

**Colebrook School Board
Building Expansion Committee
Minutes
September 14, 2022
5:30 pm
Colebrook School Library**

Present:

John Falconer, Deb Greene, Craig Hamelin, Kristin Brooks, Nate Lebel, Robert Murphy, Jenny Keazer, Stacey Campbell, Tanya Young, Tim Stevens, Debra Taylor, Bridget Cross, Shane Cloutier, Kim Wheelock, Ron Patterson, Ryan Call, Dawn Hall, Jenn Mathieu, Lance Whitehead, Jay Doherty and Anne Ketterer.

- 1. The meeting was called to order at 5:30 pm by Chairman John Falconer.**
- 2. The minutes of the 8-2-22 meeting were reviewed and approved.**
- 3. Building Aid Update**
 - The architects presented the newly designed building addition based on input from the Building Committee in August. The revised floor plans were reviewed. The revised budget and associated adjusted application components were shared. The Committee recommended approval of the new design to the school board for incorporation into the amended building aid application due on September 30.
- 4. Schedule Update**
 - The project team shared that we were on target with our projected schedule for implementation and provided an updated document.
- 5. Community Engagement**
 - Strategies for communication were reviewed. The communication subcommittee was formed and will meet weekly to prepare marketing materials, discuss outreach plans and recruit community members to attend events and presentations.
- 6. Next Steps**
 - Develop design alternative addressing recommendations
 - Revise budget
 - Recruit members of the Communication Subcommittees

- Meet on October 19, 2022

7. Adjournment

- Meeting adjourned at 6:30 pm.