



# Mobile County PUBLIC SCHOOLS

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**SUPERINTENDENT Chresal D. Threadgill**

Purchasing Department  
Phone (251)221-4473  
Fax (251)221-4472  
[mcps.com](http://mcps.com)

BID NO. 23-42  
Buyer: Karen Henderson

November 9, 2023

**ADDENDUM #2**  
**INVITATION TO BID**  
**FIRE SUPPRESSION SYSTEM CONTRACT**

Bid opening for bid #23-42 Fire Suppression System Contract has been scheduled for **Wednesday, December 13, 2023, @ 2:00 PM**. The contract begin date will be February 1, 2024.

Updated Background and Fingerprint Instructions are attached.

The latest inspection reports are included on our website with the bid package.

If you should have any questions, please contact the Purchasing Department.

Sincerely,

Russell Hudson  
Director of Purchasing

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## ALABAMA STATE DEPARTMENT OF EDUCATION BACKGROUND AND FINGERPRINT INSTRUCTIONS

Fingerprints and background checks, follow the links below to create an account and register:

Below are the updated links for fingerprinting, as well as tutorials ALSDE made to help navigate the fingerprint process.

### **Step 1:** Create an AIM

Account: <https://content.myconnectsuite.com/api/documents/71ce52e65b444567a742cc3425f2f972>

*Creating an AIM account Video Tutorial:* <https://youtu.be/OGliSwfnWrM>

### **Step 2:** Registration and

Fingerprinting: <https://content.myconnectsuite.com/api/documents/f53013a630844fbb8178e1e8ce8365e8>

*Registering with Fieldprint Video Tutorial:* <https://youtu.be/XviAd6avZH0>

Any questions you may have regarding registering and fingerprinting please contact:

Claudia Baker @ [cbaker@mcpss.com](mailto:cbaker@mcpss.com) or  
Bryan Ashmore @ [bashmore@mcpss.com](mailto:bashmore@mcpss.com)  
(251) 221-4500