

PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING
PAULSBORO, NEW JERSEY

AGENDA

MONDAY, OCTOBER 30, 2023

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022 and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on March 27, 2023.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Michelle Baylor, Theresa Cooper, Frank Damminger, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo.

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

PLEDGE OF ALLEGIANCE

UPCOMING SCHEDULED EVENTS

Election Day: Tuesday, November 7, 2023 (Schools Open)

Parent Conferences: Friday, November 17, 2023, 12:30 p.m. Dismissal
All Schools - Conferences are 1:30-3:00p.m.

Monday, November 20, 2023, 12:30 p.m. Dismissal
Evening Conferences are 6:00-7:30p.m.
Billingsport and Paulsboro Junior / Senior High School

Tuesday, November 21, 2023, 12:30 p.m. Dismissal
Evening Conferences are 6:00-7:30p.m.
Loudenslager Elementary School

PRESENTATIONS:

1. September’s **Raider Report** presented by Loudenslager Elementary School Teachers Krista Lange and Tara Stahl.
2. Student of the Month Awards for September 2023:

Paulsboro Junior High School	Paulsboro High School
<u>September Students of the Month</u>	<u>September Students of the Month</u>
Raheem Griffith - Grade 7 Sloane Golembiewski - Grade 8	Kendale Costanzo - Grade 9 Jaimelynn Acevedo - Grade 10 Zanilah DeVine - Grade 11 Taylor Strickland - Grade 12

Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

3. Director of Curriculum, Instruction and Assessment Christine Lindenmuth will be presenting the Spring 2023 New Jersey Student Learning Assessment results. (**Attachment**)

RESOLUTIONS: - None at this time.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

CORRESPONDENCE:

1. Thank You card from Paulsboro Junior High School Instructional Aide Teresa Colanero and her Family on the loss of their father John D. Colanero on September 26, 2023, to the Members of the Paulsboro Board of Education thanking them for their thoughtful expression of sympathy which gave them great comfort during this difficult time.

NEW BUSINESS:

A. NOVEMBER 2023 ELECTION - OFFICES OPEN FOR GENERAL ELECTION

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three year terms	Markee Robinson
	Tyesha Scott
	Vacant

BOARD BUSINESS:

A. COMMITTEE OF THE WHOLE:

POLICY:

Chairperson: Mr. Joseph Lisa
Members: Frank Damminger, Markee Robinson, Danielle Scott

The Committee met Thursday, October 19, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

HUMAN RESOURCES AND NEGOTIATION:

Chairperson: Joseph Lisa
Members: Michelle Baylor, Kyana Evans, Lawrence Haynes, Sr.

The Committee met Tuesday, June 20, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

BUDGET:

Chairperson: Joseph Lisa
Members: Frank Damminger, Lawrence Haynes, Sr., Roseanne Lombardo

The Committee met Monday, July 24, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building
No updates provided.

FACILITIES:

Chairperson: Joseph Lisa
Members: Lawrence Haynes, Sr., Markee Robinson

The Committee met Monday, July 20, 2023.
5:00 p.m. Building Walk Through Paulsboro High School
No updates provided.

CURRICULUM:

Chairperson: Joseph Lisa
Members: Michelle Baylor, Theresa Cooper, Roseanne Lombardo

Curriculum Meeting was held on Thursday, June 15, 2023

PENDING ITEMS: – None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

EXECUTIVE SESSION

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the

following: Personnel, Contracts, and Legal. The matters discussed will remain confidential until the need for confidentiality no longer exists.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, November 27, 2023, at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MOTION TO ADJOURN

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachment**)

Regular Meeting

September 25, 2023



School Business Administrator

October 26, 2023

Date

B. Approval of the September 2023 transfers. (**Attachment**)

C. Approval for payment of the October bills that are duly signed and authorized. (**Attachment**)

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - O: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

- C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Monday, November 27, 2023, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval to accept the resignation with the intent to retire of the Secretary to the Superintendent Deborah Kappa effective date will be October 1, 2024.

Informational: Mrs. Kappa has served our district for 17 years.

- E. Recommend approval to accept the resignation of the Director of Facilities John Swanson effective date will be November 24, 2023.

Informational: Mr. Swanson has served our district for 2 years.

- F. Recommend approval to appoint Melissa Saggese to the position of Part Time Bus Aide for the 2023-2024 school year. Ms. Saggese will earn Step 1 - \$15.00 per hour as per the agreement with the Paulsboro Education Association. This position does not include benefits. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

- G. Recommend approval to appoint Jennifer Ramos Serrano to Paulsboro Junior / Senior High School Full Time 12 Month Custodian for the remainder of the 2023-2024 school year. Ms. Ramos Serrano will earn Step 1- \$31,829.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

- H. Recommended approval to accept the resignation of Paulsboro High School Guidance Counselor Nicole Vitale Engler effective date will be December 8, 2023, or when this position is filled.

