

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting March 9, 2021

English: <https://www.youtube.com/channel/UCvPYs34Im9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFFbfq>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

5:00 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

This meeting is being conducted pursuant to Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. Consistent with these orders the Board room will not be open to the public for this meeting. Any or all Board members may attend the meeting by phone or videoconference platform. Archives of meetings are available on the District’s website at www.smjuhsd.k12.ca.us.

The District is committed to swiftly resolving any requests for reasonable modification or accommodation for individuals with disabilities who wish to observe the meeting, please contact Tammy Rhine at (805) 922-4573, extension 4202 by 5:00 p.m. on March 8, 2021.

If you would like to address the SMJUHS Board of Education at the March 9, 2021 meeting for either open or closed session items, see the options for participation below.

1. In writing: Submit your comment via email and list the agenda item page and number or reference if you wish to leave a public comment, limited to 250 words or less, to the Assistant to the Superintendent, Tammy Rhine, by 5:00 p.m. on March 8, 2021. The email address is SMJUHS-D-Public-Comment@smjuhsd.org.

2. By phone: If you would like to make a comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. Someone will return your phone call to take your public comment over the phone. Request for addressing the Board by phone must be received by 5:00 p.m. on March 8, 2021. Please note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. *Appendix A*
 - B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
 - C. Conference with Legal Counsel regarding Anticipated Litigation** – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): three matters.
 - D. Potential Threat to Public Services or Facilities Pursuant to Government Code §54957(a)** – Consultation with District legal counsel
 - E. Public Employee Performance Evaluation** – Government Code § 54957, subd. (b)(1) Title: Superintendent
-

III. RECONVENE IN OPEN SESSION

- A. Call to Order/Flag Salute**
-

IV. ANNOUNCE CLOSED SESSION ACTIONS – Antonio Garcia, Superintendent

V. REPORTS

- A. Student Reports** – Janeyri Antonio/SMHS; Karlee Cullen/ERHS; Ashley Fuerte/Delta; Carlos Rivas/PVHS
 - B. Superintendent’s Report**
 - C. Board Member Reports**
-

VI. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. CSBA Delegate Assembly Election

Delegates ensure that the association’s governance structure reflects the interests of school districts and county offices of education throughout the state. Voting for Delegates is an action of the entire board and requires a majority vote. The term of office for each Delegate is two years beginning April 1, 2021 through March 31, 2023.

The election for CSBA Delegate for Subregion 11-A is open. The candidate is Luz Reyes-Martin from Goleta Union School District.

***** IT IS RECOMMENDED THAT** the Board of Education approve Luz Reyes-Martin as the CSBA Delegate for Subregion 11-A.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

2. Reopening Plan Spring 2021

Resource Person: Antonio Garcia, Superintendent; John Davis, Asst. Superintendent; Yolanda Ortiz, Asst. Superintendent; Kevin Platt, Asst. Superintendent; Susan Klein-Rothschild, Santa Barbara County Public Health Department

The Board of Education has been continuously discussing the path to safely reopening District campuses since the suspension of in-person learning at the end of the last school year due to the COVID-19 pandemic. Input from families and staff have been sought through Board meetings, surveys, and outreach efforts.

At its December 15, 2020 meeting, the Board approved the Reopening Plan Spring 2021 which included remaining in Distance Learning with a possible reopening when county and local metrics indicated it was safe to do so, no earlier than March 1. The Board also decided to offer families a choice between a hybrid

in-person return or remaining in distance learning for the remainder of 2020-21 school year.

Since then, the District and school staff have been implementing the Reopening Plan and preparing for the reopening of schools, including providing in-person learning opportunities for various cohorts. Today, staff will provide information about Reopening Plan updates, including an updated recommendation for the return of students for in-person instruction in a hybrid model, for the Board’s approval.

The Board will also discuss the significant decrease in active COVID-19 in Santa Barbara County, the County’s imminent transition into Tier 2 (Red Tier) under the California Blueprint for a Safer Economy, and its impact on District plans to reopen schools to in-person instruction in the hybrid model.

***** IT IS RECOMMENDED THAT** the Board of Education approve the updates to the Reopening Plan for Spring of 2021, including reopening the District schools to in-person learning.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

3. Approval of Classified Bargaining Unit Tentative Agreement regarding changes to an existing job description and a new job description for a position added to the unit. – Appendix C

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources; Joni McDonald, Director of Human Resources

The District and the California School Employees Association (CSEA) have reached a tentative agreement regarding the negotiation of changes to an existing job description and a new job description for a position added to the unit. The Tentative Agreement dated March 3, 2021 will take effect upon approval by both parties. (see Appendix C)

***** IT IS RECOMMENDED THAT** the Board of Education approve the Tentative Agreement with the Classified Bargaining Unit as presented.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____

4. Initial Proposals for Successor Negotiations from the SMJUHSD Faculty Association to the District – *Appendix E*
INFORMATION ONLY/NO ACTION NEEDED

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources

INFORMATION ONLY/NO ACTION NEEDED

Government Code 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The SMJUHSD Faculty Association’s initial proposals to the District are being presented to the public as an informational item. At the Board of Education meeting to be held on April 13, 2021, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comment during the hearing. A copy of the initial proposal is attached as Appendix E.

5. Initial Proposals for Successor Negotiations from the District to the SMJUHSD Faculty Association – *Appendix F*
INFORMATION ONLY/NO ACTION NEEDED

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources

INFORMATION ONLY/NO ACTION NEEDED

Government Code 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The District’s initial proposals to the SMJUHSD Faculty Association are being presented to the public as an informational item. At the Board of Education meeting to be held on April 13, 2021, a public hearing will be held on the District’s initial proposals to the SMJUHSD Faculty Association. The public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comment during the hearing. Having received the public comment, the Board will

vote to adopt the initial proposals. A copy of the initial proposal is attached as Appendix F.

B. BUSINESS

1. 2020-2021 Second Interim Report – *Appendix G*

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The Second Interim report shall cover the period of July 1, 2020 to January 31, 2021 and be approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

***** IT IS RECOMMENDED THAT** the Board of Education adopt a Positive Certification for the Second Interim report for fiscal year 2020-2021 as shown in Appendix G.

Moved _____

Second _____

Roll Call Vote:

Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____

**2. Authorization to Make Budget Revisions –
Resolution Number 16-2020-2021**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

Income and expenditures have been updated in accordance with revenues, grant awards, personnel, and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2020-2021 Second Interim Report has been adjusted to reflect these changes is presented as Resolution Number 16-2020-2021.

***** IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 16-2020-2021 authorizing budget revisions as identified in the 2020-2021 Second Interim Report.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 16-2020-2021**

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 16, 2020 for the fiscal year 2020-2022; which was subsequently revised on December 15, 2020; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2020-2021 Second Interim Report.

PASSED AND ADOPTED this 9th day of March, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

3. Measure C2004 Bond Audit for Year Ended June 30, 2020

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

In accordance with Proposition 39 Bond Funding Requirements, an independent audit of the financial statements of the proceeds and expenditures from the issuance of the Measure C2004 Bond was conducted for the year ended June 30, 2020. The audit was completed by the firm of Christy White Accountancy Corporation. The audit report is hereby presented to the Board of Education for review and acceptance.

Pursuant to Education Code 15286, a copy of this report has been forwarded to Citizens Bond Oversight Committee. Copies of the report are on file at the District Support Services Center for review by the public.

***** IT IS RECOMMENDED THAT** the Board of Education review and accept the Measure C2004 Bond Financial Statements for the year ended June 30, 2020.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

4. Measure H2016 Bond Audit for Year Ended June 30, 2020

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

In accordance with Proposition 39 Bond Funding Requirements, an independent audit of the financial statements of the proceeds and expenditures from the issuance of the Measure H2016 Bond was conducted for the year ended June 30, 2020. The audit was completed by the firm of Christy White Accountancy Corporation. The audit report is hereby presented to the Board of Education for review and acceptance.

Pursuant to Education Code 15286, a copy of this report has been forwarded to Citizens Bond Oversight Committee. Copies of the report are on file at the District Support Services Center for review by the public.

*** **IT IS RECOMMENDED THAT** the Board of Education review and accept the Measure H2016 Bond Financial Statements for the year ended June 30, 2020.

Moved _____ **Second** _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

5. Award of contract for the District Wide Area Network (WAN) Services, E-RATE, Project # 21-363

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The administration invited formal Request for Proposals on February 25, 2021 for the DISTRICT WIDE AREA NETWORK (WAN) SERVICES, E-RATE, Project #21-363. Because construction and ongoing services are required on this project, both California Uniform Public Construction Cost Accounting Act (CUPCCAA) and E-rate process requirements were followed. As no proposals were received, and under E-rate the District is required to follow Board approved bid processes, CUPCCAA requirements were the default. Under CUPCCAA, if no bids are received the District may negotiate directly with a contractor. The administration negotiated with one company. The resulting proposal recap and administrative recommendation follows:

After review, evaluation, and negotiations by administration, the WAVE Group was determined to have met the Districts contract, service, and cost requirements.

BIDDER	BASE BID
WAVE Business	\$1,178,865.00

*** **IT IS RECOMMENDED THAT** the Board of Education approve the award of the DISTRICT WIDE AREA NETWORK (WAN) SERVICES, E-RATE, Project #21-363 to WAVE Business for the proposed amount of \$1,178,865.00 to be paid from the General Fund (Fund 01).

Moved _____ Second _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

6. APPROVE BID: #21-362 Uninterruptible Power Supply (UPS), E-RATE

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The administration opened bids on February 26, 2021 for Project #21-362 Uninterruptible Power Supply (UPS), E-Rate, for all district sites. The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Smith Mechanical, Electrical and Plumbing	\$296,324.00
Gigakom	\$167,348.17
NIC Partners	\$194,502.59

After review of the three (3) bids received by administration, the initial apparent low bidder, Gigakom was found non-responsive due to an incomplete Non-Collusion Declaration, failure to acknowledge Addenda on the Proposal form and include a copy of the Addenda, and stipulating Sales Tax included in the Base Bid were estimates subject to change which causes the Base Bid to be invalid. The second lowest bidder, NIC Partners, was determined to be responsive and the final apparent low bidder.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the award of the UNINTERRUPTIBLE POWER SUPPLY (UPS), E-RATE, PROJECT # 21-362 to the responsive lowest bidder, NIC Partners, for the bid amount of \$194,502.59 to be paid from the General Fund (Fund 01).

Moved _____ Second _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

VII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

Roll Call Vote:

Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____

A. Approval of Minutes

Regular Board Meeting – February 9, 2021
 Special Board Meeting – February 25, 2021

B. Approval of Warrants for the Month of February 2021

Payroll	\$8,010,589.36
Warrants	<u>1,958,858.67</u>
Total	<u>\$9,969,448.03</u>

C. Approval of Contracts

COMPANY/ VENDOR	DESCRIPTION OF SERVICES	AMOUNT/ FUNDING	RESOURCE PERSON
SBCEO	Fitzgerald Community School Program for 2021/2022	\$412,528/ LCAP 6.6	Yolanda Ortiz
Soliant Health, LLC	Speech & Language Pathologist Assistant	\$52,260/ Special Ed	Kevin Platt
Terrence Roberts Consulting	Presentation, "A Time To Take A Stand" on February 19, 2021	\$2,500/ LCAP 2.5	John Davis
Guadalupe Union School District	MOU for Fiber installation to allow GUSD access to internet through our Hub	No Cost	Yolanda Ortiz

D. Facility Report - **Appendix B**

E. Student Accountability Report Card (SARC)

The following school sites have submitted their Student Accountability Report Card for Board approval:

- Righetti High School
- Delta High School
- Pioneer Valley High School
- Santa Maria High School

State law requires all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC) by February 1st. The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. SARC reports are available to view in each school's individual websites, district website, or a hard copy is available upon request.

