

VENTNOR CITY BOARD OF EDUCATION
Regular Session Meeting – January 22, 2025 – 5:00 PM

In Compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of this meeting has been provided. On May 17, 2024 written notice was given to all Board members and posted at the Ventnor Educational Community Complex, Ventnor City Hall and the Ventnor Public Library. It was also e-mailed to the Press of Atlantic City and the Downbeach Current on that same date.

I. ROLL CALL

Mr. Doug Biagi
Mrs. Lori Abbott
Mr. Michael Advena
Dr. John C. Baker
Mr. Michael Hagelgans
Mr. James Quinlan

Dr. Carmela Somershoe, Superintendent
Beth Steinen, Business Admin/Board Sec.
Ms. Sanu Dev, Esq., School Solicitor

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

1. Superintendent Update – Dr. Carmela Somershoe
2. Honoring Retirees – Theresa Kennish and Michele Scanlon
3. Facility Update – Alex Pitre
4. 2023-2024 Annual Audit Presentation – Mr. Ray Colavita
5. HIB/SSDS information for reporting period 1 – Jenna DiMauro/Chelsea Hoffman

Exhibit: III-2

IV. PUBLIC SESSION

The Board of Education welcomes public comment on any issue at this time. Please state your name and address. Please note that public comment is not a question and answer session. Speaking is limited to three (3) minutes per individual, ten (10) minutes per topic. The Board President has the flexibility to alter these limitations. In accordance with New Jersey Statute, the Board cannot discuss matters regarding specific personnel, students or litigation matters during public comment.

V. FINANCE

1. Recommend to approve Regular Session Minutes of December 18, 2024 as presented in: Exhibit: V-1
2. Recommend to approve the Board Secretary’s Monthly Certification: Handout
Pursuant to N.J.A.C. 6:30-2.12 (b) that as of November 30, 2024 no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Ventnor Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over expended in violation of N.J.A.C. 6A:23A-2.11(a)1. In accordance with N.J.A.C. 6A:23A-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of November 2024

Recommend to approve the Board of Education’s Monthly Certification:
Pursuant to N.J.A.C. 6A:23A-2.11(c) 4, the Ventnor Board of Education certifies that as of November 30, 2024 and after review of the secretary’s monthly financial report appropriations section as presented, and upon consultation with

appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-2.11(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and

Recommend to approve acknowledging receipt of the Statements of Cash Receipts and Disbursements and the Board Secretary's reports which are in agreement for the periods ending November 30, 2024.

Recommend to approve line item transfers for the month ending November 30, 2024.

3. Recommend to approve January 2025 Bill Lists as presented in: Exhibit: V-3

4. Recommend to approve a reduction in the original contract amount of the HVAC RAC units and Auxilliary Gym A/C project (Summer 2024) from \$1,152,000.00 to \$1,123,548.42, as presented in: Exhibit: V-4

5. Recommend to approve 2024-25 tuition contracts with Atlantic County Special Services School District, as follows and as presented in: Exhibit: V-5
 - Four (4) Autistic students at \$40,500 each
 - One (1) Intellectually Challenged - Severe student at \$45,000 each
 - Two (2) Emotionally Regulation Impairment students at \$39,000 each
 - Three (3) Multiply-disabled students at \$38,500 each
 - One (1) Preschool disabled student at \$43,000 each
 - Total contract \$443,500, aligns with 2024-25 budget.

6. Recommend to approve a 2024-25 transportation jointure with Mainland Regional School District for five (5) Ventnor students, at a cost of \$7,833.00.

7. Recommend to approve the 2023-24 Annual Comprehensive Financial Report, as presented in: Exhibit: V-7

8. Recommend to approve withdrawal of \$175,000 from the Maintenance Reserve into maintenance account lines to pay for the Siemens fire suppression project.

VI. POLICIES

1. Recommend to approve second reading, as presented in: Exhibit: VI-1
 - 3570 District Records and Reports

VII. PERSONNEL

ALL ITEMS ON THE RECOMMENDATION OF THE SUPERINTENDENT:

1. Recommend to approve the following substitute teachers for the 2024-2025 school year pending paperwork:

Denise DiMaio	County
Janae Banff	County
Jackson Schiavo	County

2. Recommend to accept the resignation of Patrice Groody, Elementary Instructional Aide effective January 20, 2024, with regret, and as presented in: Exhibit: VII-2

3. Recommend to approve to extend the Leave of Absence for Employee #4966 through the end of the current school year. This unpaid extension aligns with applicable guidelines under the Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA).
4. Recommend to approve the revised job description for “Maintenance Worker,” as presented in: Exhibit VII-4
5. Recommend to approve Demi DiGiacomo’s placement on the B+15 level of the VCEA salary guide, effective February 1, 2025.
6. Recommend to approve a Leave of Absence request for Employee #4917 from April 11, 2025 through approximately November 3, 2025, utilizing sick and personal days, FMLA, and NJFLA.

VIII. CURRICULUM AND INSTRUCTION

1. Recommend to approve Field Trip Request Form as presented in: Exhibit: VIII-1

IX. USE OF FACILITY

X. INFORMATION

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| 1. Drills: Fire Drill: Security Drill: Shelter in Place: 12/19/24; Lockdown: 1/16/25 | |
| 2. VECC Monthly Enrollment | Item: X-2 |
| 3. Monthly Suspension Reports | Item: X-3 |
| 4. Middle School Individual Incident Reports | Item: X-4 |
| 5. VECC Out of District Tuition Report for 2024/2025 | Item: X-5 |
| 6. Payroll Timesheet Report of January, 2025 | Item: X-6 |
| 7. Sending-Receiving Board Representation letter | Item: X-7 |
| 8. Revised 2025-26 Budget Calendar | Item: X-8 |
| 9. Upcoming Board of Education meetings | |
| (no February meeting) | |
| March 5, 2025 | |
| March 26, 2025 | |
| April 16, 2025 | |
| May 16, 2025 (Reorganization and Regular Session) | |
| June 25, 2025 | |

XI. COMMITTEE REPORTS

XII. NEW BUSINESS/OLD BUSINESS

1. Recommend to affirm HIB 24-25 E#2

XIII. EXECUTIVE SESSION

Whereas the Ventnor City Board of Education finds a need to discuss matters that are exempt from public discussion pursuant to the Open Public Meetings Act, be it resolved that that Ventnor City Board of Education hereby adjourns to a session from which the public must be excluded for the following reasons allowable under the Act (*read or check all that apply*):

- _____ 1. Matters rendered confidential by State or Federal law:
- _____ 2. Matters which could impair the right to receive federal funds:
- _____ 3. Matter which would constitute an unwarranted invasion of personal privacy if conducted in public;
- _____ 4. Negotiations;
- _____ 5. Discussions involving the purchase, lease or acquisition of real property, the setting of bank rates, or the investment of public funds, where disclosure could adversely affect the public interest;
- _____ 6. Discussions of tactics and techniques used in protecting the safety and property of the public;
- _____ 7. Discussions of pending or anticipated litigation, contract negotiations, and matters falling under attorney-client privilege;
- _____ 8. Personnel;
- _____ 9. Deliberations after a public hearing.

No formal action will take place, and the results of any discussion will be made public if and when the subject matter is no longer deemed confidential. Executive Session is expected to last _____ (insert number) minutes/hours (select) and action/no action (select) is anticipated afterwards.

XV. ADJOURNMENT