

**REGULAR MEETING
OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on August 7, 2013, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Karamitsos, Reece, Tognazzini Absent: Dr. Walsh, Dr. Garvin

Open Session

Dr. Karamitsos called the meeting to order at 5:30 p.m. The meeting was adjourned to closed session at 5:31 p.m. There were no closed session public comments.

Closed Session

The Board adjourned the closed session at 6:30 p.m. and reconvened for open session at 6:35 p.m.

Open Session

Dr. Karamitsos called the meeting to order and led the flag salute.

Closed Session Actions

Superintendent Richardson reported the following closed session action items:

Certificated and Classified Personnel Actions: The Board approved hiring, transfers, promotions, evaluations, terminations, and resignations as presented.

Conference with Labor Negotiators: The Board was updated on labor negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

Reports

Superintendent's Report

Strategic Plan Update

Superintendent Richardson thanked the staff responsible for all the summer projects being done at the school sites. It was great to see their enthusiasm while making a great place for kids.

Dr. Richardson reported on the public meetings held on July 29 to provide the community, Strategic Planning Committee members, and district staff a draft of the Strategic Plan. The draft is now posted on the district website and is designed to allow for feedback. Dr. Rich-

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ardson said comments/suggestions will be reviewed and “fine tuning” will be done prior to presenting the plan for approval at the September board meeting. The next step will be to speak with board members about the action plans.

Reports from Employee Organizations

Krista Ballard, CSEA Chapter President, noted that attendance at board meetings has increased among CSEA members and others. In light of the Board’s approval of the 9.5 percent salary increase for the Assistant Superintendent of Curriculum and Instruction, classified are asking for a fair and equitable salary increase. A review of the classified contract has been completed and once approved by the CSEA Field Office; a ratification meeting will be scheduled (August or early September). Mrs. Ballard reported that the salary and benefits part of the contract are still ongoing.

Karen Draper, SMHS teacher, reported that the Faculty Association and CTA are hosting an Interest Based Problem Solving training. The negotiating team responded with a counter to the district’s offer on July 22, but has had no response from the district. The district brought many new items to consider that were not on the agenda and there was no prior notice to the negotiating team. The Faculty Association and the negotiating team will meet with the district representative to schedule the next negotiating meeting dates. The classified and teacher teams do not feel a one-time bonus offer is appropriate due to a higher percentage of ongoing ADA funds for 2013-14.

Board Member Reports

The Board of Education welcomed all back. They wish for an exciting new year for all new students and new employees. The Board is aware of the concerns of the staff and ensured that that all issues will be addressed.

Items Scheduled for Action

Instruction

Consolidated Application (Part 1) 2013-14

John Davis, Assistant Superintendent of Curriculum and Instruction requested that the Board of Education approve the Consolidated Application for Funding (Part I) for the 2013-2014 school year. Mr. Davis explained that Part I funding includes Title I, Title II, Title III and Economic Impact Aid. It does not include Title IV.

The 2013-2014 Consolidated Application for Funding Categorical Programs, Part II, includes:

- Title I: Improving the academic achievement of the disadvantaged
- Title IIA: Teacher and Principal Training and Recruiting
- Title III: English Learners
- Economic Impact Aid: State categorical program that provides supplemental funds for services for ELs and compensatory education for economically disadvantaged students.

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The above funds provide a wide array of instructional and supportive services to support student achievement in our district.

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 3-0 vote to approve the Consolidated Application for Funding as presented.

General

Board Policies/Administrative Regulations

Administration reviewed the following amended Board Policies/Administrative Regulations, aligned with California School Boards Association updates, which are provided as education codes and laws change. A summary of the revisions/changes made was presented in Appendix D of the agenda for the board's review and adoption. The complete revised policies and regulations are part of the agenda and are posted on the district's website at www.smjuhsd.k12.ca.us/hese The policies/regulations will be included in the existing sections upon adoption.