F. Approval to Contract with Rachlin Architects for Preparation of Construction Documents for the Site Location of 4 Pre-approved Modular Classroom Buildings at Pioneer Valley High School. Project #20-342

The proposal submitted by Rachlin Architects will include Architectural and Engineering plans to define and describe the project in detail, and demonstrate with minimum ADA compliance for the parking, restrooms, and path of travel. Rachlin Architects will also prepare a description of required utilities, including power, lighting, and plumbing, public address systems, audiovisual devices, and voice and data communications. Contract is not to exceed \$69,545.

G. Notice of Completion

The following project was substantially completed on January 11, 2021, and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) SSC-Canopy Removal, Project #15-176.1 with Vernon Edwards Constructors, Inc. (Contractor)

H. Authorization to utilize Sourcewell for the Purchase of John Deere Heavy Construction Equipment with Related Accessories, Attachments and Supplies for the length of the Contract through May 13, 2023

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information, technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of John Deere Heavy Construction Equipment with Related Accessories, Attachments and Supplies be made utilizing the provisions of the PCC through Coastline Equipment, Contract #032119-JDC, term dates May 13, 2019 through May 13, 2023.

I. Authorization for Sale of Obsolete Equipment – **Appendix D**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to dispose of obsolete items in Appendix D in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through its representative RT Auctions. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District’s website at:

<http://www.smjuhsd.k12.ca.us>

J. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO21-00974	Dell Marketing LP	\$ 94,326.44	PowerEdge R540 Server / General Fund 2018-19 one time discretionary funds
PO21-00976	CIO Solutions LP	\$ 96,666.35	Mitel phones, licenses & support / General Fund IT
PO21-00980	Benefit Trust Company Futuris Accounts Admin	\$ 583,177.00	Employee Retiree Trust contribution for 20-21 school year / General Fund
PO21-00981	Sterling Communications	\$ 87,954.94	XPR7550e Enabled Model UHF 403 – 512 MHz Radios & XPR3300e 403 – 512 MHz 4W NKP Wifi capable / General Fund Maint. & Operations
PO21-00982	Lenovo (United States) Inc.	\$ 978,050.00	FY 21-22 Lenovo 300e 2 nd Gen tablets for incoming Freshman / General Fund LCAP Goal 5 Technology
PO21-00998	Consulab Education, Inc	\$ 295,274.96	Air brake driving simulator / General Fund LCAP Goal 3
PO21-01013	Quinn Company	\$ 69,741.38	Manitou MC30-4 Lift Truck / General Fund LCAP Goal 3 & CTE Center CTEFP Grant
PO21-01014	Quinn Company	\$ 103,637.75	Cat 259D3 Track Loader / General Fund LCAP Goal 3 & CTE Center CTEFP Grant
PO21-01015	Quinn Company	\$116,735.82	Cat 305E2 CR Hydraulic Excavator Goal General Fund CTE Center CTEFP Grant
PO21-01019	Coastline Equipment Company	\$ 139,853.32	John Deere 310SL HL Backhoe LDR / General Fund CTE Center CTEFP Grant

REGULAR MEETING
March 9, 2021

K. Acceptance of Gifts

<u>Pioneer Valley High School</u>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Deborah and William P Conn	SMJUHSD/PVHS	\$100.00
Aaron and Jennifer Berends	WPC Memorial Scholarship	\$100.00
Ann Schlesinger	WPC Memorial Scholarship	\$75.00
Barbara and Tom Westerfield	WPC Memorial Scholarship	\$100.00
Barbie Costley-Adams and Terry Adams	WPC Memorial Scholarship	\$50.00
Beth and Rick Waite	WPC Memorial Scholarship	\$50.00
Chuck and Lynn White	WPC Memorial Scholarship	\$100.00
CrisDee and Dave Plambeck	WPC Memorial Scholarship	\$200.00
Cynthia Cooper	WPC Memorial Scholarship	\$50.00
Danielle Conn	WPC Memorial Scholarship	\$100.00
Darlene Iversen	WPC Memorial Scholarship	\$150.00
Deborah Conn	WPC Memorial Scholarship	\$10,000.00
Fran Forman	WPC Memorial Scholarship	\$100.00
Gary & Irene Tindel	WPC Memorial Scholarship	\$50.00
Judy & Dick Dal Porto	WPC Memorial Scholarship	\$50.00
Judy Cashell and John Varga	WPC Memorial Scholarship	\$75.00
Kathy Whitener	WPC Memorial Scholarship	\$100.00
Laura Hoffman King	WPC Memorial Scholarship	\$100.00
Lorraine Neenan	WPC Memorial Scholarship	\$100.00
Marjory Keenan	WPC Memorial Scholarship	\$100.00
Pamela and Ed Mathews	WPC Memorial Scholarship	\$100.00
Pat and Dennie Yoeman	WPC Memorial Scholarship	\$25.00
Miller Family Trust	WPC Memorial Scholarship	\$100.00
Sandy Tradewell	WPC Memorial Scholarship	\$40.00
Shauna Conn	WPC Memorial Scholarship	\$150.00
Teresa and Dan Lane	WPC Memorial Scholarship	\$50.00
Trish and Brian Ballard	WPC Memorial Scholarship	\$100.00
Mary Ann Walker	WPC Memorial Scholarship	\$200.00
Niels C. Iversen	WPC Memorial Scholarship	\$150.00
WePay	Football	\$3,270.60
PVHS Boosters	Various Teams/Clubs	<u>\$18,670.41</u>
Total Pioneer Valley High School		<u>\$34,506.01</u>
<u>Santa Maria High School</u>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Ginny Barnett	Close Up Washington	\$100.00
Elks Recreation Inc	FFA Floral Shop	\$1,000.00
Phyllis S Chiado Revocable Trust	SMHS Scholarship	\$700.00
Ocean Breeze Farms	FFA Floral Shop	<u>\$1,500.00</u>
Total Santa Maria High School		<u>\$3,300.00</u>

VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS

IX. OPEN SESSION PUBLIC COMMENTS

If you would like to address the SMJUHS D Board of Education at the March 9, 2021 meeting for either open or closed session items, see the options for participation below.

1. In writing: Submit your comment via email and list the agenda item page and number or reference if you wish to leave a public comment, limited to 250 words or less, to the Assistant to the Superintendent, Tammy Rhine, by 5:00 p.m. on March 8, 2021. The email address is SMJUHS D-Public-Comment@smjuhsd.org.

2. By phone: If you would like to make a comment by phone, please call 805-922-4573, extension 4202 and state your name and phone number. Someone will return your phone call to take your public comment over the phone. Request for addressing the Board by phone must be received by 5:00 p.m. on March 8, 2021. Please note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment.

X. FUTURE ITEMS FOR BOARD DISCUSSION

XI. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held April 13, 2021. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XII. FUTURE REGULAR BOARD MEETINGS FOR 2021

May 13, 2021	July 13, 2021	October 12, 2021
June 8, 2021	August 3, 2021	November 9, 2021
June 15, 2021	September 14, 2021	December 14, 2021

XIII. ADJOURN

CLASSIFIED PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	Pay Rate	Hours		
	Leave Without Pay	Bus Driver	DO	2/16/21 - 5/14/21	18/A	4		
	Transfer	Custodian (9.5 to 12 months)	SMHS to RHS	2/22/21	15/E	8		
	Resign	Campus Security Assistant II	PVHS	3/19/21	17/E	7.5		
	Increase Hours	Instructional Assistant-Spec Ed I	DHS	2/8/21	13/E	5.5 to 6.5		
	Leave Without Pay	Health Technician	RHS	2/25/21 - 6/10/21	20/E	7.5		
	Reassign	Instructional Assistant-Spec Ed II	SMHS	4/13/21	15/C	6.5		
	Leave Without Pay	Instructional Assistant-Spec Ed II	PVHS	2/8/21 - 2/19/21		6		
	Short-term Assignment	ELPAC Tester	LC	2/4/21 - 5/31/21	16/A	7		
	Transfer	Food Service Worker I	PVHS to SMHS	2/22/21	9/A	3		
	Change in Assignment/Transfer	Campus Security Assistant II	SMHS to PVHS	3/22/21	17/C	6 to 7.5		
	Change in Assignment	Custodian	RHS	2/8/21	15/D	8		
	Employ	Library Assistant	RHS	2/16/21	14/A	8		
CERTIFICATED PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	Salary	FTE		
	Extra Prep Period	Social Science	DHS	3/22/21-6/11/21	30/V	0.2		
	Temp Contract Ends	ISI	PVHS	6/11/21	1/I	1.0		
	Resign	Special Ed	SMHS	6/11/21	7/V	1.0		
	Extra Prep Period	Social Science	DHS	3/22/21-6/11/21	27/V	0.2		
	Extra Prep Period	English	PVHS	1/11/21-3/5/21	10/V	0.2		
	Extra Prep Period	English	PVHS	1/11/21-3/5/21	3/III	0.2		
	Temp Contract Ends	Business	RHS	6/11/21	1/I	1.0		
	LOA	Math	RHS	2021-22	32/V	0.2		
	Resign	Special Ed	SMHS	6/11/21	8/V	1.0		
	Resign	Director of Student Services	District	4/1/21	16B/3	1.0		
	Extra Prep Period	Math	DHS	3/22/21-6/11/21	11/V	0.2		
	Resign	VPA	SMHS	6/11/21	2/IV	1.0		
	Release	Reach	SMHS	1/7/21	\$30.00	Houly		
	Resign	Science	PVHS	6/11/21	2/IV	1.0		
	Stipend	VPA Department Chair	PVHS	1/11/21	1, I 9%			
	Resign	Math	RHS	6/11/21	6/IV	1.0		
	Retire	Assistant Principal	RHS	7/1/21	16/3	1.0		
	Extra Prep Period	Math	SMHS	2/9/21-6/11/21	12/V	0.2		
	Resign	English	PVHS	6/11/21	3/III	1.0		
	Extra Prep Period	Math	SMHS	2/9/21-6/11/21	31/V	0.2		
	Resign	Math	RHS	6/11/21	6/V	1.0		
	Extra Prep Period	VPA	DHS	3/22/21-6/11/21	21/V	0.2		
	Retire	School Psychologist	PVHS	6/14/21	15/V, 10 days, 10%	1.0		
	Resign	Special Ed	PVHS	6/11/21	7/V	1.0		
	Extra Prep Period	English	PVHS	1/11/21-3/5/21	15/V	0.2		
	Extra Prep Period	OTCR	RHS	1/19/21-6/11/21	25/V	0.2		
	Change in Assignment	TOSA	District	1/11/21-6/11/21	20/V	1.0		
	Temp Contract Ends	English	PVHS	6/11/21	1/III	1.0		

