



OWOSSO PUBLIC SCHOOLS
Ready for the World

6:30 – 7:00 pm New Teacher Meet and Greet

Board of Education Agenda

August 14, 2017

7:00 pm Regular Meeting

Owosso High School Media Center
765 E. North Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

- Introduction of New Teachers
- Recognition of Jordan Klapko, 1st Team All-State in Baseball by the MHSBCA
- Recognition of Meagan Jodway, Honorable Mention All-State by the MHSSCA

4. Board Correspondence:

- Superintendent's Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

July 12, 2017 Minutes-----	Report 17-14	Page 1
Current Bills-----	Report 17-15	Page 4
Lease of Two New Buses-----	Report 17-16	Page 11
Tax Levy-----	Report 17-17	Page 13
Resolution Calling for School Election-----	Report 17-18	Page 15
Replacement Policy 5630.01, Second Reading-----	Report 17-19	Page 20

7. For Future Action

Owosso Middle School Out-of-State Trip-----	Report 17-20	Page 41
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8. For Information

Personnel Update-----	Report 17-21	Page 42
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9. Public Participation

10. Board Reports: Board Member Comments/Updates

11. Upcoming Board Meeting Dates:

- August 28 – Board Subcommittee Meetings, 5 and 6 pm
- September 11 – Board Subcommittee Meetings, 5 and 6 pm
- September 25 – Regular Board Meeting at 7 pm

Important Upcoming Dates:

- August 15 – New Teacher Orientation, 8 am
- August 16 – OHS Trojan Day, 8-11 am, 12-3 pm, and 4-6
- August 16 – OHS Fall Sports Parent Night, 6 pm
- August 18 – Community Pep Rally at Willman Field. Gates open at 5 pm. Program begins at 6 pm.
- August 21-22 – Professional Development, 8 am – 4 pm
- August 21 – OHS Open House & Trojan Day Make-up, 4-6 pm
- August 22 – OMS Open House, 4-6 pm
- August 22 – Bryant, Central and Emerson Open House, 5-7 pm
- August 23 – Teacher Work Day
- August 23 – Bentley Bright Beginnings Open House, 5-7 pm
- August 24 – First Day of School (full day)
- August 25 – Boys Varsity Football Game vs. Corunna HS at Willman Field, 7 pm
- August 28-29 – Bentley Bright Beginnings Tuition Preschool Programs Begin
- August 30 – LHS Open House, 5-7 pm
- September 1-4 – No School: Labor Day Recess
- September 5 – School Resumes

12. Adjournment

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

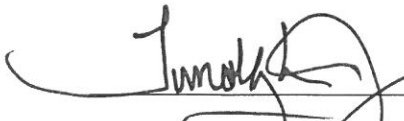
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc
President



Rick Mowen
Vice-President



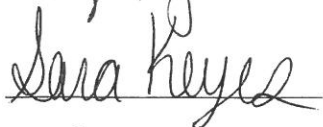
Cheryl Paez
Treasurer



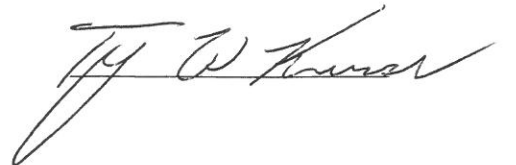
Shelly Ochodnicky
Secretary



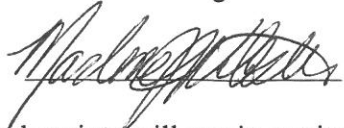
Sara Keyes
Trustee



Ty Krauss
Trustee



Marlene Webster
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
July 12, 2017
Report 17-14

President Jenc called the meeting of the Board of Education to order at 7:02 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Mowen, Paez, Webster
 Absent: Ochodnicky

Motions of the Board of Education that were unanimous did not include Ochodnicky.

Pledge of Allegiance

President Jenc reported Technology Infrastructure Contract Addendum for SPI, Freeland, Michigan will be added to the agenda under For Action.

Board Correspondence

Superintendent Tuttle reported on the comparison of AP classes at Owosso High School stating that during the 2015-2016 school year 15% of the student body, 140 AP students were administered AP exams compared to 20% of the student body, 184 AP students in the 2016-2017 school year. The AP Scholar information will be available in early fall.

Superintendent Tuttle reported the sinking fund project is going well. Superintendent Tuttle also reported Central Elementary Principal, Mrs. Spielman wrote a grant to Cargill and received \$7,500 to make a creation station, space lab in the technology lab.

There was no curriculum report.

Public Participation

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There was no public participation.

For Action

- Moved by Mowen supported by Paez to approve the June 26, 2017 Student Hearing Closed Session Minutes, June 26, 2017 Regular Board Meeting Minutes, current bills and financials as presented. Motion carried unanimously.
- Moved by Keyes supported by Mowen to Resolve that the Board of Education renew the City of Owosso agreement that will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2017-18. Motion carried unanimously.
- Moved by Mowen supported by Paez that the Board of Education adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2017 through July 31, 2018. Motion carried unanimously.
- Moved by Mowen supported by Jenc that the Board of Education authorize the Transportation department to dispose of the following obsolete bus; 1996 65 passenger Blue Bird School bus, VIN:

#HVBBAAP5TH400639, 3800 TD 4600 International motor and chassis, current odometer read of 141,241 miles (not actual read since original odometer was replaced) Motion carried unanimously.

- Moved by Mowen supported by Keyes that the Board of Education adopt the accompanying resolution allowing flexibility for students at Lincoln High School and Owosso High School to pursue teacher led on-line learning opportunities. Motion carried unanimously.
- Moved by Mowen supported by Keyes that the Board of Education adopt the First Amendments to the 1) Restated Owosso Public Schools Flexible Spending Plan; and 2) Restated Health Care Flexible Spending Account Plan. Motion carried unanimously.
- Moved by Webster supported by Mowen that the Board authorize the Superintendent to approve an addendum to the SPI contract approved by the Board in March of 2017 to add \$13,310.30 of work necessary to complete the project. Motion carried unanimously.
- Moved by Mowen supported by Webster for Tim Jenc to act in the role as temporary Board Secretary for this meeting in the absence of Secretary Ochodnický. President Jenc asked for a roll call vote. Ayes: Webster, Paez, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Keyes supported by Mowen that the Board of Education adopt the resolution contained in the “Application for Preliminary Qualification of the Bonds” as presented to the Board. Motion carried unanimously. Superintendent Tuttle noted the Application for Preliminary Qualification of the Bonds was inclusive of the Bond language for the election ballot. Superintendent Tuttle read the bond language in its entirety. Superintendent Tuttle reported with the approval of the Application for Preliminary Qualification of Bonds six copies will be require the signature of the acting Board Secretary, Tim Jenc in the absence of Secretary Ochodnický.
- Moved by Mowen supported by Keyes that the Board of Education approve the hiring of certified staff member Brooke Emerson, Bentley Bright Beginnings ECSE Teacher. Motion carried unanimously.
- Moved by Keyes supported by Krauss that the Board of Education adopt as their 1st reading Replacement Policy 5630.01 – Student Seclusion and Restraint. Motion carried unanimously.

For Future Action

- The Board of Education will be asked to authorize the Superintendent to enter into a three-year fair market value lease agreement for two propane 77 passenger buses. The annual base lease of each of the buses is \$15,152.64 with the option to purchase the bus(es) at the end of the three-year period for a cost of \$57,000.
- The Board of Education will be asked to approve the tax levy (L-4029) for 2017 as presented.

Public Participation

There was no public participation.

Board Reports

Mrs. Marlene Webster commented she is excited to in the process and moving forward with the bond.

Mrs. Cheryl Paez commented she also agrees with Mrs. Webster and is excited to move forward with the process.

Mr. Rick Mowen expressed his praise on the procedure and process of the involvement of the community to get us this far in the process.

Mr. Ty Krauss commented the football field and track look really good.

Mrs. Sara Keyes also commented the football field looks good and agrees with the statement of Mrs. Webster and is excited with the process and moving forward.

