

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

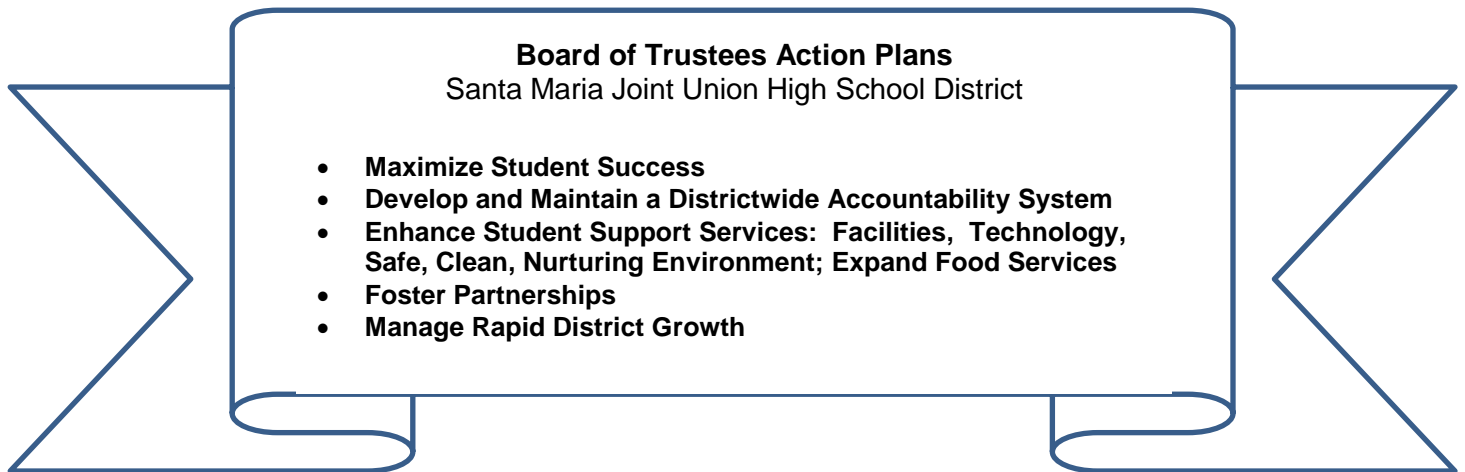
THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.

- Understands that authority rests with the board as a whole and not with individuals.



RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
October 10, 2017**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
- D. Superintendent’s Contract**

III. RECONVENE IN OPEN SESSION

A. Call to Order

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. REPORTS

- A. Principal Report**
 - **A2A Certificates Pioneer Valley**
 - B. Student Reports**
 - C. Superintendent’s Report**
 - D. Board Member Reports**
-

VI. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Receive petition for the establishment of the Olive Grove Charter School: Orcutt/Santa Maria

Olive Grove Charter Schools, Inc., a California non-profit corporation, has re-submitted a petition to the District for the establishment of the Olive Grove Charter School: Orcutt/Santa Maria for a five-year term commencing July 1, 2018. The District’s Board of Trustees must formally receive the petition to commence the Education Code charter petition process. As part of the petition process the District's Board of Trustees will hold a public hearing regarding the charter petition at the Board meeting on November 14, 2017. We anticipate that Board action regarding the charter petition will be agendized to occur at the December 12, 2017, meeting.

Resource Person: Mark Richardson, Superintendent

*** **IT IS RECOMMENDED THAT** the Board of Education receive the petition for the establishment of the Olive Grove Charter School: Orcutt/Santa Maria.

Moved _____

Second _____

Vote _____

2. Board Policies – First Reading

INFORMATION ONLY/NO ACTION NEEDED

The administration is asking the Board to review the proposed revisions to the board policies listed below. The policies will be on the next board agenda for approval.

BP/AR 5145.3	<p>Nondiscrimination/Harassment Mandated policy revised to clarify (1) that the policy is applicable to off-campus conduct that may have a continuing impact on a student at school, and (2) that the district must investigate all allegations of discrimination of which it has notice, regardless of whether a formal written complaint is filed, and must take action to address any effect of discrimination found. Mandated administrative regulation updated to ensure consistency of reporting procedure with formal complaint process in the UCP and to clarify various provisions in the section on “Transgender and Gender-Nonconforming Students.”</p>
BP/AR 5145.7	<p>Sexual Harassment Mandated policy revised to clarify that the district must investigate every allegation of sexual harassment of which it has notice, whether or not a formal written complaint is filed, and when needed, must take interim measures to ensure safety of any student complainant or victim of sexual harassment. Mandated administrative regulation revised to recommend how the district may address a report of off-campus sexually harassing conduct.</p>

Resource Person: John Davis, Asst. Superintendent of Curriculum

3. Initial Proposals for Successor Negotiations from the District to FA – Appendix C

INFORMATION ONLY/NO ACTION NEEDED

Government Code 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The District’s initial proposals to the SMJUHS Faculty Association are being presented to the public as an informational item. At the Board of Education meeting to be held on November 14, 2017, a public hearing will

be held on the District's initial proposals to the SMJUHSD Faculty Association. The public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comment during the hearing. Having received the public comment, the Board will vote to adopt the initial proposals. A copy of the initial proposal is attached as Appendix C.