CERTIFICATED PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	Salary	FTE		
	Extra Prep Period	English	DHS	3/22/21-6/11/21	19/V	0.2		
	Extra Prep Period	Science	DHS	3/22/21-6/11/21	25/IV	0.2		
	Extra Prep Period	Math	SMHS	2/9/21-6/11/21	19/V	0.2		
	Extra Prep Period	OTCR	RHS	1/15/21-6/11/21	2/IV	0.2		
	Extra Prep Period	English	DHS	3/22/21-6/11/21	17/V	0.2		
	Extra Prep Period	Math	SMHS	2/9/21-6/11/21	6/IV	0.2		
COACHING PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Dignity Health	Employee Type
	Stipend Decrease	Assistant Varsity Girls Cross Country	PVHS	2020-2021		\$367		WALK-ON
	Stipend	Assistant Varsity Boys Cross Country	PVHS	2020-2021		\$1,000		CERT.
	Stipend	Head Varsity Boys Baseball	SMHS	2020-2021	\$4,189			WALK-ON
	Stipend	Assistant Varsity Boys Baseball	SMHS	2020-2021	\$3,142			WALK-ON
	Stipend	Head Varsity Boys Basketball	SMHS	2020-2021	\$4,436			CERT.
	Stipend	Head JV Boys Basketball	SMHS	2020-2021	\$3,327			CLASS.
	Stipend	Head Varsity Girls Basketball	SMHS	2020-2021	\$4,436			WALK-ON
	Stipend	Head JV Girls Basketball	SMHS	2020-2021	\$3,327			CLASS.
	Stipend	Head Frosh Girls Basketball	SMHS	2020-2021	\$3,327			CLASS.
	Stipend	Head Varsity Boys Golf	SMHS	2020-2021	\$3,450			CERT.
	Stipend	Head Varsity Girls Girls Golf	SMHS	2020-2021	\$3,450			CERT.
	Stipend	Head Varsity Boys Soccer	SMHS	2020-2021	\$3,696			WALK-ON
	Stipend	Head JV Boys Soccer	SMHS	2020-2021	\$1,386			WALK-ON
	Stipend	Head Varsity Girls Soccer	SMHS	2020-2021	\$3,696			CLASS.
	Stipend	Head JV Girls Soccer	SMHS	2020-2021	\$2,772			WALK-ON
	Stipend	Head Varsity Girls Softball	SMHS	2020-2021	\$4,189			WALK-ON
	Stipend	Assistant Varsity Girls Softball	SMHS	2020-2021	\$3,142			WALK-ON
	Stipend	Head Varsity Boys Swim	SMHS	2020-2021	\$3,450			WALK-ON
	Stipend	Head JV Boys Swim	SMHS	2020-2021	\$3,588			CERT.
	Stipend	Head Varsity Girls Swim	SMHS	2020-2021	\$3,450			CERT.
	Stipend	Head Varsity Girls Tennis	SMHS	2020-2021	\$3,450			WALK-ON
	Stipend	Head JV Girls Tennis	SMHS	2020-2021	\$2,588			WALK-ON
	Stipend	Head Varsity Boys Tennis	SMHS	2020-2021	\$3,450			CERT.
	Stipend	Head Varsity Boys Track and Field	SMHS	2020-2021	\$3,943			CERT.
	Stipend	Head JV Boys Track and Field	SMHS	2020-2021	\$2,957			CLASS.
	Stipend	Head Varsity Girls Track and Field	SMHS	2020-2021	\$3,943			CERT.
	Stipend	Head JV Girls Track and Field	SMHS	2020-2021	\$3,957			WALK-ON
	Stipend	Head JV Boys Wrestling	SMHS	2020-2021	\$3,142			CERT.
	Stipend	Head Varsity Girls Wrestling	SMHS	2020-2021	\$4,189			WALK-ON
	Stipend	Head JV Girls Wrestling	SMHS	2020-2021	\$1,571			CLASS.
	Stipend	CoHead JV Girls Wrestling	SMHS	2020-2021	\$1,571			WALK-ON
	Stipend	Assistant Athletic Director	SMHS	2020-2021	\$2,300			CERT.
	Stipend	Assistant Athletic Director	SMHS	2020-2021	\$1,150			WALK-ON
	Stipend	Head Varsity Boys Baseball	PVHS	2020-2021	\$3,115			CERT.
	Stipend	CoHead Varsity Boys Baseball	PVHS	2020-2021	\$1,074			WALK-ON
	Stipend	Assistant Varsity Boys Baseball	PVHS	2020-2021	\$426			WALK-ON

COACHING PERSONNEL ACTIONS								
Name	Action	Assignment	Site	Effective	District	ASB/Booster	Dignity Health	Employee Type
	Stipend	Assistant Varsity Boys Baseball	PVHS	2020-2021	\$1,500			WALK-ON
	Stipend	Assistant Varsity Boys Baseball	PVHS	2020-2021	\$1,216			WALK-ON
	Stipend	Head JV Boys Baseball	PVHS	2020-2021	\$1,500			WALK-ON
	Stipend	CoHead JV Boys Baseball	PVHS	2020-2021	\$284			WALK-ON
	Stipend	CoHead JV Boys Baseball	PVHS	2020-2021	\$1,000			WALK-ON
	Stipend	CoHead JV Boys Baseball	PVHS	2020-2021	\$358			WALK-ON
	Stipend	Head Frosh Boys Baseball	PVHS	2020-2021	\$1,500			WALK-ON
	Stipend	CoHead Frosh Boys Baseball	PVHS	2020-2021	\$624			WALK-ON
	Stipend	CoHead Frosh Boys Baseball	PVHS	2020-2021	\$1,000			CERT.
	Stipend	Head Varsity Boys Basketball	PVHS	2020-2021	\$4,436			CERT.
	Stipend	Head JV Boys Basketball	PVHS	2020-2021	\$3,327			CERT.
	Stipend	Head Frosh Boys Basketball	PVHS	2020-2021	\$3,327			WALK-ON
	Stipend	Head Varsity Girls Basketball	PVHS	2020-2021	\$4,436			CERT.
	Stipend	Head JV Girls Basketball	PVHS	2020-2021	\$3,327			CERT.
	Stipend	Head Frosh Girls Basketball	PVHS	2020-2021	\$3,327			CERT.
	Stipend	Head Varsity Boys Golf	PVHS	2020-2021	\$3,450			WALK-ON
	Stipend	Head Varsity Girls Golf	PVHS	2020-2021	\$2,850			CLASS.
	Stipend	CoHead Varsity Girls Gold	PVHS	2020-2021	\$600			CERT.
	Stipend	Head Varsity Boys Soccer	PVHS	2020-2021	\$3,696			CERT.
	Stipend	Head JV Boys Soccer	PVHS	2020-2021	\$2,772			WALK-ON
	Stipend	Head Varsity Girls Soccer	PVHS	2020-2021	\$3,696			CERT.
	Stipend	CoHead Varsity Girls Soccer	PVHS	2020-2021		\$2,500		CLASS.
	Stipend	Head JV Girls Soccer	PVHS	2020-2021	\$2,772			CERT.
	Stipend	Head Varsity Girls Softball	PVHS	2020-2021	\$3,189			CERT.
	Stipend	CoHead Varsity Girls Softball	PVHS	2020-2021	\$1,000			WALK-ON
	Stipend	Assistant Varsity Girls Softball	PVHS	2020-2021	\$1,095			WALK-ON
	Stipend	Assistant Varsity Girls Softball	PVHS	2020-2021	\$2,047			WALK-ON
	Stipend	Head JV Girls Softball	PVHS	2020-2021	\$3,142			CERT.
	Stipend	Head Varsity Boys Swim	PVHS	2020-2021	\$3,450			CERT.
	Stipend	Head JV Boys Swim	PVHS	2020-2021	\$2,588			CERT.
	Stipend	Head Varsity Girls Swim	PVHS	2020-2021	\$2,588			CERT.
	Stipend	CoHead Varsity Girls Swim	PVHS	2020-2021	\$862			CERT.
	Stipend	Head JV Girls Swim	PVHS	2020-2021	\$2,450			CERT.
	Stipend	CoHead JV Girls Swim	PVHS	2020-2021	\$138			CERT.
	Stipend	Head Varsity Girls Tennis	PVHS	2020-2021	\$3,450			CERT.
	Stipend	Head JV Girls Tennis	PVHS	2020-2021	\$2,588			CERT.
	Stipend	Head Varsity Boys Tennis	PVHS	2020-2021	\$3,450			CERT.
	Stipend	Head JV Boys Tennis	PVHS	2020-2021	\$2,588			CERT.
	Stipend	Head Varsity Boys Track and Field	PVHS	2020-2021	\$3,900			CERT.
	Stipend	CoHead Varsity Boys Track and Field	PVHS	2020-2021	\$43			CLASS.
	Stipend	Head JV Boys Track and Field	PVHS	2020-2021	\$2,700			CERT.
	Stipend	CoHead JV Boys Track and Field	PVHS	2020-2021	\$257			CLASS.
	Stipend	Head Varsity Girls Track and Field	PVHS	2020-2021	\$3,900			CERT.
	Stipend	CoHead Varsity Girls Track and Field	PVHS	2020-2021	\$43			CLASS.
	Stipend	Head JV Girls Track and Field	PVHS	2020-2021	\$2,700			CERT.
	Stipend	CoHead JV Girls Track and Field	PVHS	2020-2021	\$257	\$1,400		CLASS.
	Stipend	Assistant Athletic Director	PVHS	2020-2021	\$1,725			CERT.
	Stipend	Assistant Athletic Director	PVHS	2020-2021	\$1,725			CERT.

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

February 2021 and Coronavirus Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners

- Increment 1, Phase 1 - 50 Classroom and Administration Building: Activities occurring this period include demolition of all buildings and footings, as well as debris removal. Over excavation commenced the week of February 22, 2021 and is expected to last through mid-March. **(Photos)**
- Increment 2, Phase (To Be Determined) - Administration Building Conversion to Classrooms: HVAC revisions requested by the District are being included with the responses to DSA. Resubmittal of the package is expected to occur in March 2021. An estimated project schedule will be established once the DSA approval is received but is not expected to be finalized until completion of Increment 1, Phase 1, 50 Classroom construction in April of 2023.

SMHS Proposition 39 - HVAC Replacement Bldg. 240 – Ravatt-Albrecht Architects

- The original roof truss system modification components have been received from the original manufacturer. Negotiations with a contractor are underway to complete the modifications. The Heating, Ventilation, and Air Conditioning (HVAC) units have been ordered by the District so they will be immediately available to turn over to a contractor for installation June 14, 2021. The bid for installation is now scheduled to be issued in early April 2021.

SMHS 4 Portable Classrooms – Rachlin Partners

- The Architect has submitted plans to DSA for the installation of four (4) portable classrooms to be added west of the eight (8) portable classrooms constructed during the summer of 2020. The bid period is dependent upon DSA approval but is currently targeted to be issued in early April 2021 with work to be completed during the summer of 2021.

2. Ernest Righetti High School Construction Projects

ERHS Maintenance and Operations Building – Rachlin Partners

- It was determined a CEQA Mitigated Negative Declaration is required. The process is underway and anticipated to be ready for Board review and approval at the May meeting. The bid package will be ready for immediate issue upon approval. Construction would be targeted to begin in early July 2021 and take approximately 5 months.

ERHS Phase 2 Improvements – Rachlin Partners

- The Architect is continuing design work on District directed adjustments to the HVAC system. Several portable classrooms anticipated to be empty and available for use as temporary housing are now occupied. The Architect is establishing estimated construction durations for each wing to develop phasing schedule options to adjust for the diminished availability of temporary housing. Final bidding and project schedules will be developed upon completion of the phasing options.

ERHS Turf Replacement – Support Services

- The Fieldturf proposal utilizing an existing California Multiple Award Schedule (CMAS) purchasing option was approved at the February Board meeting. Contracts are under review and an installation schedule will be coordinated with site athletics.

3. Pioneer Valley High School Construction Projects

PVHS 12 Modular Fire System Revisions – Support Services

- DSA Structural and Access Compliance of Revision #1 is complete. A new Project Inspector (PI) was brought on to take over the project and complete the reviews due to unavailability of the original Project Inspector. Modifications of portions of two fire riser pipes will be necessary to gain approval. The work is expected to be on contract and complete by the end of March 2021.

PVHS 3 New Modular Classrooms – Rachlin Partners

- The Architect has received material from three (3) modular classroom vendors and is evaluating each to develop packages with contacts, data, drawings, and rough cost information for District consideration. Upon completion of the vendor selection, a firmer project schedule can be established.

PVHS Relocate 70 HVAC Diffusers – Support Services

- This project includes relocation of HVAC diffusers to meet NFPA distance requirements from sprinkler sensors. The bid is scheduled to be issued in early March 2021 with work to be performed during summer 2021.

PVHS Electrical Bus Duct Repair – Support Services

- The electrical bus duct restoration includes repairs and replacement of the damaged, prefabricated electrical distribution system consisting of bus bars in a protective enclosure. Bid documents are under development with a package to be issued in early April 2021. Work is to be performed during summer 2021.

PVHS Carpet Replacement 300 Building – Support Services

- This project includes carpet replacement in the second story hallway and 13 classrooms. A bid package is being developed and is expected to be issued in early March 2021 with work to be performed during summer 2021.

4. Career Technical Education Center

C2004 & H2016 Career Technical Education (CTE) Center/Ag Farm – 19six Architects

- Work completed this period includes final data, communications, power installations, and punch-list work. District activation of the camera system was also completed. Contract construction work is now expected to be complete by the end of February. Special electrical receptacles for the mills and lathes remain on back order resulting in the delay of equipment delivery. The contractor has agreed to temporarily hardwire the units to allow for equipment setup at the District's discretion. The District is coordinating mill and lathe delivery; equipment is expected in March. Other Lease, Leaseback closeout activities continue. [\(Photos\)](#)

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Closeout of legacy projects continues:
 - SMHS #03-105496 Construction of Classroom Building, Special Education Building: The project has been reopened. Construction Change Directive (CCD) has been approved by DSA. Arrangements for selective wall demolition to allow for review and verification of component installations is underway.
 - SMHS #03-102635 Alteration to Graphic Arts/Restroom bldg. 320 and 320A; Industrial Arts bldg. 500; Home Economics bldg. 210: DSA has received and is reviewing Change Order (CO) #7. A list of items for field inspection by a Project Inspector is being created by the Architect to verify proper completion per CO #7. A Form 168 establishing project costs has been issued by the District.
 - SMHS #03-102993, Construction of 22 Classrooms and Toilet Building: Continues under review by DSA to determine documentation requirements for closeout. The Consultant is working with DSA, the original Project Inspector, and the portable manufacturer to gather certification documentation.
 - ERHS #03-105187, Alterations to 3 classroom Buildings (C, D, and E): The closeout Consultant continues the process of formally redelegating Project Architect authority to Rachlin Partners to allow for completion of the remaining change order #3.

SSC New West Parking Area – Flowers & Associates

- Final payment and retention release activities are complete. This project is closed.

SSC-SMHS 2021 Paving SSC and Lincoln Street – Flowers and Associates

- Location and work include Lincoln Street slurry seal and SSC uncovered bus parking area grind and overlay. The Consultant is preparing a proposal and project schedule. Construction is anticipated to occur during the summer of 2021.

District Wide Roof Repairs 2021 SMHS and PVHS – Support Services

- The Project consists of the replacement and/or retrofit of Santa Maria High School's Small Gym east flat roof, Building 500 fascia repair, Portable Classrooms 630, 631, 632 and 633; and PVHS Portable Classrooms 608 and 610. The bid package is expected to be issued in late February. Construction is anticipated to occur during summer of 2021.

SSC Purchasing Office Reconfiguration – Ravatt-Albrecht Architects

- This project consists of the reconfiguration of the purchasing office including work area expansion, installation of an additional storage area, new HVAC system, finishes, and associated area seismic upgrades. Schematic design work is complete; construction plans and specifications are being developed for submittal to the City of Santa Maria Planning Division. A project schedule estimate will be provided upon completion of the submittal package.

SSC Second Story Office Reconfiguration – Ravatt-Albrecht Architects

- This project consists of the reconfiguration of an existing empty second story space located within the SSC warehouse. The layout will include 3 offices, administrative open space for three, and a meeting space. The architect is preparing a proposal for services related to construction plans, specifications, permitting, and construction administration support. A project schedule estimate will be provided upon completion of the submittal package.

SSC Tire Room Reconfiguration – Ravatt-Albrecht Architects

- This project consists of the reconfiguration of an existing empty tire room space located within the Maintenance and Operations shop. The layout will include one office and one small meeting space. Schematic designs and cost estimates are under final development.

6. Summer Activities Planning

District Wide Summer Projects Planning 2020/21

- Planning meetings continue with plant managers, site staff, and administration to determine detail and scheduling for upcoming summer and long-term projects.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Cleared the neighbor's ivy behind the Business Building. (Photo)
- Relocated the lunch serving tent to accommodate changing Food Service needs. (Photo)
- Performed inspection and testing of campus wide emergency system including fire alarm, emergency lighting, eyewash stations.
- Performed repairs to door hardware in office 127 and classroom 460.
- Installed no-touch paper towel dispensers in all student restrooms.
- Installed a second sanitizer dispenser in every classroom.
- Repaired HVAC in classrooms 257, 330A, 480, 512, 638, 902, and 909.
- Completed preventive maintenance on custodial restroom cleaning equipment, floor scrubber equipment.
- Performed preventive maintenance on the air compressor at maintenance shop.
- Completed hydronic boiler preventive maintenance and inspection at the Small Gymnasium, Wilson Gymnasium, and Administration Building.
- Performed weekly test operation of four ADA chair lifts and one passenger elevator.
- Completed online and in-person annual OSHA safety training.
- Coordinated relocation of a Memorial tree from the construction site to a new location near the Administration Building. (Photo)
- Performed safety repairs to Industrial arts equipment: replaced tool rests and guard shields.
- Completed plumbing repairs to sink fixtures in Administration, Stadium, 100 Broadway Classroom Building, Multi-Media Learning Center, 360 Science Building, 460 Classroom, 500 Industrial Arts Building.
- Performed COVID-19 related additional cleaning tasks that include nightly preparation of classrooms 232, 233, 616, 618, 638, 639, 640, 645 for daily instructional support to student activities.
- Completed fire extinguisher monthly inspection.
- Completed furniture move and obsolete equipment removal requests at the Multi-Media Learning Center; offices 118, 124, 127, 129; Science classroom 240, and classroom 460 kitchen.
- Distributed a second tri-fold privacy barrier in all classroom staff workstations.
- Performed pest control operations including rodent control in 514, and roach control in Multi-Media Learning Center introduced through tablet returns.
- Replaced lamps in classroom 615.
- Performed regular delivery of PPE to requested areas and predetermined dispensing stations.
- Provided support of school event and civic center use activities: SMJUHSD campus wide COVID-19 testing, textbook distribution, Agriculture Science materials distribution, ELAC, backpack distribution, and SMHS Cross Country meets.
- Preventive work hours - 66
- Routine work hours - 88
- Total work orders completed - 205
- Event setup hours - 35

Ken Groppetti
Plant Manager

REGULAR MEETING

March 9, 2021

PVHS

- Trimmed trees behind the portable classrooms.
- Serviced Grounds equipment: herbicide sprayer.
- Assembled and installed new field paint tank and sprayer onto grounds crew Gator.
- Repaired broken sprinklers on the practice field and varsity baseball field.
- Cleaned up raised planter beds in center of modular classrooms, trimmed trees, and installed rubber mulch. **(Photo)**
- Completed campus wide weed abatement.
- Performed gopher control maneuvers.
- Cleaned planter boxes in front of gymnasium, planted new shrubs and plants. Installed rubber mulch.
- Installed a new motor on the maintenance shop compressor.
- Performed an electrical Arc Flash assessment of the campus electrical equipment. **(Photo)**
- Painted "stay clear" areas in front of double doors on the 400 Building. **(Photo)**
- Painted interior of the cafeteria, exterior cafeteria patio eaves and columns.
- Installed new shelving in the custodial warehouse.
- Replaced broken ceiling tile in classroom 335.
- Assembled and installed an Interactive Flat Panel (IFP) monitor in band room 203. **(Photo)**
- Installed a new fire extinguisher bracket at the exit door in classroom 612.
- Repaired a broken desk leg in art classroom 311.
- Repaired panic hardware on pedestrian gate #2.
- Patched leaks on rooftop of portable classroom 610. **(Photo)**
- Investigated and repaired heating problems in the following classrooms: 203, 205, 612.
- Cleared five plugged floor drains in the boys' locker room and one in the girls' locker room.
- Removed tablet charging station in classroom 402 and relocated in classroom 321.
- Installed coat racks in the kitchen staff locker room.
- Built shelves in the changing room of classroom 333.
- Replaced broken exterior outlet covers at the varsity baseball field.
- Repaired leaking ice machine in the kitchen.
- Set up the starting blocks for swim team on the pool deck.
- Installed new pool safety sign on the west wall of pool deck.
- Delivered twenty-eight standing desks to various rooms and assembled as requested by faculty.
- Completed quarterly preventive maintenance on all HVAC units and exhaust fans in the 300 Building.
- Set up security check in tent daily in front of campus.
- Removed all staples from walls of classroom 321 for painters to repaint.
- Set up acrylic privacy barriers for the teacher desk in classroom 433.
- Pressure washed floors inside the boys' and girls' locker rooms.
- Cleaned all doors and windows in the Administration and Library Buildings. **(Photo)**
- Disinfected all small cohort classrooms, as well as the library and library computer labs, nightly.
- Cleared classroom 222 in the Performing Arts Center to clean floors and set up for daily cohort use.
- Provided support of school event and civic center use activities: no setup as all large events were virtual.
- Preventive work order hours – 24
- Routine work hours – 183
- Total work orders completed – 71
- Event setup hours - 0

Dan Mather
Plant Manager

REGULAR MEETING
March 9, 2021

ERHS

- Improved landscape planter at the Delta High School entrance. (Photo)
- Prepared the campus for Cross Country as well as Track and Field for the upcoming season. (Photo)
- Fertilized Campus at ERHS/DHS and prepped grounds for WASC visit. (Photo)
- Cleared the storm drains at ERHS and DHS.
- Temporarily repaired and secured Bradley Road rolling gate due to vandalism.
- Assembled UV-C Light carts for COVID-19 disinfecting. (Photo)
- Completed patching and painting of several facilities at ERHS, as well as DHS Administration hallway, found during FIT inspection.
- Investigated a heating control problem in classroom 216; this classroom is currently not occupied.
- Repaired a power supply feed problem in the 200 and 300 Buildings over the Presidents' Day Holiday. A failed aluminum power feeder resulted in low voltage on one phase of the three-phase power supply. The aluminum wire was removed, and copper wire installed over the weekend to restore power to the buildings without any interruption to instruction. (Photos)
- Investigated roof leaks that occurred as a result of the heavy rains: opened ceilings and replaced stained ceiling tiles.
- Completed monthly inspections and tests: AEDs, eye wash stations, emergency showers, emergency lighting, fire extinguishers, and fire alarm.
- Performed preventive maintenance on boilers in the 100, 400 and 500 Buildings.
- Completed air compressor inspection and service in 100 and 400 Buildings, and the grounds shop.
- Certified the cafeteria kitchen fire suppression system – six-month requirement.
- Investigated a heating problem in classroom 504.
- Assembled serving carts for cafeteria food service.
- Cleaned and repaired broken student desks. (Photo)
- Transported COVID-19 supplies and equipment from Support Services Center and delivered items within the school site.
- Provided daily forklift service of moving weights in and out of storage for after school workouts.
- Performed daily cleaning and disinfecting of high touch surface areas.
- Provided support of school event and civic center use activities: all events virtual.
- Preventive work order hours –60 (0 DHS)
- Routine work order hours –194 (includes 24 DHS)
- Total work orders completed – 69 (includes 4 DHS)
- Event setup hours – 0

Danny Sheridan
Plant Manager

Graffiti & Vandalism

- DHS \$ 0
- ERHS \$ 1,000 Bradley Road Rolling gate damage
- SMHS \$ 0
- PVHS \$ 0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS 50-Classroom Building – School Board Members Review the Construction Plan



SMHS 50-Classroom Building – Groundbreaking Ceremony: (L-R) Superintendent Antonio Garcia, Principal Steve Campbell, Board Member Dominick Polera, Board Member Carol Karamitsos, Board President Jack Garvin



SMHS 50-Classroom Building – Seven Buildings Replaced by a Fleet of Heavy Equipment



SMHS 50-Classroom Building – Equipment of All Sizes Required on this Project



SMHS 50-Classroom Building – Demolition Nears Completion



SMHS 50-Classroom Building – Clear View from Industrial Arts to Ethel Pope Auditorium



CTE Center – Information Technology Department Reviews the Technology Systems



CTE Center – Street Sign is in; We Have an Address!

Photo Gallery – Maintenance & Operations



SMHS – Business Building Receives Landscaping Maintenance



SMHS – The Grounds Crew Adapts to Changing Food Service Needs



SMHS – A Memorial Tree is Removed from the Construction Site...



SMHS – ... and Relocated Near the Administration Building



PVHS – Matt Schlereth Places Mulch in the Planter at the Modular Classroom Patio



PVHS – Del Ward Assists with an Electrical Arc-Flash Assessment



PVHS – Ernest Paz Repaints Warning Signs and Lines



PVHS – Elias Camacho Assembles an Interactive Flat Panel Monitor and Stand



PVHS – Elias Camacho Patches a Portable Classroom Roof



PVHS – Chris Salinas Cleans Administration and Library Building Windows



DHS – Lorenzo Mendez Assembles New Sprinkler Lines for the Entry Planter



ERHS – Juan Rodriguez Prepares the Discus Pad for Track and Field



ERHS – Lorenzo Mendez Fertilizes the Upper Campus Lawn



ERHS – Leo Avila and Luis Santos Assemble UV-C Lights for Disinfecting



ERHS – Replacing Failed Electrical Feeders Over a Holiday Weekend



ERHS –The Operations Crew Cleans and Repairs Student Chairs



ERHS – José Magdalena Performs the Nightly Task of Cleaning Restrooms

REGULAR MEETING
March 9, 2021

APPENDIX C

**Approval of Classified Bargaining Unit
Tentative Agreement regarding
changes to an existing job description
and a new job description
for a position added to the unit**

TENTATIVE AGREEMENT
between the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
and the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CENTRAL COAST CHAPTER #455

March 3, 2021

The following reflects the full and complete agreement of the California School Employees Association and its Central Coast Chapter #455 (hereinafter "Association") and the Santa Maria Joint Union High School District (hereinafter "District") regarding the negotiation of changes to an existing job description and a new job description for a position added to the unit.

1. The following Association bargaining unit job description assigned to the Multilingual and Migrant Education Program shall be revised and is attached to this Agreement:


Student Data Specialist TO English Learner Student Data Specialist (Range 22)

2. The following Association bargaining unit job has been newly created and will be included with the Bargaining Unit:

Farm Technician (Range 37)


Tentatively agreed to this 3rd day of March 2021. This Tentative Agreement shall become final and binding upon the parties with ratification by the membership of the Association (pursuant to Association Policy 610 and if required by that Policy) and adoption by the Santa Maria Joint Union High School District Board of Education.

Dated: 3.3.2021

By: 

Joni McDonald
For Santa Maria Joint Union High School
District

Dated: 3.3.2021

By: 

Tami Contreras
For CSEA Central Coast Chapter #455

Dated: 03/02/21

By: 

Jessica Gonzalez
For California School Employees Association

ENGLISH LEARNER STUDENT DATA SPECIALIST

BASIC FUNCTION:

Under the direction of the Multilingual and Migrant Education Program Director, Comprehensive High School Principal, perform various technical duties relative to enrollment, transfer, or withdrawal of students; evaluate student transcripts and maintaining English Learner (EL) student records; maintain and generate computerized reports, provide support and information to District staff and site personnel. ~~students, and the public.~~

REPRESENTATIVE DUTIES:

- Perform various complex statistical record keeping duties relating to the enrollment, transfer or withdrawal of high school students in a comprehensive high school environment according to established policies and procedures; enter information and data into a computer. *E*
- ~~Evaluate student transcripts and transcribe credits to conform to District system. *E*~~
- ~~Process and forward transcripts and records to colleges and other institutions from student permanent records according to established guidelines. *E*~~
- Enter student grades into the computer to create a history file and transcript; process, enter or change grade, race, immunization, and other student related information according to established procedures; maintain English Learner student data test scores as required. *E*
- Perform technical duties in the maintenance and generation of various computer-generated EL supplemental program records and reports including discipline, permanent grade records, attendance, schedules, profiles, teacher rosters and grade sheets, locator cards, and a variety of other queries and reports; distribute reports to appropriate staff or department. *E*
- ~~Provide support and information to District staff, site personnel, students, and the public; troubleshoot computer related problems as needed; make minor repairs on equipment or arrange for repairs; train others in the proper use of assigned District systems as needed. *E*~~
- Assign numbers to new students and enter student information into computer system; update individual student records as needed. *E*
- Validate, verify, and reconcile English Learner data for state reporting throughout the year. *E*
- Compile and provide assessment data and ELPAC chat tool for EL teachers.
- Prepare, collect, compile and analyze data for the District in monitoring RFEP students, EL performance data, grades, and other reports for progress monitoring. *E*
- Maintain knowledge and data of EL assessments, criteria, scoring information, District EL Pathway course sequence and reclassification criteria. *E*
- Prepare, collect, compile and analyze data for staff, parent, District and outside agencies. *E*

- ~~Maintain a variety of records for Alternative Education; receive and make changes to transcript history as appropriate. E~~
- Operate various computers and software systems, printers, copiers, facsimile, burster, scantron, and other office equipment as assigned. E
- ~~Provide grading materials to certificated instructors; assure timely return for processing student graded cards and graduation notices. E~~
- Perform related duties as assigned.

KNOWLEDGE OF:

Methods and procedures of operating computers, software systems, and peripheral equipment.

Principles and practices of data processing, entry, and control functions.

~~Transcript evaluation and student enrollment procedures and requirements.~~ State regulations regarding student record maintenance and confidentiality. District requirements for graduation.

Interpersonal skills using tact, patience, and courtesy.

ABILITY TO:

~~Evaluate, maintain, and record course work and credits, grades,~~ English Learner test scores and other student data.

Perform complex clerical tasks involving independent judgment and requiring speed and accuracy.

Operate a computer terminal and peripheral equipment properly and efficiently. ~~Make minor repairs on systems and printers~~

~~Evaluate and interpret transcripts.~~

Establish and maintain cooperative and effective working relationships with ~~students, staff, and the public.~~

Maintain records, and prepare reports, and run complex queries.

Type 50 wpm net from clear copy; original certificate dated within 6 months is acceptable.

Meet schedules and time lines.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and three years increasingly responsible clerical experience involving extensive use of computer databases.

WORKING CONDITIONS/ENVIRONMENT:

Office Environment

Constant interruptions

PHYSICAL ABILITIES

Dexterity of hands and fingers to operate a computer and standard office equipment. Hearing and speaking to exchange information in person or on a telephone.

Seeing to read a variety of materials including

transcripts. Sitting or standing for extended periods of time.

Lifting, carrying, pushing or pulling moderately heavy boxes of paper. Bending at the waist, kneeling, or crouching.

Reaching overhead, above the shoulders and horizontally to retrieve files.

~~7/1/04~~ **03/01/2021**

SMJUHSD

Range 22

FARM TECHNICIAN

BASIC FUNCTION:

Under the direction of a Director, perform daily work related to the operations of the CTE Center/Ag Farm. The incumbent will plan, organize, coordinate, and perform duties that facilitate operations within the CTE Center/Ag Farm. The incumbent will provide support to the program by working directly with staff and students.

REPRESENTATIVE DUTIES:

- Performs cultural practices and use of implements, including: Cultivation – disking, spring-toothing, tilling and plowing; Planting – transplanting, direct seeding and broadcast application; Fertilizing – application of liquid or granular material; and Harvesting – manual and mechanical methods. **E**
- Performs semi-skilled and skilled labor in the production of row, vine, tree and horticultural crops. Plants and cultivates trees. Applies fertilizer as needed. Prepares ground for planting. **E**
- Assists with construction and repair of irrigation systems. Layout, repair and maintain new and existing irrigation systems; digs trenches, sets equipment, unloads and relocates materials and cleans tools and equipment. **E**
- Monitors and maintains irrigation schedules for pasture, ornamental trees and orchard; control, operate and troubleshoot irrigation system using specialized computer system. **E**
- Read and interpret blueprints and designs. Maintains required records and makes reports on work completed and materials used. **E**
- Mixes and sprays pesticides and other chemical applications for the removal of weeds and pest control to ensure the chemical and cultural control of pests as directed. **E**
- Maintains livestock barns, horticulture facilities, pasture grounds and storage areas.
- Assists agriculture instructors in the acquisition and transportation of livestock, feed and supplies. **E**
- Provides training in farm management for students under the supervision of the agriculture instructors. **E**
- Observe farm and barn activity during animal feedings to ensure compliance with school rules. **E**
- Enforce school and District rules, regulations and policies for the safety and security of students, staff, and property according to established procedures. **E**
- Perform semi-skilled maintenance and repair of buildings, facilities and equipment in a wide variety of the building trades including electrical, plumbing, HVAC, carpentry, painting and others. **E**
- Operate and maintain a variety of power-driven and heavy equipment, including dump trucks, skip loaders, track and wheel tractors, forklifts, front end loaders, backhoes, and other labor-saving devices; maintain equipment in a safe and proper operating condition; perform welding in the repair and maintenance of fences, gates and other equipment as necessary. **E**
- Operate a variety of specialized equipment, as well as hand and power tools repair,

maintain and assure equipment is in safe and proper working order.

- Pressure washes buildings and equipment. *E*
- Performs gardening, pruning and grounds work on assigned school grounds: prepare and fertilize soil; fill potholes, remove trees and bushes as necessary. *E*
- Maintains minor mechanical systems including winches, motors, misting systems. *E*
- Regulates and repairs sewage and water systems, lines and equipment. *E*
- Perform HVAC and lighting control changes. *E*
- Maintains timers and thermostats used in the plant and animal units. *E*
- Maintains surface grade throughout facility to control erosion and deposition of soil. *E*
- Designs and constructs storage for materials and equipment. *E*
- Checks supplies and maintains basic records. *E*
- Other related duties as assigned.

KNOWLEDGE OF:

Methods, materials and equipment used in farming.

Requirements of maintaining buildings and facilities in a safe and clean condition.

Appropriate safety precautions and procedures.

Farm equipment used in cultivation, planting, fertilizing, and harvesting.

Cleaning equipment, tools, materials and supplies used in farming.

Methods of organizing and scheduling work.

Proper methods of storing equipment, materials, chemicals and supplies.

Oral and written communication skills.

Record-keeping techniques.

Operation and use of custodial equipment.

Computer skills.

ABILITY TO:

Provide a DMV printout dated within two months.

Plan, coordinate and participate in the farming activities of the assigned site.

Read and interpret blueprints.

Estimate and order supplies and equipment.

Prepare and maintain a variety of records related to work performed, supplies and material, labor costs and others.

Inspect facilities for needs and fire, safety and health hazards.

Prioritize and schedule work efficiently.

Work independently with little direction.

Communicate effectively both orally and in writing.

Prepare reports. Establish and maintain cooperative and effective working relationships with staff, students and the public.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and three years experience in farm management or related field, or equivalent.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor environment.
Subject to adverse weather conditions.

PHYSICAL ABILITIES:

Lifting moderately heavy objects.
Walking about site property.
Bending at the waist.
Kneeling.
Climbing.
Seeing to perform inspections.
Hearing and speaking to exchange information.

HAZARDS:

Working with around machinery with moving parts.
Chemical fumes.
Hazardous materials.
Noise from equipment operation.

03/01/2021
SMJUHSD
Range 37

**Authorization for Sale of Obsolete Equipment and Vehicles - Appendix D
March 9, 2021**

Tag #	Asset Category	Description	Serial #
00071	VEHICLE	SCHOOL BUS	1HVBAZRL3LH680483
00371	VEHICLE	SUBURBAN	3GNGC26055G266541
00158	SHOP MACHINES	ROCKWELL BAND SAW	1489742
00200	SHOP MACHINES	GENERATOR	65950089
00878	SHOP MACHINES	DELTA TABLE SAW	
02332	SHOP MACHINES	PLANER	
02466	SHOP MACHINES	PRESS	
03742	SHOP MACHINES	SANDER	M86244
03744	SHOP MACHINES	DISC SANDER	
03946	SHOP MACHINES	DISC SANDER	
38995	SHOP MACHINES	ARC WELDER	
	SHOP MACHINES	WITH ASSORTED	
	SHOP MACHINES	SAW	90045PO260
	SHOP MACHINES	SQUARE D LATHE	1907989-994F
29837	SCANNER	FUJITSU Fi-7160 SCANNER	A36DC02930
11417	PRINTER	PRINTER	
14074	PRINTER	PRINTER	
14175	PRINTER		
22134	PRINTER	HP 2605DN Color LaserJet Printer	CNHC82F27P
22882	PRINTER	HP Color LaserJet CP2025dn Printer	SCNBSB07885
23636	PRINTER	HP COLOR LASERJET CP4525n PRINTER	JPBCB2J06G
27197	PRINTER	Kyocera FS-1035 Printer	NQX2X05126
27298	PRINTER	HP Photosmart 6520 Printer	TH36P1110
27330	PRINTER	HP LserJet PRO 400 Printer	CND8FDVKKH
26328	PRINTER	LaserJet Printer	CNDCG5MOYB
09054	MONITOR MONITOR		
21657	MONITOR	Viewsonic 22" Monitor	QK9073521217
24204	MONITOR	Dell Monitor	11A-21VL
2938	MACH/TOOLS	SECURITY SYSTEM	5065356
27328	GROUNDS EQUIP	ECH T242 Shindaiwa Trimmer	T16311006233
38628	FOOD EQUIP	REFRIGERATOR	BA04025572
27128	COPIER	Kyocera FS-1035 Copier	m6w3726017
29875	COMPUTERS	Dell Optiplex 9020	GFBCS52
29879	COMPUTERS	Dell Optiplex 9020	GFB9S52
29880	COMPUTERS	Dell Optiplex 9020	GF9NS52
32520	COMPUTERS	Dell Optiplex 7050	D8L9HK2

**Authorization for Sale of Obsolete Equipment and Vehicles - Appendix D
March 9, 2021**

33040	COMPUTERS	Dell Optiplex 9030	HCC1W52
30349	COMPUTER EQUIP	SWITCH	S5510120130
02250	COMPUTER		
07652	COMPUTER		
07804	COMPUTER	COMPUTER	
12136	COMPUTER	COMPUTER	
21889	COMPUTER	LAPTOP	
22839	COMPUTER	COMPUTER	
25072	COMPUTER	Dell Optiplex 990	7ZB7VR1
25168	COMPUTER	Dell Optiplex 990	9COVXR1
25390	COMPUTER	Dell Latitude	D7HGBS1
25854	COMPUTER	Dell Optiplex 9010	5M62TW1
25855	COMPUTER	Dell Optiplex 9010	5M70TW1
25856	COMPUTER	Dell Optiplex 9010	5M42TW1
25858	COMPUTER	Dell Optiplex 9010	5M71TW1
25859	COMPUTER	Dell Optiplex 9010	5M51TW1
25864	COMPUTER	Dell Optiplex 9010	5M12TW1
25964	COMPUTER	Dell Optiplex 9010	5M11TW1
25965	COMPUTER	Dell Optiplex 9010	5M91TW1
26790	COMPUTER	Dell Optiplex 9010	CR888Y1
26793	COMPUTER	Dell Optiplex 9010	GKO78Y1
26794	COMPUTER	Dell Optiplex 9010	GJZ78Y1
27452	COMPUTER	Dell Optiplex 9020	FX3ZJ02
27454	COMPUTER	Dell Optiplex 9020	FX4ZJ02
27965	COMPUTER	MS SURFACE RT	1.00621E+11
28297	COMPUTER		BYSOZ12
29061	COMPUTER	Dell Optiplex 9020	FQJGX12
29599	COMPUTER	DELL OPTIPLEX 3030	GYHJR22
29755	COMPUTER	COMPUTER	
29759	COMPUTER	COMPUTER	
29761	COMPUTER	COMPUTER	
29767	COMPUTER	COMPUTER	
29769	COMPUTER	DELL AIO	
29875	COMPUTER	COMPUTER	
29879	COMPUTER	COMPUTER	
29880	COMPUTER	COMPUTER	
31418	COMPUTER	DELL TABLET	89JCV22
32255	COMPUTER	DELL AIO	
32261	COMPUTER	DELL AIO	
35862	COMPUTER	DELL AIO	
52262	COMPUTER	DELL AIO	
26364	COMPUTER	Dell Optiplex 9020	T53WSV12
27096	COMPUTER	Microsoft Surface	86297325252
27220	COMPUTER	Dell Optiplex 9020	7KS6CY1
27227	COMPUTER	Dell Optiplex 9020	7KT6CY1
27241	COMPUTER	Dell Optiplex 9020	7KS9CY1
23796	COMPUTER	Storage Director	BZDT01200538

**Authorization for Sale of Obsolete Equipment and Vehicles - Appendix D
March 9, 2021**

36813	COMM EQUIP	EXTREME NETWORKS BASE SYSTEM	2019G-02835
07752	AV EQUIP	SANYO TAPE PLAYER	63171367
11289	AV EQUIP	NEC PROJECTOR	4500146FF
13179	AV EQUIP	Smart Board 580	170947
13179	AV EQUIP	SMARTBOARD	
13684	AV EQUIP	CS50 Plantronics Wireless Headset	BD536104
23695	AV EQUIP	SMARTBOARD	
23695	AV EQUIP	SMART Interactive Whiteboard	980816
25918	AV EQUIP	Dell Optiplex 9020	56VL6Y1
25931	AV EQUIP	Dell Optiplex 9020	56XN6Y1
22981	AV EQUIP	NEC Projector	638FJ
22983	AV EQUIP	NEC Projector	644FJ
22989	AV EQUIP	NEC Projector	634FJ
22996	AV EQUIP	NEC Projector	627FJ
31820	APPLIANCES	SERVER	
31822	APPLIANCES	SERVER	
48620	APPLIANCES	SERVER	
04082	AV EQUIP	PEAVEY SOUND EQUIP	
13390	SHOP MACHINES	TECHNO INC CNC ROUTER	LC-3024B-0017-090105

REGULAR MEETING
March 9, 2021

APPENDIX E

**Initial Proposals for Successor
Negotiations from the SMJUHSD Faculty
Association to the District**

SMJUHSDFA Sunshine Spring 2021

With this document, the Santa Maria Joint Union High School District Faculty Association declares the articles of the Collective Bargaining Agreement that will be bargained in the upcoming negotiations for a successor agreement effective July 1, 2021.

Article 2, Compensation, to provide for improved compensation for Bargaining Unit Members, and to select Department Chairs through election of the membership.

Article 4, Hours, to address workload issues and to grant flexibility in scheduling to school sites by vote of the membership.

Article 6, Leaves, to improve leave conditions for members.

Article 15, Hiring Ratio, to lower the maximum number of students in a classroom and to improve instruction for students.

Article 16, Conclusion, to update the term of the Agreement.

REGULAR MEETING
March 9, 2021

APPENDIX F

**Initial Proposals for Successor Negotiations
from the District to the
SMJUHSD Faculty Association**



Santa Maria Joint Union High School District

2560 SKYWAY DRIVE • SANTA MARIA CA 93455
(805) 922-4573

TO THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACULTY ASSOCIATION/CTA/NEA

**from the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**

INITIAL PROPOSAL 2021-2024 SUCCESSOR AGREEMENT

The Santa Maria Joint Union High School District (SMJUHSD) proposes to negotiate the following Articles for the 2021-2024 Successor Agreement Negotiations:

ARTICLE 2 – COMPENSATION

- The District has an interest in negotiating potential modifications to the salary schedule.
- The District has an interest in negotiating potential modifications to the extra pay assignments.
- The District has an interest in discussing potential modifications to the preparation period teaching assignment.
- The District has an interest in modifying language as may be required by Federal Law.

ARTICLE 4 – HOURS

- The District has an interest in discussing potential modifications to preparation periods.
- The District has an interest in discussing potential modifications to school schedules.