Informational: Ms. Engler has served the Paulsboro Public Schools for 2 years. Per the teacher contract, they may at any time give 60 days’ notice in writing of their intention to terminate.

- I. Recommend approval to reappoint Paulsboro High School Principal Secretary Danielle Richardson to the position of Website Content Administrator for the 2023-2024 school year at a salary of \$3,900.00.

Informational: The position of Website Content Administrator has ongoing duties to receive recommended content, rewrite/write content, edit content, etc. then upload the materials to the websites.

- J. Recommend approval of an unpaid Medical Leave of Absence, Staff #2168 DOH 08/25/2020, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
Thursday, October 12, 2023 - Monday, October 30, 2023	Unpaid

- K. Recommended approval to accept the resignation of Child Study Team School Psychologist Jessicarose Johnson effective date will be November 24, 2023, or when this position is filled.

Informational: Ms. Johnson has served the Paulsboro Public Schools for 5 years. Per the teacher contract, they may at any time give 60 days’ notice in writing of their intention to terminate.

- L. Recommend approval for the following administrator to attend the monthly meetings of the following professional group for the 2023-2024 School Year:

Administrator	Professional Group
Director Student Personnel Services Christina Skanes	Gloucester County Professional Counselor Association (GCPCA)

Informational: There is no cost to the Board of Education.

- M. Recommend approval to accept the resignation of Paulsboro High School Student Assistance Coordinator Rose Clark as the Advisor for the National Junior High Honor Society for the 2023-2024 school year.
- N. Recommend appointment of the following teacher to the Class Advisor position at Paulsboro High School for the 2023 - 2024 school year. Stipends are as per agreement with the Paulsboro Education Association. Acct. #11-401-100-100-00-997

Position	Advisor	2023-2024 Salary (in \$)
National Jr. Honors Society Advisor	Andrea Bish	\$2,105

- O. Recommend approval for all Paulsboro Public School employees who hold a valid certificate to teach including substitute teachings in New Jersey to provide tutoring services for our McKinney Vento eligible students for the 2023-2024 school year. The pay rate for this position is \$40.00 per hour per the agreement with the Paulsboro Education Association (PEA) and will be paid for through Every Student Succeeds Act (ESSA) Title I-A grant.

PERSONNEL P - Q: The Greenwich Township Representative may not vote on items in this section of the agenda.

- P. Recommend approval to accept the resignation of Paulsboro Junior High School Science Teacher Michelle Tucci effective date will be November 24, 2023, or when this position is filled.

Informational: Ms. Tucci has served the Paulsboro Public Schools for 2 months. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

- Q. Recommend approval to accept the resignation of Billingsport Early Childhood Center Playground / Lunch Aide Ross Buenzle effective date will be October 31, 2023.

Informational: Mr. Buenzle has served the Paulsboro Public Schools for 1 year.

STAFF AND CURRICULUM DEVELOPMENT A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend approval for Paulsboro High School Guidance Counselor Melba Moore-Suggs to attend the Higher Education Student Assistance Authority (HESAA) School Counselor Workshop on November 6, 2023, at Rowan College of South Jersey from 8:30 am – 1:00 pm. The cost to the district will not exceed \$10.00 for mileage reimbursement.

Informational: The Higher Education Student Assistance Authority (HESAA) offers this workshop for all secondary school counselors to update information regarding Federal and State Aid, FAFSA completion, and the NJFAMS System.

- B. Recommend approval for Speech and Language Pathologist Addie Shmuel to attend a therapy workshop entitled, "101 Therapy Strategies to Increase Your Effectiveness as a SLP". The workshop will be held virtually on January 11, 2024, from 9:00 am – 3:30 pm. No substitute is required. The total cost to the district will be \$279.00 paid through Local Funds.

Informational: This workshop is specifically designed for school-based speech-language pathologists serving PreK through grade 12 students. The workshop will provide practical

strategies that can be utilized in the classroom or in one-to-one therapy treatment to support acquisition of core speech and language skills. The information will be shared with the other district speech and language pathologist.

- C. Recommend approval of the following people to serve on the *School Crisis Team* at Paulsboro Junior / Senior High School during the 2023-2024 School Year. There is no cost to the Board of Education.

Paul Morina, Principal
James Pandolfo, Assistant Principal
John Giovannitti, Assistant Principal/Athletic Director
Monica Moore-Cook, Junior High Principal
Christina Skanes, Director of School Counseling
Mary Porter, School Nurse
Danielle Richardson, Principal's Secretary
Trevon Brooks, Guidance Counselor
Nicole Vitale, Guidance Counselor
Melba Moore-Suggs, Guidance Counselor
Rose Clark, Student Assistance Counselor
Thomas Damminger, Teacher
Thomas Hampel, Teacher
Chelsea Brown, Teacher

Informational: The role of the School Crisis Team is to review and provide input on changes related to the Emergency Management Plan for Paulsboro Junior/Senior High School.

- D. **Informational**: – **Dual Credit**

The Paulsboro Public Schools is currently providing Dual Credit options for Advanced Biology II via Rowant College of South Jersey (RCSJ). In addition, Dual Credit is available for Advanced biology II, Advanced Placement Language and Composition, Advanced Placement English Literature and Composition and Advanced Placement Calculus AB via Salem Community College (SCC). These credits can be utilized to fulfill high school graduation requirements as well as college degree requirements. Upon successful completion of a course, students seeking college credit shall pay reduced tuition rates. All fees, including the application fee, are waived. The Director of Curriculum, Instruction and Assessment has worked with the Pegasus Education Foundation on a grant to help families offset the costs associated with participating in this dual credit opportunity. There is a matching funds commitment from the District with the Pegasus Education Foundation. These matching funds were included in the approved 2023-24 SY budget. (**Attachments**)

STAFF AND CURRICULUM DEVELOPMENT E - L: The Greenwich Township Representative may not vote on items in this section of the agenda.

- E. Recommended approval for the following staff to serve on the *Medical Emergency Response Team* for Loudenslager Elementary School during the 2023-2024 School Year. There is no cost to the Board of Education.

Janice Esters, School Nurse	Matthew Browne, Principal
Lisa Phillips, Secretary	Dean Duca, Teacher
Louis McCall, Teacher	Thomas Richardson, Teacher
Rebecca Richardson, Teacher	Shaun Darby, Teacher
Erica Scott, Classroom Aide	Danielle Relation, Teacher
Corey Hoffman, Teacher	David Denelsbeck, Teacher
Jacqueline Breshock, Teacher	Dennis Weiss, Daytime Custodian

Informational: The Medical Emergency Response Team will be enacted by the school nurse at each school to assist in the event of a medical emergency involving a student or staff. MERT Team members are provided Basic First Aid, CPR, and AED Training.

- F. Recommended approval for the following people to serve on the *Medical Emergency Response Team* for Billingsport Early Childhood Center during the 2023-2024 School Year. There is no cost to the Board of Education.

Tracey Scott, School Nurse	Tina Morris, School Principal
Joann Hoehn, School Secretary	Linda Campbell, Teacher

Linda Coleman, Teacher	Daniel Condo, Teacher
Christin Goss, Instructional Aide	Danielle Hertkorn, Counselor
Katie Hurst, Instructional Aide	Rachel Kuser, Teacher
Kai Myers, Teacher	Michele Relation, Teacher
Kristin Shute, Speech Pathologist	

Informational: The Medical Emergency Response Team will be enacted by the school nurse at each school to assist in the event of a medical emergency involving a student or staff. MERT Team members are provided Basic First Aid, CPR, and AED Training.

- G. Recommend approval of the following people to serve on the *School Crisis Team* at Loudenslager Elementary School during the 2023-2024 School Year. There is no cost to the Board of Education.

Matthew Browne, Principal	Louis McCall, Teacher
Dennis Weiss, Daytime Custodian	Lisa Phillips, Secretary
Janice Esters, School Nurse	Corey Hoffman, Teacher
Shirley Gill, Teacher	Shaun Darby, Teacher
Christina Roberts, Teacher	Charisse Generette, Social Worker
Marcelina Guzman, Guidance Counselor	

Informational: The role of the School Crisis Team is to review and provide input on changes related to the Emergency Management Plan for Loudenslager Elementary School.

- H. Recommend approval of the following people to serve on the *School Crisis Team* at Billingsport Early Childhood Center during the 2023-2024 School Year. There is no cost to the Board of Education.

Tina Morris, School Principal	Joann Hoehn, School Secretary
Tracey Scott, School Nurse	Kathleen Moran, School Custodian
Daniel Condo, Teacher	Cheryl DeLorenzo, Instructional Aide
Prudence Hanly, Teacher	Danielle Hertkorn, Counselor
Lisa Kuhnel, Teacher	Kayla Kushner, Psychologist
Jacqueline Marcucci, Teacher	Kristin Shute, Speech Pathologist
Yvonne Still-Maddred, PIRT Specialist	Latisha Thomas, Master Teacher

Informational: The role of the School Crisis Team is to review and provide input on changes related to the Emergency Management Plan for Billingsport Early Childhood Center.