Mr. Tim Jenc wished everyone an enjoyable summer.

Upcoming Meeting Dates**Upcoming Board Meeting and Important Dates:**

- August 3: Curriculum Director, Elementary & LHS Principals return
- August 7: Football Practice Starts
- August 8 & 9: Lincoln High School Registration 9:00-2:00
- August 9: Fall Sports' Practice Start
- August 10: Elementary and 10 month secretaries return
- August 14: Regular Board Meeting, 7:00 p.m.
- August 15: New Teacher Orientation
- August 16: OHS Trojan Days 8:00 a.m. – 6:00 p.m.
- August 21: OHS Registration Make-up Day/Open House 4:00-6:00 p.m.
- August 21 & 22: Professional Development (Teachers return)
- August 22: OMS Open House 4:00-6:00 p.m.
- August 22: Elementary Open Houses 5:00-7:00 p.m.
- August 23: Bentley Bright Beginnings Open House 5:00-7:00 p.m.
- August 28: Board Subcommittee Meetings 5 and 6 pm

Adjournment

Moved by Mowen supported by Paez to adjourn at 7:24 p.m. Motion carried unanimously.

Minutes recorded by Bev White.

Respectfully submitted,

Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
JULY 1 - AUGUST 4, 2017
REPORT 17-15

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$789,827.76
SERVICE FUND	\$20,895.71
SINKING FUND	\$45,581.04

CHECK RUN TOTAL	<u>\$856,304.51</u>
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CREDIT CARD ACTIVITY BY FUND (6/30-8/03/2017)

GENERAL FUND (JULY ACTIVITY)	\$ 19,504.76
SERVICE FUND (JULY ACTIVITY)	\$ 1,063.79
ORGANIZATIONAL FUND (JULY ACTIVITY)	\$ 3,156.84

CREDIT CARD TOTAL	<u>\$ 23,725.39</u>
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GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)

PAYMENT 7/18/17	\$ 2,306.54
PAYMENT 7/24/17	\$ 2,764.25
PAYMENT 7/26/17	\$ 2,136.00

DIRECT DRAW FROM BANK ACCOUNT	<u>\$ 7,206.79</u>
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PAYROLL (#1) 7/07/2017	\$ 681,559.89
PAYROLL (#2) 7/21/2017	\$ 666,703.62
PAYROLL (#3) 8/04/2017	\$ 677,517.06
STABILIZATION PAYMENT 8/01/2017	\$ 187,841.08

PAYROLL TOTAL	<u>\$ 2,213,621.65</u>
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GRAND TOTAL	<u>\$ 3,100,858.34</u>
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08/03/2017 11:41 am

Owosso Schools

Page: 1

Check Register for Bank Account ID CHEM1

From 07/01/2017 to 08/03/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
096248	07/03/2017	1 Comp	Open	100918 BRANDON HIGH SCHOOL	MS/COLLINS/ATHLETIC LEAGUE	125.00
096249	07/03/2017	1 Comp	Open	007794 DNA DESIGN CO., LLC	ADM/SELLECK/FINAL PMT CTE	2,326.50
096250	07/03/2017	1 Comp	Open	007034 EASTERN MICHIGAN UNIVERSITY	ADM/SELLECK/PRESENTER	2,500.00
096251	07/03/2017	1 Comp	Open	101364 FENTON HIGH SCHOOL	ATH/9-21 GIRLS 1-18 BOYS S	300.00
096252	07/03/2017	1 Comp	Open	007715 FRONTLINE TECHNOLOGIES GROUP,LLC	2017-18 TIME&ATTENDANCE	7,500.00
096253	07/03/2017	1 Comp	Open	008193 GLADSTONE PRINTING	HS/KURTZ/BANNERS	566.67
096254	07/03/2017	1 Comp	Open	003396 INT'L BACCALAUREATE NORTH AMER.	2017-18 IB DUES MYP OMS	11,055.00
096255	07/03/2017	1 Comp	Open	100268 MASA	ADM/TUTTLE/2017-18 DUES	947.78
096256	07/03/2017	1 Comp	Open	100401 MEMSPA	EM/SEDLAR/MEMBERSHIP	1,110.00
096257	07/03/2017	1 Comp	Open	100165 MICHIGAN ASSOC. PUPIL TRANSPORTA	TRANS/DELONG/17-18 DUES	140.00
096258	07/03/2017	1 Comp	Open	004790 PITNEY BOWES	HS/DIGNAN/METER RENT	180.00
096259	07/03/2017	1 Comp	Open	007024 PROJECT LEAD THE WAY	BR/BROOKS/2017-18 PARTICIP	6,500.00
096260	07/03/2017	1 Comp	Open	008284 PURCHASE POWER	HS/PILON/POSTAGE	1,613.62
096261	07/03/2017	1 Comp	Open	100017 SET-SEG	JULY 2017 BILL/GF STAFF	5,425.14
096262	07/03/2017	1 Comp	Open	002623 TASC-CLIENT INVOICES	8/1-8/31/17 FEES	285.52
096263	07/03/2017	1 Comp	Open	001667 UNIVERSITY OF OREGON	CE/SPIELMAN/SWIS LICENSE	87.50
096264	07/03/2017	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2017 BILL/ADMIN STAFF	1,129.65
096265	07/03/2017	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2017 BILL/GF STAFF	1,351.47
096266	07/20/2017	1 Comp	Open	003606 B & D ELEVATOR SERVICE	OPER/KLAPKO/ELEV MAINT	562.00
096267	07/20/2017	1 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORMS	189.27
096268	07/20/2017	1 Comp	Open	100049 CLARK FIRE & SAFETY INC.	OPER/KLAPKO/INSPECTIONS	3,241.50
096269	07/20/2017	1 Comp	Open	007131 CSH INCORPORATED	OPER/KLAPKO/MOTOR REPAIR	103.00
096270	07/20/2017	1 Comp	Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/MOWER REPAIR	160.67
096271	07/20/2017	1 Comp	Open	007794 DNA DESIGN CO., LLC	CURR/OMER/DRONE	1,200.00
096272	07/20/2017	1 Comp	Open	007034 EASTERN MICHIGAN UNIVERSITY	CURRIC/OMER/LODGING	1,150.00
096273	07/20/2017	1 Comp	Open	000558 ENERGY MANAGEMENT SOLUTIONS LLC	ADMIN/OMER/MONTHLY INVOICE	315.00
096274	07/20/2017	1 Comp	Open	008293 FLINT METRO LEAGUE	OHS ATHL/SMITH/LEAGUE DUES	3,400.00
096275	07/20/2017	1 Comp	Open	002973 HANKERD SPORTSWEAR	OHS ATHL/SMITH/SHIRTS	1,715.00
096276	07/20/2017	1 Comp	Open	002962 INDUSTRIAL SUPPLY OF OWOSSO INC.	CTE/SELLECK/CONST TRADES	6,587.50
096277	07/20/2017	1 Comp	Open	101592 INTERNAL REVENUE SERVICE	ADMIN/AYMOR/941	157.84
096278	07/20/2017	1 Comp	Open	008294 JAMESON'S TREE SERVICE	OPER/KLAPKO/TREE REMOVAL	1,000.00
096279	07/20/2017	1 Comp	Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	38.07
096280	07/20/2017	1 Comp	Open	100400 MASSP	OHS/PHILLIPS/ANNUAL DUES	750.00
096281	07/20/2017	1 Comp	Open	003780 MESSA	JULY 2017 BILL/OESPA STAFF	52,818.35
096282	07/20/2017	1 Comp	Open	003780 MESSA	JULY 2017 BILL/ADMIN STAFF	27,560.50
096283	07/20/2017	1 Comp	Open	003780 MESSA	JULY 2017 BILL/NON-UNION	20,559.19
096284	07/20/2017	1 Comp	Open	004578 MPAAA (MI PUPIL ACCTG & ATT ASC)	ADMIN/YOHO/17/18 MEMBERSHI	60.00
096285	07/20/2017	1 Comp	Open	003890 MSBO	ADMIN/YOHO/DUES	143.00
096286	07/20/2017	1 Comp	Open	008295 MSVMA	OHS VOCAL/PHILLIPS/DUES	385.00
096287	07/20/2017	1 Comp	Open	004570 OWOSSO H.S. ORGANIZATION ACCT.	ADMIN/OMER/AP EXAM	3,024.00
096288	07/20/2017	1 Comp	Open	004860 POSTMASTER	HS/DIGNAN/POSTAGE	163.15
096289	07/20/2017	1 Comp	Open	005520 SECURITY ALARM COMPANY INC.	OPER/KLAPKO/MONITORING SER	204.00
096290	07/20/2017	1 Comp	Open	005897 SELLECK, KARI	MS/SELLECK/MILEAGE	97.37
096291	07/20/2017	1 Comp	Open	100017 SET-SEG	ADMIN/OMER/WORKERS COMP	115,637.06
096292	07/20/2017	1 Comp	Open	002623 TASC-CLIENT INVOICES	7/1-7/31-2017 ADMIN FEES	285.52
096293	07/20/2017	1 Comp	Open	007457 US BANK EQUIPMENT FINANCE	ADMIN/OMER/LEASE	2,133.25
096294	07/20/2017	1 Comp	Open	007435 ZIP MEDICAL SUPPLIES LLC	OHS ATHL/SMITH/SUPPLIES	1,808.92
096295	07/20/2017	50 Comp	Open	100046 BAKER COLLEGE OWOSSO	16-17 ADULT ED SERVICES	55,565.65
096296	07/20/2017	50 Comp	Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/NATURAL GAS JUNE 17	1,940.28
096297	07/20/2017	50 Comp	Open	001020 CREST SUPPLY COMPANY	OPER/KLAPKO/PLUMBING SUPP	925.06
096298	07/20/2017	50 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	63.09
096299	07/20/2017	50 Comp	Open	001050 CITY OF OWOSSO	APRIL-JUNE 17 WATER/SEWER	11,956.00
096300	07/20/2017	50 Comp	Open	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/JUNE 2017	24,929.48
096301	07/20/2017	50 Comp	Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	804.43