Business & Noninstructional Operations – Series 3000

Travel Expenses	BP/AR 3350
Disruptions	BP/AR 3515.2

Students – Series 5000

Student Wellness	BP 5030
Chronic Absence and Truancy	BP/AR 5131.1
Bullying	BP 5131.2
Health Care and Emergencies	BP/AR 5141
Administering Medication and Monitoring Health Conditions	BPAR 5141.21
Immunizations	BP/AR 5141.31
Discipline	BP/AR 5144
Suspension and Expulsion Due Process	BP/AR 5144.1

Instruction – Series 6000

Individualized Education Plan	AR 6159
Nonpublic, Nonsectarian School and Agency Services for Special Education	BP/AR 6059.2
Identification and Education under Section 504	BP/AR 61644.6

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to approve the proposed Board Policies/Administrative Regulations as presented.

Business

Public Hearing to Receive and Expend Educational Protection Account (“EPA”) Funds

Educational Protection Account (EPA) funds result from the passage of Proposition 30, Temporary Taxes to Fund Education. Yolanda Ortiz, Assistant Superintendent of Business

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Services, explained that part of the requirements of the law require that the money raised from the taxes be set aside in an "EPA" account. The 2013-14 EPA funds will be disbursed to school districts quarterly; in September, December, March, and June. Mrs. Ortiz reported that estimated revenue from EPA funds is \$7.1 million. This estimate will be subject to revision by the State multiple times during the fiscal year. Prior to spending the funds, districts are required to hold a public meeting to discuss and approve the use of the EPA funds. Funds may be spent on allowable expenses other than administrative expenses. The district proposed that the EPA funds be used for employee salaries, wages, and benefits in the functions deemed allowable under the law, up to the amount of funding available. As part of the District's year-end closing process, a report showing the expenditure of the EPA funds is required to be posted on the District's website. A public hearing was held with no public comments.

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to approve Resolution No. 2-2013-2014 regarding the use of EPA funding.

Roll Call:

Dr. Karamitsos	Yes
Dr. Reece	Yes
Dr. Walsh	Absent
Mr. Tognazzini	Yes
Dr. Garvin	Absent

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 2-2013-2014

RECEIVE AND EXPEND EDUCATIONAL PROTECTION ACCOUNT (“EPA”) FUNDS

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

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WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.3.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santa Maria Joint Union High School District.

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santa Maria Joint Union High School District has determined to spend the monies received from the Education Protection Act for the 2013-14 school year, on employee salaries, wages, and benefits in those non-administrative functions as allowed under the law, up to the amount of funding available.

PASSED AND ADOPTED this 7th day of August, 2013 by the following vote:

ROLL CALL:

AYES: Karamitsos, Reece, Tognazzini

NOES:

ABSENT: Garvin, Walsh

ABSTAIN:

Clerk/President/Secretary of the Board of Education
Santa Maria Joint Union High School District

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Retention of Commercial Warrant Documentation

In accordance with Education Code 42634, and the California Code of Regulations, Title 5, Sections 16025 and 16026, the district is required to provide complete support documentation for each commercial warrant presented to the County Office of Education for payment.

Mrs. Ortiz asked that the Board approve renewal of a Memorandum of Understanding between the district and County Office of Education which allows for a discretionary audit of certain commercial warrants rather than an audit of one hundred percent of commercial warrants produced weekly. This option saves in excess of one hundred hours of staff time annually. The MOU was originally entered into in March 2006. Mrs. Ortiz added that this practice has been in place for years with no prior concerns.

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 3-0 vote to approve renewal of the Memorandum of Understanding regarding Retention of Commercial Warrant Documentation with the Santa Barbara County Education Office.

2013-2014 Budget Revision

Education Code Section 42127 (i) (4) specifies that within 45 days of the State Adopted Budget, the district shall make available for public review any revision in revenues and expenditures, and the Governing Board take action for approval.

The Governor signed the State Budget on June 27, 2013, along with subsequent legislation on July 1, 2013, establishing the Local Control Funding Formula (LCFF). Additionally, one-time funds will be provided to assist with the implementation of Common Core State Standards (CCSS). The passage of Proposition 30 enabled the state to avoid further cuts to education and balance the budget.

Brenda Hoff, Director of Fiscal Services, provided the revised 2013-14 General Fund Budget. She explained the two new funding sources; Common Core State Standards (CCSS) and Local Control Funding Formula (LCFF). CCSS funding equates to \$1.4 million which is based on \$200/ADA. Prior to spending any CCSS funds, a plan must be developed and adopted by the district. The CCSS funds must be spent within two years. Ms. Hoff explained that the LCFF factors for the district include: Adjusted Base Grant, Supplemental Grant, and Concentration Grant. Legislation envisions an 8-year phase in and no guarantee of minimum funding in future years which causes concern. Special Education, QEIA, transportation, and Lottery dollars are not part of LCFF.

Ms. Hoff said there is LCFF accountability and restrictions and the district should have more information by January 2014. To comply with requirements districts are required to adopt a Local Control Accountability Plan. The state priorities include the following: Teacher credentials matching courses taught; Implementation of CCSS; Parent involvement; Pupil achievement; Pupil engagement; school climate, Pupil access to broad course of study; and Pupil outcomes. Ms. Hoff explained that many of these areas are already being addressed which was followed by discussion on how some of these areas could be measured. The district will be sending a team to a workshop in September.

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Ms. Hoff explained that the revised budget for 2013-14 includes an increase of approximately \$4.1 million. However, \$1.4 million is one-time CCSS money, resulting in an ongoing increase of approximately \$2.7 million (4.3 percent). At this time, funding for 2014-2015 is uncertain.

Mary Andrade, Fiscal Services, explained the steps taken by the district to increase free and reduced lunch participation. An online application is now available on the district website and once filled out it goes directly to the district. This eliminates the need for parents to turn in applications in person. Mrs. Andrade said implementation of this process results in a minimal cost to the district.

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to approve the revision to the 2013-2014 Budget as presented.

Authorization to Piggyback on Palo Verde Unified School District for Flooring Materials and Installation District-Wide

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as "piggybacking." Section 20111 and 20112 of the Public Contract Code allow school districts (without competitive bidding) to purchase supplies, furniture and equipment if the Board has determined it to be in the best interest of the district.

Mrs. Ortiz asked that the Board approve authorization to piggyback on Palo Verde Unified School District for flooring materials and installation district-wide. Palo Verde has awarded their flooring materials and installation bid to Tandus Flooring, Inc., (Piggyback Bid #B-111202 expires April 17, 2014).

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to grant approval to obtain flooring materials and installation pursuant to a "piggyback" clause in the Palo Verde Unified School District.

Authorization to Piggyback on San Jose/Evergreen Community College District for Furniture Equipment Purchases District-Wide

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as "piggybacking." Section 20111 and 20112 of the Public Contract Code allow school districts (without competitive bidding) to purchase supplies, furniture, and equipment if the Board has determined it to be in the best interest of the district.

Mrs. Ortiz asked that the Board approve authorization to piggyback on San Jose/Evergreen Community College District for furniture and equipment purchases district-wide. San Jose/Evergreen community College District has awarded their furniture equipment purchases to ECWest for Office Master Seating (Piggyback Bid #0514-12 expires September 2017).

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 3-0 vote to grant approval to obtain furniture equipment purchases pursuant to a "piggyback" clause

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in the San Jose/Evergreen Community College.

Authorization to Utilize California Multiple Award Schedule (CMAS) for the Purchase of Information Technology Goods and Services

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment. Section 20111 and 20112 of the Public Contract Code allows school districts (without competitive bidding) to utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services. Section 10299 further authorizes state and local agencies to contract with suppliers awarded the contracts without further competitive bidding utilizing the provisions of the Public Contract Code that allows purchasing from a CMAS contract, effective through February 28, 2018. Mrs. Ortiz requested board approval for the purchase of Information and Technology Goods and Services, utilizing this provision.

