

LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: March 19, 2024

SCHOOL BOARD MEETING MINUTES

SCHOOL BOARD PRESENT:

Jay Duguay, Chairperson
Kevin Bell
Joe Bossie
Casey Caulder
Tamra Ham
Jasmine Weeden
Ashley Youngheim

ADMINISTRATION/STAFF/STUDENT PRESENT:

Judith McGann, Ed.D., Superintendent of Schools
Jason Robert, Principal
Debbie O'Connor, Financial Manager
Peter Stivali, Assistant Principal
Mary Steady, Director of Pupil Services

PUBLIC PRESENT:

Atty. Gordon Graham

The School Board Meeting was held in the Middle/High School Gymnasium.

Jay Duguay, School Board Chairperson called the meeting to order at 5:47 PM.

Business Requiring Board Action:

Superintendent Search Committee:

- Jay Duguay provided information from a discussion he had with Nora Behrens, a representative from The Bryan Group. There were 12 letters of interest received regarding the Superintendent Search Committee. Based on the number of letters received, The Bryan Group representative mentioned all those that sent letters of interest could be accepted on to the committee. Additionally two to three Board members can also be included on the committee.
- Jay Duguay mentioned The Bryan Group suggested the School Board Chair not sit on the committee.
- Joe Bossie, Tamra Ham, and Jasmine Weeden expressed interest in serving on the Committee as School Board representatives.
 - The Board members discussed and determined Joe Bossie and Tamra Ham will be the School Board committee representatives.
- Jay Duguay explained the process as presented by The Bryan Group. The committee will meet via Zoom. The first couple of meetings will be to discuss the criteria of the position for the job posting including whether the position will be full-time or part-time; priorities of the District; necessary skills, etc. The interview process will be a structured format and will be conducted by the Bryan Group with the committee members present but not participating. The interview technique was developed by the Bryan Group and is designed to elicit the skills of the candidate through a directed storytelling approach. The committee will hold discussions after the interviews.
- Atty. Gordon Graham explained the Right to Know and posting requirements for committee meetings. The meetings will need to be posted however, the majority of discussion, including the interviews and consideration of hiring, may need to be held in non-public session based on RSA 91-A:3 II (b), The hiring of any person as a public employee. Emails between the Bryan Group and committee members may be subject to Right to Know depending on content.
- Tamra Ham mentioned she had reached out to the Town Selectboard members regarding participation on the committee based on a conversation held at the March 13, 2023 School Board meeting. A member of the Woodstock Selectboard is interested in serving on the Search Committee.
 - The School Board members discussed the inclusion of the Woodstock Selectboard member. A memo was sent out to the full community soliciting letters of interest to serve on the Superintendent Search Committee. The memo included a submission deadline for the letters of interest. As no letter of interest was received from the Woodstock Selectboard member, the Board determined, in fairness to the community and to those that submitted letters, the request for the Selectboard member to participate on the Committee would be denied.

Tamra Ham made a motion, based on letters received, to include Erin Bell, Meghan Doherty, Paula Houde, Kristen Mansharamani, Debbie O'Connor, Jason Robert, Shannon Robinson, Paul Schirduan, Peter Stivali, Tara Tower,

and David Webster as well as Tamra Ham and Joe Bossie as School Board representatives to serve on the Superintendent Search Committee. Joe Bossie seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the motion carried unanimously.

Recognition of Visitors/Public Participation:

Community: None.

Tamra Ham made a motion to adjourn the meeting. Jasmine Weeden seconded the motion. Discussion: None. Jay Duguay called a vote to approve the motion. All Board members present were in favor and the meeting adjourned at 6:06 PM.

Respectfully submitted,

Debbie O'Connor, Financial Manager

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