Check Register for Bank Account ID CHEM1

From 07/01/2017 to 08/03/2017

From Check First to Last

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096302	07/20/2017	50	Comp Open	006861 GRAHAM, ANGELA	EM/GRAHAM/SUMMER SCHOOL SU	29.57
096303	07/20/2017	50	Comp Open	005183 HASSELBRING CLARK	JUNE COPIER LEASE	23.45
096304	07/20/2017	50	Comp Open	008220 J & H OIL CO.	OPER/KLAPKO/FUEL	423.70
096305	07/20/2017	50	Comp Open	008292 KONICA MINOLTA BUSINESS SOLUTION	INSPECTION FEES	2,720.00
096306	07/20/2017	50	Comp Open	002109 LUDINGTON ELECTRIC INC.	OPER/KLAPKO/ELECTRICAL WOR	306.26
096307	07/20/2017	50	Comp Open	000722 MANER COSTERISAN	PRELIM AUDIT WORK 16-17	3,750.00
096308	07/20/2017	50	Comp Open	007462 MIDDLE CITIES	ENROLLMENT PROJECTION	350.00
096309	07/20/2017	50	Comp Open	100001 OFFICE DEPOT INC.	ADM/SMITH/SUPPLIES	42.12
096310	07/20/2017	50	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	9,941.02
096311	07/20/2017	50	Comp Open	004750 PERMA-BOUND	MS/STECHSCHULTE/BOOKS	1,497.56
096312	07/20/2017	50	Comp Open	005520 SECURITY ALARM COMPANY INC.	OPER/KLAPKO/ALARM REPAIR	306.25
096313	07/20/2017	50	Comp Open	005600 SHERWIN-WILLIAMS COMPANY	OPE/KLAPKO/PAINT	100.46
096314	07/20/2017	50	Comp Open	006230 THRUN LAW FIRM, P.C.	MAY LEGAL FEES	1,098.50
096315	07/20/2017	50	Comp Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	5.66
096316	07/20/2017	50	Comp Open	006510 VALLEY LUMBER COMPANY	OPER/KLAPKO/DUGOUT SUPPLIE	80.60
096317	07/20/2017	50	Comp Open	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/JUNE 2017	1,994.42
096318	07/27/2017	1	Comp Open	008299 ASPHALT MD	OPER/KLAPKO/PARKING LOT RE	4,375.00
096319	07/27/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	63.09
096320	07/27/2017	1	Comp Open	007546 CONTRACT PAPER GROUP INC.	ADM/SAMSON/COPY PAPER	17,984.40
096321	07/27/2017	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	190.35
096322	07/27/2017	1	Comp Open	003660 MEDLER ELECTRIC COMPANY	OPER/KLAPKO/LIGHT BULBS	3,511.86
096323	07/27/2017	1	Comp Open	003780 MESSA	AUG 2017 BILL/OESPA STAFF	52,818.35
096324	07/27/2017	1	Comp Open	003780 MESSA	AUG 2017 BILL/NON-UNION	16,300.29
096325	07/27/2017	1	Comp Open	003780 MESSA	AUG 2017 BILL/ADMIN STAFF	24,537.80
096326	07/27/2017	1	Comp Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER PROTECT	295.00
096327	07/27/2017	1	Comp Open	100017 SET-SEG	AUG 2017 BILL/GF STAFF	5,786.89
096328	07/27/2017	1	Comp Open	100267 UNUM LIFE INSURANCE	AUG 2017 BILL/ADMIN STAFF	1,129.65
096329	07/27/2017	1	Comp Open	100267 UNUM LIFE INSURANCE	AUG 2017 BILL/GF STAFF	1,241.75
096330	07/27/2017	1	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	123.07
096331	07/27/2017	51	Comp Open	000278 APPLEBEE OIL COMPANY	TRANS/DELONG/PROPANE	496.27
096332	07/27/2017	51	Comp Open	000300 ARGUS-PRESS CO.	TROJAN TIMES ADS	1,477.00
096333	07/27/2017	51	Comp Open	000124 CONTROL SOLUTIONS INC.	OPER/KLAPKO/HVAC CHECK	115.00
096334	07/27/2017	51	Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLI	45.00
096335	07/27/2017	51	Comp Open	001821 FISHER SCIENTIFIC	HS/KRUEGER/TUBE KIT	24.52
096336	07/27/2017	51	Comp Open	003600 MARSHALL MUSIC COMPANY INC.	HS/SCHLEGEL/REPAIR	702.20
096337	07/27/2017	51	Comp Open	003780 MESSA	AUG 2017 BILL/TEACHERS	221,205.38
096338	07/27/2017	51	Comp Open	002851 RAINER, HATTIE	BB/ROWELL/OVER-PAYMENT	17.44
096339	07/27/2017	51	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	93.94
096340	08/03/2017	1	Comp Open	101548 AGNEW SIGNS CO.	OPER/KLAPKO/DECALS	425.00
096341	08/03/2017	1	Comp Open	001363 C & S MOTORS INC.	TRANS/DELONG/BUS REPAIR	4,093.11
096342	08/03/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	63.09
096343	08/03/2017	1	Comp Open	100794 COLLINS, RICHARD	MS/COLLINS/CONF REIMB	345.15
096344	08/03/2017	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/CHAINS	82.12
096345	08/03/2017	1	Comp Open	000558 ENERGY MANAGEMENT SOLUTIONS LLC	GAS MANAGEMENT	315.00
096346	08/03/2017	1	Comp Open	006197 FRONTIER	UTIL/PHONE SVC JULY 17	1,943.47
096347	08/03/2017	1	Comp Open	006861 GRAHAM, ANGELA	EM/GRAHAM/SUPPLIES	107.50
096348	08/03/2017	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/SUPPLIES	2,250.10
096349	08/03/2017	1	Comp Open	003246 JURHS, SARAH	MS/JURHS/CONF REIMB	75.18
096350	08/03/2017	1	Comp Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	108.42
096351	08/03/2017	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/SUPPLIES	10,427.54
096352	08/03/2017	1	Comp Open	006692 LOGISOFT COMPUTER PRODUCTS LLC	ADM/MILLER/LICENSES	299.08
096353	08/03/2017	1	Comp Open	003537 MCLAREN RENT IT INC.	OPER/KLAPKO/EQUIP RENT	27.00
096354	08/03/2017	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/SUPPLIES	421.97
096355	08/03/2017	1	Comp Open	001133 MILLER, RANDY	ADM/MILLER/MILEAGE	91.29