Resource Person: Kevin Platt, Asst. Superintendent Human Resources

4. Initial Proposals for Successor Negotiations from FA to District
– *Appendix D*

INFORMATION ONLY/NO ACTION NEEDED

Government Code 3547 requires that all initial proposals in collective bargaining must be presented at a public meeting of the public school employer. The SMJUHSD Faculty Association's initial proposals to the District are being presented to the public as an informational item. At the Board of Education meeting to be held on November 14, 2017, the public, having had a reasonable time to inform itself regarding the provisions of the initial proposals, will have an opportunity to express itself regarding the proposals in the form of public comment during the hearing. A copy of the initial proposal is attached as Appendix D.

Resource Person: Kevin Platt, Asst. Superintendent Human Resources

B. INSTRUCTION

1. Summer School Report

INFORMATION ONLY – NO ACTION NEEDED

Resource Person: John Davis, Asst. Superintendent of Curriculum

C. BUSINESS

1. Consider adopting the 6th Status Report on the Reconfiguration and Facilities Program dated October 2017

In August 2014, the Board adopted a Reconfiguration and Facilities Program ("Program") prepared by Caldwell Flores Winters, Inc. (CFW) that assessed the facilities needs at the District's four high school sites and

presented an improvement and financing program to accommodate these needs.

As part of the Agreement with the District, CFW prepares semi-annual Program updates to the Board that review implementation activities. The sixth Program update has been completed.

The District submits this 6th Status Report on the Reconfiguration and Facilities Program to the Board of Education and recommends its adoption.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

***** IT IS RECOMMENDED THAT** the Board of Education adopt the sixth Program update as presented.

Moved _____ **Second** _____ **Vote** _____

VII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____

A. Approval of Minutes

Regular Board Meeting – September 12, 2017

B. Approval of Warrants for the Month of September 2017

Payroll	\$3,090,206.66
Warrants	<u>7,008,835.73</u>
Total	<u>\$10,099,042.39</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2017-2018 first monthly attendance report presented on the last page of this agenda.

D. Facility Report - **Appendix B**

E. Student Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to order expulsion: 348730

F. Textbook Discard

The following textbooks are submitted for discard by Santa Maria High School.

DEPARTMENT	TEXTBOOK TITLE	ISBN #	COPYRIGHT	# OF COPIES
Special Ed	SRA Decoding Strategies Decoding B2	0026747863	1999	129
Special Ed	SRA Decoding Strategies Decoding B1	0026747790	1999	70
Special Ed	SRA Skill Applications Decoding C	0026747936	1999	113
Special Ed	SRA Concept Applications Comprehension C	0026748185	1999	18
English	Perrines Literature	0155038222	1998	98
English	Authors in Depth Platinum	00130504033	2000	67
English	Authors In Depth Gold	130504017	2000	67
English	Authors in Depth British	013050405x	2000	67
English	Authors in Depth American	0130504041	2000	89
English	Twentieth Century American Drama	0130501972	2000	68

G. New Course Adoptions

The following new courses are being presented to the Board of Education for approval:

Pioneer Valley High School:

- Robotics
- Wood Tech
- Physical Education Lab Tech

Righetti High School:

- Screenwriting

H. Approval of Board Policies

The following board policies are presented to the Board of Education for approval. The policies were listed for first reading on the September 12, 2017 board agenda.

AR/E 1312.4	Williams Uniform Complaint Procedures
BP/AR 3541.2	Transportation for Students with Disabilities
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities
BP 6179	Supplemental Instruction

I. Hanover Research and SMJUHSD partnership

The Santa Maria Joint Union High School District is requesting that the Board of Education approve the Hanover Research and SMJUHSD partnership for the 2017-18 and 2018-19 school year for a fixed annual fee of \$39,000.

The SMJUHSD is partnering with Hanover Research to utilize their extensive Research Library, as well as provide several customized research projects involving unique SMJUHSD Program Evaluations and analysis in order to better understand if our programs are best serving our students.

Hanover is prepared to support SMJUHSD in an examining research-based practices and the effectiveness of a variety of initiatives which may include, but are not limited to:

- Gender & Ethnic Studies
- Student Academic Achievement Seminar
- System 44
- Read 180
- High School Graduation Requirements
- Longitudinal SMBSD/SMJUHSD Student Outcomes

J. Authorization for Sale of Obsolete Equipment

Education Code §17545 allows the district to sell personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration is requesting authorization to conduct a public auction via the internet by and through its representative RT Auctions, to sell equipment that is obsolete, damaged beyond repair or surplus to the highest responsible bidder. The obsolete equipment to be auctioned is listed below. Notices of items for sale at auction will be posted in no less than three public places within the District, including the District's website at <http://www.smjuhsd.k12.ca.us/>.

Tag #	Asset Category	Description	Serial #
VEH#317	VEHICLE	1994 ¾ TON DODGE RAM TRUCK	VIN#1B7JC26Z-XRS530331

K. Notice of Completion for SMHS/ RHS – PROP 39 Electrical Upgrades – Project #16-227.1

The SMHS / RHS – PROP 39 ELECTRICAL UPGRADES – PROJECT #16-227.1, Brannon, Inc. dba Smith Electric Service – General Contractor, was substantially completed on August 18, 2017; in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

L. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Erik/Judy Frost	Girls Golf Team	\$400.00
Tony Barajas	Golf Teams	\$250.00
Wal Mart Neighborhood Market	School	\$100.00
Michelle Horenburger	PVHS	\$300.00
PGE	Science	\$1,000.00
Irma Longoria	Admin	\$1,112.00
Santa Maria Foursquare Church	Admin	<u>\$200.00</u>
Total Pioneer Valley High School		<u>\$3,362.00</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Guadalupe Cooling Company	Colorblind Club	\$514.28
Comite Civico Mexicano	Marimba Band	\$300.00
Cheyenne Frontier Days	Rodeo Club	\$200.00
Derrick B. Wong, DMD	Football	\$100.00
Toyota Scion of Santa Maria	Football	\$400.00
Honda of Santa Maria	Football	\$400.00
Jostens, Inc.	ASB	<u>\$1,440.00</u>
Total Righetti High School		<u>\$3,354.28</u>

**REGULAR MEETING
October 10, 2017**

Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Todd Kadota	Band	\$500.00
Dr. Alice Addison	Band	\$500.00
Wallace Group	Band	\$300.00
Santa Maria FFA Boosters	FFA	\$20,000.00
Frank Gomez	Auto Program	\$1,500.00
Total Santa Maria High School		<u>\$22,800.00</u>

VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS

IX. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

X. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XI. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held November 14, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XII. FUTURE REGULAR BOARD MEETINGS FOR 2017

December 12, 2017

XIII. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FIRST MONTH OF 2017-18

August 07, 2017 through September 01, 2017

	First Month 2016-17			First Month 2017-18			ADA Change from Prior Year
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	
ERNEST RIGHETTI HIGH							
Regular	2,040.00	1,987.56	96.9%	2,091	2,032.22	97.0%	
Special Education	79.00	73.22	94.8%	84	81.72	96.3%	
Independent Study	9.00	4.67	68.3%	16	6.89	47.5%	
Independent Study 12+12	0.00	0.00	0.0%	0	0.00	---	
Independent Study Spec Ed	0.00	0.00	0.0%	0	0.00	---	
CTE Program	5.00	4.56	93.2%	4	4.22	90.5%	
Home and Hospital Reg Ed	2.00	0.44	57.1%	0	0.00	---	
Home and Hospital Spec Ed	3.00	2.17	97.5%	1	0.39	25.0%	
TOTAL RIGHETTI	2,138.00	2,072.62	96.9%	2,196	2,125.44	97.0%	52.82
SANTA MARIA HIGH							
Regular	2,386	2,325.06	97.5%	2,440	2,352.39	97.2%	
Special Education	97	87.72	94.9%	87	79.94	92.7%	
Independent Study	17	7.89	93.4%	9	4.78	81.9%	
Independent Study Spec Ed	0	0.00	0.0%	2	0.11	100.0%	
CTE Program	9	8.28	93.1%	11	7.89	78.5%	
Home and Hospital Reg Ed	3	1.89	73.9%	6	2.28	78.8%	
Home and Hospital Spec Ed	0	0.56	45.5%	0	0.00	---	
TOTAL SANTA MARIA	2,512	2,431.40	97.4%	2,555	2,447.39	97.0%	15.99
PIONEER VALLEY HIGH							
Regular	2,580	2,509.83	97.5%	2,580	2,500.11	97.6%	
Special Education	105	97.39	94.3%	111	105.72	95.0%	
Independent Study	6	1.72	53.4%	4	1.89	61.8%	
Independent Study Spec Ed	2	1.67	83.3%	1	0.89	84.2%	
Home and Hospital Reg Ed	8	4.17	70.8%	7	5.94	84.9%	
Home and Hospital Spec Ed	1	0.94	100.0%	2	2.00	100.0%	
TOTAL PIONEER VALLEY	2,702	2,615.72	97.4%	2,705	2,616.56	97.5%	0.84
DAY TREATMENT @ LINCOLN STREET	5	4.11	89.2%	4	3.00	75.0%	(1.11)
DISTRICT SPECIAL ED TRANSITION	28	27.83	100.0%	24	24.00	100.0%	(3.83)
DISTRICT SPECIAL ED PROGRAM F SDC - Trans/Voc M/M	16	15.61	99.3%	22	21.61	97.0%	
ALTERNATIVE EDUCATION							
Delta Continuation	327	256.92	80.8%	348	258.31	74.2%	
Delta 12+	0	0.00	0.0%	1	0.63	76.1%	
Delta Independent Study	1	0.98	98.1%	15	0.10	0.9%	
Delta Independent Study 12+	20	13.06	70.1%	6	0.00	0.0%	
Delta Independent Study Spec Ed	0	0.00	0.0%	2	0.63	56.8%	
Delta Home and Hospital Reg Ed	4	0.00	0.0%	1	0.00	0.0%	
Reach Program--SMHS	3	2.78	84.7%	2	1.28	85.2%	
Reach Program--PVHS	6	4.67	90.3%	4	4.56	93.2%	
Home School @ Library Program	28	22.89	90.4%	35	30.06	90.2%	
Delta HS I.S. Program P	19	13.14	89.9%	22	0.00	0.0%	
TOTAL ALTERNATIVE EDUCATION	408	314.44	77.1%	436	295.57	67.8%	(18.88)
TOTAL HIGH SCHOOL DISTRICT	7,790	7,468.57	95.9%	7,942	7,533.57	94.9%	64.99