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to grant approval of district-wide purchases of Information Technology Goods and Services from California Western Visuals to CMAS (Contract #3-08-70-2515A).

Authorization to Piggyback on Wasco Union Elementary School District for Microsoft Licensing District-Wide

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking.” Section 20111 and 20112 of the Public Contract Code allow school districts (without competitive bidding) to purchase supplies, furniture and equipment if it is in the best interest of the district.

Mrs. Ortiz asked that the board approve authorization to piggyback on Wasco Union Elementary School District for Microsoft licensing district-wide. Wasco Union Elementary School District has awarded their Microsoft Licensing to SHI, Inc. (Piggyback Bid CAMSA – California Microsoft Strategic Alliance, expire July 31, 2016).

A motion was made by Mr. Tognazzini, seconded by Dr. Reece and carried with a 3-0 vote to grant approval to obtain software licenses pursuant to a “piggyback” clause in the Wasco Union Elementary School District bid.

Consent Items

A motion was made by Dr. Reece, seconded by Mr. Tognazzini and carried with a 3-0 vote to approve the following consent items as presented. *All items listed are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

- A. Approval of Minutes

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July 10, 2013 – Regular Meeting

B. Approval of Warrants for the Month of July, 2013

Payroll	\$1,318,454.49
Warrants	<u>1,636,337.33</u>
Total	<u>\$2,954,791.82</u>

C. Facility Report – **Appendix B**

D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
PG&E	PVHS	<u>\$117.00</u>
Total Pioneer Valley High School		<u>\$117.00</u>

Santa Maria High School

Donor	Recipient	Amount
Mike Draper Memorial Fund	Wrestling	<u>\$500.00</u>
Total Santa Maria High School		<u>\$500.00</u>

E. Authorization for Sale of Obsolete Equipment, **Appendix C**

Education Code §17545 allows the district to sell personal property that is no longer necessary or suitable for school use. The district administration is requesting authorization to conduct a public auction through the internet at *interschola.com* to sell equipment that is obsolete, surplus or damaged beyond repair to the highest responsible bidder.

The obsolete equipment is listed in Appendix C. Each school and program will have an opportunity to request surplus property from the list. Notices of items for sale are posted at all district sites, on the internet at www.interschola.com or www.publicsurplus.com and e-mailed to all staff.

F. District Vehicles for Disposal

The following is a list of District Vehicles that are ready for disposal. They are at the end of their useful life and are beyond economical repair. These vehicles can be put up for sale and/or salvaged for parts.

Veh ID#	Year	Make/Model	VIN#/Serial No.	Condition
180	1985	Case Construction King 580 Tractor	8679895 [2676638]	Inoperable, requires \$7K for trans repair. (Scrap/not for auction).

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187	1985	Chevy, 1-Ton Dually Pick-Up Truck	1GTHC33W1FS51759 1	Inoperable, no engine or transmission.
313	1995	Ford F350, 1-Ton Flat Bed Truck	1FTJW35F8SEA22965	Inoperable, requires \$4K for trans repair.

G. Approval/Ratification of Purchase Order

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description & Funding Source</u>
13-1538	CIO Solutions	\$79,519.04	Technology

H. 2013-14 Career Technical Education Application for Funding – Carl D. Perkins Career and Technical Education Improvement Act of 2006

Santa Maria Joint Union High School District is requesting approval for Application of Funding for 2013-14, funding through the Carl D. Perkins Career and Technical Education Improvement Act of 2006. The application was submitted to the California Department of Education on June 3, 2013. The allocation is \$215,175.91. The purpose of this federal act is to improve career-technical education programs, integrate academic and career-technical instruction, serve special populations, and meet gender equity needs. SMJUHSD's Career and Technical Education (CTE) teachers continue to collaborate and develop course sequences that lead to post-secondary education and/or careers. The CTE department chairpersons recently reviewed existing plans and identified priorities for the coming school year that will incorporate rigorous academic and CTE standards into all of the CTE courses.