ARTICLE 6 – LEAVES

- The District has an interest in ensuring that all leave language is current with state and federal law.
- The District has an interest in clarifying language regarding the In-Lieu policy.

ARTICLE 7 – EVALUATION PROCEDURES

- The District has an interest in discussing modifying evaluation process, procedures, and forms.

The District reserves the right to amend, delete, or otherwise modify its initial proposal.

REGULAR MEETING
March 9, 2021

APPENDIX G

2020-21 Second Interim Revised Budget

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2020/21 SECOND INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the Board approved the District's First Interim Revised Budget in December 2020. These revisions include recognition of the effect of other legislation passed since that time, adjustments to current year award amounts as information is obtained, and other items necessitated by changing conditions within the District. The details for the major changes from the First Interim Revised Budget to this Second Interim Report are shown below and on the following pages.

REVENUES:

LCFF Sources

The District previously projected its revenue from LCFF sources using an enrollment figure of 8922 based on projected enrollment growth as of the Adopted Budget, as per SB820 which allowed for growth funding for Districts with ADA increases. Per SB820, the funded ADA of 8386 was estimated based on the projected enrollment as of Adopted Budget less the statewide average rate of absence for 2019-20 of 6.01%. Upon approval of the growth funding application and ADA Certified at P-1 8,414 ADA was used to calculate the LCFF revenues; however, this ADA was calculated in error by CDE and LCFF revenues will be adjusted back down to 8386 at the P-2 Certification.

Included in LCFF sources is an allocation of property taxes from SELPA, which increases \$134,619. The net decrease to LCFF revenue is due to the change in the three-year rolling Unduplicated Pupil Percentage a decrease of 2.24% to 74.26%. In total, LCFF revenues **decrease** from the Revised Budget by:

\$ <789,240>

Federal Revenues

Federal Revenues are revised to recognize adjustments to current year award amounts based on official or updated estimated award announcements. In total, Federal Revenues increase by \$5,834,542 since the Adjusted Budget. By program, changes since the Revised Budget are:

Title I	\$ <11,840>
Title II	9,677
Title IV	2,196
CARES ACT:	
ESSERF	8,038
ESSER II	5,793,178
Special Education	<u>33,293</u>

Total **increase** in Federal Revenues \$ 5,834,542

State Revenues

Revisions to State Revenues include the following:

K12 Strong Workforce Program Grant	\$ 96,000
Career Technical Education Grant "CTEIG"	327,123

Special Education, Mental Health funding, allocation per SELPA funding model 6,582

Total **increase** in State Revenues \$ 429,705

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

Special Education, State AB602 apportionment funding, allocation from SELPA funding model, out of Mental Health funds, for TLC regional programs operated by the District. \$ <117,355>

Marian Medical Center Grant 27,857

Other local revenue includes teacher grants along with donations, and other miscellaneous revenues 34,486

Student tablets 5,133

Total **decrease** in Local Revenues \$ <49,879>

TOTAL REVENUES HAVE INCREASED BY: **\$ 5,425,128**

EXPENDITURES:

Salaries, Wages, & Benefits

- Certificated staffing changes are detailed in the table below

CERTIFICATED	FTE	COST
"PREP" period assignments in English, Math, PE, Science, Soc Science, VPA	1.40	42,311
New position Soc Science	0.60	42,354
Difference between estimated costs in District's Revised Budget, and projected actual costs due to vacancies, turnover & collapsing assignments	(1.20)	(159,357)
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events, retiree health		5,983
Extra pay assignment adjustments: department chairs		(477)
Low Performing Student Block Grant hourly pay		37,588
Other non-position related pay, hourly, subs, etc.		(266,062)
	0.80	\$ (297,660)

- Classified staffing changes are detailed in the table below

CLASSIFIED	FTE	COST
Difference between estimated costs in District's Revised Budget, and projected actual costs		(36,313)
New positions Bus Drivers	3.00	53,710
Increase position Instructional Assistant	0.13	2,435
Increases in health & welfare benefits costs associated with coverage tier changes, and/or qualifying events for employees & increases for medical and dental contributions, retiree health		(7,117)
Costs associated with FTE changes since Revised Budget & staff turnover (resignations, transfers, promotions)	(2.50)	(208,678)
Compensation add-on's associated with employee seniority and salary schedule movement: longevity, shift differential, vacation		(688)
Extra pay assignment adjustments: Other non-position related pay, hourly, subs, etc.		(443,257)
	0.63	\$ (639,908)

- Management and Confidential staffing changes are detailed in the table below

MANAGEMENT/CONF	FTE	COST
New position Director Instructional Technology	1.00	47,356
New position Fiscal Services Manager	1.00	33,361
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events		(959)
Costs from staff turnover (retirements, resignations and promotions). This represents changes in one position since the District's Revised budget		(747)
	2.00	\$ 79,011

- In total, all changes in salaries, wages, & benefits result in a decrease of \$<858,557> since the First Interim Revised Budget.

Books and Supplies, Services, Capital Outlay

- In total, expenditures for books and supplies, services, and capital outlay increase by \$ 5,537,468 since the First Interim Revised Budget. Details are shown in the table on the following page:

Supplies, Services, and Capital Outlay	
Restricted programs: expenditures related to prior year unused grant award carryovers, revenue adjustments, and ending balances carried forward. These amounts are net of any changes made in salary & wage expense in the associated program:	
Title I ESSA (Every Student Succeeds Act)	(130,643)
Title II Teacher Quality	9,252
Title III Immigrant & LEP	74,406
Title IV Student Support & Academic Enrichment Grant	(2,787)
CARES ACT:	
ESSERF	15,406
ESSER II	5,526,787
GEER Funds	10,496
LLMF - General Funds	(293,988)
LLMF - CRF	7,623
Comprehensive Coordinated Early Intervening Services (CCEIS)	4,421
Migrant	(37,838)
Career Technical Education Grant "CTEIG"	314,932
Classified School Employees Professional Development Block Grant	133
K12 Strong Workforce Grant	98,532
Low Performing Students Block Grant	(37,053)
Student tablet insurance proceeds used for parts & repairs	5,133
Misc. locally restricted grants & donations	16,876
Total restricted expenditures	5,581,687
Other one-time non-recurring expenditures:	
Distance Learning Online Academy Pilot Program	10,000
Special Education Compensatory Education	30,000
Misc. local sources, grants & donations	45,468
Total increase due to one-time expenditures	85,468
Ongoing expenditures:	
Contribution decrease Routine Restricted Maintenance Account to required 3% reserve	3,329
Professional consulting services for Special Education, BCBA & Behavioral Intervention Spec.	(60,000)
LCAP decrease: goal 1 action 1, goal 6 action 8, & goal 7 action 1	(159,240)
Professional consulting services for Special Education, Speech & Language Pathologist Asst. & Speech Therapy	72,935
Utilities CTE Center	15,000
SELPA funding model changes sub-agreement for interpreters	(1,711)
Total ongoing expenditures	(129,687)
Total Expenditure Increase	\$ 5,537,468

Other Outgo

- There is no change for payments of principal and interest on the District's non-voter approved debt, including capital leases and Certificates of Participation ("COPs"), and on-bill interest free financing from PG&E in support of the JCI energy retrofit project.
- The credit for indirect costs included in Other Outgo decreased by 17,836 from the First Interim Revised Budget.
- Special Education TLC programs & programs operated by SBCEO decrease by \$4,917.
- **In total, expenditures for Other Outgo decrease by \$22,753 since the First Interim Revised Budget**

TOTAL EXPENDITURES HAVE INCREASED BY: \$ 4,656,158

OTHER FINANCING SOURCES/USES: Transfers remain unchanged from the District's Revised Budget and reflect a transfer in of \$402,804 from the Special Reserve Non-Capital Projects fund for bus replacements and a transfer out of \$823,813 to the Capital Outlay Special Reserve fund for SSC purchasing office HVAC, RHS M&O building & shade canopy capital projects. Also, the transfer out of \$375,000 to the District's Deferred Maintenance fund.

NET CHANGE IN FUND BALANCE DUE TO ABOVE ITEMS:

Total Revenues Increased By:	\$ 5,425,128
Total Expenditures Increased By:	4,656,158
Total Other Financing Sources/Uses:	<u>0</u>
Net Difference In Ending Balance:	<u>\$ 768,970</u>

Santa Maria Joint Union High School District
 2020/21 2ND INTERIM BUDGET - MULTI YEAR PROJECTION - GENERAL FUND

Description	Object Code	Base Year 2020-21	Adjustment	Year 2 2021-22	Year 3 2022-23
Combined Summary					
A. Revenues					
LCFF Sources	8010-8099	102,857,436.00	0	105,562,866.00	107,419,545.00
Federal Revenue	8100-8299	20,992,757.55	0	5,336,293.55	5,336,293.55
Other State Revenues	8300-8599	8,360,393.16	0	7,531,059.76	7,544,202.11
Other Local Revenues	8600-8799	4,946,351.15	-	4,899,675.05	4,926,400.53
Total, Revenue		137,156,937.86	0.00	123,329,894.36	125,226,441.19
B. Expenditures					
Certificated Salaries	1000-1999	46,704,474.78	-	47,826,441.53	48,330,656.73
Classified Salaries	2000-2999	17,954,345.08	-	18,203,662.80	18,385,314.24
Employee Benefits	3000-3999	26,372,095.33	-	27,238,223.50	28,882,079.61
Books and Supplies	4000-4999	23,541,215.75	-	7,024,720.34	6,900,315.46
Services and Other Operating Expenditures	5000-5999	13,374,437.57	-	11,478,370.49	11,690,020.73
Capital Outlay/Depreciation	6000-6999	6,184,373.09	-	2,142,265.13	2,142,265.13
Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	3,450,729.69	-	3,474,158.38	3,492,271.22
Other Outgo - Transfers of Indirect Costs	7300-7399	(198,968.25)	-	(585,046.86)	(585,046.86)
Other Adjustments - Expenditures				-	-
Total, Expenditures		137,382,703.04	-	116,802,795.31	119,237,876.26
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses		(225,765.18)	-	6,527,099.05	5,988,564.93
D. Other Financing Sources/Uses					
Interfund Transfers					
Transfers In	8900-8929	402,804.00	-	402,804.00	402,804.00
Transfers Out	7600-7629	1,198,813.41	-	375,000.00	375,000.00
Other Sources/Uses					
Sources	8930-8979	-	-	-	-
Uses	7630-7699	-	-	-	-
Other Adjustments - Other Financing Uses				-	-
Contributions	8980-8999	-	-	-	-
Total, Other Financing Sources/Uses		(796,009.41)	-	27,804.00	27,804.00
E. Net Increase (Decrease) in Fund Balance/Net Position		(1,021,774.59)	-	6,554,903.05	6,016,368.93
F. Fund Balance, Reserves/Net Position					
Beginning Fund Balance/Net Position					
As of July 1 - Unaudited	9791	25,472,713.19		24,450,938.60	31,005,841.65
Audit Adjustments	9793	-		-	-
As of July 1- Audited		25,472,713.19		24,450,938.60	31,005,841.65
Other Restatements	9795	-		-	-
Adjusted Beginning Balance		25,472,713.19		24,450,938.60	31,005,841.65
Ending Balance/Net Position, June 30		24,450,938.60		31,005,841.65	37,022,210.58
Components of Ending Fund Balance (FDs 01-60 only)					
Nonspendable	9710-9719	203,132.82		203,132.82	203,132.82
Restricted	9740	1,024,956.60		1,018,510.71	1,004,475.20
Committed					
Stabilization Arrangements	9750	-		-	-
Other Commitments	9760	-		-	-
Assigned					
Other Assignments	9780	712,058.51		712,058.51	712,058.51
CERT MEDICAL SAVINGS					
Unassigned/Unappropriated					
Reserve for Economic Uncertainties	9789	4,145,796.57		3,427,010.34	3,509,072.56
Unassigned/Unappropriated Amount	9790	18,364,994.10		25,645,129.27	31,593,471.49