CLASSIFIED PERSONNEL ACTIONS						
	Action	Assignment	Site	Effective	Pay Rate	Hours
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.75
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/C	4 to 4.75
	Out of Class	Administrative Assistant II - School Site	SMHS	10/3/17 - 10/6/17	24/C	8
	Increase Hours	Bus Driver	DO	9/13/17	18/C	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 6.75
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 6
	Employ	Food Service Worker I	SMHS	10/2/17	9/A	3
	Increase Hours	Bus Driver	DO	9/13/17	18/A	4 to 5
	Increase Hours	Bus Driver	DO	9/13/17	18/A	4 to 5
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.5
	Leave Without Pay	Staff Secretary	DO	9/25/17 - 10/4/17	18/A	6
	Increase Hours	Bus Driver	DO	9/13/17	18/C	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/D	4 to 4.75
	Increase Hours	Bus Driver	DO	9/13/17	18/B	4 to 4.75
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.75
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5
	Increase Hours	Bus Driver	DO	9/13/17	18/C	4 to 5.50
	Out of Class	Administrative Assistant II - School Site	SMHS	9/13/17 - 9/15/17	24/E	8
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 4.50
	Employ	Instructional Assistant-Spec Ed I	PVHS	9/19/17	13/A	5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 7
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.25
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 6.5
	Employ	Instructional Assistant-Spec Ed II	PVHS	10/2/17	15/A	6
	Employ	Instructional Assistant-Spec Ed I	PVHS	9/20/17	13/A	5.5
	Employ	Food Service Worker I	RHS	9/27/17	9/A	3
	Transfer/ Increase Hours	Accounting Assistant I	SMHS to PVHS	9/28/17	14/D	4 to 8
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 7
	Increase Hours	Bus Driver	DO	9/13/17	18/C	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/A	4 to 5.5
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 6.75
	Increase Hours	Bus Driver	DO	9/13/17	18/E	4 to 6
	Employ	Instructional Assistant-Spec Ed II	PVHS	10/16/17	15/A	6

CERTIFICATED PERSONNEL ACTIONS						
	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Home Economics/FCS	RHS	2017-18	21/IV	0.2
	Employ	Special Education	SMHS	10/2/17	6/V	1.0
	Column Advance	Mathematics	PVHS	2017-18	18/III	1.0
	LOA	English	PVHS	9/25/17	12/V	0.2
	Teacher Prep Period	Mathematics	RHS	9/18-6/7/17	10/V	0.2
	Teacher Prep Period	Mathematics	DHS	8/9-10/6/17	8/V	0.2
	Baby Bonding update	Counselor	SMHS	8/10 - 9/11/17	4/IV +5	1.0
	Column Advance	Counselor	SMHS	2017-18	6/V +5	1.0
	Column Advance	Mathematics	SMHS	2017-18	4/V	1.0
	Column Advance/update	Counselor	SMHS	2017-18	4/IV +5	1.0
	Baby Bonding Leave	Counselor	SMHS	9/28-1/5/18	4/V +5	1.0
	Teacher Prep Period	English	PVHS	9/25-6/7/17	21/V	0.2
	Employ	TOSA Academic Support Specialist	MMEP	9/25/17	6IIV	1.0
	Column Advance	English	PVHS	2017-18	3/V	1.0

COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Head Varsity Boys Football	PVHS	2017-2018	\$4,039.00		CERT
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$461.00		CERT
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$2,120.00		CERT
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$2,020.00		WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$1,818.00		WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$2,020.00		WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$1,515.00		WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$632.00		CLASS
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018		\$2,525.00	WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018		\$1,818.00	WALK-ON
	Stipend	Asst. Varsity Boys Football	PVHS	2017-2018	\$918.00	\$285.00	WALK-ON
	Stipend	Head JV Boys Football	PVHS	2017-2018	\$2,074.00		CERT
	Stipend	Asst. JV Boys Football	PVHS	2017-2018	\$1,301.00		CLASS
	Stipend	Asst. JV Boys Football	PVHS	2017-2018	\$2,020.00		CERT
	Stipend	Asst. JV Boys Football	PVHS	2017-2018	\$230.00		WALK-ON
	Stipend	Head Frosh Boys Football	PVHS	2017-2018	\$820.00		CLASS
	Stipend	Asst. Frosh Boys Football	PVHS	2017-2018	\$2,020.00		CERT
	Stipend	Asst. Frosh Boys Football	PVHS	2017-2018	\$535.00	\$244.00	WALK-ON

COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Asst. Frosh Boys Football	PVHS	2017-2018	\$2,020.00		CERT
	Stipend	Asst. Frosh Boys Football	PVHS	2017-2018	\$230.00	\$982.00	WALK-ON
	Stipend	Asst. Frosh Boys Football	PVHS	2017-2018		\$1,515.00	CLASS
	Stipend	Head Varsity Girls Volleyball	PVHS	2017-2018	\$2,731.00		CERT
	Stipend	Asst. Varsity Girls Volleyball	PVHS	2017-2018	\$822.00		WALK-ON
	Stipend	Head JV Girls Volleyball	PVHS	2017-2018	\$2,051.00		WALK-ON
	Stipend	Asst. JV Girls Volleyball	PVHS	2017-2018	\$614.00		WALK-ON
	Stipend	Head Frosh Girls Volleyball	PVHS	2017-2018	\$2,051.00		WALK-ON
	Stipend	Asst. Frosh Girls Volleyball	PVHS	2017-2018	\$614.00		WALK-ON
	Stipend	Head Varsity Boys Water Polo	PVHS	2017-2018	\$1,481.00		CERT
	Stipend	Asst. Varsity Boys Water Polo	PVHS	2017-2018	\$2,072.00		WALK-ON
	Stipend	Head JV Boys Water Polo	PVHS	2017-2018	\$592.00		CERT
	Stipend	Asst. JV Boys Water Polo	PVHS	2017-2018	\$2,073.00		WALK-ON
	Stipend	Cheer Advisor	SMHS	2017-2018	\$1,658.00		WALK-ON
	Updated Stipend	Asst. Varsity Boys Football	SMHS	2017-2018	\$3,340.00		CLASS
	Stipend	Asst. Varsity Boys Football	SMHS	2017-2018	\$2,700.00		CERT
	Stipend	Asst. Varsity Boys Football	SMHS	2017-2018	\$2,085.00		WALK-ON
	Stipend	Asst. Varsity Boys Football	SMHS	2017-2018	\$2,000.00		CLASS
	Stipend	Head JV Boys Football	SMHS	2017-2018	\$3,000.00		CLASS
	Stipend	Asst. JV Boys Football	SMHS	2017-2018	\$1,500.00		CERT
	Stipend	Asst. JV Boys Football	SMHS	2017-2018	\$1,125.00		WALK-ON
	Stipend	Head Frosh Boys Football	SMHS	2017-2018	\$1,750.00		WALK-ON
	Stipend	Asst. Frosh Football	SMHS	2017-2018	\$1,720.00		WALK-ON
	Stipend	Asst. Frosh Football	SMHS	2017-2018	\$1,155.00		WALK-ON
	Stipend	Asst. Frosh Football	SMHS	2017-2018	\$500.00		WALK-ON
	Stipend	Asst. Frosh Football	SMHS	2017-2018	\$500.00		WALK-ON
	Updated Stipend	Varsity Dance Coach	RHS	2017-2018	\$868.00	\$731.00	WALK-ON
	Updated Stipend	Varsity Dance Coach	RHS	2017-2018	\$868.00	\$731.00	WALK-ON
	Stipend	Asst. Varsity Boys Football	RHS	2017-2018	\$1,265.00		WALK-ON

