

**FLORENCE COUNTY SCHOOL DISTRICT FIVE
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 26, 2023**

MEMBERS PRESENT:

Mr. Ervin J. Richardson, Vice Chairman
Mr. Andrew B. Gaster
Mrs. DeAnna H. Green

Mr. Roger A. Parsons
Mrs. Mary C. Powell
Mr. Frank A. Travaglio

MEMBERS NOT PRESENT:

Mr. Joshua B. Timmons, Chairman

STAFF PRESENT:

Mrs. Allana Prosser, Superintendent
Mrs. Robin Altman
Mr. Paul Amann
Mrs. Lacinda Burrows

Mr. Brian Goins
Mr. Adam Kennedy
Mrs. Wanda Willis
Mrs. Tina Williams, Recorder

OTHERS PRESENT:

Mr. Ben Zeigler, Bond Attorney
Special Recognition Recipients, Parents, and Coaches

The Board of Trustees of Florence County School District Five met for regular session on Monday, June 26, 2023, at 7:00 p.m. at the District Office Boardroom.

1. **Call to Order, Welcome, and Pledge of Allegiance** – Vice Chairman Richardson called the meeting to order at 7:00 p.m. He welcomed those present and asked everyone to stand and join in the Pledge of Allegiance.
2. **Confirmation of Notice to Media** – Vice Chairman Richardson stated that in accordance with the S.C. Code of Laws, 1976, as amended, Section 30-4-80(E), the following were notified of this meeting: *Morning News*, *NPO News*, WMBF-TV, WPDE-TV, and www.fsd5.org.
3. **Approval of Agenda** – The Agenda was approved by general consent of the board.
4. **Special Recognitions**
 - A. Superintendent Prosser recognized the golf team for being the Class 5A Region Championship Team. She commended the recipients for their help with First Tee and refereeing the “Kicking into Summer” reading initiative kickball tournament at Prosser Field.
 - B. Vice Chairman Richardson presented All-State certificates to the following students in their respective sports: Blair Coker, Softball; Faith Bardon, Track; Reid Baxley and Landyn Cribb, Baseball. He also presented Faith Bardon a certificate for winning gold in discus and bronze in shot put. The board commended all of the students for their outstanding achievement.
5. **Public Forum** – There was no one present to address the board in Public Forum.
6. **Consent Agenda (A-C)** – Vice Chairman Richardson reviewed the items of the Consent Agenda which included Board Minutes for April 24, 2023, Monthly Financial Statements for April and May, and School Food Services Statements for April and May. All items passed by general consent of the board.

7. Regular Agenda

A. Special Report

1. Bond Resolutions – Mr. Ben Ziegler, Bond Attorney, presented bond referendum information in regards to facility needs. He provided a General Obligation Bond Capacity Analysis to the board and reviewed the resolution for consideration and approval in the For Action Agenda. A discussion ensued in this regard.

C. Superintendent’s Report and Updates:

1. Highlights – Mrs. Prosser told the board that the district had eight retirees this year. She highlighted the Drama Tones Lion King performance, the JMS Washington Trip, and said JHS had a successful graduation.
2. Academics – Mr. Goins gave comparisons of 2022 to 2023 Formative Assessment projections and growth from elementary and middle schools. He reviewed the End-of-Course testing projections at the high school along with graduation and College and Career Reading data. Mr. Goins said that middle and high schools were named as 2 of 30 statewide winners in South Carolina for the Victory XR grant.
3. Operations – Mr. Kennedy gave the following information:
 - a. Technology – Technology Summer Projects are in process with new and reimaged student laptops and new CTE lab furniture at JHS. Operating systems and software upgrades are underway. Online registration is set to open the first week in July.
 - b. Food Service – Mr. Adam Miller has been employed as the new Food Services Supervisor. Lunchrooms will be transitioning from foam trays back to traditional washable trays. New uniforms for food service staff have been ordered. New dishwashers are being leased for the upcoming school year.
 - c. Safety – Emergent 3 Safety Notification and Crisis Management Software is being implemented. Deputy Antonio Addison has transferred from JMS to JHS, and Deputy Brittany Owens is the new SRO for JMS. The district applied for a COPS School Violence Prevention Program grant for upgrades to district security.
 - d. Facilities – JHS gym and JHS fieldhouse renovations are both in process.
4. Finance – Mrs. Wanda Willis presented a balanced 2023-24 General Fund Budget in the amount of \$12.4 million. She discussed highlights of the budget. She said once final budget allocations are issued by the state, the finance office will present budget amendments to the board in August, if necessary.
5. Upcoming Events – Mrs. Prosser reviewed upcoming events for July. She said opening ceremony will be held on Friday, July 28, and the theme will be “Take One Step at a Time”. Mrs. Prosser reminded the board that the district will be going through Cognia Accreditation during the earlier part of the school year.

