

**Unofficial Until Approved**  
**Meeting Minutes 11/21/2017**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a regular Board meeting on November 21, 2017 in the Board Room, at Tanque Verde School District Administrative Office, 2300 N. Tanque Verde Loop Rd, Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President (absent)

Ms. Susan Fry, Board Member

Mr. Jeffrey Neff, Board Clerk

Mr. Jeremy Schalk, Board Member

Mr. Steven Auslander, Board Member

Kaitlyn McWilliams, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

**MOTION:** Mr. Auslander made a motion to approve the agenda. Ms. Fry seconded; the motion carried unanimously.

3. CONSENT AGENDA (*see attached personnel report*)

Mr. Auslander asked about paraprofessional staffing. Dr. Hagerman responded, there has been some movement of personnel, and our needs influence our staffing.

**MOTION:** Ms. Fry made a motion to approve the Consent Agenda as presented. Mr. Schalk seconded; the motion carried unanimously.

4. INFORMATION AND DISCUSSION ITEMS

A. EGJHS - Student Presentation: CIMI Trip – Mr. Michael Stock

EGJHS Science teacher, Mr. Michael Stock spoke briefly to the Governing Board about the history of the annual 7<sup>th</sup> grade Catalina Island Marine Institute (CIMI) trip which offers hands on experiences for students focusing on marine biology. He indicated 120 students, 11 parents and 3 teachers were on the trip this year. Mr. Stock shared with the Board that he hears from the CIMI staff every year on how well prepared and engaged the Tanque Verde students are. He thanked the Governing Board for their continued support. Mr. Stock introduced his students in attendance:

Simon Cook

Jacob Barker

James Barker

Jacob Ferris

JJ Thomas

A slideshow was presented and students shared their own personal experiences with Board Members.

**B. Minimum Wage – Dr. Scott Hagerman and Mr. Keith Wick**

Effective January 1, 2018, minimum wage will increase to \$10.50/ hour. Two District employees currently earning \$10.00/ hour will be affected.

January 1, 2019, minimum wage will increase to \$11.00/hour. There are currently 19 employees making less than \$11.00/hour.

January 1, 2020, minimum wage will increase to \$12.00/hour. There are currently 78 employees making less than \$12.00/hour.

There was a brief discussion regarding the salary schedule compression. Dr. Hagerman said he and Mr. Wick will be developing a plan to address any compression issues that may develop. They will be looking at Vail and Sahuarita to review how they are addressing their compression issues.

There was some discussion about how this may impact our substitute teachers.

**C. Board Goals: Program Updates: STEM – Dr. Scott Hagerman and Ms. Svea Anderson**  
Dr. Hagerman and Ms. Svea Anderson provided a STEM update. Dr. Hagerman shared with Board Members that there was a large group meeting of staff and community members on October 26. The group was asked to answer three questions which will help develop a framework of what they believe the focus should be to move the district STEM program forward. Dr. Hagerman and Ms. Svea Anderson are reaching out to other districts and organizations to collect the various definitions of STEM. Ms. Anderson shared with the group the various definitions gathered, which showed a wide range of meanings.

The questions posed to the group and their answers:

**Question #1**

*What would you include in the district's operational definition of STEM/STEAM?*

Differentiated

Hands-On

Project Based

Research

Innovation

Problem Solving/Critical thinking

21<sup>st</sup> Century Skills

Collaboration

Productive struggle/perseverance

Growth mindset

**Question #2**

*What experiences, skills or courses (related to STEM/STEAM) should we enhance or develop for our student?*

Robotics

Coding/Programming

Project Based Learning

Animation

CTE

3D Printing

Industry partnerships

Question #3

*What training or STEM/STEAM support should we provide staff?*

Continuous support for math, science and engineering

Systems thinking

Cross-curricular integration

Resources

STEM workshops for Professional Development (PD) at the sites

Webinars

Lesson study

Shared structure

STEM observations (within TVUSD and other Districts)

The next steps are to take the framework back to the large group. The group will be divided into focused sub groups, with one group looking at summer Professional Development (PD) opportunities.

Ms. Fry asked if teachers know about this, and how do we create a universal picture? Dr. Hagerman briefly described an organized K-12 alignment, with skill mastery and stackable experiences, and a checklist that help direct student pathways/choices. The implementation should be 2 to 3 years.

Board members had a discussion regarding teaching that makes the connection to practical use.

*Fine Arts – Dr. Scott Hagerman*

Earlier this month Dr. Hagerman met with K-6 Music teachers, K-12 Art teachers and grade 5-12 Instrumental and Vocal Music teachers. The groups were asked to respond to the following questions:

- What skills and experiences do we want for our students?
- What do you need to implement this vision?
- What barriers do you face?