Check Register for Bank Account ID CHEM1

From 07/01/2017 to 08/03/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
096356	08/03/2017	1	Comp Open	002222 MITCA	MS/BIRD/COACH ASSOCIATION	35.00
096357	08/03/2017	1	Comp Open	100001 OFFICE DEPOT INC.	ADM/THOMPSON/MARKERS	141.01
096358	08/03/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	ADM/SMITH/PLATES	47.05
096359	08/03/2017	1	Comp Open	004860 POSTMASTER	MS/KNIGHT/POSTAGE	392.00
096360	08/03/2017	1	Comp Open	000323 ROTARY CLUB OF OWOSSO	HS/PHILLIPS/JULY DUES	44.00
096361	08/03/2017	1	Comp Open	006634 SCREENVISION DIRECT	7/7-8/3 AD	188.00
096362	08/03/2017	1	Comp Open	101057 STATE OF MICHIGAN	OPER/KLAPKO/INSPECTION FEE	880.00
096363	08/03/2017	1	Comp Open	101057 STATE OF MICHIGAN	2017-18 STATE AID FEE	900.00
096364	08/03/2017	1	Comp Open	008301 STINSON, GUNNAR	ADM/STINSON/MILEAGE	91.46
096365	08/03/2017	1	Comp Open	002623 TASC-CLIENT INVOICES	9/1-9/30/2017 ADMIN FEE	530.74
096366	08/03/2017	1	Comp Open	006230 THRUN LAW FIRM, P.C.	LEGAL SERVICES JULY 17	318.50
096367	08/03/2017	1	Comp Open	007985 WATSON, JOE	ADM/WATSON/MILEAGE	138.86
096368	08/03/2017	1	Comp Open	006882 WHEELER, JEREMY	ADM/WHEELER/MILEAGE	86.30
096369	08/03/2017	52	Comp Open	101548 AGNEW SIGNS CO.	ADM/SIGNS	4,934.00
096370	08/03/2017	52	Comp Open	003248 CRYSTAL CLEAN WATER	ADM/WATER	45.00
CHECK TOTAL						789,827.76
LESS VOIDS						0.00
GRAND TOTAL						789,827.76

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	123	789,827.76	Computer	123	789,827.76
Cleared			Prepaid		
Void					
Scratch					
TOTAL		123 789,827.76	TOTAL		123 789,827.76

08/03/2017 11:41 am

Owosso Schools

Page: 1

Check Register for Bank Account ID SERVIC

From Check First to Last

From 07/01/2017 to 08/03/2017

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007025	07/03/2017	1	Comp Open	100017 SET-SEG	JULY 2017 BILL/FS STAFF	171.45
007026	07/03/2017	1	Comp Open	100267 UNUM LIFE INSURANCE	JULY 2017 BILL/FS STAFF	50.42
007027	07/20/2017	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	2,991.15
007028	07/20/2017	1	Comp Open	004546 MEAL MAGIC	FS/PRINCE/LICENSE FEES	5,375.00
007029	07/20/2017	1	Comp Open	003780 MESSA	FS/WHITE/INSURANCE	1,030.52
007030	07/20/2017	1	Comp Open	100017 SET-SEG	FS/KLAPKO/VEHICLE INS	2,873.94
007031	07/20/2017	50	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	FS/KLAPKO/FANS	113.98
007032	07/20/2017	50	Comp Open	002959 INDEPENDENT AD-VISOR INC.	FS/KLAPKO/SUMMER FOOD AD	2,119.00
007033	07/20/2017	50	Comp Open	008220 J & H OIL CO.	FS/KLAPKO/FUEL	89.94
007034	07/20/2017	50	Comp Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/SUMMER FOOD	803.06
007035	07/20/2017	50	Comp Open	003167 SOUTHSIDE CAR WASH	FS/KLAPKO/VEHICLE MAINT	5.70
007036	07/27/2017	1	Comp Open	003780 MESSA	AUG 2017 BILL/FS STAFF	1,030.52
007037	07/27/2017	1	Comp Open	100017 SET-SEG	AUG 2017 BILL FS STAFF	252.25
007038	07/27/2017	1	Comp Open	100267 UNUM LIFE INSURANCE	AUG 2017 BILL/FS STAFF	50.42
007039	07/27/2017	51	Comp Open	000300 ARGUS-PRESS CO.	SUMMER FOOD ADS	1,040.00
007040	07/27/2017	51	Comp Open	003758 GREAT LAKES COCA-COLA LLC	FS/PRINCE/FOOD PURCHASE	155.00
007041	08/03/2017	52	Comp Open	007802 DRURY, SHERENE	FS/DRURY/MILEAGE	52.32
007042	08/03/2017	52	Comp Open	003758 GREAT LAKES COCA-COLA LLC	FS/PRINCE/FOOD PURCHASE	515.04
007043	08/03/2017	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/SUMMER FOOD	1,117.00
007044	08/03/2017	1	Comp Open	003758 GREAT LAKES COCA-COLA LLC	FS/PRINCE/CREDIT	487.97
007045	08/03/2017	1	Comp Open	007104 KLAPKO, JOHN	FS/KLAPKO/MILEAGE	108.42
007046	08/03/2017	1	Comp Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/SUMMER FOOD	91.53
007047	08/03/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	OHS/PRINCE/OFF SUPPLIES	371.08
CHECK TOTAL						20,895.71
LESS VOIDS						0.00
GRAND TOTAL						20,895.71

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	23	20,895.71	Computer	23	20,895.71
Cleared			Prepaid		
Void					
Scratch					
TOTAL	23	20,895.71	TOTAL	23	20,895.71

08/03/2017 11:42 am

Owosso Schools

Page: 1

Check Register for Bank Account ID SF#1

From 07/01/2017 to 08/03/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600872	07/20/2017	50 Comp	Open	005677 SPI INNOVATIONS INC	SINKING FUND PROJECT WORK	35,982.80
600873	07/20/2017	50 Comp	Open	001274 SPICER GROUP INC.	SINKING FUND MGT	9,598.24
CHECK TOTAL						45,581.04
LESS VOIDS						0.00
GRAND TOTAL						45,581.04

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	2	45,581.04	Computer	2	45,581.04
Cleared			Prepaid		
Void					
Scratch					
TOTAL	2	45,581.04	TOTAL	2	45,581.04

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI 48867-4601

SEARCH CRITERIA

[Advanced Search](#)

Reporting Cycle:

Date Range: From: 06/30/2017

To: 08/03/2017

Date Type: Posting Date

Data available starting: 08/03/2014

Search

SEARCH RESULTS

Search Total: (6,956.49

Page 1 of 1 Page Go

<u>Account Name</u>	<u>Account Number</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction Amount</u>
MIKE GRAHAM	XXXX-XXXX-0530-1557	1,156.06	0.00	1,156.0
FRED LAB	XXXX-XXXX-0532-9202	273.25	0.00	273.2
ED VAN STRATE	XXXX-XXXX-0532-9277	418.48	0.00	418.4
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	319.19	0.00	319.1
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	1,063.79	0.00	1,063.7
KARI SELLECK	XXXX-XXXX-5815-6677	756.48	0.00	756.4
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(30,681.88)	(30,681.88
SWIM PROGRAM	XXXX-XXXX-0173-5686	70.00	0.00	70.0
BRYANT ELEMENTARY	XXXX-XXXX-0177-1509	649.25	0.00	649.2
DAN CLARK	XXXX-XXXX-0188-5846	63.69	0.00	63.6
BEN COBB	XXXX-XXXX-0188-5861	301.48	0.00	301.4
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	489.90	0.00	489.9
JOHN QUICK	XXXX-XXXX-0274-4836	283.71	0.00	283.7
OWOSSO MIDDLE SCHOOL	XXXX-XXXX-0316-8175	463.05	0.00	463.0
OPERATIONS DEPT	XXXX-XXXX-0322-6353	462.15	0.00	462.1
DISTRICT TRAVEL	XXXX-XXXX-0372-6121	3,261.23	0.00	3,261.2
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-0969-6765	3,156.84	0.00	3,156.8
BRIGHT BEGINNINGS	XXXX-XXXX-2811-1358	739.84	0.00	739.8
CENTRAL OFFICE	XXXX-XXXX-6279-7468	9,797.00	0.00	9,797.0

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Search Total: (6,956.49

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
August 14, 2017
Report 17-16

FUTURE ACTION

Subject:

Awarding the lease for two buses

Recommendation:

Resolve that the Board of Education authorize the Superintendent to enter into a three year fair market value lease agreement for two propane 77 passenger buses. The annual base lease of each of the buses is \$15,152.64 with the option to purchase the bus(es) at the end of the three year period for a cost of \$57,000.

Rationale:

The Transportation department has identified two buses that need to be replaced in order to maintain a fully functioning fleet for the 2017-18 school year.

Statement of Purpose/Issue:

To obtain Board approval for the lease of two buses for a term of three years with a purchase option at the end of the agreement from Holland Bus Company with De Lage Landen providing the financing for the lease process.

Facts/Statistics:

During the course of the year, it has become apparent that the District must take some type of action to continue to update its bus fleet. The break downs and repairs have caused delays in transportation, a significant rise in the cost of repairs, and diminished productivity. In order to respond to these needs, the District is opting to lease 2 buses thereby replacing two buses on the fleet that have been identified as not meeting the standards necessary for transporting students. In addition, the District is opting to obtain the use of 77 passenger buses in lieu of 65 passenger buses in order to allow for more flexibility and fiscal responsibility for regular and extra-curricular trips as well as the use of propane to minimize gas costs and utilize a cleaner source of energy. The District has had success in utilizing the 77 passenger propane buses and would look to continue this strategy for this lease.

A bid process took place asking for responsible bidders to provide bids inclusive of purchase and lease options for new and old buses. In spite of the advertising process on-line, via email and through print media, only one bidder responded. This is due to the limited availability of propane bus vendors at this juncture. The accompanying table reflects the bids received from Holland Bus Company. Although the bidding process did not reflect more than one bidder, it is felt that the bus received is competitive and leasing the best option:

- The District recently purchased a propane bus through the MSBO purchasing program this year and Holland was the lowest bidder in that process as well.
- Leasing is considered the most viable option in order to maintain adequate cash flow (purchasing 2 buses would require a cash capital outlay of \$184,230 as well as the flexibility to continue to test the propane buses and the 77 passenger model with least financial investment.
- In 2013, the District worked through the leasing arrangements with Holland (De Lage Landen) and the communication has been that the District desires to maintain that same arrangement for these buses. This is consistent with the 2016 lease of bus process as well. Terms were negotiated that were favorable and fair for the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

**BUS BID OPENED JUNE 23, 2017
PROPANE 77 PASSENGER BUS(ES)**

BIDDERS	PURCHASE PRICE	BASE ANNUAL LEASE PRICE PER UNIT	TERM OF LEASE	# OF MILES PER YEAR	OPTIONAL PURCHASE PRICE AT END OF LEASE
Holland Bus Company, Holland, Michigan	\$92,115.00	\$15,152.64	3 YEARS	15,000	\$57,000

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
August 14, 2017**

Report 17-17

FUTURE ACTION

Subject:

Tax Levy

Recommendation:

Resolve that the Board of Education approve the tax levy (L-4029) for 2017 as presented.

Statement of Purpose/Issue:

The tax levy must be approved by the Board of Education prior to October 1, 2017 in order to be included on the December 1 (winter) tax roll.

Facts/Statistics:

The tax levy was discussed during the 2016-17 Budget Hearing as required under the Truth in Taxation legislation. Consistent with the taxation rate for 2016, the operating millage rate, through the renewal of the operating millage in February 2013 will be at the maximum allowable by the State for the December of 2017 levy. The sinking fund levy is based on the full 3 mills voted on in during November, 2013 election and has not been subject to a Headlee rollback at this time.

Due to fees assessed for summer tax collection, Owosso Public Schools does not levy taxes during the summer. This levy represents 100% of the taxes to be collected for the 2017 tax year.

Motion

Seconded

Vote – Ayes

Nays

Motion

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Shiawassee	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17 535,183,427
Local Government Unit Requesting Millage Levy Owosso Public Schools	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 161,338,666

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPERATING	2/2013	18.2259	18.2259	1.0000	18.0000	1.0000	18.0000	18.0000	18.0000	1/2034
VOTED	SINKING FUND	11/2013	3.0000	3.0000	1.0000	3.0000	1.0000	3.0000	3.0000	3.0000	1/2019

Prepared by Julie Omer	Telephone Number 989-723-8131	Title of Preparer Chief Financial Officer	Date 8/14/2017
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Shelly Ochodnicki	8/14/2017
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Timothy Jenc	8/14/2017

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See SIC Bulletin 3 of 2017 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.0000
For all Other	18.0000

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
August 14, 2017

Report 17-18

FOR ACTION

Subject:

Resolution Calling for a Bond Election on November 7, 2017 for the public to consider a bond millage proposal

Recommendation:

Resolve that the Board of Education adopt the Resolution Calling for a Bond Election to be held on November 7, 2017. The purpose of this election will be to have the public consider a bond proposal that will provide funds for the following purposes:

- Create a 6th -12th grade campus at the current high school location that is inclusive but not limited to: separation between middle and high school students; improved Career and Technical Education space; includes a middle school physical education space (gym); includes a multi-purpose performance education space that seats 1,000 plus people in lieu of a full auditorium
- Limited renovation of all elementary schools to improve the learning environment
- Allow for any needed furnishings of the above facilities related to the renovations

Facts and Statistics:

A diverse community group was formed early in 2017 for the purpose of reviewing and assessing the facilities of the Owosso Public School District in order to be fully educated and prepared to perform a comparison of the opportunities afforded by the current District facilities to the identified needs of the Owosso students, faculty and community. This process included, but was not limited to: extensive tours of each of the educational facilities of the district including the transportation garage; information on curriculum needs; methods of delivery of curriculum; information from experts on educational facility design; costs for identified current facility needs by building; costs associated with new construction; revenue that could be generated by the current tax base along with the potential associated millage rates; surveys of the group to determine millage “tolerances”; process for identifying the priority facility needs of the district, etc..

The culmination of this arduous process resulted in the community group asking, at a June 26th Board meeting, for the Board to consider calling for a bond election to encompass the purposes stated under the recommendation. The Board submitted the required prequalification application to the State to assure that the State agreed with the assessment of the group for the identified needs of the District’s facilities. This process is now complete. The State has agreed that the needs identified by the Community group meet the requirements as set forth by the State thereby allowing the Board to take this next step of calling for the November election.

Motion

Seconded

Vote – Ayes

Nays

Motion

Owosso Public Schools, Shiawassee County, Michigan (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Owosso High School Media Center, within the boundaries of the District, on the 14th day of August, 2017, at ____ o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. In the opinion of this Board it is necessary and expedient to ask voters whether to approve a bond project consisting of erecting, furnishing, and equipping additions to the existing high school, including classrooms, a media room, a multi-purpose performance education space, and a gymnasium, in order to convert it to a secondary building to include both a middle school and a high school; erecting, furnishing, and equipping a multi-purpose cafeteria/educational room addition to each of the existing elementary schools; remodeling, furnishing and refurbishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology in school buildings; and preparing, developing, and improving sites.

2. This Board estimates the necessary cost of the project to be Forty-Five Million Eight Hundred Seventy-Three Thousand Eight Hundred Forty-Nine Dollars (\$45,873,849).

3. It will be necessary for the District to borrow the sum of Forty-Five Million Five Hundred Fifty Thousand Dollars (\$45,550,000) and issue the bonds of the District therefor, the remaining funds to be derived from the investment of the bond proceeds.

4. This Board intends to submit a proposition at a special election to be held on Tuesday, November 7, 2017.

5. On or before 4:00 p.m. on Tuesday, August 15, 2017, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, November 7, 2017.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit "A".

3. The Election Coordinator is requested to:

- a. Utilize The Argus Press, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
- b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in the form as set forth in Exhibit "B" attached hereto.
- c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. This Board estimates the period of usefulness of the improvements for which bonds of the District in the amount of Forty-Five Million Five Hundred Fifty Thousand Dollars (\$45,550,000) are to be issued to be not less than thirty (30) years.

5. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, August 15, 2017.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on August 14, 2017, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

MFH/keh



EXHIBIT "A"

OWOSSO PUBLIC SCHOOLS BONDING PROPOSAL

Shall Owosso Public Schools, Shiawassee County, Michigan, borrow the sum of not to exceed Forty-Five Million Five Hundred Fifty Thousand Dollars (\$45,550,000) and issue its general obligation unlimited tax bonds therefor for the purpose of:

erecting, furnishing, and equipping additions to the existing high school, including classrooms, a media room, a multi-purpose performance education space, and a gymnasium, in order to convert it to a secondary building to include both a middle school and a high school; erecting, furnishing, and equipping a multi-purpose cafeteria/educational room addition to each of the existing elementary schools; remodeling, furnishing and refurnishing, and equipping and re-equipping school buildings; acquiring and installing instructional technology in school buildings; and preparing, developing, and improving sites?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2018 is 4.73 mills (\$4.73 on each \$1,000 of taxable valuation). The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is thirty (30) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 4.28 mills (\$4.28 on each \$1,000 of taxable valuation).

The school district does not expect to borrow from the State to pay debt service on the bonds. The total amount of qualified bonds currently outstanding is \$-0-. The total amount of qualified loans currently outstanding is \$-0-. The estimated computed millage rate may change based on changes in certain circumstances.

(Pursuant to State law, expenditure of bond proceeds must be audited, and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)

EXHIBIT "B"**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

OWOSSO PUBLIC SCHOOLS
GENERAL OBLIGATION UNLIMITED TAX BOND PROPOSAL
FOR BUILDING AND SITE PURPOSES IN THE AMOUNT OF
NOT TO EXCEED \$45,550,000

Full text of the ballot proposition may be obtained at the administrative offices of Owosso Public Schools, 645 Alger Street, Owosso, Michigan 48867-0340, telephone: (989) 723-8131.

PLEASE TAKE FURTHER NOTICE THAT THE BONDS OF THE SCHOOL DISTRICT, IF APPROVED BY A MAJORITY VOTE OF THE ELECTORS AT THIS ELECTION, WILL BE GENERAL OBLIGATION UNLIMITED TAX BONDS PAYABLE FROM GENERAL AD VALOREM TAXES.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
August 14, 2017
Report 17-19

FOR ACTION

Subject:

Replacement Policy – 5630.01 – Student Seclusion and Restraint, 2nd reading

Statement of Purpose/Issue:

Resolve that the Board of Education adopt as their 2nd reading: **Replacement Policy – 5630.01 – Student Seclusion and Restraint**

Facts / Statistics:

In December 2016, the Michigan Legislature adopted new law restricting the use of seclusion and restraint in schools (M.C.L. 380.1307). The law is intended to accomplish the following objectives:

1. Promote the care, safety, welfare, and security of the school community and the dignity of each student.
2. Encourage the use of proactive, effective, evidence- and research-based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all students.
3. Ensure that seclusion and physical restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation, and reporting by trained personnel.
4. Clearly define the terms “seclusion,” “restraint,” “emergency seclusion,” and “emergency physical restraint,” and clearly states the procedures for the use of emergency seclusion and emergency physical restraint.

The Michigan Department of Education (MDE) and the State Board of Education were charged with developing a model policy regarding the use of seclusion and restraint in the public schools that includes all of the components listed above, along with appropriate guidance. Not later than the beginning of the 2017–2018 school year, the board of a school district or intermediate school district shall adopt and implement a local policy that is consistent with the state model policy. Any person who fails to comply with this section or who fails to comply with any of the requirements of the state model policy is considered to have failed to comply with and to have violated the revised school code.

Each school district or an intermediate school district program in which students are enrolled is required to report to the Michigan Department of Education on the use of seclusion and restraint periodically. MDE will develop guidelines that outline the process for reporting redacted, aggregated data regarding the use of seclusion and restraint compiled by districts.

This policy is recommended for adoption by NEOLA to conform to the law.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

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OWOSSO PUBLIC SCHOOLS**

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REPLACEMENT POLICY – SPECIAL UPDATE MAY 2017

STUDENT SECLUSION AND RESTRAINT

This policy is intended to provide the framework for organizational supports that result in effective interventions based on team-based leadership, data-based decision-making, continuous monitoring of student behavior, regular universal screening and effective on-going professional development. The District is committed to investing in prevention efforts and to teach, practice and reinforce behaviors that result in positive academic and social outcomes for students.

In the event that staff members need to restrain and/or seclude students, it must be done in accordance with this policy, which is intended to:

- A. promote the care, safety, welfare and security of the school community and the dignity of each student;
- B. encourage the use of proactive, effective, evidence and research based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all students; and
- C. ensure that seclusion and restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation and reporting by trained personnel.

In furtherance of these objectives, the District will utilize Positive Behavioral Interventions and Supports (PBIS) to enhance academic and social behavior outcomes for all students. PBIS implemented by the District will include socially valued and measurable outcomes, empirically validated and practical practices, systems that efficiently and effectively support implementation of these practices, and continuous collection and use of data for decision-making.

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EMERGENCY SECLUSION

A. Prohibited Practices and Limitations on Use

The following practices are prohibited under all circumstances, including emergency situations:

1. confinement of students who are severely self-injurious or suicidal
2. corporal punishment, as defined in M.C.L. 380.1312(1) of the revised school code, 1976 PA 451
3. the deprivation of basic needs
4. anything constituting child abuse
5. seclusion of pre-school children
6. seclusion that is used for the convenience of school personnel
7. seclusion as a substitute for an educational program
8. seclusion as a form of discipline or punishment
9. seclusion as a substitute for less restrictive alternatives, adequate staffing or school personnel training in PBIS
10. when contraindicated based on (as documented in a record or records made available to the school) a student's disability, health care needs, or medical or psychiatric condition

B. Definition of Emergency Seclusion

Seclusion means the confinement of a student in a room or other space from which the student is physically prevented from leaving. Seclusion does not include the general confinement of students if that confinement is an integral part of an emergency lockdown drill required under Section 19(5) of the Fire Prevention Code, 1941 PA 207, M.C.L. 29.19, or of another emergency security procedure that is necessary to protect the safety of students.

Emergency seclusion is a last resort emergency safety intervention involving seclusion that is necessitated by an ongoing emergency situation and that provides an opportunity for the student to regain self-control while maintaining the safety of the student and others.

To qualify as emergency seclusion, there must be continuous observation by school personnel of the student and the room or area used for confinement:

1. must not be locked
2. must not prevent the student from exiting the area should staff become incapacitated or leave that area

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3. must provide for adequate space, lighting, ventilation, viewing, and the safety of the student
 4. must comply with State and local fire and building codes
- C. **Time and Duration** Emergency seclusion should not be used any longer than necessary, based on research and evidence, to allow a student to regain control of his/her behavior to the point that the emergency situation necessitating the use of emergency seclusion is ended, but generally no longer than:
1. fifteen (15) minutes for an elementary school student;
 2. twenty (20) minutes for a middle school or high school student

If an emergency seclusion lasts longer than the suggested maximum times above, the following are required:

1. additional support (which may include change of staff, introducing a nurse or specialist, or additional key identified personnel)
2. documentation to explain the extension beyond the time limit

Additional procedures and requirements applicable to both seclusion and restraint are set out below.

