

DEMAREST BOARD OF EDUCATION

PUBLIC BUDGET HEARING & REGULAR SESSION MEETING MINUTES

County Road School – Media Center
April 30, 2019
7:00 P.M.

I. OPENING

A. The meeting was called to order by President Holzberg at 7:00 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

II. FLAG SALUTE

A. President Holzberg led the flag salute

III. ROLL CALL

Present: Cantatore, Governale, Holzberg

Absent: Kirtane, Lee, Schliem, Verna,

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

Schliem arrived at 7:12 P.M.

Verna arrived at 7:17 P.M.

IV. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve:

- March 12, 2019 Preliminary Budget/COW Session Meeting Minutes
- March 19, 2019 Regular Session Meeting Minutes

V. CORRESPONDENCE

A. Board Secretary Perez reviewed this month's correspondence:

- Borough Memorial Day Parade
- Citizen from 55 Central Ave.

VI. BOARD PRESIDENT'S REPORT

None at this time.

VII. SUPERINTENDENT'S REPORT

None at this time

VIII. COMMITTEE REPORTS

None at this time

IX. OTHER REPORTS AND PRESENTATIONS

A. Mr. Fox and Mr. Perez presented the 2019/2020 proposed budget

X. REVIEW OF AGENDA

A. Board members reviewed the items.

XI. PUBLIC COMMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to open the meeting to public comment.

B. There were no public comments.

C. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to close the meeting to public comment.

XII. ACTIONS

A. Instruction – Staffing

1. It was moved by Schliem, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2018/2019 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Tina Schweid
- Samantha Costanzo
- Brooke Colombo
- Laura Fitzpatrick

2. It was moved by Schliem, seconded by Governale and approved by unanimous roll call vote of those present to approve employment of Nicole Petri, leave replacement for Samantha Jimenez, Resource Room teacher at Luther Lee Emerson School, at BA Step1 per diem, from May 3, 2019, to June 30, 2019, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following students to participate in Senior Service for the 2018/2019 school year, as recommended by the Chief School Administrator:

Demarest Middle School	Luther Lee Emerson School	County Road School
Ryan Berger/ Ms. Lew	Alesandra Carlos/ Mrs. Appleblatt	Emma Miller/ Mr. Stokes
Rhea Tejwani/ Mr. Murphy	Emma Miller/ Mr. Stokes	
Milo Goudie/ Science		
Phillip Gong/ Mr. Quillen		
John Melamed/ Ms. Zimmerman		
Matthew Hefter/ Mr. Regan		

2. It was moved by Governale, seconded by Cantatore and approved by unanimous roll call vote of those present to approve the eighth grade trip to Washington D.C, May 22, 2019 – May 24, 2019, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the following teachers as chaperones for overnight student field trip in the amount of \$150.00 per person, per night, as recommended by the Chief School Administrator:

Washington DC May 22-24
Suzanne Calegari*
Andrew Lefer
Sunny Lew
Karleen McDermott
Toby Murphy
Christine Reynolds
Sherri Rinckhoff
Paige Sydoruk

*additional \$150.00/advisor

2. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the re-assignment of Samantha Fruhling from 1:1 aide to general education pre- school aide effective April 10, 2019, as recommended by the Chief School Administrator.
3. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve assignment of Virginia Misa from general education pre-school aide to 1:1 aide for student 1909502897 effective April 10, 2019, as recommended by the Chief School Administrator.
4. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve night differential stipend of \$1250.00, pro-rated as of May 1, 2019 for Eddi Rosero-Villacres, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the final reading of the following Policies (P) and Regulations (R), as recommended by the Chief School Administrator:

P & R 1510	Americans with Disabilities Act (M) (Revised)
P 2415.30	Title I - Educational Stability for Children in Foster Care (M) (New)
P & R 2418	Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
P & R 8330	Student Records (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5337	Service Animals (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

2. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the first reading of the following Policy (P), as recommended by the Chief School Administrator:

P 2422	Health and Physical Education
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3. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the following requests for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
DAA/Baseball	Monday-Friday 6 P.M.-9 P.M. for the month of April (except April 4, 11 and 25 th at LLE and 15-19 in both buildings)	DMS and LLE gyms
PTO/Pasta Night	Saturday May 18 th 3 P.M.-9 P.M.	CRS Gym
St. Joseph's Church/Summer Camp	Monday-Thursday June 24-August 15 (except July 4, 5, 10 and 31 st) 12:30 P.M.-2:30 P.M.	DMS field

4. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Janna Geller, Speech Therapist Alyssa Plescia, Pre-K teacher	Connecting Play and Language to Literacy and Social Emotional Development June 5, 2019 White Plains, N.Y.	\$199.99 \$115.00
Dana Bach Lindbloom, Speech Therapist	Connecting Play and Language to Literacy and Social Emotional Development June 7, 2019 Manhattan, N.Y.	\$199.99

5. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the following Demarest Middle School track meet date for the 2018/2019 school year, as recommended by the Chief School Administrator:

Date	Location
June 4 th (rain date 5 th)	Northern Valley Demarest

6. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to appoint Frank Mazzini, as Affirmative Action Officer for the 2019/2020 school year, as recommended by the Chief School Administrator.
7. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan, as recommended by the Chief School Administrator.
8. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve the 8th grade graduation date as June 19, 2019, as recommended by the Chief School Administrator.
9. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve Alana Brenner, Penn State University student to observe Special Education teacher Julie Worgul and Speech Therapist Janna Geller as recommended by the Chief School Administrator.
10. It was moved by Verna, seconded by Governale and approved by unanimous roll call vote of those present to approve payment application #3 in the amount of \$246,636.60 for the DMS Music Room Addition, NJDOE # 03-1070-040-18-1000, to Mark Construction, Inc., as reviewed by EI Associates and as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED, that the Board of Education of Demarest, approves the following 2019/2020 school year budget using the 2019/2020 state aid amounts and authorizes the Business Administrator/Board Secretary to submit the 2019/2020 school year budget to the Executive County Superintendent for approval within the statutory deadline;

General Current Expense (Fund 11) \$16,297,241

Capital Expenditures (Fund 12)	880,073
Total General Current Fund	\$17,177,314

Special Grants & Entitlements (Fund 20)	\$ 137,108
Repayment of Debt (Fund 40)	616,700
	\$17,931,122

BE IT FURTHER RESOLVED, that the General Fund tax levy of \$14,486,825 is approved to support General Current Expenses and \$616,700 is approved to support Repayment of Debt for the 2019/2020 school year.

2. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to confirm the March 29, 2019 payroll in the amount of \$400,365.80.
3. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to confirm April 12, 2019 payroll in the amount of \$411,049.31.
4. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to confirm April 30, 2019 payroll in the amount of \$402,027.03.
5. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to approve the March 2019 in office checks in the amount of \$469,657.89 and April 30, 2019 budget checks in the amount of \$188,574.64 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$632,317.13
12 Capital Outlay	\$ 24,925.00
20 Special Revenue Fund	\$ 990.40
Total Bills:	\$658,232.53

6. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of March 31, 2019, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

7. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of March 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to acknowledge receipt of the February 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
9. It was moved by Schliem, seconded by Canatore and approved by unanimous roll call vote of those present to confirm the following budget transfer for March 2019:

<u>To:</u>	<u>Account</u>	<u>Amount</u>
12-000-400-390	Capital Outlay Other Purch Prof & Tech Svcs	\$ 20,000
12-000-400-450	Capital Outlay Construction Services	<u>215,000</u>
Total		\$ 235,000

<u>From:</u>	<u>Account</u>	<u>Amount</u>
12-000-400-334	Capital Outlay Architect/Engineering Svcs	\$ 59,000
12-000-400-721	Capital Outlay Lease Purchase Principal	<u>176,000</u>
Total		\$ 235,000

F. Other

1. It was moved by Governale, seconded by Canatore and approved by unanimous roll call vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday May 14, 2019 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. PUBLIC COMMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to open the meeting to public comment.

B. There were no public comments.

C. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to close the meeting to public comment.

XIV. NEW BUSINESS

None at this time.

XV. EXECUTIVE SESSION

There was no motion to enter the Executive Session.

XVI. ADJOURNMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:26 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary