

## REQUESTS FOR SCHOOL BOARD MEETING NOTIFICATION

Individuals requesting to receive notice of School Board meetings should complete the form *Request to Receive Notification of School Board Meetings*. Notice of School Board meetings will be sent via email. Individuals requesting such notice must have access to a valid email account and are responsible for informing the superintendent's secretary of any change of address. The Board is not responsible for email that is not deliverable. Individuals will remain on the meeting notification list until notification is provided in writing that the individual wishes to be removed from the list, unless notices for three meetings have been undeliverable. When three notices have not been delivered, the individual will be removed from the meeting notification list.