

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
December 15, 2021
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:00 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag.

***III. ROLL CALL**

Mr. Christopher Keiser - President	Absent
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

***IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

- Tanya Schineller - A consideration of Rosetta Stone or another platform for Spanish.

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***V. APPROVAL OF MINUTES**

1. Motion by Ms. Lemley, Seconded by Mr. Reaves to approve the November 16, 2021 Regular Meeting minutes.

Motion approved on roll call vote as follows: 3 ayes, 0 nays, 1 abstain.

2. Motion by Ms. Kipp-Newbold, Seconded by Ms. Lemley to approve the November 23, 2021 Special Meeting minutes.

Motion approved on roll call vote as follows: 3 ayes, 0 nays, 1 abstain.

***VI. WRITTEN COMMUNICATIONS**

- Isabel Maginnis - Retirement
- Isabel maginnis - Sick Day Payout Request

***VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following:

- Enrollment 84
- HIB-0
- COVID incidents had required quarantine situations and remote learning. Monitoring is taking place daily along with contact tracing.
- A change to activities are as follows:
 - Caroling will now be a school sing along where remote students can participate.
 - Holiday lunch will now be the PTA lunch on the 22nd and will include holiday festivities.
- Governor Educator of the Year is Mrs. Demarco, Grade 2 Teacher.

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and discussed summer camp, a draft of the school calendar for 22-23 and a presentation for "Start Strong" that will take place in January.

Policy & Legislation Committee: Met and discuss the policy for second reading on the agenda.

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Finance, Facilities, & Transportation Committee: Met and discussed Grant Funds, YMCA program, joint transportation and snow plowing contract.

Personnel Committee: Did not meet.

Negotiations Committee: Met. Things are moving forward. The next scheduled meeting is January 10.

Long Range Planning, Shared Services: Did not meet.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Ms. Kipp-Newbold and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

- Ms. Lemley inquired about the transportation motion.
 - Ms. Zarra noted that we were just provided with the contract.
- Ms. Kipp-Newbold commended Mrs. Patterson for her COVID related hard work and expressed her appreciation for Ms. Maginnis' years of service to the district.

Motion made by Ms. Lemley and Seconded by Ms. Kipp-Newbold to approve the consent agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the bills list dated November 17, 2021 through December 15, 2021 in the amount of \$206,923.40.

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2. Motion to accept, certify and file the Treasurer's and Board Secretary report for November 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for November 2021.
4. Motion to approve Matarazzo Excavation & Masonry, LLC to provide salting and snow plowing services for the 2021-2022 school year.
5. Motion to approve the submission of certification for funding by the NJSDA and NJDOE for Emergent and Capital Maintenance Needs.
6. Motion to accept the NJSDA and NJDOE Emergent and Capital Maintenance needs funds in the amount of \$1,480.00.
7. Motion to approve a contract with YMCA Camp Bernie for an After School Program at Califon School for the 2021-2022 school year.
8. Motion to approve the sick day payout request from Isabel Maginnis for 26.9 unused sick days per the Califon 2020-2022 Negotiated Agreement ratified by the Califon Board of Education and the Califon Education Association

Transportation:

1. Motion to enter into a Joint Transportation Agreement with Lebanon Township Board of Education to transport 3 students on Lebanon Township School District Routes at \$2,595 for the 2021-22 school year.

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
November 23, 2021	Security Drill
December 9, 2021	Security Drill-Communications
December 10, 2021	Fire Drill

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Personnel:

1. Motion to approve additional hours for Linda Patterson, School Nurse, at the rate of \$54.27 per hour for COVID related contact tracing duties performed outside regular school hours.
2. Motion to accept the retirement of Isabel Maginnis, part-time Spanish Teacher, effective January 1, 2022.

Curriculum and Instruction

1. Motion to accept the Health Report for November 2021.
2. Motion to approve a Draft of the Califon Public School District Calendar for the 2022-2023 school year.

Policy

1. Motion to approve Califon Public School District second reading for the following policies:
 - P & R 5751 Sexual Harassment of Students (M) *Revised*

***X. OLD BUSINESS**

None

***XI. NEW BUSINESS**

- Ms. Kipp-Newbold asked if the Camp Bernie vacation plan will be at the school or their location.
 - Dr. Cone noted that it will take place offsite at their location.

***XII. PUBLIC COMMENT**

(all school-related topics; time limits: 30 min. total; 3 min. /person)

AT THIS TIME, COMMENT IS INVITED ON ANY MATTER RELATING TO THE SCHOOL DISTRICT. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

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- Cathy Smith - Inquired about a COVID update and asked if it was widespread.
 - Dr. Cone could not identify cases

- Cathy Smith asked for further explanation on the caroling change, the holiday lunch and summer camp.
 - Dr. Cone explained the caroling change and the summer camp as being funded by a grant using an outside vendor. Ms. Lemley explained the holiday lunch.
- Tanya Schineller asked about the hours of operation for the camp.
 - Dr. Cone noted that there are no details to offer at this thime.
- Mr. Reaves asked if there was an education component to the aftercare.
 - Ms. Kipp-Newbold noted that there was.
- Cathy Smith asked if this was parent paid.
 - Dr. Cone replied that it was parent paid.
- Tanya Schineller asked what the school does when a new family moves into the area. Advertising, realtors etc.
 - Dr. Cone noted that nothing is automatic, the family must call the school to inquire/register and briefly explained the welcome packet and process. She also noted that the Hunterdon Review writes PR pieces on the school.
 - Mr. Reaves , Ms. Kipp-Newbold also commented on the school

***XIII. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters - Enrollment Criteria
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment - Superintendent Evaluation
- 9. Deliberations involving imposition of specific civil penalty

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:34 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Ms. Lemley, seconded by Mr. Sacro to enter Executive Session.

Motion approved on unanimous roll call vote.

***XIV. RECONVENE**

Motion made by Mr. Sacro, seconded by Mr. Reaves to end the executive session at 8:36 pm and reconvene the public session with full board consent via all call vote.

***XV. ADJOURNMENT**

Motion made by Mr. Reaves, seconded by Mrs. Lemley to adjourn the meeting at 8:36 pm with full board consent via all call vote.

Respectfully submitted,



Cheryl Zarra
Board Secretary