

DESOTO COUNTY SCHOOLS
TITLE I SCHOOLS - PARENT AND FAMILY
ENGAGEMENT PLAN
20²²/20²³

Parental Engagement means the participation of parent(s)/guardian(s) in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring that parents play an integral role in assisting in their child's learning.

1. that parents are encouraged to be actively involved in their children's education at school.
2. that parents are partners in their children's education and are included, as appropriate, in decision-making and are on advisory committees to assist in the education of their children.
3. the carrying out of other activities, such as those described in *Section 1118* of ESEA.

GENERAL EXPECTATIONS

Southaven Middle agrees to:

- Be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition.
- Involve the parents of our students in decisions about how the 1% of Title I, Part A funds reserved for parental involvement are spent.
- Coordinate with parents to jointly develop a school parental involvement plan that addresses all of the components of *Section 1118(c-f)*; after plan development, distribute it to parents of our students and also make it available to our local community.
- Conduct a joint annual evaluation with parents of the content and effectiveness of the school's parental involvement policy.
- Use the findings of the annual joint evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy.
- Submit any parent comments or concerns to the district federal programs department if our Title I, Part A school-wide plan (SWP) is not satisfactory to any parent(s) of our students.
- Provide each parent with an individual student report about the performance of their child on the State assessment.
- Provide each parent timely notice when their child has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the team in *section 200.56* of the *Title I Final Regulations* (67 Fed. Reg. 71710, December 2, 2002).
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in *section 1111(h)(6)(A)*.
- If the school-wide program plan under *Section 1114(b)(2)* is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

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POLICY INVOLVEMENT - SECTION 1118 OF ESEA

Southaven Middle will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
 - 1.1. All parents shall be invited and encouraged to attend.
 - 1.2. The school will provide information and explain the requirements of Title I, Part A and the rights of parents.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Hold an annual meeting in which all parents are encouraged to attend. All applicable information for Title I will be provided	Administration	Fall Semester	Meeting will be held in the evening to accommodate as many parents as possible with an additional morning meeting for parents who cannot make evening meeting.	Parental turnout and input.

2. Offer a flexible number and schedule of meetings

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Meetings and/or activities will be held at various dates and times throughout the school year.	Administration and staff	Several times throughout the school year.	Meetings will be held in both the mornings and afternoons.	Parental turnout and input from microsoft forms that will be sent out to parents to complete.

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3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I, Part A programs. This involvement should include the planning, review, and improvement of the school parental involvement plan, as well as the joint development of the school-wide plan under *section 1114(b)(2)*.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Meetings will be held throughout the year to allow parents to help develop the Parent & Family Engagement Plan and the school-wide plan.	Administration	Several times throughout the school year.	Meetings will be held inviting all parents to attend and requiring necessary staff to attend.	Overall school performance; survey results that are emailed out using Microsoft Forms

4. Provide to parents of our students:

- 4.1. Timely information about the Title I, Part A programs
- 4.2. Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
- 4.3. Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Annual Title I information meeting will be held each year. Curriculum meetings will be held during the school year.	Administration and staff.	Fall and Spring	Meetings will be held inviting all parents to attend and requiring necessary staff to attend.	Overall school performance; parent surveys

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COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT - SECTION 1118(D)

As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Southaven Middle will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Mississippi's student academic achievement standards as follows: *(Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment).*

Southaven Middle School is committed to ensuring academic excellence for all students. To ensure this, administrators, teachers, parents, and students will work together to maximize student achievement.

2. Hold parent-teacher conference during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held: *(Describe when, where, and how staff will be available for consultation with parents - must be at least annually.)*

Teachers are available before and after school for conferences to be scheduled with parents. When necessary, conferences can take place during the school day in order for parents and teachers to work together. Meetings can also be held virtually to help accommodate parents when needed. We will have parent teacher conferences virtually, by phone, or in person. The compact is sent home to parents at the beginning of the school year, and staff is available to schedule conferences both virtually and in person to discuss it.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: *(Describe when and how the school will provide reports to parents.)*

The school will distribute student progress reports midway through the 9 weeks with the report card going out at the end of the 9 weeks. Parents also have access to an online system which allows them to view their child's progress on a daily basis. However, should a parent want a report at any other time, the school counselors will provide this.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: *(Describe when, where, and how staff will be available for consultation with parents.)*

Staff are available to meet with parents before or after school. These meetings can be with one or all of a child's teachers. The counselors will need to be notified at least two days in advance to set up a meeting with teachers. We will have parent teacher conferences virtually, by phone, or in person.

5. Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows: *(Describe when and how parents may volunteer, participate, and observe classroom activities.)*

Parents have an open invitation to participate in most school activities. This is provided they have prior approval from the school. Parents can also join the PTO as a way to be more involved.

