



# Region 8 Education Service Center

1027 W. Rudisill Blvd., Fort Wayne, IN 46807 Phone: (260) 423-0030 / 800-669-4565 Fax: (260) 423-0031 Web: [www.r8esc.k12.in.us](http://www.r8esc.k12.in.us)

## POSITION VACANCY

- Position:** Training Support Specialist
- Type:** Full Time, 260 days. Grant funded for two years (June 2024 – June 2026), no guarantee for an extension, 1-year renewable contract.
- Salary:** \$65,000/year
- Benefits:** \$10,000 health benefit allowance (paid as salary), Teacher Retirement Fund (TRF), 20 Vacation Days, 13 Paid Holidays, 10 Sick Days, 4 Personal Days, 3 Family/Appointment Days, Life Insurance, Employer Contribution to 401(a), LTD, Mileage and travel reimbursement, laptop/Zoom account/VOIP phone provided.
- Posting Duration:** March 29 – May 31, 2024
- Interview Timeline:** Open
- Position Available:** June 1, 2024 (must start by June 13, 2024 at the latest)
- Mandatory Training Dates:** June 24-28, July 15-19. (Training may require overnight accommodations covered by the grant.)

**Additional Information:** Position requires the ability to travel to schools in northern and NE Indiana. Expectation to spend most of the time in schools or connecting electronically. Remote work location preferred with workspace location available at Region 8.

### Description:

The Indiana Literacy Cadre Coach will increase the quality and effectiveness of teaching and learning in grades K-3. The Literacy Cadre Coach will co-plan with individual teachers and teams, model lessons, and engage in co-teaching cycles. The Literacy Cadre will partner with the school principal, leveraging local data to plan and provide professional development related to the science of reading and assist in implementing evidence-based literacy practices aligned with science of reading research to meet the needs of all students.

**Vision:** To be a leading and innovative organization that provides exceptional services to our member schools.

**Mission:** To provide the relevant products and services to empower our member schools to meet the ever-changing demands of PreK-12 education in the State of Indiana.

Duties:

- Participate in all professional development provided by the Department of Education (IDOE) and Center of Excellence in Leadership of Learning (CELL), including:
  - Week-long summer training,
  - Collaboration Network (CN) sessions - synchronous or asynchronous, twice a month from August-May, and
  - other professional development and training provided by the IN Literacy Cadre.
  
- Collaborate with educators in grades Kindergarten through 3rd grade to:
  - expand educator's knowledge of the science of reading research,
  - implement professional development on high-quality instructional practices aligned with science of reading research,
  - assist in instructional planning with individuals and groups of teachers,
  - conduct mini and full coaching cycles that target student outcomes,
  - provide training on the use of formative assessment data to drive classroom instruction based on science of reading research, and
  - ensure that student achievement and growth data is routinely collected, reported, and used to drive instructional decisions at the school and classroom levels.
  
- Collaborate with school leaders and stakeholders to:
  - model continuous learning, maintain current progress, and serve as a thoughtful leader for student literacy in the school, and
  - partner with cadre leadership related to the goals of the Indiana Literacy Cadre and Indiana's [Priorities for Early Literacy](#)
  
- Establish and maintain effective relationships and communication with students, educators, administrators, and other cadre personnel.
  
- Engage in continuous growth and development in learning in the field of early literacy and coaching pedagogy and practice.
  
- Read, analyze, and interpret professional journals, articles, and texts.
  
- Provide professional development to staff based on learning at Collaboration Network sessions.
  
- Effectively present information and respond to questions from different stakeholder groups
  
- Solve practical problems and offer solutions that align with early literacy instructional practices.
  
- Maintain current school-level data and anecdotal records on coaching cycles and work with teachers and administrators.
  
- Assist in gathering survey data and local assessment data as required by the IDOE.

- Create and maintain a shared coaching calendar, making the calendar accessible to teachers and administrators as well as the cadre leadership team.
- Perform duties in compliance and accordance with all IDOE requirements, district requirements, and Board of Trustees policies.

Credentials and Expertise:

- Bachelor's degree required, Master's degree preferred; minimum of five years of teaching experience
- Expertise related to literacy practice and pedagogy
- Hold a valid Indiana Teacher's License

Information:

Please send cover letter and resume to: [info@r8esc.k12.in.us](mailto:info@r8esc.k12.in.us)

Questions?

Please contact Region 8 Executive Director, Dr. Josh Wenning: [jwenning@r8esc.k12.in.us](mailto:jwenning@r8esc.k12.in.us) or 260-423-0030.