Each group provided their vision, needs and barriers -

**K-6 General Music:**

Vision

Play the recorder, xylophone, percussion with proper technique

Develop musical skills and knowledge

Needs

Shared curriculum

Barriers

Time – scheduling the appropriate time  
Drawing, clay, painting, printmaking, 3D sculpture

**K-12 Art:**

Vision

Critique, art history and advocacy

Needs

Relevant PD, shared framework

Barriers

art gaps

**5-12 Instrumental and Vocal Music:**

Vision

Developing benchmark musical skills

Needs

Instrument repair, music library, sound system issues, elementary strings

Barriers

Budget, time and scheduling

Next steps, work with each of the groups, develop a To Do list and solutions to address some of their barriers. Develop and implement an elementary orchestra program.

D. Master Plan – Dr. Scott Hagerman

Dr. Hagerman described the process for developing the Master Plan. There are two questions we need to answer:

The first question, identifying all of the deferred maintenance projects (due to budget cuts) will help us to direct School Facilities Board options and allows for feedback from the sites on areas of concern.

The second, Dr. Hagerman is working with the site principals regarding student schedules – time is a big issue at all the sites regarding scheduling.

- At the high school, parents, students and stakeholders will contribute their thoughts relating to possible adjustments to class offerings as a way to increase student participation.
- At the junior high, district and site Administration are researching options and questioning if students are spending the right amount of time doing the right things.
- At the elementary sites, the principals will be working with teachers to develop a system of planning schedules that will provide more instructional time. The class schedules should be student centered.

Having answers to these questions will help us to prioritize and focus the Master Plan.

**5. ACTION ITEMS**

A. Tax Credit eligibility request for TVHS Skills USA – Mr. A.J. Malis

**MOTION:** Mr. Auslander made a motion to approve TVHS Skills USA eligible for Tax Credit donations. Mr. Jeremy Schalk seconded; the motion carried unanimously.

B. Classified Evaluation Form / Tool – Dr. Scott Hagerman

The Governing Board reviewed the classified evaluation form / tool. Dr. Hagerman explained the new evaluation tool adds another rating scale category - *Highly Effective*.

**MOTION:** Mr. Jeremy Schalk made a motion to adopt the classified evaluation form / tool presented. Mr. Auslander seconded; the motion carried unanimously.

6. **ANNOUNCEMENTS**

Legislative Breakfast, December 1, 2017

7. **FUTURE BOARD AGENDA ITEMS**

Climate Schneider Electric/LED lights - November

Facility Use Report - December

*Board Goals: Teacher Recruitment and Fiscal Responsibility – January*

*Board Goals: Culture and Climate – February*

*Board Goals: Vision and Mission at the sites and Board - March*

*Board Goals: Community Involvement - April*

*Board Goals: Evaluation 2017-18 SY / 2018-19 SY – May*

Behavior Matrix – January or February

8. **ADJOURNMENT**

Mr. Neff adjourned the meeting at 8:07 p.m.

Respectfully submitted by,  
Judy Bower, Governing Board Secretary

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ABSENT

Carlos Ruiz, Board President

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Susan Fry, Board Member

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Jeffrey Neff, Board Clerk

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Jeremy Schalk, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - November 21, 2017

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Date
<b>Administrator Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Certified Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Date
Lamar Simon	Custodian	Replace Randall Murphy	EGJH	1.0	11/7/2017
Sheryl Cyrus	Bus Driver	Replace	TRANS	0.75	11/13/2017
<b>Classified Resignations</b>	Position	Reason (Replace / New)	Site	FTE	Date
Karen Folkerts	Food Service Assistant	Personal	TVES	0.50	11/2/2017
Jennifer Suichies	Paraprofessional III	Family obligations	TVHS	0.80	11/6/2017
Kristy Diaz De Leon	Food Service Assistant	Personal	TVES	0.75	11/9/2017
<b>Other Continuations</b>		Reason (Replace / New)	Site	FTE	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Date
<b>Other New Hires</b>	Position	Reason	Site	FTE	Date
Gail Vielledent	Certified Substitute	New	Varies	Varies	11/6/2017
Michael Finley	Percussion Coach	Replace Mario Profita	Varies	Varies	10/30/2017
Jacob Rosson	Classified Sub	New	Varies	Varies	11/7/2017
Betty Merrill	Classified Sub	New	Varies	Varies	11/13/2017
Stephanie McNary	Certified Substitute	New	Varies	Varies	11/14/2017
Amy Wortham	Classified Sub	New	Varies	Varies	11/2/2017