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Parents will support our children's learning in the following ways:

Describe the ways in which parents will support their children's learning, such as:

- Monitoring attendance
- Making sure that homework is complete
- Monitoring amount of television children watch
- Participating, as appropriate, in decisions relating to my children's education
- Promoting positive use of children's extra-curricular time
- Staying informed about children's education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on school and/or district policy advisory groups

Being responsible for their child's punctuality and school attendance.

Supplying their child with appropriate school supplies.

Supporting the discipline policies of the classroom and school.

Maintaining a time and place for homework and review it regularly.

Actively encouraging and staying involved with what their child is learning.

Actively communicating with teachers through parent conferences, telephone, and email.

Students will share the responsibility to improve our academic achievement and achieve Mississippi's high standards in the following ways:

Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time
- Give to my parents, or the adult who is responsible for me, all notices and information received by me from my school every day

Working hard to do their best in class and on schoolwork.

Attending class regularly and on time.

Completing and returning homework assignments.

Adhering to regular study hours.

Bringing appropriate school supplies to each class.

Respecting and cooperating with other students and adults.

Supporting and abiding by all school rules and conduct.

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BUILDING CAPACITY FOR INVOLVEMENT - SECTION 1118(E)

will take the following actions to:

1. Provide assistance to parents in understanding such topics as:
 - The Mississippi College and Career Readiness Standards (MCCRS)
 - The Mississippi Academic Assessment Program (MAAP)
 - The requirements of Title I, Part A
 - How to monitor their children’s progress
 - How to work with educators to improve the achievement of their children

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, include any equipment or other materials that may be necessary to ensure success.)

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Curriculum nights will be held during the year to inform parents about the curriculum. Teachers and curriculum coaches are also available to work with parents. The Annual Title I meeting also addresses these topics. , EL Parent Meeting addresses these topics.	Administration, Title I coaches, school staff.	Throughout the school year.	Meetings/events will be held at the school in the evening throughout the year.	Parent surveys using Microsoft forms and overall school achievement.

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Southaven Middle School will offer materials on topics to assist parents in the education of their child. Materials will be ordered and distributed to parents to help with reinforcement at home. Monthly informational newsletters will be sent out in both English and Spanish.	Administration, Title I staff, school staff.	Throughout school year	Materials will be distributed to parents and available at school.	Overall student achievement.

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3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Information will be presented to staff based on research. This information will focus on proven ways to increase parental engagement and partnerships.	Administration and Title I staff	Fall	Staff development will take place to help staff find ways to increase parental engagement.	Increased parental involvement.

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). The school will also develop other activities, such as parent resource centers that encourage and support parents in more fully participating in the education of their children:

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
During parental involvement activities, teachers will educate parents on ways to work with their children at home. Materials to assist parents will be provided as available.	All staff	Throughout the year.	Teachers will develop ways to effectively present this information to parents. Title I staff will assemble materials to distribute to parents as available.	Increased parental involvement and overall student success.

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5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand.

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Parents will be notified in a timely manner of every parent meeting or assembly that will take place at the school. The letters will be translated into the students' home language when necessary. Additionally, school social media and auto dialer will be used to contact parents as well as the school website.	Title I staff	As needed throughout the school year.	Title I staff will create and distribute letters as needed.	Sign in sheets and parents feedback.

6. Provide reasonable support for parent involvement activities as parents may request.

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Surveys will be sent out to parents requesting their input on what parental involvement activities they would like to see.	Title I staff	During the fall and spring and as requested by parents	Surveys and/or questionnaires will be created and sent out to parents. Parents will also be made aware that their input regarding parental involvement activities is welcome at any time.	Parental response

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The School Parental Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The plan may include the discretionary activities as listed under *Section 1118(e)* of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or others educators who work directly with participating children.
- Adopt and implement model approaches to improving parental involvement.
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

ACCESSIBILITY - SECTION 1118(F)

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
All necessary accommodations will be made to ensure all parents have the same access to parental involvement regardless of any limitation.	Title I staff	as needed	Activities and information that is distributed will be modified as needed to meet student and parent needs.	Parental participation

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ADOPTION

This Parental Involvement Plan has been developed jointly with, and agreed with, parents of children participating in the Title I, Part A school-wide program at Southaven Middle, as evidenced by meeting minutes.

The Parental Involvement Plan was developed by Southaven Middle and will be in effect for the period of the 20²³ /20²² school year.

on 5-17-2022

As a school-wide Title I, Part A school, Southaven Middle will distribute this Parental Involvement Plan to all parents and will make it available to the community on or before Oct. 15, 2022.

Shameka Bradley
Signature of Principal

9.16.22

Date



These parents were involved with the development of this document:

