

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Annual Board Retreat
and
Regular Meeting – July 19, 2021**

The Stark County Community Unit School District #100 board of Education met Monday, July 15, 2021 at The News Room in Toulon for the Annual Board Retreat. Members present were Matthew Nagode, Ann Orwig, Erin Price, David Steward and Bruce West. Also present was Brett Elliott, Superintendent; Jenna Bibb, Elementary Principal; Megan McGann, Jr.High/High School Principal; Anne Snyder, Asst. Jr.High/High School Principal. Mike Bunch, IT Director, and members of the Athletic Activities Committee were present for portions of the meeting when their area of assignment was discussed. (Emily Holman and Brian Rewerts were absent.)

With a quorum present the meeting was called to order by President, Mrs. Orwig, at 8:00 a.m.

A culture workshop with Board of Education members and building administrators was led by Mr. Elliott.

Other items presented/discussed during the retreat were:

- * Presentation of the Reopening of School Plan for 2021-2022
- * Review of FY21 Superintendent evaluation
- * Professional Development Plan for FY22
- * Administrative Goal Setting for FY22
- * Renovation Presentation by Farnsworth and CORE
- * Roundtable discussion with the Athletics Activities Committee regarding fall activities.

No action was taken during the Retreat.

Adjourned: 12:30 p.m.

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The Stark Community Unit School District #100 Board of Education met in regular session on Monday, July 19, 2021 at the Stark County Elementary School. Members present were Matthew Nagode, Ann Orwig, Erin Price, David Steward, and Bruce West. Also present were Brett Elliott, Superintendent; Jenna Bibb, Elementary Principal; Megan McGann, Jr.High/High School Principal; Anne Snyder, Asst. Jr.High/High School Principal; Mike Bunch, IT Director, Mary Beth Kelly and Sarah Stieghorst, staff members; citizens of the district, and a member of the press. (Emily Holman and Brian Rewerts were absent.)

With a quorum present, the meeting was called to order by President, Mrs. Orwig, at 1:06 p.m.

Pledge of Allegiance and the Mission and Vision statements were recited.

The FY22 Return to Learn Plan Hearing was held with Mr. Elliott giving an overview of the plan. Public Comments were made by Phillip Stubbs expressing concern for parents dropping students off at both communities if the time is the same as last year. Mrs. Bibb responded the reinstatement of students being allowed to be dropped off 30 minutes before the start of school. Gloria McCauley asked why the district was promoting the vaccination due to the pressure it puts on teenagers. Mr. Elliott responded that as a public school, we provide the information to the public, including hosting vaccinations for the Emergency Management Agency, and families can decide whether or not to participate. Sarah Stieghorst stated she works at the school, did not receive the vaccine nor did she feel pressured to receive the vaccine.

Motion was made by Mr. West, seconded by Mr. Nagode, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the June 21, 2021 minutes
- Approval of the June Activity Funds, Self-Insurance, Imprest Fund and Treasurer's reports;
- Approval of the June LEA checks as follows: IASB \$6,990.00, Stark County CUSD 100 \$139,274.53, Guardian \$369.24, Guardian \$3,045.58, Guardian \$616.18, Guardian \$495.87, IESA \$80.00, U.S. Postal Service \$500.00, City of Wyoming \$363.93, Illinois Department of Employment Security \$390.00, Stark County CUSD #100 \$151,753.47, Jennifer Nutzhorn \$260.00, VISA \$690.82, VISA \$861.08, Allied 100 LLC \$1,321.00, Rockford Public Schools \$769.30, Imprest Fund \$2,010.60.

Motion was approved by a 5-0 vote.

Motion was made by Mr. Steward, seconded by Mrs. Price, to approve the July bills of \$657,750.75. Motion was approved by a 5-0 vote.

There were no Public comments after the FY22 Return to Learn Plan hearing.

Committee Reports:

Finance Committee: Mr. West reported the bid opening for the renovation project was held July 15th and only two bid packages came in higher than anticipated. Bids were received for 13 of the 15 bid packages. The two packages that did not have bids will be re-bid and opened July 30th. The project start date is August 17.

Athletic Activities Committee: The Board met with the committee during the Board Retreat and had a good discussion. The committee will continue to meet prior to each sport season.

2021 Board Retreat Report: Mrs. Orwig provided an overview of the morning retreat.

Administrative Reports:

Mr. Elliott reported the Administrative team and IT have been meeting to share indepth planning, a PLC Boot Camp, New Teacher Orientation, and August Staff Institutes. Students begin August 18 and will be in attendance 8:00 – 1:45 until Labor Day.

Wednesdays will be early release days at 1:45 for staff development. A surveyor from Future Green should be here in the next 10 days. The Education Foundation Golf Outing is scheduled for Saturday, July 31st, at Lake Calhoun Golf Club. He provided an update on budgeted expenditures as follows:

Fund	2020-21	20-21 Expended	2019-2020	19-20 Expended	18-19	18-19 Expended	17-18	17-18 Expended
Fiscal Year	100%		100%		100%		100%	
Ed	79.72%	\$6,076,631.26	91.48%	\$5,918,102.44	94.44%	\$6,008,815.90	97.54%	\$6,194,106.69
Building	66.38%	\$879,101.71	79.90%	\$1,088,064.23	91.93%	\$665,527.47	84.60%	\$649,062.44
Trans	83.92%	\$402,263.40	92.28%	\$446,852.21	89.65%	\$452,459.38	92.40%	\$458,898.29
IMRF/SS	90.19%	\$211,084.38	90.61%	\$205,475.93	95.44%	\$206,441.49	99.73%	\$233,800.39
Tort	88.25%	\$304,184.16	93.35%	\$283,273.26	87.54%	\$205,114.70	95.60%	\$224,957.27

Mr. Elliott presented the FY Return to School Plan stating it had been shared with the administration, Board of Education, Union leadership, staff and community members over the past week in addition to discussing discussion at the Board Retreat. Key points include: recommended by “optional mask policy” for unvaccinated students and staff district-wide, continue sanitation/disinfecting measures, contact tracing and quarantining as recommended by the IDPH and local health department. Motion was made by Mrs. Orwig, seconded by Mr. Steward, to adopt and post the FY22 Return to School Plan. Motion was approved by a 5-0 vote.

Ms. McGann presented the 1st reading of the FY22 High School Curriculum Guide.

Due to the change in work title, Mr. Elliott asked that the 2021-2022 risk management plan be edited to reflect the change. Motion was made by Mr. West, seconded by Mr. Steward, to amend the 2021-2022 Risk Management Plan changing “Dean of Students” to Assistant Principal. Motion was approved by a 5-0 vote.

Mr. Elliott presented the 2022-2023 Risk Management Plan. There were not changes made to the plan that places safety responsibilities based on their role and salary for the district and building level safety and how it applies to individual funds in the annual fiscal budget. Motion was made by Mr. Steward, seconded by Mr. West, to approve the 2022-2023 Risk Management Plan as presented. Motion was approved by a 5-0 vote.

Motion was made by Mrs. Price, seconded by Mr. Nagode, to approve the contract with Shirley Striping to stripe the football field. Motion was approved by a 5-0 vote.

Motion was made by Mrs. Orwig, seconded by Mr. West, to approve the annual agreement with Tri-County Opportunities Council to provide food service to the local Head Start Program in Wyoming. Motion was approved by a 5-0 vote.

Mr. Elliott recommended the purchase of thirteen cafeteria tables for the Elementary cafeteria. Motion was made by Mr. Steward, seconded by Mrs. Price, to approve the purchase of thirteen lunch tables plus shipping from VIRCO for a total cost of \$20,549.73. Motion was approved by a 5-0 vote.

Motion was made by Mr. West, seconded by Mr. Steward, to approve the spending of 2021-2022 district funds prior to adoption of the FY22 budget. Motion was approved by a 5-0 vote.

Motion was made by Mr. Steward, seconded by Mr. Nagode, to approve the Jr. High/High School Activity Fund request to create an account called “Class of 2025” and to close the activity account “Class of 2020” and transfer any funds remaining in that account to the “Vending” account per established procedures. Motion was approved by a 5-0 vote.

Mr. Elliott highlighted the FY22 District Professional Development Plan that includes implementation of professional learning communities, school culture transformation, writing, assessment design, standards alignment and backwards planning. No action was taken.

Mr. Elliott presented the first reading of PRESS policy 7:356 SOPPA Administrative Procedure that requires districts to post on their website the guidelines for parents to request student records.

Mr. Elliott presented the FY21 Administrative and Teacher Salary and Benefits report.

Items for the next meeting: approval of FY22 High School Curriculum Guide, Presentation and Approval of Tentative FY22 Budget, approval of Press Policy AP7:345, Presentation of Non-Certified and Transportation Department Handbook Update, Approval of FY22 Health Insurance Recommendation, Update on Renovation Progress, Progress Report of Summer Project List.

Motion was made by Mr. West, seconded by Mr. Steward, to adjourn to Executive Session for the purpose of discussing appointment, employment, performance or dismissal of employees at 1:47 p.m. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to reconvene from Executive Session at 2:06 p.m. and to hold the Executive Session Minutes, Not for Release. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to approve the June 21, 2021 Executive Session Minutes, Not for Release. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to hire Sara Streitmatter as a health aide for FY22. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to hire Ann Chapman as a

part-time Spanish teacher at Stark County High School for FY22. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Price, to hire Sherry LaPayne as Assistant Cook for FY22, pending background clearance. Motion was approved by a 5-0 vote.

Mr. Nagode announced the resignation of Molly Carlton as High School Cheerleading sponsor, effective immediately.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to approve Dylan Miller as a high school football coach volunteer for FY22. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Orwig, to hire Sam Grigg as a crossing guard in Toulon for FY22. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Steward, to hire Kylie Schaub as a part-time paraprofessional as Stark County Elementary for FY22. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Price, to approve up to 15 additional days annually to Mary Beth Kelly for work during the summer. Motion was approved by a 5-0 vote.

Mr. Nagode announced the resignation of Heidi Reay as a para-professional, effective immediately.

Motion was made by Mrs. Orwig, seconded by Mr. West, to adjourn at 2:10 p.m. Motion was approved by a 5-0 vote.

Ann Orwig, President

Matthew Nagode, Secretary

APPROVED: August 16, 2021