- I. Recommend approval for Loudenslager Elementary School Teachers Karen Slavinski, Donna Keane, George Maier, Corey Hoffman, and Christina Roberts who attended the virtual workshop entitled, “An Introduction to the Fountas & Pinnell Literacy Continuum: A Tool for Assessment, Planning, and Teaching” on October 25, 2023, from 8:00 am – 3:00 pm. The total cost to the district for staff coverage will not exceed \$200.00 in local funds. The total cost to the district for the registration costs will be \$945.00 paid through grant funding utilizing ARP ESSER Accelerated learning and Coaching grant funds.

Informational: The Fountas and Pinnell Literacy Continuum is a planning, assessment, and teaching tool to help students effectively read, write, and understand text. This workshop provides a professional development opportunity for staff to effectively utilize the Literacy Continuum as they learn responsive teaching based on student performance and learning behaviors. Staff members will recognize these behaviors at every phase of literacy learning and link assessment to responsive teaching. The Literacy Continuum is a foundation for setting clear learning goals and planning specific lessons for students based on those goals, so students become highly effective users of oral and written language.

- J. Recommend approval to post four, extra-service, grant-funded stipend positions for current Billingsport Early Childhood Center teachers to serve as Annual School Plan (ASP) Team Leaders for the content areas of Mathematics and Language Arts during the 2023-2024 School Year.

Informational: Each ASP Team Leader will be tasked with coordinating and guiding common planning for their assigned team, monitoring progress toward goals related to their assigned content area and ensuring the proper implementation of the activities related to the state approved Smart Goals identified in the Loudenslager Annual School Plan. Funding for

these positions are state-approved and will be paid for through School Improvement Funds (SIA).

- K. Recommend approval to post four extra-service hourly positions for current Billingsport Early Childhood Center teachers to serve as After-School Intervention Tutors during the 2023 - 2024 School Year.

Informational: Intervention After-School Tutors will provide support to students who qualify for Tier II or Tier III Intervention Services with 1-2 hours of after-school support each week in the content areas of mathematics and language Arts. Funding for this position is state-approved and will be paid for through School Improvement Funds (SIA).

- L. Recommend approval for Loudenslager Elementary School Grade 4 Teacher Krista Lange to write the curriculum for English Language Arts (ELA) for Grade 4. Ms. Lange will be allotted 25 hours to complete this work and will be paid according to the contractual rate of \$40.00 per the PEA Agreement. Not to exceed \$1,000.00 in Local Funds.

Informational: Ms. Lange will replace Maryanne Giannotti who was approved by the Board in June 2023 to write the Grade 4 ELA curriculum.

M. Informational - Enrollment and Class Size:

- 1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – October 15, 2023								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	66	59	71	79	47	51	59	79
K	104	98	88	100	99	75	74	79	72
1	111	88	91	79	78	87	82	72	71
2	79	87	77	82	80	83	91	73	77
3	56	64	102	90	81	91	87	97	87
4	65	70	61	102	84	82	96	84	95
5	64	61	68	61	99	81	80	92	78
6	53	83	57	71	61	99	81	80	90
7	73	74	94	68	77	59	104	90	82
8	62	77	68	90	62	70	65	98	93
Self-Contained Special Education Billingsport/Loudenslager*	26 / 17	26 / 5	19/0*	21 / 5	22/0*	10/0	18/0	25/0	24/0
Grand Totals	767	799	784	840	822	784	829	849	848

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

- 2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – October 15, 2023								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	80	92	93	108	98	111	98	132
10	82	77	79	84	86	98	94	105	105
11	80	79	66	76	69	75	82	89	96
12	78	97	85	68	84	83	75	96	95
TOTAL	303	333	322	321	347	354	362	388	428

- 3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of October 15, 2023					
	Pre-School	13	14	13	13	13
Kindergarten	19	18	18	17		
1	18	18	17	18		

Grade	Number of Students per Class as of October 15, 2023					
2	20	18	19	20		
3	19	23	20	23	2	
4	24	23	23	23	2	
5	16	17	19	22	4	
6	21	20	23	21	5	
Special Education	4	15	5			

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommended approval to provide homebound for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
272780	9	Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Inspira Memorial Hospital Adolescent Behavioral Health for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/18/2023 - End Date TBD.
263676	10	Student was placed on Medical Home Instruction for 60 days. This student will receive instruction provided by Paulsboro Public Schools for a minimum of 10 hours per week at a rate of \$40/hr. Start Date 9/27/2023 End Date TBD
273377	10	Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Inspira Bridgeton CAMHU for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/22/23- End Date TBD

Informational: Source of funds: Local Funds.

