

Minutes of the July 11, 2022 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Auditorium, 201 Eberly Drive, Shippensburg, PA 17257.

OPENING

Call to Order

Mr. Mark Buterbaugh called the meeting to order at 7:06 p.m.

Roll Call

On roll call, the following members were present: Mr. Mark Buterbaugh, President; Mr. Charles Suders, Vice President; Mr. Jim Bard; Mr. Dwayne Burt (virtually attended); Mr. Levi Cressler; Mrs. Steph Eberly; Dr. Nathan Goates; and Mr. Fred Scott, Sr.

Others present were: Dr. Alan Moyer, Substitute Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mrs. Deborah Luffy, Shippensburg Area Senior High School Principal; Mr. Chad Kreitz, Director of Operations and Maintenance; Dr. Troy Stevens, Technology Coordinator; Mrs. Phyllis Martin, Commissioned Notary; parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Mark McCleaf ~ June 19, 1968 - June 25, 2022
1986 Graduate

Tyson Hathcock ~ January 29, 1999 - July 1, 2022
2017 Graduate

Trenton Rotz ~ January 11, 1992 - July 3, 2022
2010 Graduate

(Action)

Agenda Approval

Mr. Buterbaugh asked if there were any changes or amendments to tonight's agenda and noted Agenda item #1 Opening, item #f, Selection of the New Board Member, will be moved to after the #2 Citizens Comment Section.

Dr. Moyer noted the following change/amendment to tonight's agenda:

- 1) #4 Consent Agenda item #c Personnel, number 4, **Randy Bibey** is being recommended as the Transportation Coordinator at the Shippensburg Area School District at a prorated salary of **\$70,000**.

On motion of Suders, seconded by Scott to approve tonight's agenda as **amended** above.

On roll call, all present voted to approve tonight's **amended** agenda.

(Information)

Executive Session

Mr. Buterbaugh stated an Executive Session was held prior to tonight's Planning/Action Meeting to discuss Personnel and Legal matters.

CITIZENS COMMENTS REGARDING AGENDA ITEMS

Corey Forrester, resident of S.A.S.D. and candidate for the open School Board position, presented information to the Board regarding his interest in serving on the Board of School Directors.

Roxann Lehman, resident of S.A.S.D. and candidate for the open School Board position, presented information to the Board regarding her interest in serving on the Board of School Directors.

Becky Wolfinger, resident of S.A.S.D. and candidate for the open School Board position, presented information to the Board regarding her interest in serving on the Board of School Directors.

Mr. Buterbaugh noted Jori Shope was unable to attend tonight's meeting but she is still in the running for the open Board Member seat.

(Action)

Dr. Goates noted he was impressed with the number of resident's interested in serving in the open position on the Board of School Directors.

Selection of New Board Member

- Appointment of a new Board Member to the Board position vacated by Mr. Donald Hilbinger in District B, Orrstown Borough, Shippensburg Borough (West Ward) and Southampton Township, Franklin County.

On roll call, the following is the vote:

Mr. Burt – Becky Wolfinger

Mr. Cressler – Corey Forrester

Mrs. Eberly – Becky Wolfinger

Dr. Goates – Roxann Lehman

Mr. Scott – Corey Forrester

Mr. Bard – Corey Forrester

Mr. Suders – Becky Wolfinger

Mr. Buterbaugh – Becky Wolfinger

Mrs. Wolfinger was sworn in by Mrs. Phyllis Martin, Commissioned Notary, and took her seat as the Member of the Board of School Directors.

Mr. Buterbaugh welcomed Mrs. Wolfinger to the Board.

Mr. Corey Forrester congratulated Mrs. Wolfinger and noted he feels the Board made the correct selection for the open Board Member position.

(Information)

REPORTS

Franklin County Career Center Report - Dwayne Burt and Charlie Suders, Jim Bard Alternate

Mr. Burt reported on the recent Administrative Personnel changes at the FCCTC which took effect July 1, 2022. He noted that retiring Director, Mr. Jim Duffey, is now the part-time Adult Education Coordinator for the FCCTC. He also gave an update on the Superintendent of Record opening at the FCCTC due to the recent resignation of the Superintendent in the Chambersburg Area School District. He noted CASD can appoint an interim or allow Fannett-Metal, who is next on the list, to appoint for this position. If CASD chooses to allow Fannett-Metal to appoint, the FCCC will rotate back to CASD to appoint for the next three year term.

