

Parent Association Board Meeting Minutes
Tuesday August 23, 2022
5:30 pm ZOOM meeting

Attendees: Janet Pellegrino, Sharon Patterson, Liz Butler, Suhair DiHu, Dr. Russell, Sister Tonette, Melanie Sturgis, Andrea Hastings, Angela Lowe, Stephanie Good, Colleen Caruso

1. Call to order: 4:00 pm
2. Welcome and Opening Prayer - Janet Pellegrino
3. Introduction of New Members
 - a. Attendees gave a brief introduction about themselves and their position in the PA. Sister Tonette and Dr. Russell provided insight on their responsibilities and duties for the school.
4. Review of Past Minutes/New Membership Numbers – Liz Butler
 - a. No past meeting minutes provided.
 - b. 112 Membership forms and dues received.
5. Treasurer’s Report – Suhair DiHu
 - a. Balance: \$8204.81
6. PA Committee Reports
 - a. Hospitality Update- Melanie Sturgis
 - i. Discussed upcoming hospitality events. The first one will be the 8th grade visit day.
 - ii. Proposed starting a monthly rosary opportunity to pray for the students and their intentions. Discussed having it in the chapel after the school mass. The chapel can seat 30-35 people. Will work on setting dates and times.
 - b. PA Fundraiser -Stephanie Good, Sharon Patterson and Janet Pellegrino
 - i. Fundraiser changed from a Run to a social event - Oktoberfest. Date set for October 15. Save the Date flyers are being created. Discussed potential activities for the event. Gym availability has been verified. Tasked fundraiser committee to prepare budget for food, entertainment, and any other needs.
7. Class Liaison Reports -Sharon Patterson gave overview of duties (Note: Liaisons just to talk about any parent(s) concerns or questions from the class they represent)
 - a. 9th Grade – Andrea Hastings
 - b. 10th Grade – Angela Lowe
 - c. 11th Grade – Stephanie Good
 - d. 12th Grade – Colleen Caruso
8. PA Calendar (X indicates hospitality needed)

Discussed calendar items. Updated below:

Month/Date	Event	Hospitality Needed
JULY		
29	Faculty Back to School Luncheon	X
AUGUST		
1	Parent Orientation 5-8 pm	
23	PA Board Meeting	
25	PA Out of Uniform Day for Membership	
SEPTEMBER		
?	Parent Event (Fellowship)	
20	Future Falcon 8th Grade	X
20	PA Board Meeting	
25	Sacred Arts Concert	
OCTOBER		
15	PA Fundraiser	X
18	PA Board Meeting at the school with Parents?	
21	JPII Feast Day	
28	Drive Thru Trick or Treat	
NOVEMBER		
5	Concert on the Lawn	
?	PA Board Meeting	
8	7th Grade Showcase	X
29	Giving Tuesday	
DECEMBER		
4	Christmas Concert	

14	Faculty/Staff Christmas Luncheon	X
JANUARY		
?	PA Board Meeting	
FEBRUARY		
1	Ring Blessing Mass	X
2	Catholic Schools Week Teacher's Luncheon	X
?	PA Board Meeting	
MARCH		
?	NHS Induction	
?	PA Board Meeting	
APRIL		
?	PA Board Meeting	
18 & 21	Spring Musical for Partner Schools	
25	New Parent Orientation & Club Fair	
26	PA Wine & Cheese Event / State of the School	X
MAY		
7	Spring Concert	
19	Cap & Gown/ Senior Awards	X
24	Teacher EOY Luncheon	X
25	Graduation	

9. Meeting Adjourned 5:30 pm