INSTRUCTIONAL SERVICES B: The Greenwich Township Representative may not vote on items in this section of the agenda.

B. Recommend approval to provide homebound for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
302974	6	Student was placed on Medical Home Instruction for 6 days. This student will receive Home Instruction from Brookfield Schools/Cherry Bridgeton CAMHU for a minimum of 10 hours a week at a rate of \$40 hr. Start Date 9/20/2023 – End Date 9/26/2023.
373324	KF	Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Inspira Memorial Hospital Behavioral Health for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/21/2023 - End Date. TBD
291467	6	Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Inspira Memorial Hospital Behavioral Health for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 10/02/2023- End Date TBD
332485	4	Student was placed on Medical Home Instruction for 60 days. This student will receive Home Instruction from Inspira Memorial Hospital Behavioral Health for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/29/2023- End Date. TBD

Informational: Source of funds: Local Funds.

STUDENT ACTIVITIES A - D: The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommend approval of all Paulsboro Public School employees to serve as Security Event Workers for athletic events during the 2023-2024 school year. This recommendation includes approval of the pay rate for the Security Event Workers.

Informational: Director of Safety and Security Brett Waller will be managing and assigning the school employees for the Security Event Worker positions during the games.

Football	# of Workers	Pay Rate (per event)
Security	1	\$60.00

Wrestling	# of Workers	Pay Rate (per event)
Security	not to exceed 2	\$60.00

Basketball	# of Workers	Pay Rate (per event)
Security	not to exceed 3	\$60.00

- B. Recommend approval of the following winter athletic coaches for Paulsboro Senior High School and Paulsboro Junior High School for the 2023-2024 school year with stipends as per agreement with the Paulsboro Education Association.

Boys Basketball:

Daryus Quarles	Head Coach	Step 3	\$7,903.00
John Marcucci	Assistant Coach	Step 3	\$5,259.00
Ryan Pennypacker	7 th / 8 th Grade Coach		\$3,342.00

Girls Basketball:

Erica Scott	Head Coach	Step 3	\$7,903.00
Thomas Richardson	Assistant Coach	Step 3	\$5,259.00
Kai Myers	7 th / 8 th Grade Coach		\$3,342.00

Wrestling:

Paul Morina	Head Coach	Step 3	\$8,522.00
Dean Duca	Assistant Coach	Step 3	\$5,948.00
Joseph Duca	Assistant Coach	Step 3	\$5,948.00
Carmel Morina	Assistant Coach	Step 3	\$5,948.00
Steven Anuszewski	Volunteer Paraprofessional		
Nick Morina	Volunteer Paraprofessional		
Casper Tortella	Volunteer Paraprofessional		
Robert Onorato	Volunteer Paraprofessional		
M. Tyrone Hamilton	Volunteer Paraprofessional		
Joseph Bene	Volunteer Paraprofessional		
Antonio Chila	Volunteer Paraprofessional		
Frank Damminger	Volunteer Paraprofessional		
Julia Incarvite	Volunteer Paraprofessional (Girls)**		

** Pending the completion of the Criminal History Background review requirement.

Ryan Surman	7 th / 8 th Grade Coach		\$3,342.00
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- C. Recommend approval for the Paulsboro High School 2023 Powder Puff Game to be held on Wednesday, November 22, 2023. The school day will run on a Pep-Rally schedule and at the appropriate time, their teachers will escort students to the football bleachers to watch the football game. There is no cost to the district.

Informational: This event has been hosted at PHS for many years. Teachers will stand and monitor the students until 12:30 p.m. when the students will be dismissed from the football field. This is a half-day dismissal for the Thanksgiving Holiday. The game will be held on the football field at 11:45 pm. Participants will include Junior and Senior male and female students. Participants must submit parent permission slips. Tickets will be sold the week before the game during lunch periods. Cost per ticket is \$1.00. The school day will run on a pep-rally schedule and at the appropriate time, students will be escorted by their teachers to Bennett Field.

Event Staff includes:

Senior Coach	Christopher Costenbader
Junior Coach	Thomas Hampel
Officials	Antonio Chila and Shane Kovalesky
Announcer	Douglas Foglein
Concessions	Junior and Senior Class

- D. Recommend approval for Genealogist Shamele Jordan from the Lawnside Historical Society to present information to several of the Paulsboro High School Social Studies Classes during Black History Month. Ms. Jordan's area of expertise is the Underground Railroad and Local African American History. Ms. Jordan has also mapped the graves of United States Colored Troops (USCT) from the Civil War in the Mount Peace Cemetery, Lawnside, New Jersey. There is no cost to the Board of Education.