A. Prohibited Practices

The following procedures are prohibited under all circumstances, including emergency situations:

1. mechanical restraint
2. chemical restraint
3. corporal punishment as defined in 380.1312(1) of the revised school code, 1976 PA 451, otherwise known as the Corporal Punishment Act
4. the deprivation of basic needs
5. anything constituting child abuse
6. restraint that is used for the convenience of school personnel
7. restraint as a substitute for an educational program
8. restraint as a form of discipline or punishment
9. restraint as a substitute for less restrictive alternatives, adequate staffing or school personnel training in PBIS
10. when contraindicated based on (as documented in a record or records made available to the school) a student's disability, health care needs, or medical or psychiatric condition
11. any restraint that negatively impacts breathing, including any positions, whether on the floor, facedown, seated or kneeling, in which the student's physical position (e.g., bent over) is such that it is difficult to breathe, including situations that involve sitting or lying across an individual's back or stomach

12. prone restraint (the restraint of a person face down)

NOTE: School personnel who find themselves involved in the use of a prone restraint as the result of responding to an emergency must take immediate steps to end the prone restraint.

13. the intentional application of any noxious substance(s) or stimuli that results in physical pain or extreme discomfort

A noxious substance or stimuli can either be generally acknowledged or specific to the student.

14. physical restraint, other than emergency physical restraint

15. any other type of restraint not expressly allowed

B. Definition of Restraint

Restraint means an action that prevents or significantly restricts a student's movement. Physical restraint is intended for the purposes of emergency situations only, in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

Emergency physical restraint is a last resort emergency safety intervention involving physical restraint that is necessitated by an ongoing emergency situation and that provide an opportunity for the student to retain self-control while maintaining the safety of the student and others. An emergency situation requires an immediate intervention. Emergency physical restraint may not be used in place of appropriate less restrictive interventions.

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There are three (3) types of restraint: physical, chemical, and mechanical.

1. **Physical restraint** involves direct physical contact.

Restraint does not include actions undertaken for the following reasons:

- a. to break up a fight
- b. to take a weapon away from a student
- c. to briefly hold the student (by an adult) in order to calm or comfort him/her
- d. to have the minimum contact necessary to physically escort a student from one area to another
- e. to assist a student in completing a task/response if the student does not resist or if resistance is minimal in intensity or duration
- f. to hold a student for a brief time in order to prevent an impulsive behavior that threatens the student's immediate safety (e.g., running in front of a car)
- g. to stop a physical assault as defined in M.C.L. 380.1310
- h. actions that are an integral part of a sporting event, such as a referee pulling football players off from a pile or similar action

2. **Chemical Restraint** is the administration of medication for the purpose of restraint.

Restraint does not include administration of medication prescribed by and administered in accordance with the directions of a physician.

3. **Mechanical Restraint** means the use of any device, article, garment, or material attached to or adjacent to a student's body to perform restraint.

Restraint does not include the following:

- a. an adaptive or protective device recommended by a physician or therapist (when it is used as recommended)
- b. safety equipment used by the general student population as intended (e.g., seat belts, safety harness on school transportation)

C. **Time and Duration**

Restraint should not be used:

1. any longer than necessary, based on research and evidence, to allow students to regain control of their behavior to the point that the emergency situation necessitating the use of emergency physical restraint is ended; and
2. generally no longer than ten (10) minutes.

If an emergency restraint lasts longer than ten (10) minutes, all of the following are required:

1. additional support, which may include a change of staff, or introducing a nurse, specialist, or additional key identified personnel
2. documentation to explain the extension beyond the time limit

Additional procedures and requirements applicable to both seclusion and restraint are set out below.

USE OF EMERGENCY SECLUSION/RESTRAINT

A. When to Use Emergency Seclusion/Restraint

Seclusion/restraint must be used only under emergency situations and if essential. Emergency situation means a situation in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

B. General Procedures for Emergency Seclusion/Restraint:

1. An emergency seclusion/restraint may not be used in place of appropriate, less restrictive interventions.
2. Emergency seclusion/restraint shall be performed in a manner that is:
 - a. safe;
 - b. appropriate; and
 - c. proportionate to and sensitive to the student's:
 - 1) severity of behavior;
 - 2) chronological and developmental age;
 - 3) physical size;
 - 4) gender;
 - 5) physical condition;
 - 6) medical condition;

- 7) psychiatric condition; and
 - 8) personal history, including any history of physical or sexual abuse or other trauma.
3. School personnel shall call key identified personnel for help from within the school building either immediately at the onset of an emergency situation or, if it is reasonable under the particular circumstances for school personnel to believe that diverting their attention to calling for help would increase the risk to the safety of the student or to the safety of others, as soon as possible once the circumstances no longer support such a belief.
4. While using emergency seclusion/restraint, staff must do all of the following:
 - a. involve key identified personnel to protect the care, welfare, dignity, and safety of the student
 - b. continually observe the student in emergency seclusion for indications of physical distress and seek medical assistance if there is a concern
 - c. document observations
 - d. ensure to the extent practicable, in light of the ongoing emergency situation, that the emergency seclusion/restraint does not interfere with the student's ability to communicate using the student's primary mode of communication
 - e. ensure that at all times during the use of emergency seclusion/restraint there are school personnel present who can communicate with the student using the student's primary mode of communication

5. Each use of an emergency seclusion/restraint and the reason for each use shall be documented and reported according to the following procedures:
 - a. document in writing and report in writing or orally to the building administration immediately
 - b. report in writing or orally to the parent or guardian immediately
 - c. a report shall be written for each use of seclusion/restraint (including multiple uses within a given day) and the written report(s) provided to the parent or guardian within the earlier of one (1) school day or seven (7) calendar days
6. After any use of an emergency seclusion/restraint, staff must make reasonable efforts to debrief and consult with the parent or guardian, or the parent or guardian and the student (as appropriate) regarding the determination of future actions.

C. Students Exhibiting a Pattern of Behavior

If a student exhibits a pattern of behavior that poses a substantial risk of creating an emergency situation in the future that could result in the use of emergency seclusion/restraint, school personnel should do the following:

1. conduct a functional behavioral assessment
2. develop or revise a PBIS plan to facilitate the reduction or elimination of the use of seclusion/restraint

3. develop an assessment and planning process conducted by a team knowledgeable about the student, including at least:
 - a. the parent or guardian
 - b. the student (if appropriate)
 - c. people who are responsible for implementation of the PBIS plan
 - d. people who are knowledgeable in PBIS
4. develop a written emergency intervention plan ("EIP") to protect the health, safety, and dignity of the student. An EIP may not expand the legally permissible use of emergency seclusion/restraint.

The EIP should be developed by a team in partnership with the parent or guardian. The team shall include:

1. a teacher;
2. an individual knowledgeable about legally permissible use of seclusion/restraint; and
3. an individual knowledgeable about the use of PBIS to eliminate the use of seclusion/restraint.

The EIP should be developed and implemented by taking all of the following documented steps:

1. describe in detail the emergency intervention procedures
2. describe in detail the legal limits on the use of emergency seclusion/restraint, including examples of legally permissible and prohibited uses

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3. inquire of the student's medical personnel (with parent or guardian consent) regarding any known medical or health contraindications for the use of seclusion/restraint
4. conduct a peer review by knowledgeable staff
5. provide the parent or guardian with all of the following, in writing and orally:
 - a. A detailed explanation of the PBIS strategies that will reduce the risk of the student's behavior creating an emergency situation.
 - b. An explanation of what constitutes an emergency, including examples of situations that would fall within and outside of the definition.
 - c. A detailed explanation of the intervention procedures to be followed in an emergency situation, including the potential use of emergency seclusion/restraint.
 - d. A description of possible discomforts or risks.
 - e. A detailed explanation of the legal limits on the use of emergency seclusion/restraint, including examples of legally permissible and prohibited uses.
 - f. Answers to any questions.