8. For Action Agenda

A. First Reading of the Following Policies:

1. Revision of Policy KF – Mrs. Green moved, seconded by Mr. Travaglio, that the board approve the First Reading of Policy KF (Community Use of School Facilities). The motion carried unanimously.
2. Revision of Policy JFAB – Mr. Gaster moved, seconded by Mrs. Powell, that the board approve the First Reading of Policy JFAB (Admission of Nonresident Students). The motion carried unanimously.

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3. New Policy GCCAC.GDCC – Mrs. Green moved, seconded by Mrs. Powell, that the board approve the First Reading of Model Policy GCCAC.GDCC (Paid Parental Leave). The motion carried unanimously.
- B. Second Reading of the Following Policies:
 1. Revision of GCQE – Mrs. Powell moved, seconded by Mr. Travaglio, that the board approve the Second Reading of Model Policy GCQE (Retirement of Professional Staff). The motion carried unanimously.
 2. Revision of GDQC – Mrs. Green moved, seconded by Mr. Gaster, that the board approve the Second Reading of Model Policy GDQC (Retirement of Support Staff). The motion carried unanimously.
 3. New Policy DGD – Mr. Gaster moved, seconded by Mrs. Powell, that the board approve the Second Reading of Model Policy DGD (Credit Card Use). The motion carried unanimously.
 4. New Policy KFD – Mrs. Green moved, seconded by Mr. Parsons, that the board approve the Second reading of Model KFD (Clear Bag Use at District Events). The motion carried unanimously.
- C. Second Reading and Adoption of 2023-2024 Proposed General Fund Budget – Mrs. Green moved, seconded by Mr. Travaglio, that the board approve the Second Reading and Adoption of the 2023-2024 Proposed General Fund Budget. The motion carried unanimously.
- D. Recommended Textbook Adoptions for 2023-2024 – Mr. Goins presented information to the board on the 2023-2024 district textbook adoption list for Digital Workplace Application and Administrative Support Technology. Mr. Gaster moved, seconded by Mrs. Green, that the board approve the Textbook Adoption list as presented. The motion carried unanimously. (Exhibit A)
- E. Bond Referendum Ballot Question Approval – Mr. Gaster moved, seconded by Mr. Travaglio, that the board approve the Bond Referendum Ballot Question as follows:

Shall the Board of Trustees of Florence County School District Five, South Carolina, be authorized to issue and sell, either at one time as a single issue or from time to time as several separate issues, general obligation bonds of Florence County School District Five, South Carolina, in the total principal amount of not exceeding \$7,500,000, the proceeds of which shall be applied to defray costs of acquiring, constructing, furnishing, and equipping the following capital projects: (a) enhanced safety and security improvements, including without limitation window replacements, at District facilities; deferred maintenance, repairs, and improvements with respect to District facilities, including without limitation HVAC replacement for Johnsonville High School and Johnsonville Elementary School; awning and ceiling tile upgrades and painting and floor tile replacement at District facilities; new fencing, athletic lighting, and track field resurfacing, and new restrooms and storage buildings at the District's athletic fields; (b) renovating, repairing, expanding, equipping and furnishing of other existing facilities of the School District ((a) and (b), the "Projects"); and (c) the costs of issuance with respect to those bonds?

[] In favor of the question

[] Opposed to the question

If you are in favor of the question and are voting by optical scan ballot, darken the oval before the words “In favor of the question.” If you are in favor of the question and are voting electronically, touch the area with the words “In favor of the question.”

If you are opposed to the question and are voting by optical scan ballot, darken the oval before the words “Opposed to the question.” If you are opposed to the question and are voting electronically, touch the area with the words “Opposed to the question.” The motion carried unanimously.

9. **Executive Session** – Mr. Travaglio moved, seconded by Mr. Parsons, that the board enter the Executive Session Agenda to discuss a Legal Presentation Regarding Social Media Litigation, Personnel for Hire, Resignations, and Student Transfers. The motion carried unanimously, and the board entered Executive Session at 8:25 p.m.

10. **Reconvene in Open Session with Action if Necessary from Executive Session**– Following Executive Session, Mr. Parsons moved, seconded by Mrs. Powell, that the board exit Executive Session and return to Open Session at 9:01 p.m. with no action taken.
 - A. Legal Presentation Regarding Social Media Litigation – There was no action taken on Item A.
 - B. Personnel Recommendation(s) for Hire – Mr. Travaglio moved, seconded by Mr. Gaster, that the Personnel Recommendations for Hire be approved as presented by the Superintendent for two elementary teaching positions.
 - C. Resignations – Mr. Gaster moved, seconded by Mr. Parsons, that the resignations of two employees be regretfully accepted as presented by the superintendent which were effective the end of the 2022-23 school year. The motion carried unanimously.
 - D. Student Releases(s) – Mr. Travaglio moved, seconded by Mrs. Powell, that the board approve the release of eleven students to attend school in Florence School District 2, and two students to attend school in Florence School District 3 for the 2023-24 school year.

11. **Adjournment** - There being no further business, Mr. Travaglio moved, seconded by Mrs. Green, that the meeting be adjourned. The motion carried unanimously, and the meeting adjourned at 9:03 p.m.

Tina Williams, Board Secretary

Minutes Approved