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

September 2017 Activities

1. Santa Maria High School Construction Projects

SMHS EPA Marquee Replacement – Support Services

- Final contract documents and closeout activities are complete. This project is closed.

SMHS Paving Areas A, B, C – Flowers and Associates

- Final contract documents and closeout activities continue.

SMHS Reconstruction – (Architect to be determined)

- A preliminary design concept for the new 50 classroom and administration facilities, modernization of existing facilities, and the restoration of Ethel Pope Auditorium was presented to the Board in September 2017. An RFQ/P for Lease Leaseback (LLB) preconstruction and construction services was released on September 8, 2017 and advertised in local newspaper and trade publications. Proposals are due October 17, 2017. The selection process is expected to conclude in late October 2017, with anticipated recommendations to the Board in November 2017.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- Site construction activities continue including ongoing erection of the steel for the upper floors through the roof structures, along with laying of metal decking. Upcoming work includes pouring of concrete floors to prepare for exterior construction. The project is currently on schedule for substantial completion and occupancy by January 2019. **(Photos)**

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Final contract documents and closeout activities are underway.

ERHS Maintenance and Operations Building Project – Rachlin Partners

- Architectural Services Agreement language modifications requested by the Architect remain under review by District legal counsel.

ERHS Concourse Concrete Replacement – Rachlin Partners

- The concourse replacement and ADA enhancements are being combined and added to the ERHS 38 Classroom project as a change order. The adjacent proximity of the work, crossover tasks related to ADA modifications, and the need for DSA approval indicated the most appropriate route to ensure timely completion would be as a change order. Work is targeted to be completed over the winter break and into early January.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include completion of the installation of stage floor laminate, stage sound doors, and curtains. Continuing work includes touchup painting, lighting finishes, fire alarm adjustments, audio video system setup, and punch-list items. Two sessions of systems operations training related to theatrical lighting, sound, and controls have occurred with two more scheduled for early October. The contractor has indicated substantial completion is now scheduled to occur the week of October 9, 2017 with the final testing of the fire alarm system. **(Photos)**

PVHS Pool Lighting and Column Repair – WLC Architects

- Soil samples reports are complete and have been forwarded to the architect. Final design activities are nearing completion. DSA submittal is expected to occur in October. A revised schedule will be developed after DSA plan approval is received.

PVHS Track and Field Renovations – Support Services

- Final contract documentation and closeout activities are continuing.

PVHS Gymnasium Floor Repair and Resurface – Support Services

- Final contract documents and closeout activities are complete. This project is closed.

4. New Facility

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- District staff and project team members met to review offsite design. Additionally, the Agriculture Department chairs met to review the design pending DSA approval. Pending DSA back check and final approval, the project is anticipated to remain on schedule.

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:

- PVHS 12 Modular Classrooms: Corrective work related to the fire sprinkler revisions and HVAC mounts will be scheduled after summer closeout priorities are completed.
- Evaluations of remaining legacy projects requiring special review with the related Architect of Record for outstanding SMHS and ERHS projects will commence this fall.

SSC New West Parking Area – Flowers and Associates

- The consultant has been actively working with the City and other agencies on the additional information requests received on August 11, 2017. Currently documents are being prepared to be sent to the Santa Barbara County Flood Control & Water Conservation District. Once complete the package will be returned to the City of Santa Maria Building and Safety Department for final review and approval. Bidding and construction schedules will be created upon the completion of the City review.

2017 Portable Roofing SMHS, RHS, PVHS – Support Services

- Final contract documentation and closeout activities continue.

Proposition 39 District Wide Electrical Upgrades – PCE (Electrical Consultant)

- Final contract documentation and closeout activities are underway.

Proposition 39 District Wide Mechanical Upgrades – Ravatt-Albrecht Architects

- Scope and project redesign activities continue. Scheduling will occur upon redesign completion.

Solar Photovoltaic – Support Services

- DSA plan approvals for ERHS, PVHS, and DHS are complete. SSC plans are under review with the City of Santa Maria. Construction is currently scheduled to begin in mid-October. Substantial completion is expected at all sites by December 31, 2017.