All ongoing sources of Revenues and Expenditures from the 2020/21 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation funding estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2020-21	2021-22	2022-23
LCFF State Aid Funding			
Base Grant	\$ 80,985,866	\$ 84,077,242	\$ 86,570,560
Supplemental/Concentration Grant	19,739,469	19,353,523	18,716,884
Total LCFF State Aid	100,725,335	103,430,765	105,287,444
Property Tax Transfer SBCEO for Special Education	2,132,101	2,132,101	2,132,101
Total Revenues, LCFF Sources	\$ 102,857,436	\$ 105,562,866	\$ 107,419,545
Funded LCFF <u>Base Grant</u> / ADA:	\$ 9,614	\$ 9,981	\$ 10,277
Funded ADA (includes COE)	8,423	8,423	8,423

- In 2021/22, revenues from LCFF sources **increase** from 2020/21 by \$2,705,430. Of this amount, <\$385,946> is attributable to a decrease in supplemental/concentration grant funding and is required to be expended on increasing services for the District’s target population of English learners, foster youth, and economically disadvantaged students (“FRPM/EL”). The estimated funded LCFF base grant per ADA is \$9,614.
- In 2022/23, revenues from LCFF sources **increase** from 2021/22 21 by \$1,856,679. Of this amount, <\$636,639> is attributable to a decrease in supplemental/concentration grant funding and is required to be expended on increasing services for the District’s target population of English learners, foster youth, and economically disadvantaged students (“FRPM/EL”). The estimated funded LCFF base grant per ADA is \$9,981.

Federal Revenues

- In 2021/22 Federal Revenues **decrease** by <\$15,656,464> from 2021/21, due to Cares Act funding changes, as follows:
 - ESSERF \$<1,448,188>
 - ESSER II - CRRSA <5,793,178>
 - GEER Funds <420,450>
 - CRF LLMF <7,994,648>
- In 2022/23 Federal Revenues remain unchanged from 2021/22.

State Revenues

- In 2021/22 State Revenues **decrease** by <\$829,333> from 2020/21, as follows:
 - LLMF – General Funds \$<844,507>
 - Mandated Cost Reimbursements 7,607
 - Special Education Mental Health 7,566
- In 2022/23 State Revenues **increase** by \$13,142 from 2021/22, as follows:
 - Mandated Cost Reimbursements \$6,589
 - Special Education Mental Health 6,553

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Beginning in 2021/22, local revenues decrease by <\$46,676> from 2020/21, as follows:
 - Interest \$78,604
 - Locally Restricted Grants <125,280>
- In 2022/23 Local Revenues interest revenue increase by \$26,725 from 2021/22.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$1,098,507 for 2021/22 and \$903,657 for 2022/23.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of <\$171,014> in 2021/22 and <\$171,014> in 2022/23.
- Legislation passed in 2016 resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System (STRS). Due to the state of California buy down payments the rate for the 2021/22 year, is projected to decrease 0.23 percentage points, resulting in a decrease of <\$67,297>. For the 2022/23 year, the projection is an increase of 2.08 percentage points, resulting in an increase of \$758,100 from 2021/22.
- Rates for the Public Employee Retirement System (PERS) is projecting to increase; final approval of the rate by the CalPERS board is done usually in May of each year for the following year. At that time the actuarial assumptions and projected rates are also updated. For the 2021/22 year, the projection is an increase of 2.3 percentage points, resulting in an increase of \$496,733 from 2020/21. For the 2022/23 year, the projection is an increase of 3.3 percentage points, resulting in an increase of \$665,307 from 2021/22.
- Based on increased salary costs for step-column movement and additional staffing, the 1% pre-funding of retiree health benefits increases by \$36,465 in 2021/22, and \$7,319 in 2022/23.

- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$231,973 in 2021/22, and increases by \$166,353 in 2022/23.
- In total, costs for salaries, wages, and benefits **increase** from 2020/21 to 2021/22 by \$2,237,413 and **increase** from 2021/22 to 2022/23 by \$2,329,723. All of the changes noted above are summarized in the below.
- PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2021/22 or 2022/23, as these are subject to negotiations.

SALARIES, WAGES, AND BENEFITS			
2020/21 balance			\$ 91,030,915
2021/22			
Step-column costs		1,098,507	
STRS rate decrease .23 percentage points		67,297	
PERS rate increase 2.3 percentage points		496,733	
Low Performing Students Block Grant		(96,386)	
Staffing increases due to position restructuring		1,869,696	
LLMF (one-time funds)		(1,058,795)	
LLMF General Funds (one-time funds)		(237,064)	
Increase in retiree health benefits prefunding		36,465	
Projected change in retiree health pay as you go		231,973	
Estimated annual retirements 5 FTE's		(171,014)	
Total change from 2020/21 to 2021/22			2,237,413
2021/22 balance			93,268,328
2022/23			
Step-column costs		903,657	
STRS increase 2.08 percentage points		758,100	
PERS increase 3.3 percentage points		665,307	
Increase in retiree health benefits prefunding		7,319	
Projected change in retiree health pay as you go		166,353	
Estimated annual retirements 5 FTE's		(171,014)	
Total change from 2021/22 to 2022/23			2,329,723
2022/23 balance			\$ 95,598,051

Books and Supplies, Services, Capital Outlay

- As detailed in the table in the following page, total expenditures for books and supplies, services, and capital outlay **decrease** by <\$22,454,670> from 2020/21 to 2021/22, and **increase** by \$87,245 from 2021/22 to 2022/23.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2020/21 balance			\$ 43,100,026
2021/22			
	Remove amounts added in the budget year that are non-recurring:		
	15-16 1-time instructional materials, site allocations for Prof. Development	(991,771)	
	18-19 1-time IT capital equip. ,new bus	(230,063)	
	Site department & MAA carryovers	(1,128,351)	
	Transportation bus / vehicle reserve carryover	(75,512)	
	M&O equipment	(438,610)	
	Unused grant award carryovers, Federal programs Title I, II, III, IV	(5,634)	
	Ending balance carryover, student tablet insurance	(216,740)	
	Misc. grants & donations	(333,304)	
	Locally restricted resources	(269,949)	
	CTE goal 3 reserve	(2,393,156)	
	SIPE	(474,341)	
	Capital outlay:		
	Bus replacements not delivered in FY 19-20	(410,909)	
	IT RHS mitel phone upgrade	(300,000)	
	PVHS enlarge door in Food Service	(8,670)	
	Remove expenditures associated with revenue sources that, in whole or part, do not continue in subsequent year:		
	Carl Perkins Grant	61	
	Prop 39 California Clean Energy grant	(1,150)	
	Low Performing Students Block Grant	(112,714)	
	Classified School Employees Professional Development Block Grant	(57,340)	
	Migrant	(1,759)	
	Comprehensive Coordinated Early Intervening Services (CCEIS)	(212,801)	
	CARES ACT:		
	ESSERF	(1,354,386)	
	ESSER II	(5,526,787)	
	GEER Funds	(416,561)	
	LLMF	(6,676,888)	
	LLMF - General Funds	(509,814)	
	Increase based on projected increases due to State categorical COLA associated with revenue sources that, in whole or part, continue in subsequent year:		
	CTEIG Grant	354	
	Projected increases in California CPI 1.57%	280,716	
	Provision for decreased LCAP expenditures to serve FRPM/EL population, based on projected decrease in supplemental/concentration grant revenue	(385,946)	
	Elections Expense (occurs every other year in even-numbered years)	(45,000)	
	Actuarial & self insurance study (bi-annual)	(7,500)	
	Adjust projected expenditure in restricted programs subject to available funding	(150,148)	
	Total change from 2020/21 to 2021/22		(22,454,671)
2021/22 balance			20,645,356
2022/23			
	Provision for decreased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	(250,693)	
	Elections Expense (occurs every other year in even-numbered years)	45,000	
	Actuarial & self insurance study (bi-annual)	7,500	
	Projected increases in California CPI 1.82%	272,254	
	Adjust projected expenditure in restricted programs subject to available funding	13,184	
	Total change from 2021/22 to 2022/23		87,245
2022/23 balance			\$ 20,732,601

Other Outgo

- Included in Other Outgo is the District's required payment for Certificates of Participation ("COPs") debt service, in support of a variety of energy management, conservation, and retrofit projects throughout the District. Amounts projected in accordance with debt service schedules are \$405,620 in 2020/21, \$429,049 in 2021/22 an increase of \$23,429 over the previous year and \$447,161 in 2022/23 an increase of \$18,112 over the previous year.
- Also included in Other Outgo are amounts paid to the Santa Barbara County Education Office for services provided under the Districts LCAP plan. These services include shared costs for Fitzgerald Community School. The total amount included in the budget year for these services is \$250,000 and it remains unchanged in the two subsequent years.
- Also included in Other Outgo, Special Education, mental health and TLC program allocations from SELPA funding model, amounts paid to the Santa Barbara County SELPA for regional housing, BCBA services and non-public school costs. Amounts are projected to remain unchanged in the two subsequent years.
- The credit for indirect cost component of Other Outgo decreases by <\$386,079> from 2020/21 to 2021/22 and remains unchanged in the subsequent year.

Other Financing Uses

- The budget year and two subsequent years include transfers in of \$402,803 per year from the Special Reserve Non-Capital Projects fund for two bus replacements per year. The budget year has a transfer out of \$823,813 to the Capital Outlay Special Reserve fund for SSC purchasing office HVAC, RHS M&O building & shade canopy capital projects. Also, the ongoing transfer in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from School Services of California Financial Projection Dartboard for the 2020-21 Proposed State Budget. LCFF funding is dependent upon a variety of State and District-specific factors which can significantly impact future revenue projections. There is no requirement for minimum funding in the LCFF law therefore projections by the Department of Finance can change based on changing revenue collections at the State level.

The next benchmark for revenue projections will be the Governor's "May Revise" Budget.

	2020-21	2021-22	2022-23
Minimum Reserve Level Required (3%)	\$ 4,145,797	\$ 3,427,010	\$ 3,509,073
Reserve Level in District's budget	\$ 4,145,797	\$ 3,427,010	\$ 3,509,073
Amount in excess of minimum			
General Fund	18,364,994	25,645,129	31,593,471
Fund 17 Special Reserve	3,514,491	3,127,246	2,738,064
Total amount in excess of minimum	\$ 21,879,485	\$ 28,772,375	\$ 34,331,535
<p>In Fund 17, Special Reserve, amounts in this fund are earmarked for costs associated with opening a new school, that cannot be paid with bond funds. \$2.197 million are assigned for a five year bus replacement plan reserve the two out years are adjusted for an estimated transfer in of \$402k per year. Recommendation is that the Board take action at a future date to commit these funds for that purpose.</p>			