

**HATCH VALLEY PUBLIC SCHOOL  
BOARD OF EDUCATION  
MINUTES  
REGULAR BOARD MEETING  
September 7, 2022**

**Board Members Present:**

Greg Michell, Elva Garay, Chris Montez (zoom) Lupe Castillo, and Merlinda Hinojos

**Board Members Absent or Tardy:**

N/A

**School Personnel Present:**

Superintendent Chavez, Sheila Offutt, Andrew Campbell, Carla Moffat, Toni Hull, Brandy Holguin, and Elsa Ramirez

**Visitors:**

Jeff Florez and Yaha Aguirre

**Call to Order at 6:00 pm by President Mitchell**

**Pledge of Allegiance**

1. **A. Approval of Agenda**

President Mitchell requested to remove Executive Session from the agenda and Secretary Montez requested to remove item 5A from the agenda. President Mitchell requested a motion to approve the agenda with the changes made.

**Action:** Vice President Garay motioned to approve, seconded by Member Hinojos  
**Voice Vote:** Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
**Motion Carried**

**B. Approval of the Minutes from the Regular Board Meeting of August 10, 2022**

**Action:** Vice President Garay motioned to approve, seconded by Member Castillo  
**Voice Vote:** Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
**Motion Carried**

2. **Reports**

**A. Superintendent Report**

- **Operations - Chile Festival Committee did a great job cleaning after the Festival was over. The District hosted a volleyball and soccer tournament the same weekend of the festival, all activities were a great success. The District has received several complaints regarding the weeds, because of the amount of rain it has been extremely difficult to stay on top of them, and the maintenance department has been working hard to keep up with them and continues to do so.**

- Instruction - August 31st was the first ELTP day (10 days on the calendar) all sites did amazing work and presentations, a 7 minute video on the website to view.

Student test scores have been received from last school year, more information on a later date and the District has received 40 vertical gardens Ms. Kim O'Byrne is currently getting them installed in every classroom, it will be upto the students and teachers to decide what they will grow.

- Safety presented by Mr. Vicente Zamora - he continues to work on the fencing project, canine policy is in a draft state, hopefully ready for the next board meeting.

The Hatch PD had a swat situation last week that transitioned into the schools, bus routes had to be changed and reverted. During that period a call was made to the High School with a threat and immediately all schools were placed in shelter. The threat was taken seriously, administration and police officers were all notified, after investigation it turned out to be nothing, thankfully. Mr. Zamora will continue to work with the new Panic device.

- COVID update - when school started in August there were 100 cases a day in Dona Ana County (those only reported) now we have only 17 cases a day the county is in yellow and probably the lowest it will ever be.
- The Secretary of Education will visit the District on September 20th.
- In October the LESC will be hosting their interim meeting here at the HS Auditorium.

3. Limited Public Comment

N/A

4. Approval of Financials

A. Approval of August 2022 Bills

**Action:** Member Castillo motion to approve, seconded by Member Hinojos  
**Voice Vote:** Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
**Motion Carried**

B. Approval of Budget Adjustments Requests/Transfers/Cash Requests

Maintenance & Transfer BARS:

*11000,13000,21000,24101,24103,24106,24153,24154,24174,24330,25153,27149,27407,28208*

**Action:** Vice President Garay motion to approve, seconded by Secretary Montez  
**Voice Vote:** Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
**Motion Carried**

*Fund 27107 GOB Library – Increase BAR*

*Fund 28189 GRADS Child Care – Decrease BAR*

**Action:** Vice President Garay motion to approve, seconded by Secretary Montez  
**Voice Vote:** Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
**Motion Carried**

5. Unfinished Business

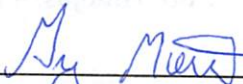
N/A

6. New Business
- A. Approval of the REVISED Level II and Level III Teacher Salary Schedule  
**Action:** Vice President Garay motion to approve, seconded by Member Hinojos  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- B. Approval of the GRADS Child Care 2022-23 Contract  
**Action:** Vice President Garay motion to approve, seconded by Member Castillo  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- C. Approval of the GRADS Instructional 2022-23 Contract  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- D. Approval of the quotes from Cross T Construction – Fencing Project  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- E. Approval of the quote from Calian Corp. – New District Telephone System  
**Action:** Secretary Montez motion to approve, seconded by Member Castillo  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- F. Approval of the MOU with MECA  
**Action:** Member Castillo motion to approve, seconded by Member Hinojos  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- G. Approval of the MOU with the Village of Hatch (SRO)  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried
- H. Consider Approval of the MOU with Save the Children  
A motion was made to continue to work with Save the Children in the process of developing a MOU  
**Action:** Member Castillo motion to approve, seconded by Vice President Garay  
Voice Vote: Mitchell: YES Garay: YES, Monez: YES, Castillo: YES, Hinojos: YES  
Motion Carried

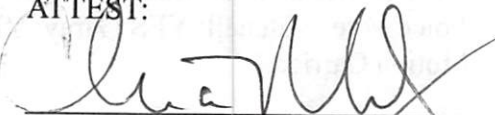
7. Items for Future Meetings  
Update on Security  
MOU Save the Children
8. Next Board Meeting – Wednesday, October 5, 2022 at 6:00 P.M. at HVPS Central Office
9. Adjournment  
With no further business to be conducted, President Mitchell called for a motion to adjourn.  
**Action:** Vice President Garay motion to adjourn, seconded by Member Castillo  
Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES, Hinojos: YES  
Motion Carried. The meeting was adjourned at 7:28 pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on September 7, 2022.

AFFIRMATION:

  
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Greg Mitchell, Board President

ATTEST:

  
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Chris Montez, Board Secretary