6. Summer Activities

District Wide Summer Projects Planning

- Evaluations of proposed projects for 2017/2018 has begun and will continue throughout October and November 2017.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Groomed the football stadium turf.
- Performed general landscaping maintenance consisting of weeding, pruning, and general clean up.
- Completed preventive maintenance on grounds maintenance equipment.
- Repaired gate 22 electric auto operation.
- Completed irrigation repairs on practice field and Broadway drip zones.
- Executed gopher control activities.
- Maintained field line striping in support of football practice activities.
- Installed material storage bins to aid in maintenance of campus landscaping. **(Photo)**
- Unclogged sewer lines in 300 Building boys' and girls' restrooms, Wilson Gymnasium training room, and the cafeteria kitchen.
- Repaired stage trim in Ethel Pope Auditorium.
- Reworked ladder access to HVAC in room 421 for improved access.
- Replaced the Smart Board in room 230.
- Repaired plumbing fixtures in the Breezeway restrooms, Administration staff restrooms, Wilson Gymnasium concessions, and 900 male restrooms.
- Repaired lighting in the Wilson Gym team room, locker room, and concessions, and in classrooms 234 and 247.
- Installed ASB class information centers.
- Performed projector repairs in classrooms 339, 622, and 905.
- Performed weekly swimming pool preventive maintenance inspections on pool equipment and deck components.
- Completed repair maintenance on swimming pool equipment based on preventive maintenance inspections on the following equipment: pool boiler #1, chlorinator, and backwash circulation pump.
- Completed weekly ADA wheelchair lift inspections.
- Performed monthly service of emergency showers.
- Performed monthly fire alarm test concurrently with school wide earthquake and fire drill. **(Photo)**
- Executed door repairs in classrooms 337, 430, 615, 905, and the 100's north stairwell on the 1st floor.
- Performed repair maintenance on HVAC units based on preventive maintenance inspections in the following areas, classroom buildings 600, 900, Wilson Gymnasium, and Administration.
- Installed new restroom partitions in Wilson Gymnasium locker restroom. **(Photos)**
- Removed obsolete materials from administration building basement.
- Performed furniture movement associated with classrooms 110, 215, 231, 234, 334, 412, 520 612, 637, Principals office, counselors pod, Special Education office, and the office of one assistant principal.
- Setup and restore from school and civic center use events – Teacher collaboration meetings, Link Crew leadership, tenth grade parent night, MPAC, autism movie presentation, welcome back rally, SMHS girls' volleyball, SMHS football, W.A.R. assembly, Santa Maria Youth Football League, Allan Hancock College classes, Fighting back Santa Maria Valley parent classes.
- Preventive work order hours – 40
- Routine work order hours – 140
- Total work orders completed – 160
- Event setup hours – 164

REGULAR MEETING

October 10, 2017

PVHS

- Prepared practice field for band practice.
- Performed infield preparation on varsity baseball field for practices. **(Photo)**
- Installed four new athletic storage units in stadium.
- Completed preventive maintenance on grounds maintenance equipment.
- Repair water leak in water heater room of the girls' locker room.
- Performed painting repairs on classroom 626 and panther statue.
- Repaired a leaking water line in the wall at room 325.
- Maintain resolution of dignity health logo on stadium turf.
- Installed advertising signs on the fence at the stadium.
- Installed new benches in various locations around campus.
- Performed monthly service of fire extinguishers.
- Performed monthly service of emergency showers and eyewash stations.
- Repaired ceiling tiles in classrooms 211, 217, 605, 606, 607, 610, and 614.
- Repaired workstation equipment in room 198.
- Replaced a broken door hardware at 400 Building hallway entrance.
- Repaired HVAC fresh air intake screens for the gymnasium.
- Repaired the keypad for the cafeteria kitchen gate.
- Replaced three sink nozzles in science classroom 411.
- Repaired swimming pool male restroom exhaust fan.
- Repaired custodian restroom cleaning equipment.
- Inspected and repaired an electrical problem at stadium snack bar.
- Repaired plumbing fixtures at 300 boys' restrooms on the east and west ends of the building.
- Replaced HVAC condenser pump in control room at room 202.
- Inspected and repaired food service warming cart in kitchen.
- Installed instructional banners in Home Economics classroom 314.
- Assembled new picnic tables for new sitting area. **(Photos)**
- Performed monthly science classroom exhaust hood inspections.
- Inspected and replaced projectors in rooms 351 and 615.
- Replaced smartboard in RM 209. **(Photo)**.
- Setup and restore from school and civic center use events – EAOP meeting, picture make-up day, FA Meeting, autism video presentation, college presentations, sophomore parent night, PFP meeting, freshman PE presentations, cheer party, club rush, AVID 2021 meeting, school assembly, Link Crew summit, CPR training, athletic team meetings, water polo matches, PVHS girls volleyball, PVHS girls tennis, PVHS football, and Back-to-School night.
- Preventive work order hours – 34
- Routine work order hours – 149
- Total work orders completed – 175
- Event setup hours – 244