A student who is the subject of an EIP should be told or shown the circumstances under which emergency intervention could be used.

D. Data Collection and Reporting

The building administrator shall develop a system of data collection, collect the data and forward all incident reports and data regarding the use of seclusion/restraint to the _____
[Superintendent].

The data must:

1. be analyzed to determine the efficacy of the school's school-wide system of behavioral support;
2. be analyzed in the context of suspension, expulsion, and dropout data;
3. be analyzed for the purposes of continuous improvement of training and technical assistance toward the reduction or elimination of seclusion/restraint;
4. be analyzed on a schedule determined by the Michigan Department of Education (MDE);
5. be reported to the MDE, if and as required;
6. include a list of appropriately trained, identified personnel and their levels of:
 - a. education;
 - b. training; and
 - c. knowledge.

NOTE: The District must report to the MDE on the use of seclusion and restraint periodically. MDE will develop guidelines that outline the process for reporting redacted, aggregated data regarding the emergency use of seclusion and restraint.

Training Framework

A comprehensive training framework will be implemented which includes the following:

- A. awareness training for all school personnel who have regular contact with students; and
- B. comprehensive training for key identified personnel.

All substitute teachers must be informed of and understand the procedures regarding the use of emergency seclusion and emergency restraint. This requirement may be satisfied using online training developed or approved by MDE and online acknowledgement of understanding and completion of the training by the substitute teacher.

Comprehensive Training for Identified Personnel

Each building administrator will identify sufficient key personnel to ensure that trained personnel are generally available for an emergency situation. Before using emergency seclusion or emergency physical restraint with students, key identified personnel who may have to respond to an emergency safety situation must be trained in all of the following:

- A. proactive practices and strategies that ensure the dignity of students
- B. conflict resolution
- C. mediation
- D. social skills training

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- E. de-escalation techniques
- F. positive behavioral intervention and support strategies
- G. techniques to identify student behaviors that may trigger emergency safety situations
- H. related safety considerations, including information regarding the increased risk of injury to students and staff when seclusion or restraint is used
- I. instruction in the use of emergency seclusion and emergency physical restraint
- J. identification of events and environmental factors that may trigger emergency safety situations
- K. instruction on the State policy on the use of seclusion and restraint
- L. description and identification of dangerous behaviors
- M. methods for evaluating the risk of harm to determine whether the use of emergency seclusion or emergency physical restraint is warranted
- N. types of seclusion
- O. types of restraint
- P. the risk of using seclusion and restraint in consideration of a student's known and unknown medical or psychological limitations

- Q. cardiopulmonary resuscitation and first aid
- R. the effects of seclusion and restraint on all students
- S. how to monitor for and identify physical signs of distress and the implications for students generally and for students with particular physical or mental health conditions or psychological limitations
- T. ways to obtain appropriate medical assistance

GLOSSARY OF TERMS

"Chemical Restraint" means the administration of medication for the purpose of restraint.

"De-escalation Techniques" means evidence- and research-based strategically employed verbal or nonverbal interventions used to reduce the intensity of threatening behavior before, during, and after a crisis situation occurs.

"Documentation" means documentation developed by the Michigan Department of Education that is uniform across the State.

"Emergency Situation" means a situation in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

"Functional Behavioral Assessment" means an evidence- and research-based systematic process for identifying the events that trigger and maintain problem behavior in an educational setting. A functional behavioral assessment shall describe specific problematic behaviors, report the frequency of the behaviors, assess environmental and other setting conditions where problematic behaviors occur, and identify the factors that are maintaining the behaviors over time.

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"Key Identified Personnel" means those individuals who have received the mandatory training described in M.C.L. 380.1307G(B)(I) to (XVI), listed under Comprehensive Training for Identified Personnel above.

"Mechanical Restraint" means the use of any device, article, garment, or material attached to or adjacent to a student's body to perform restraint.

"Physical Restraint" means restraint involving direct physical contact.

"Positive Behavioral Intervention and Support (PBIS)" means a framework to assist school personnel in adopting and organizing evidence-based behavioral interventions into an integrated continuum of intensifying supports based on student need that unites examination of the function of the problem behavior and the teaching of alternative skill repertoires to enhance academic and social behavior outcomes for all students.

"Positive Behavioral Intervention and Support Plan" means a student-specific support plan composed of individualized, functional behavioral assessment-based intervention strategies, including, as appropriate to the student, guidance or instruction for the student to use new skills as a replacement for problem behaviors, some rearrangement of the antecedent environment so that problems can be prevented and desirable behaviors can be encouraged, and procedures for monitoring, evaluating, and modifying the plan as necessary.

"Prone Restraint" means the restraint of an individual face down.

"Regularly and Continuously Work Under Contract" means that term as defined in section M.C.L. 380.1230.

"Restraint" means an action that prevents or significantly restricts a student's movement. Restraint does not include the brief holding of a student in order to calm or comfort, the minimum contact necessary to physically escort a student from one area to another, the minimum contact necessary to assist a student in completing a task or response if the student does not resist or resistance is minimal in intensity or duration, or the holding of a student for a brief time in order to prevent an impulsive behavior that threatens the student's immediate safety, such as running in front of a car. Restraint does not include the administration of medication prescribed by and administered in accordance with the directions of a physician, an adaptive or protective device recommended by a physician or therapist when it is used as recommended, or safety equipment used by the general student population as intended, such as a seat belt or safety harness on school transportation. Restraint does not include necessary actions taken to break up a fight, to stop a physical assault, as defined in M.C.L. 380.1310, or to take a weapon from a student. Restraint does not include actions that are an integral part of a sporting event, such as a referee pulling football players off of a pile or a similar action.

Restraint that negatively impacts breathing means any restraint that inhibits breathing, including floor restraints, facedown position, or any position in which an individual is bent over in such a way that it is difficult to breathe. This includes a seated or kneeling position in which an individual being restrained is bent over at the waist and restraint that involves sitting or lying across an individual's back or stomach.

"School Personnel" includes all individuals employed in a public school or assigned to regularly and continuously work under contract or under agreement in a public school, or public school personnel providing service at a nonpublic school.

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"Seclusion" means the confinement of a student in a room or other space from which the student is physically prevented from leaving. Seclusion does not include the general confinement of students if that confinement is an integral part of an emergency lockdown drill required under Section 19(5) of the Fire Prevention Code, 1941 PA 207, M.C.L. 29.19, or of another emergency security procedure that is necessary to protect the safety of student.

Adapted from Michigan State Board of Education Policy for the Emergency Use of Seclusion and Restraint adopted in March of 2017

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OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
August 14, 2017
Report 17-20

FOR FUTURE ACTION

Subject:

Out-of-State Student Travel – OMS 2018 Washington D.C. trip.

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso Middle School students and teacher Samantha Lieberman on a Washington D.C. trip, to the Capital of the United States on April 25-27 in the year 2018.

Rationale:

Mrs. Lieberman and approximately 50-70 OMS 8th grade students will travel by plane to the countries capital. Mrs. Lieberman and 5-8 other chaperones (OPS Staff and Parents) have gone on this trip for the past several years. This is an enhancement of the Social Studies curriculum and is the major extracurricular activity for the Social Studies department for 2017-2018.

Statement of Purpose:

The purpose of this trip is to visit our countries capital and view first hand the monuments, documents, memorials, and sites that our country was founded on.

Facts/Statistics:

This trip is sponsored by Owosso Middle School and the Social Studies department. Students are responsible to earn money for all of the cost. Chaperones and students will leave for the trip before school starts on April 25, 2018. Students will be home April 27 around 11:00 P.M. Two parent meetings will take place before students go on the trip. The cost of the trip this year is estimated at \$1100. Hemisphere Educational Travel is our trips organizer.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education
August 14, 2017**

Report 17-21

FOR INFORMATION

Subject:
Personnel Update

Accepted Positions

Mike Hendrickson has accepted the OHS Maintenance position at Owosso High School.