Informational: Shamele Jordon is a professional genealogist, lecturer, writer, and podcaster (Genealogy on Demand). Her biographical highlights include: researcher for the PBS series Oprah's Roots: African American Lives I and II, New Jersey State Library grant recipient, researching Civil War Burials in Lawnside, New Jersey; former president of the African American Genealogy Group in Philadelphia, past board member of the Genealogical Society of Pennsylvania, faculty at the Institute of Genealogy and Historical Research, Athens, Georgia, and workshop volunteer at the Family History Center in Cherry Hill, New Jersey

STUDENT ACTIVITIES E - M: The Greenwich Township Representative may not vote on items in this section of the agenda.

- E. Recommend approval for Paulsboro Junior High School students to participate in Junior Achievement of New Jersey, JANJ's Career Exploration Day at Rowan College of South Jersey on November 15, 2023, from 9:30am - 1pm. The cost to the Board of Education will be for bus transportation in the amount of \$1,135.00 funded through Local Funds. Chaperones for the trip will be Junior High Math, English, Science and Social Studies teachers, guidance counselor along with Jr. High Principal and Director of School Counseling.

Informational: This is a free event in which students explore careers in South Jersey's high growth industries, discover their strengths and interests, and participate in hands-on activities that build career skills. This program includes classroom curriculum aligned to NJSLS 9 and helps middle school students take the first steps to envision their future careers.

- F. Recommend approval for motivational speaker and mentor Les Squair Jr. to conduct the program **NEVER QUIT** "*Whatever It Takes*" Assemblies for grades 7th and 8th. Each grade will have a separate assembly. These grade level assemblies will focus on character building, being present and doing your best. The cost of the programs will be \$7,000.00 funded through ARP ESSER Mental Health Sub Grant Account.

Informational: Mr. Les Squair Jr.'s Assemblies are designed to meet the needs of our Junior High students. Key takeaways: renewed sense of motivation and commitment to education; a better understanding of the importance of good attendance and behavior; practical strategies for taking ownership of their academics; and an empowered mindset ready to tackle challenges "*Whatever It Takes*". These assemblies are a 1.5 hour engaging, and motivational experience designed specifically for 7th and 8th grade students and centered around the powerful theme of *Whatever It Takes*. They will address three key pillars of student success: good attendance, good behavior, and taking ownership of academics.

- G. Recommend approval for Billingsport Early Childhood Center Community and Parent Involvement Specialist Yvonne Still-Maddred to participate in the United States Marine Corps Toys for Tots Program during the 2023-2024 school year.

Informational: If approved the school will collect donated unwrapped toys then forward them to the Marine Corps. The goal is for every child in the United States to receive a toy during the holiday season. The Paulsboro Public Schools has participated in the Toys for Tots program for a number of years.

- H. Recommended approval for the Preschool Teachers at the Billingsport Early Childhood Center to host our annual "Donuts with Grown-ups" activity on Friday, January 26, 2024. Each student will invite one parent or special grownup to attend. All students, staff and grown-ups will receive a donut and drink. In addition, the parent or special grownup will have the opportunity to play a game or color with their son or daughter.

Informational: The Donuts with Grown-ups activity will be funded by the Preschool Budget.

- I. Recommend approval Recommend approval for an Ice Cream Social at Billingsport Early Childhood Center for preschool parents and students. The Ice Cream Social will be held during the month of March. This event will take place in the multipurpose room from 1:00pm-2:00pm. The goal of this event is to improve and enhance the relationships between the parents, students, community members and staff.

Informational: The Ice Cream Social will be funded by the Preschool Budget.

- J. Recommend approval for Pizza with Preschool at the Billingsport Early Childhood Center. The preschool parents and guardians will be invited to participate in this event. Pizza with Preschool will be held during the month of December. This event will take place in the preschool classrooms from 1:15pm until 2:00pm. The goal of this event is to improve and enhance the relationships between the parents, students, community members and staff.

Informational: The Pizza with Preschool event will be funded by the Preschool Budget.

- K. Recommend approval for the Paulsboro High School Choir to perform a concert for the students at Loudenslager Elementary School and Billingsport Early Childhood Center on Wednesday, January 10, 2024.

Informational: Paulsboro High School has a long tradition of strong music programs that are fed from the students at Loudenslager and Billingsport Schools. This concert will serve as a means to promote the music and choir programs at Paulsboro Junior/Senior High School. This music concert will be coordinated by Paulsboro Junior/Senior High School Choir Director Mr. Aaron Krasting.