ERHS

- Painted football field lines on the practice field.
- Groomed the football stadium field.
- Completed gopher control maneuvers at ERHS and DHS.
- Performed core aeration on natural turf practice fields.
- Installed raised planter beds with drip system at DHS for a student education program.
- Repaired irrigation systems at baseball field, practice field, and Larch entrance.
- Performed general landscaping campus wide consisting of weeding, pruning, and general clean up. **(Photo)**
- Installed temporary conduit run for fire alarm; J block to 432 portable for new construction support.
- Performed projector repairs in classrooms 113, 133, 234, and 404.
- Performed projector repairs in DHS classrooms 403 and 404.
- Repaired plumbing in the 598 restrooms, 599 staff restrooms, classroom 235, and cafeteria kitchen.
- Investigated and repaired science classroom 124 gas supply to station fixtures. **(Photo)**
- Installed data/electrical drops in classrooms 501 and 503.
- Reconfigured the thermostat in classroom 623 for improved climate control.
- Repaired the roof and fascia on the baseball storage shed.
- Replaced north door at gymnasium.
- Painted two new storage units located at the stadium.
- Painted relocatable classroom ramps. **(Photo)**
- Completed the resurfacing of the gymnasium floor. **(Photo)**
- Repositioned existing and installed new athletic banners in gym.
- Performed quarterly and annual HVAC preventive maintenance tasks in administration and cafeteria.
- Completed monthly safety equipment inspections on AED, fire alarm, emergency lighting/showers, and fire extinguishers.
- Inspected and adjusted doors in the 300 Building and cafeteria.
- Performed repair maintenance on custodial cleaning equipment.
- Performed repair maintenance on HVAC units in classrooms 507, 607, 628 and 623.
- Setup and restore from school and civic center use events - staff development, FA meeting, Back-to-School night, senior assembly, TIP meeting, autism presentation video, school pictures, AVID family night, parent night, FFA meeting, ASB elections, athletic team meetings and pre-game dinners.
- Allocated M & O resources to assist with parking during home football games.
- Preventive work order hours – 31
- Routine work order hours – 242
- Total work orders completed – 193
- Event setup hours – 85

District Maintenance, Operations, and Transportation

- Performed repair maintenance on diesel particulate regeneration power sources.
- Repaired Irrigation system at west side of support services building. **(Photo)**

Graffiti & Vandalism

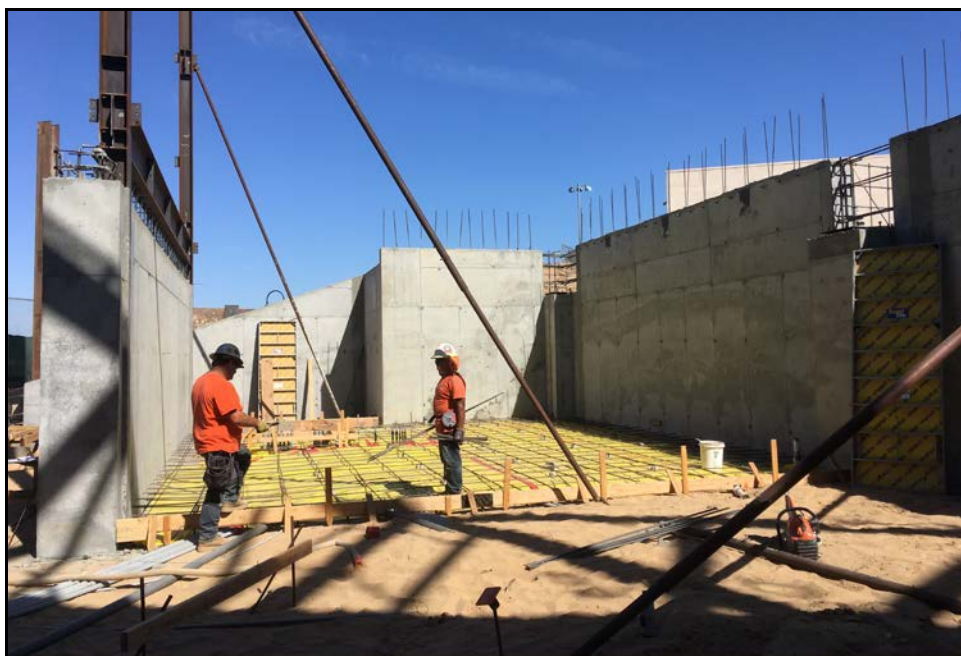
• DHS	\$	0
• ERHS	\$	110
• SMHS	\$	150
• PVHS	\$	0