Board Committee Reports

Curriculum Report - Sheri Woodall

Mrs. Woodall presented the 2022 – 2025 Comprehensive Plan to the Board of School Directors.

Mr. Buterbaugh thanked Mrs. Woodall for her presentation.

Dr. Moyer asked thanked Mrs. Woodall for her presentation.

Superintendent's Report

Updates

Dr. Moyer thanked all of the potential Board Member candidates for their interest in serving on the Board.

Dr. Moyer noted his first meeting with the Franklin County Superintendents is coming up on Thursday, July 14, 2022 and stated they will be touring the FCCTC.

The Greyhound Foundation School-Community Relationship

Dr. Moyer provided an update to the Board on a meeting held with the Shippensburg Area School District Education Foundation (aka Greyhound Foundation). He thanked the Foundation for all of their efforts and noted some of the many projects that have come to fruition due to their assistance. He also acknowledged the many volunteers who serve on the Foundation such as Philip Fague, Monica Balafoutas, Chris Debias, Jennifer Flinchbaugh, Chris Martin, Cheryl Slattery, Tom Gleason, Cristy Lentz, Sarah Fanus, and Steph Eberly.

State Budget Update

Dr. Moyer introduced Mrs. Lentz who presented information to the Board regarding the passing of the 2022-2023 Pennsylvania State Budget and what that means for the Shippensburg Area School District as far as increased revenues.

A brief discussion occurred among the Board, Dr. Moyer, and Mrs. Lentz regarding her presentation. Dr. Moyer noted he supports Mrs. Lentz conservative budgeting.

Additional Updates

Dr. Moyer thanked Mrs. Woodall and Mrs. Zima-Engro for all of their hard work on the Comprehensive Plan and Special Education Plan.

Dr. Moyer acknowledged Mrs. Barnhart and Mrs. Fitz, S.A.M.S. Assistant Principals, for their efforts in meeting to discuss the revitalization of a S.A.M.S. PTO.

Dr. Moyer invited the Board to attend the upcoming Open Houses and Orientations in August 2022.

Enrollment Report

The Enrollment Report for July was not on this agenda due to the rollover of students for the 2022-2023 school year not being complete. The July report will be on the August 8th Board Agenda.

Donation Report

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

Miscellaneous, \$37.00 in monetary donations from S.A.M.S. from a Dress Down Fundraiser to support the Shippensburg Area Intermediate School Facility Dog Program.

College Board/Total Registration, LLC, AP Testing proceeds in excess of expenses to be used by the S.A.S.H.S. Guidance Department for testing supplies. Value of the donation is \$1,106.84.

Nori Media Group, \$300.00 monetary donation to support the purchase and expenses for the new S.A.S.H.S. van.

James Woodall, Jason Woodall, and Rondall Woodall Charitable Trust, \$150.00 monetary donation to support the Shippensburg Area Intermediate School Facility Dog Program.

(Action)

CONSENT AGENDA

On motion of Scott, seconded by Goates to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented from the June 27, 2022 Board meeting.

Finance

- All other reports listed below will be on the August 8, 2022 Board agenda for approval:
 - Bills of Payment
 - Financial Reports (Treasurer, Capital Reserve, and Cafeteria Reports)
 - Tax Report
 - Budget Reports (Budget Summary and Budget Transfers)

Personnel

Administrative Staff

- Administration recommends approval of the following resignations:
 1. **Shannon L. Harmon** – School Psychologist at Shippensburg Area School District effective retroactive to July 2, 2022. Rescinding offer that was Board approved on June 27, 2022.
 2. **Gregory C. Miller** – Principal at the Shippensburg Area Middle School, effective date to be determined.

- Administration recommends approval of the following new appointment:
 3. **Laura A. Burge** – School Psychologist at the Shippensburg Area School District effective retroactive July 1, 2022. Ms. Burge will be paid \$44,000 for 105 days per school year. This is a new position created with the 2022-2023 budget with the discontinuation of The Stepping Stones Group contract.

Ms. Burge received her certification in School Psychology from Marywood University in December 2002. She earned her Masters of Science in Counseling from Clarks Summit University in May 1999. Ms. Burge has been a contracted employee as a School Psychologist through The Stepping Stones Group for the past three and half years, as well as fourteen years as a School Psychologist at the Solanco School District.
 4. **Randy Bibey** - Transportation Coordinator at the Shippensburg Area School District, at a prorated salary of \$70,000 effective date to be determined. (replaces Michael Montedoro - resignation) (hiring dependent upon the successful completion of all required paperwork and clearances).

Professional Staff

- Administration recommends approval of the following FMLA qualifying leave of absence request:
 5. **Michael A. Peters** – at the Shippensburg Area High School is requesting leave effective January 3, 2023 through March 3, 2023.

- Administration recommends approval of the following professional staff transfers effective the first day of the 2022-2023 contract year:
 6. **Amy J. Boyer** – Shippensburg Area Middle School Librarian TO Shippensburg Area Middle School and James Burd Elementary School Librarian.
 7. **Scott E. Burkholder** – Shippensburg Area High School Librarian and Art Teacher, James Burd Elementary School Librarian, and Nancy Grayson Elementary School Librarian TO Shippensburg Area High School Librarian and Art Teacher.
 8. **Rhonda A. Foust** - Shippensburg Area High School Learning Support Teacher TO Shippensburg Area High School Math Teacher (covering the vacancy created by Bonnie J. Moose's FMLA Leave) (With no impact on Mrs. Foust's Special Education Department Seniority).

- Administration recommends approval of the following promotion:
 9. **Jamie L. Caudill** - from Full-Time Custodian working 8 hours/day for 260 days/year at the James Burd Elementary School TO Registered Behavior Technician at the Shippensburg Area School District effective August 15, 2022. Mr. Caudill will be paid a status quo salary of \$36,938.30 (Bachelor's Step 1 at 70%) (new position approved with the 2022-2023 budget). Salary is pending final execution of terms and conditions of Memorandum of Agreement with the Shippensburg Area Education Association.
 10. **Angela L. Hostetter** – from Part-Time Classroom Assistant working 5.75 hours/day for 182 days/year at the Shippensburg Area High School TO, Alternative High School and Art Teacher at the Shippensburg Area High School effective August 15, 2022. Mrs. Hostetter will be paid a status quo salary of \$52,769 (Bachelor's Step 1) (new position approved with the 2022-2023 budget).

Mrs. Hostetter received her Bachelor's degree from Shippensburg University December 2002 as well as her Professional Certificate in Art K-12 January 2011.

Mrs. Hostetter most currently has been teaching Art at Shippensburg Area School District for the Extended School Year program. She completed the 2021-2022 school year as a Long Term Substitute Learning Support Teacher. Mrs. Hostetter was previously a Classroom Assistant starting in August 2018 and currently coaches Field Hockey and 9th Grade Basketball for the Shippensburg Area School District.

- Administration recommends approval of the following new appointments:

11. **Lindsay J. Glunt** – Emotional Support Teacher at Nancy Grayson Elementary at a status quo salary of \$52,769 (Bachelor’s Step 1) effective August 15, 2022 (covering the vacancy created by Bethany A. Mohney – transfer).

Mrs. Glunt received her Bachelors of Science from Wilson College, with a minor in Special Education. Mrs. Glunt has been a special education teacher the past 2 years at Eagle School Intermediate in Martinsburg, West Virginia.

12. **Amber D. Keller** – English as a Second Language Teacher. Ms. Keller will be paid \$69,928 (Bachelor’s Step 8) effective August 15, 2022. (This is a new position created with the 2022-2023 budget with the discontinuation of the Capital Area Intermediate Unit contract for this position).

Mrs. Keller received her Bachelor's degree from Shippensburg University May 2007 and her English Second Language certification in 2011. For the last 10 years, she was an English Second Language Teacher at the Capital Area Intermediate Unit serving the students at Shippensburg Area School District as a contracted employee.

13. **Michaela A. Ohradzansky** – Learning Support Teacher at the Shippensburg Area Intermediate School at a status quo salary of \$52,769 (Bachelor’s Step 1) effective August 15, 2022. (covering the vacancy created by Cassandra L. Aloisi – transfer).

Mrs. Ohradzansky received her Bachelor’s degree from the University of Toledo May 2020. For the last two years, she has worked for Rossford Exempted Village Schools as an Intervention Specialist.

14. **Lindsay N. Pittman** – Autistic Support Teacher at Nancy Grayson Elementary School at a status quo salary of \$54,429 effective August 15, 2022 (Bachelor’s Step 2) (new position approved with the 2022-2023 budget).

Ms. Pittman received her Bachelor’s Degree from Shippensburg University December 2019 in Early Childhood and Special Education.

She completed her student teaching at Greencastle-Antrim in October 2019. The last two years she has been employed at East Pennsboro Area School District as a Special Education Teacher.

Support Staff

- Administration recommends approval of the following terminations of employment:
 15. **Darien C. Fine** – Full-Time Utility Maintenance Worker, at the Shippensburg Area High School, effective retroactive June 30, 2022.
 16. **Dylan J. Foor** – Full-Time Custodian, at the Shippensburg Area Middle School, effective retroactive June 30, 2022.

- Administration recommends approval of the following transfer:
 17. **Darlene R. Timmons** – Part-Time Cashier Helper at the Shippensburg Area Intermediate School TO Part-Time Head Cook at the Shippensburg Area Intermediate School at a rate of \$13.28 per hour, working 5.75 hours/day, 180 days/year, effective August 25, 2022 (replacing Jeannette M. Gelsing-retirement).
 18. **Deborah M. Seymore** - Full-Time Transportation Secretary at the Shippensburg Area School District working 7 hours/day, 260 days per year TO Full-Time Building Secretary at Shippensburg Area Senior High School working 7.5 hours/day, 260 days per year, effective July 12, 2022. Hourly rate remains the same. (Replacing Marjorie M. Chamberlin-retirement).

- Administration recommends approval of the following new appointments:
 19. **Lael Bischof** – Part-Time Kitchen Helper at the Shippensburg Area High School, effective August 25, 2022 at an hourly rate of \$12.00, working 4.5 hours/day 180 days/year (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Melinda G. Hager - transfer).
 20. **Carolyn Friend** – Part-Time ABA Classroom Assistant at James Burd Elementary School, effective August 25, 2022, at an hourly rate of \$13.50, working 5.75 hours/day 182 days/year (hiring dependent upon successful completion of all required paperwork and clearances) (new position).
 21. **Charlotte D. Hoover** – Part-Time Noontime Aide at Nancy Grayson Elementary School, effective August 25, 2022 at an hourly rate of \$12.00, working 2.0 hours/day.

22. **Kelsey S. Pittman** - Part-Time Noontime Aide at Nancy Grayson Elementary School, effective August 25, 2022 at an hourly rate of \$12.00, working 2.0 hours/day.
23. **Heather R. Rogers** – Part-Time ABA Classroom Assistant at James Burd Elementary School, effective August 25, 2022 at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year (hiring dependent upon successful completion of all required paperwork and clearances) (new position).
24. **Bonnie L. Saboe** - Part-Time Noontime Aide at James Burd Elementary School, effective August 25, 2022 at an hourly rate of \$12.00, working 2.0 hours/day, 180 days/year.
25. **Denise Tricka** – Part-Time Kitchen Helper at the Shippensburg Area High School, effective August 25, 2022 at an hourly rate of \$12.00, working 4.5 hours/day, 180 days/year (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Susanne Ogden-transfer).

Supplemental Staff

- Administration recommends approval of the following resignation:
 26. **Timothy W. Davidson** – Middle School Assistant Wrestling Coach, effective retroactive June 28, 2022.
- Administration recommends approval of the following new appointments:
 27. **Alex N. Ramos** – High School Assistant Football Coach at a supplemental salary of \$3257.00, effective August 8, 2022 (replacing Chase M. Rhodes – resignation).
 28. **Blake A. Schildhauer** – High School Girls JV Assistant Basketball Coach at a supplemental salary of \$3,232.00, effective November 18, 2022 (replacing Eric S. Minor – transfer).

Capital Area Intermediate Unit (CAIU) School-Age Special Education Services Agreement

- As outlined in each student’s Individualized Educational Program (IEP), the Capital Area Intermediate Unit (CAIU) provides programs and services for students in the Shippensburg Area School District. The proposed agreement is for one year beginning July 1, 2022.

Administration recommends approval of the agreement.

Teacher Induction Plan

- Administration recommends approval of the 2022-2023 Shippensburg Area School District Teacher Induction Plan.

2022-2023 Shippensburg Area School District Handbooks

- Administration recommends approval of the following District handbooks for the 2022-2023 school year:
 - Elementary School Student Handbook (includes James Burd, Nancy Grayson, GBLUES and Intermediate School)
 - GBLUES Addendum to the SASD Elementary Handbook
 - Shippensburg Area Middle School Student Handbook
 - Shippensburg Area Senior High School Student Handbook
 - Student Athlete Handbook
 - S.A.V.E. (Shippensburg Area Virtual Education)
 - Field Trip Handbook
 - Volunteer Handbook

The handbooks and a listing of their changes were provided to the Board.

On roll call, all present voted yes to these Consent Agenda items.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Bard to approve the following Action Agenda item:

Appointment of Interim Superintendent

- Motion to remove the term Substitute Superintendent and to appoint Dr. Alan Moyer as Interim Superintendent of the Shippensburg Area School District, effective July 16, 2022, until a permanent replacement is named.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Scott, seconded by Suders to approve the following Action Agenda item:

PA School-Based Access Agreement 2022-2023

- Administration recommends approval of the Agreement to Participate in the PA School-Based Access Program for the 2022-2023 school year. This agreement allows the District to submit claims and receive federal Medicaid reimbursement for medically necessary services provided to qualified special education students when the services meet the requirements of the State's Medicaid Program and are provided in accordance with the student's IEP.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Scott, seconded by Cressler to approve the following Action Agenda item:

Approval for Facility Dog at the Shippensburg Area High School

- Administration recommends approval to move forward in obtaining a facility dog through United Disabilities Service for the Shippensburg Area High School. The facility dog will be utilized to help students or staff who are withdrawn, depressed, anxious, or experiencing emotional issues. The dog's presence may assist the person to feel more calm and decrease stress levels. The dog will support the needs of the students and staff in the entire building.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Eberly, seconded by Suders to approve the following Action Agenda item:

New Story Tuition Agreements for Extended School Year (ESY) 2022

- New Story Schools operates a private licensed school in Carlisle, PA. New Story provides intensive academic and behavioral interventions for special education students. The proposed extended school year agreements are for three students who are currently enrolled. The ESY program provided by New Story is \$385.00 per day per student. ESY starts on June 20, 2022 and ends on July 28, 2022.

Administration recommends retroactive approval of the three agreements.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Goates, seconded by Suders to approve the following Action Agenda item:

FMX Annual Subscription

- Administration recommends approval of the renewal of our annual subscription to FMX for our Facilities Management System, which will come out of the regular maintenance budget.

The contract, invoice and explanation in the cost increase was provided to the Board.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Goates to approve the following Action Agenda item:

Textbooks to be Sold, Donated, or Disposed

- Administration recommends approval to sell, donate, or dispose of the following due to the items being unusable or no longer utilized in the curriculum.

Book Title	ISBN	Number	Reason
Z for Zachariah	0-02-044650-0	21	Books are in very bad condition and have been replaced
Scott Foresman 5 th Grade Student Book	0-328-03425-8	249	No longer in use
Scott Foresman 5th Grade Teacher Manual	0-328-03456-8	6	No longer in use
Scott Foresman 5th Grade Teacher's Edition Lab Manual	0-673-59342-8	11	No longer in use
Scott Foresman Grade 5 Student Lab Manual	0-673-59342-8	12	No longer in use
Scott Foresman Grade 5 Instructional Resources	0-673-59336-3	11	No longer in use

Scott Foresman Grade 5 Teacher's Assessment Package	0-673-59322-3	10	No longer in use
Scott Foresman Interactive Transparencies Teacher Guide	0-673-59459-9	9	No longer in use
Scott Foresman Grade 5 Equipment Kit Guide	0-673-62788-8	6	No longer in use
7th Grade Go Math Workbooks	978-0-544- 05675-6	420	No longer in use

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Goates to approve the following Action Agenda item:

Special Education Plan

- Administration recommends approval of the Special Education Plan.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Goates to approve the following Action Agenda item:

Cyber Insurance Requirements

- While the District rated in the advanced category with our cyber insurance audit, to comply with all of the requirements to receive full coverage and to lower our premiums for cyber insurance the vendor had some areas we need to improve and areas they recommend that we improve.

Administration recommends the following Cyber insurance requirements:

Increase security for people that remotely access our system - \$6,500.00

For full coverage this is a requirement:

We currently pay \$12,000.00 annually for network support. To increase the monitoring and updating to the level required by the insurance the new cost would be \$28,200.00 annually.

\$6,500.00 - one time

\$28,200.00 – annually but we already had \$12,000 budgeted for a contract this would replace.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Goates to approve the following Action Agenda item:

Act 93 Administrative Compensation Agreement 2022-2026

- The SASD School Board of Directors Negotiations Committee, in conjunction with Administration, recommends approval of the Act 93 Administrative Compensation Agreement for period of July 1, 2022 through June 30, 2026. The terms of this Agreement is retroactive to July 1, 2022.

On roll call, all present voted yes to this Action Agenda item.

Dr. Moyer noted that on behalf of the Administrative Team and the Board, he thanked Mr. Suders and Dr. Goates for their work on the Act 93 Administrative Compensation Agreement.

(Action)

ACTION AGENDA

On motion of Suders, seconded by Scott to approve the following Action Agenda item:

Partnership for Career Development Service Agreement

- Administration recommends approval for the fifth year, the service agreement between Shippensburg Area School District and the Partnership for Career Development (PCD) for the period of July 1, 2022 to June 30, 2023. The annual cost for the agreement is \$3,850.00, which did not increase from 2021-2022 school year.

On roll call, all present voted yes to this Action Agenda item.

(Action)

ACTION AGENDA

On motion of Eberly, seconded by Suders to approve the following Action Agenda item:

Sunday Use of Facilities Request

- The Shippensburg Area Senior High School Soccer Coach has requested use of Shippensburg Area Senior High School soccer field on Sunday, July 31, 2022, to hold a SASHS soccer tri-scrimmage (as they have in past years). The Principal has approved this date, however, any Sunday use of District facilities must be approved by the School Board pursuant to Board Policy #707.

Administration recommends approval of this request.

On roll call, all present voted yes to this Action Agenda item.

(Information)

DISCUSSION AGENDA

Facilities Project

Dr. Goates requested Dr. Moyer share an update with the public regarding the facility walk-through the Board participated in on July 5, 2022 and provide them with a future planning update.

Dr. Moyer provided an overview of the walk-through and noted the Board was looking for recommendations from Administration regarding future planning for the district. He noted that after a discussion with Mr. Kreitz and SiteLogiQ, he provided some recommendations to the Board. He acknowledged the decisions will impact the community, students, staff, etc. for many years to come. Dr. Moyer noted that in order for the district to get the majority of the item it needs, he proposed keeping the high school gymnasium where it is but making some significant updates to the current high school gymnasium. He noted not building a new gymnasium at the high school would free up funding to address some priority areas at the Middle School such as the office area and possibly the Performing Arts and cafeteria areas. He also noted the Family and Consumer Science area at the High School is in desperate need of renovation. He stated that despite a sub-par room and equipment, Administration is still turning students away from this elective. He acknowledged this is a testament to how well the teachers are running this program. He also noted that due to enrollment numbers, there is a need to expand the high school cafeteria and a need to possibly address the Performing Arts area at the high school as well. He also feels that by not building a new High School gymnasium, it will free up enough monies to take a look at the District's outside athletic facilities. He feels that whatever the district decides to do, we want to make sure that we have facilities that are used by our physical education

courses, extra-curricular programs, and that the district has full control over the facilities. He doesn't feel like having a district athletic facility will hurt the relationship with the Borough of Shippensburg. He noted Memorial Park's current condition is comparable to the sub-par condition of the district's High School Family and Consumer Science rooms. He proposed partnering with the community and using Memorial Park as a practice field as he noted it would take significant resources to bring Memorial Park up to certain standards.

A brief discussion occurred among the Board and Administration regarding Dr. Moyer's recommendations including but not limited to new drawings being prepared by SitelogiQ regarding the above recommendations, a time line for the new drawings, concerns with the impact on borrowing due to delays in decision making and the impact this will have on the ability to complete the proposed projects, the need to get it right, the value of the walk-through to clarify what needs done, what projects are part of future borrowing verses the Capital Maintenance budget, the B-gym floor at the high school, how items were prioritized, trust issues with recommendations, etc. Dr. Moyer also noted the above recommendations are not an all-inclusive list.

Mrs. Lentz noted Mr. Kreitz and her met with SitelogiQ today to continue to work with them to apply for the Transportation Grant. She noted this is due at the end of the month. She reminded the Board that they had approved an above 30% match when they approved applying for this grant.

Athletic Stadium

None

Middle School Project Update - Mr. Chad Kreitz

None

ACT WorkKeys Curriculum

Administration requests approval of the purchase of the ACT WorkKeys Curriculum License from the Curriculum Budget. This curriculum will be utilized to prepare current juniors and seniors to take the WorkKeys Assessment as one of the pathways for graduation under Act 158.

Additional information was presented to the Board.

Chamberlin Pest Control Agreement

Administration will recommend approval to renew the three year contract with Chamberlin Pest Control for services provided throughout the District.

Prior three year contract (7/01/2019-6/30/2022) cost = \$16,020.00

Current three year contract (7/15/22-6/30/2025) cost = \$37,890.00

This expense will be taken from the regular Operations/Maintenance Budget.

The contract, along with the breakdown of costs, was provided to the Board.

Cyber Insurance Recommendations

Administration will recommend the following Cyber insurance recommendations:

Upgrade our data backup system to add another layer of security - \$24,750.00

Upgrade the new backup system to copy these backups outside of the district -\$1,500.00 setup and \$9,600.00 annually.

Setup and install another layer of file server auditing to quicker detect hacking attempts - \$2,150.00 setup and \$5,400.00 annually.

\$28,400.00 - one time

\$15,000.00 - annually

Additional information was provided to the Board.

Comprehensive Plan 2022-2025

Administration will recommend approval of the 2022-2025 Comprehensive Plan and Professional Education Plan. Both plans must be available for public review for 28 days.

Memorandum of Understanding Between Shippensburg University Head Start and SASD

In order to meet new requirements of the Elementary and Secondary Education Act (ESEA) amended by Every Student Succeeds Act (ESSA), requiring local education agencies receiving Title I funds, the Administration recommends approving the Memorandum of Understanding between Shippensburg University Head Start and Shippensburg Area School District effective August 2022 through July 2023.

The MOU was provided to the Board.

Curriculum Associates Agreement

Administration will recommend approval of the agreement with Curriculum Associates for I-Ready for the Elementary Schools. Title I funding will pay the cost for the three Title I buildings and the Curriculum Budget will fund the cost for Grace B. Luhrs University Elementary School.

Lincoln Intermediate Unit No. 12 Letter of Agreement

Administration is requesting to utilize the Lincoln Intermediate Unit to provide Reading Intervention services to Cumberland Valley Christian School and Corpus Christi School utilizing Title I funds. It is a Federal Requirement to service students who reside in the Shippensburg Area School District Title I Schools and attend a non-public institution if they are requested.

The Letter of Agreement and Addendum was provided to the Board.

Non-Public Transportation Contract with Cumberland Valley Christian School

Administration will recommend approval of the agreement with Cumberland Valley Christian School for the 2022-2023 school year to transport Shippensburg resident students who attend CVCS.

(Information)

CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

Leah Fleming, resident of S.A.S.D., spoke regarding school safety in particular the use of the Nightlock lock down system.

Greg Herb, resident and teacher of S.A.S.D., spoke advocating for more interventionists for our K-3 schools since the State budget included additional funding for our district.

Susan Spicka, resident of S.A.S.D., spoke regarding the impact of outside cyber charter schools on the district.

BOARD COMMENTS

Mr. Buterbaugh thanked Mrs. Woodall and the Administrative team on a job well done on the Comprehensive Plan.

Mr. Buterbaugh thanked Mrs. Lentz for her update on the final 2022-2023 PA State budget and the impact it had on the district.

Mr. Buterbaugh welcomed Mrs. Becky Wolfinger to the Board of School Directors.

Mrs. Eberly responded to Mr. Herb's comments regarding interventionists. She noted that not supporting the math interventionist during the 2022-23 budget process was a very difficult decision however with the increase in State funding, she is now advocating for the additional funding to be put into student programs such as adding interventionists, etc.

Mrs. Eberly commented on Mrs. Spicka's presentation and asked for an update from Mrs. Woodall on families of outside cyber charter school students and if they had been contacted regarding returning to S.A.S.D. for the 2022-2023 school year.

Mrs. Woodall noted the district plans to begin contacting outside cyber charter school families next week in regards to recruiting the students back to S.A.S.D. for the 2022-2023 school year. She noted contacting them too soon results in a lot of the families not having made a decision for the next school year.

Mrs. Eberly welcomed Mrs. Wolfinger to the Board of School Directors. She also thanked all of the candidates for taking the time to complete the paperwork and their desire to serve.

Mr. Burt commented he appreciates Mr. Herb's comments and encouraged Administration to take a look at the needs and make recommendations for the remediation to occur at the elementary level.

Dr. Goates commented on the Act 93 Agreement process. He noted he appreciated hearing the Administrator's concerns. He feels the Board values all staff and what they do. He also noted he supports spending the new State funding on elementary interventionists. He also supports hiring an Ag Teacher for the S.A.S.H.S.

Mr. Cressler congratulated Mrs. Wolfinger on her appointment to the Board. He also thanked all of the other candidates for their interest in serving on the Board. He thanked Mrs. Lentz for her PA Budget update and acknowledged how prepared Mrs. Lentz always is in sharing information to the Board. He noted he appreciates Mr. Kreitz continued facility updates. He thanked Dr. Moyer for his useful information and availability while serving as our Substitute/Interim Superintendent and noted Dr. Moyer is only ever a phone call away if he has questions. He asked Dr. Moyer for a brief update on school safety.

Dr. Moyer provided an update to the Board regarding school safety. He noted the new Borough of Shippensburg Police Chief Miller met with District Administration and Mr. Scott a few weeks ago to discuss this topic. He noted Chief Miller is reviewing the district's safety recommendations. Dr. Moyer also noted the district has done their homework and reached out to other local districts to see what they are doing regarding school safety. He stated the district has job descriptions and other thoughts and ideas regarding this subject. He noted Chief Miller plans to reach back out to the District in what we hope is a win-win situation. Dr. Moyer noted that the 2022-2023 PA State Budget revenue news may help facilitate this process. He noted he hopes to bring a recommendation to the Board in August.

Mrs. Wolfinger thanked the Board for giving her the opportunity to serve. She noted she is looking forward to working with everyone.

INFORMATION

Date Saver

August 8: School Board Meeting - 7:00 p.m. in the Senior High School Auditorium

August 9 & 10: Freshmen Orientation at the High School, 7:00 a.m.-9:00 a.m. & 3:00-7:00 p.m.

August 15-16: New Teacher Orientation

August 22: School Board Meeting - 7:00 p.m. in the Senior High School Auditorium

August 22-23: District In-Service for Staff

August 22: Kindergarten Open House at Nancy Grayson & James Burd, 4:30 p.m.-6:30 p.m.

August 22: Middle School Open House, 6:00 p.m.-8:00 p.m.

August 22: High School Open House, 5:00 p.m.-7:00 p.m.

August 23: Grades 1, 2, & 3 Open House at Nancy Grayson & James Burd, 4:30 p.m.-7:00 p.m.

August 23: Intermediate School Open House, 4:30 p.m.-6:30 p.m.

August 23: Grace B. Luhrs University Elementary School Open House, 6:30 p.m.-8:00 p.m.

August 25: First Day of School

September 2: District In-Service - Students Not in Attendance

September 5: Labor Day Holiday - District Closed

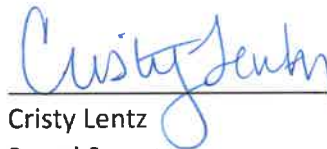
September 12: School Board Meeting - 7:00 p.m. in the Senior High School Auditorium

September 21: Act 80 Day (Staff Development) - Two Hour Early Dismissal for Students

September 26: School Board Meeting - 7:00 p.m. in the Senior High School Auditorium

ADJOURNMENT

On motion of Suders, seconded by Scott to adjourn at 9:04 p.m.



Cristy Lentz
Board Secretary