- L. Recommend approval for the Paulsboro Police Department to implement the Law Enforcement Against Drugs and Violence Program (L.E.A.D) at Loudenslager Elementary School during the 2023 - 2024 School Year.

Informational: The L.E.A.D. Program is an evidence-based program that aims to create safer, healthier communities free of drugs, bullying, and violence throughout our country. The L.E.A.D. Program is currently active in 41 states throughout the continental United States and fosters a positive relationship between the school district and local police department. There is no cost to the Board of Education for the implementation of this program.

- M. Recommend approval to collaborate with the Rutgers Cooperative Extension to implement a school-based Food Smarts Kids at Loudenslager Elementary School during the 2023 - 2024 School Year.

Informational: The Rutgers Cooperative Extension will provide a series of 4-6 interactive lessons that teach critical thinking skills, conceptual understanding and uses food and nutrition as tools for real-world application of math, science, literature, social studies, health, and art. This will be the third year that Loudenslager has collaborated with the Rutgers Cooperative Extension to provide these types of programs to our students. There is no cost to the Board of Education for the implementation of this program.

- N. **Informational:** Student Assistant Counselor Rose Clark has connected with New Jersey State Police - Operation Recovery Initiative Support & Engagement (RISE) Program to provide professional development, student assemblies, and programs such as: Narcan Training, Student & Parent Assemblies, Red Ribbon Week, Pre-Prom Assembly, and others. These services are all at no charge to the district.

The Red Ribbon Assembly was held on October 23, 2023, for Grades 7-12 that provided information to our students on the harmful effects of substances and reduce stigma associated with the disease of addiction.

OCTOBER 2023 CONSTRUCTION UPDATES:

ROD GRANT

There are no updates to report.

FACILITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request, verification of insurance and availability of space.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Public Schools	Thanksgiving Meal Prep for MCKV Families in need. Tuesday, November 21, 2023 Beginning at 1:00pm	Paulsboro High School Cafeteria and Kitchen	Christine Lindenmuth
Gateway CAP	Wellness Event Tuesday, November 28, 2023 Monday, December 18, 2023 5:00pm-8:00pm	Paulsboro High School Cafeteria Sound System & Audio	Ashley Todd Kyana Evans

- B. Recommend approval to dispose of the following materials from Paulsboro Junior / Senior High School.

Quantity	Item	Year Purchased	Method of Disposal	Reason for Disposal
60	History of the United States Textbooks	1997	Trash	Poor Condition Out of Date

FACILITIES C: The Greenwich Township Representative may not vote on items in this section of the agenda.

- C. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request, verification of insurance and availability of space.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Paulsboro Youth Basketball	Basketball Games for Grades 5 & 6 <u>Weekends</u> 9:30am-3:00pm January 6, 2024 January 13, 2024 January 20, 2024 <u>Weekdays</u> 6:30pm-9:00pm February 4, 2024 February 10, 2024 February 11, 2024 February 15, 2024 February 19, 2024 February 24, 2024 February 25, 2024 <u>Championship</u> March 1, 2024 – March 17, 2024	Paulsboro High School Gymnasium	Erica Scott

FINANCE A - D: The Greenwich Township Representative may vote on items in this section of the agenda.

A. ESIP Energy Savings Improvement Program

This project has been in the making for over two years. Now that all of the engineering has been completed and the Grant money has been secured, the final project has been rolled out. Because this is State Regulated and the financing must be cost neutral to the District, the Board of Public Utilities requires that the anticipated savings from the ESIP must be verified

by an independent third party. The independent 3rd party reviewer has approved the Paulsboro Energy Savings Plan (ESP). The ESP and all supporting materials have been submitted to the NJBPU. Frank Domin and representatives from Schneider Electric will be at the Board Meeting to answer any questions.

The Final Investment Grade Audit (IGA) report has been attached. (Attachment)

MOTION: Recommend approval for the following ESIP project and funding:

1. Energy Savings Improvement Program (ESIP) Contract Approval

Approval is requested to enter into an ESIP Contract with Schneider Electric in the not to exceed amount of \$8,601,397. The contract amount is being funded through local and grant funds as follows:

Funding Sources:

ESIP (Energy Savings) = \$3,444,955 (Amount to be Financed)

NJ State Grant = \$4,596,442 (Already secured and approved)

District Contribution (Capital Reserve) = \$560,000

2. ESIP Financing

Approval is requested to solicit financing for the ESIP project in the amount of \$3,445,000. This amount is being supported through the energy savings being secured through the efficiency projects being implemented. Therefore, this reflects a cost neutral financing program.

