Board President when their time has expired. The Board President reserves the right to extend the speakers comment time, if there is no objection. The board and the district staff take public comment very seriously and careful notes of questions and concerns expressed will be taken. However, the board generally does not respond while the

meeting is in public session. The board asks the public's cooperation in maintaining a safe and respectful decorum and the Board President does reserve the right to limit individual comments if it is deemed necessary. Thank you.

12. ADMINISTRATIVE/BOARD COMMENTS FOR THE GOOD OF THE ORDER.

Principal Hamm said he is working on staffing and that they are still looking for a French teacher and a long-term substitute Special Education teacher. He said going forward replacing a foreign language teacher is going to be tough. He said they will do all that they can to maintain the program and if they don't get a teacher, they are looking at on-line options. Mr. Ovitt said there are no French teachers in New York. He also said that if they cannot find a long-term Special Education teacher that they may be able to cover it by having other Special Education teachers pitch in to cover the class. He said they are trying and are now also looking for a School Counselor in the high school to replace Samantha Godfrey. He said they have a couple of applicants.

Robert Mark said he is working on getting ready for September and writing grants.

Mr. Moulton welcomed the new teachers.

13. ADJOURNMENT @ 7pm

Motion by Mrs. Mr. Hunt Seconded by Mr. Weiss

Yes: 4 No: 0 Abstain:0