I. Agricultural Career Technical Education Incentive Grants and Specialized Grant Funding for 2013-2014

The Board of Education is requested to approve the applications for funding of the Agricultural Career Technical Education Incentive Grants for Ernest Righetti High School, Pioneer Valley High School, and Santa Maria High School for 2013-14. The Agricultural Career Technical Education Incentive Grant provides local educational agencies (LEAs) with funds to improve the quality of their agricultural career technical education programs. The goal is to maintain a high-quality, comprehensive agricultural career technical program in California's public school system to ensure a constant source of employable, trained, and skilled individuals. The grant application funding amounts per school site being requested are: Ernest Righetti High School, \$26,892; Pioneer Valley, \$24,072; and Santa Maria, \$37,824.

J. Notice of Completion

The following projects have been substantially completed and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

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- 1) Santa Maria High School/Project #13-145: Roof Replacement, Rooms 611-614. General Contractor: Channel Islands Roofing
- 2) Righetti High School/Project #13-146: Roof Replacement, Greenhouse RR, Room 628. General Contractor: Derrick's Roofing
- 3) Righetti High School/Project #12-128.2) Paving 600s on Bradley, Maintenance Drive. General Contractor: Brough Construction

Open Session Public Comments

Jose Castellanos, parent of three district graduates shared his concern about an article written by Shelly Klein regarding how the block schedule helps students. He questioned the accuracy of her comment that two-thirds of incoming ninth graders at SMHS tested below grade level. Mr. Castellanos said that less than 18 percent of SMHS students come from families whose primary language is Spanish and the majority of those students speak English. How does the block schedule apply to the 82 percent of students whose primary language is English? He is concerned about the Faculty Association's control of the schedule and believes that the Strategic Plan allowed the faculty association too much input in determining student education. Mr. Castellanos spoke about accountability and wanted to know who the teachers are accountable to. He recalled a strike in 1994 resulting in the district superintendent being released of his duties for controversial remarks. He noted remarks made by Mark Goodman (calling new district administrators dictators and having no business being around kids). Mr. Castellanos asked about recourses available to students should they have problems with a teacher. In closing he said parents are asking for an open line of communication and asked that teachers remember their role to educate students.

Willie Galvan thanked the Board and the superintendent for allowing parent/community input at board meetings. He is pleased that their decisions are resulting in the betterment of educating students. Mr. Galvan added that the SDM committee should be abolished and a new committee which includes parents, business people, and students be established.

Stacy Newby, Instructional Aide at RHS, asked about attending parent meetings as there has been no communication about the meetings or access to an agenda or minutes. She also asked if teachers and administrators are part of that group. A parent responded that meetings take place during the day, however, a meeting had been held the night before. It was noted that meetings are also in English. Mrs. Newby is part of the SDM committee at Righetti and is not aware of board member or parent participation so she questioned their request to make changes.

Arnulfo Romero, parent of former SMHS graduates, recalled that parents supported teachers during a strike. They still support teachers, but they do not support the CTA leadership. He said it is unfortunate to have teachers like Mark Goodman teaching students. In response to Mrs. Newby's question about attending parent meetings he recalled a time when parents and students were not allowed to participate in SDM meetings. Mr. Romero struggles to respect those that do not respect the community, parents, and students.

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David Melendez, former student, was present to voice student opinion. He asked that conflicts between all parties come to an end and that they focus on what's best for all students. He spoke about the block schedule and the expectations for students to excel on such a schedule. The Board of Education thanked David for his attendance and comments.

Items not on the Agenda

There were no items discussed which were not on the agenda.

Next Meeting Date

Unless otherwise announced, the next regular meeting of the Board of Education will be held on September 11, 2013. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

Future Regular Board Meetings for 2013:

October 9

November 13

December 11

Adjourn

The meeting was adjourned at 7:40 p.m.