Informational: This project has been in the making for over two years. Now that all of the engineering has been completed and the Grant money has been secured, the final project has been rolled out. Because this is State Regulated and the financing must be cost neutral to the District, the Board of Public Utilities requires that the anticipated savings from the ESIP must be verified by an independent third party. The independent 3rd party reviewer has approved the Paulsboro Energy Savings Plan (ESP). The ESP and all supporting materials have been submitted to the NJBPU. Frank Domin and representatives from Schneider Electric will be at the Board Meeting to answer any questions.

The Final Investment Grade Audit (IGA) report has been attached. (Attachment)

- B. Recommend retroactive approval for Paulsboro BOE Board Members and select administrative staff to attend the annual convention of the New Jersey School Boards Association (NJSBA) scheduled for Monday, October 23, 2023, to Wednesday, October 25, 2023. Reservations were made for members of the Board of Education to stay at the Resorts Casino for Monday, October 23, 2023, through Wednesday, October 25, 2023. Total cost to the board is anticipated to be \$3,000.00, which includes reimbursement for food, mileage, and lodging.

Informational: The following board members will be attending the Annual NJSBA Convention. Kyana Evans, Joseph Lisa, Markee Robinson, and Lawrence Haynes. Attendees will be reimbursed for meals, mileage and lodging if prepaid from personal funds.

- C. Recommend that the Paulsboro Board of Education reimburse employees and board members for travel expenses based on the current Government Services Administration (GSA) rates for meals and incidentals. The current rates for SY23-24 are as follows: Total Meals and Incidentals (M&I) are \$59.00 per day, except for the first and last day of travel, which is \$44.25 per day (75%).

Informational: The GSA rates are set by the Federal government to provide a standard rate for reimbursement of travel expenses. The rates are periodically revised for inflation and other economic considerations. Staff and board members will be reimbursed upon submitting receipts for purchases made during approved travel for Board business.

- D. Board Input Requested: A copy of the Budget Calendar for 2024 - 2025 is attached for review by members of the Board of Education. The administration respectfully requests input and suggestions from members of the Board of Education prior to finalizing the

calendar. If the Board of Education agrees with the overall calendar including changes suggested at this meeting, then; (**Attachment**)

Recommend adoption of the Budget Calendar for the 2024 - 2025 school year.

Informational: This document serves as a guide as the Board of Education begins its review of the 2024 - 2025 budget.

FINANCE E: The Greenwich Township Representative may not vote on items in this section of the agenda.

- E. Recommend approval for the Paulsboro Public Schools district to accept donations from November 1, 2023, through December 1, 2023, for the Veteran’s Home located in Vineland, New Jersey.

Informational: This month Billingsport Early Childhood Center and Loudenslager School will be learning about becoming Good Citizens. The students will participate in various activities throughout the month that will teach them what it means to show citizenship both in and out of the classroom. To support our learning this month, items that will be collected will be donated to the Veteran's Home located in Vineland. These items will be going to both men and women who have dedicated their lives to serve our country. Donation boxes will be placed in front of the main office in each school.

Items that will be collected can include: shampoo, body wash, deodorant, lotion, Chapstick, eye glass wipes, AA batteries, AAA batteries, C batteries, tissue boxes, highlighters, pens, toothbrushes, toothpaste, mouthwash, handkerchiefs, denture adhesive, denture cleaning tablets, diabetic socks, slippers, non-slip socks, crossword puzzles (large print), and word searches (large print).

F. Informational - Child Nutrition

The following information summarizes the financial status of the child nutrition program:

Month	Revenues	Expenses	Revenue - Expenses
July	\$9,329.90	\$14,410.75	-\$5,080.85
August	\$0	\$0	\$0
Year to Date	\$9,329.90	\$14,410.75	-\$5,080.85

Informational – Breakfast and Lunch Service at all schools during 2023-2024.

Month	Breakfast	Lunch	Total Meals Served
July	964	1,390	2,354
August	0	0	0
Year to Date	964	1,390	2,354

SCHOOL SAFETY:

- A. Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/08/2023	9/22/2023	09/19/2023
Communication Drill**	September 2021			

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Evacuation (Non-Fire)	Each school must conduct two annually			
Bomb Threat	Each school must conduct two annually			
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023	09/14/2023
Shelter In Place	Each school must conduct two annually			
Other Drills				
Bus Evacuation	School District (Annually)			
Bus Evacuation	School Routes (2 Annually)			
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023	09/25/2023	09/25/2023

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

PUBLIC COMMENTS

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.