Ken Groppetti for
Reese Thompson
Director – Facilities and Operations

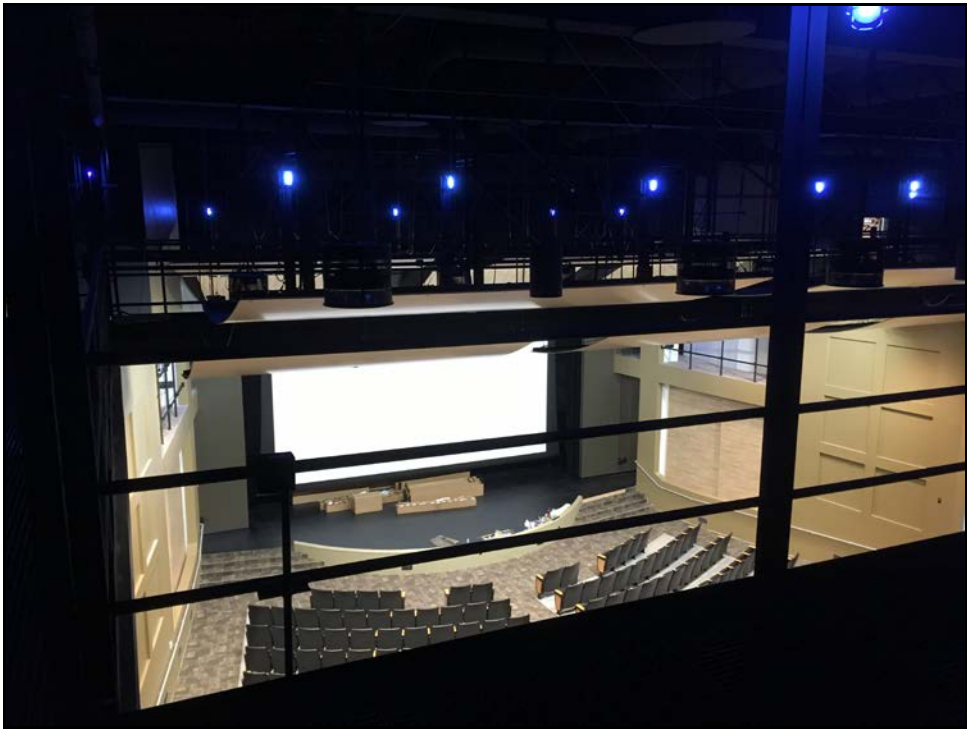
Photo Gallery – Major Projects



ERHS 38 Classroom Building – Second and Third Floor Steel is Set



ERHS 38 Classroom Building – First Floor Concrete Forming in Progress



PVHS Performing Arts Center – View of the Main Floor from the Catwalks



PVHS Performing Arts Center – Finished Theater Testing Audio-Visual System

Photo Gallery – Maintenance & Operations



SMHS – Landscape Bin Installation to Help Staff Maintain Santa Maria Valley Beautiful Commercial Award - Winning Status



SMHS – First Semester Fire Drill Complete



SMHS - Eric Fulton and Greg Parker Install New Partitions at the Wilson Gymnasium Boys' Locker Room Restroom....



.... Completed!



PVHS - Grounds Maintenance Preparing Infield for Fall Baseball Practice

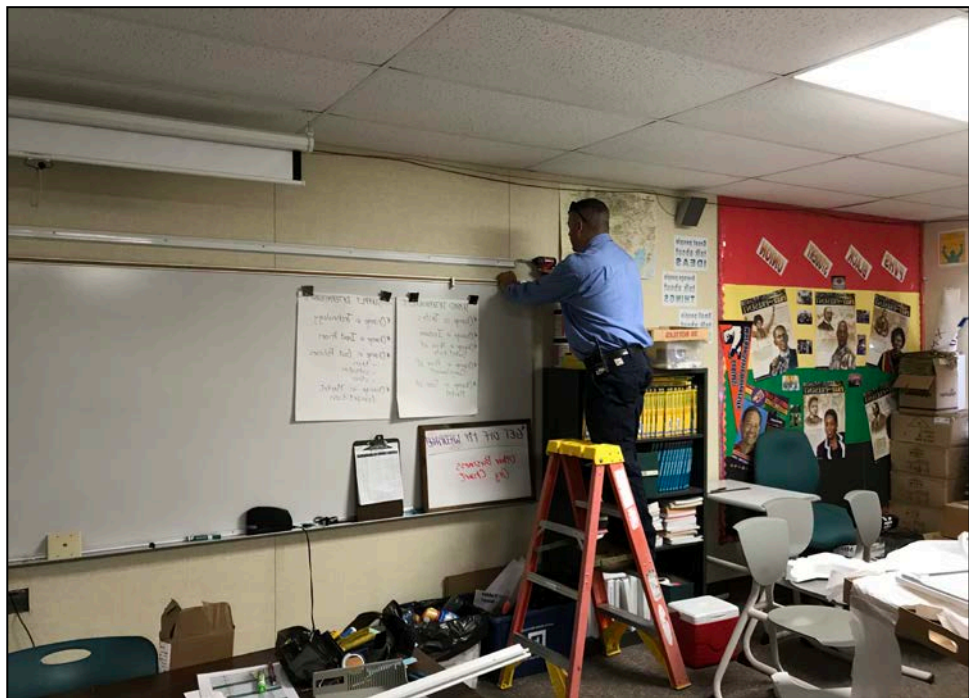


PVHS - Jose Gamino and Elias Camacho Prepare to Plant a Tree....

REGULAR MEETING
October 10, 2017



... A New Area for PVHS Students to Enjoy



PVHS – Andy Freitas Prepares to Install a Smart Board



ERHS - Denton Tilley Shapes the Hedges to Give a Manicured Look



ERHS- Bernie Rayner Troubleshoots a Science Classroom Gas Line



ERHS - Ernest Paz Freshens Up the Appearance of a Relocatable Classroom



ERHS Gymnasium Floor - Sanded, Painted, and Floor Finish Applied; Ready for Action!



SSC - Ricardo Elisario Works to Keep Support Services Looking its Best

REGULAR MEETING
October 10, 2017

APPENDIX C

**Initial Proposals for Successor Negotiations
from the District to the SMJUHSD Faculty
Association**

**TO THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACULTY
ASSOCIATION/CTA/NEA from the
SANTA MARIA JOINT UNION HIGH SCHOOL
DISTRICT**

**INITIAL
PROPOSAL
2018-2021 SUCCESSOR
AGREEMENT**

The Santa Maria Joint Union High School District (SMJUHSD) proposes to negotiate the following Articles for the 2018-2021 Successor Agreement Negotiations:

ARTICLE 1 – PREAMBLE AND RECOGNITION

- The District has an interest in modifying current language to reflect positions are correctly titled and classified.

ARTICLE 2 – COMPENSATION

- The District has an interest in negotiating changes to the salary schedule.
- The District has an interest in negotiating changes to the extra pay assignments.
- The District has an interest in discussing changes to the preparation period teaching assignment.
- The District has an interest in discussing changes in the District contribution to Health and Welfare benefits.
- The District has an interest in clarifying language in regards to mandatory enrollment for full-time employees.
- The District has an interest in modifying language as may be required by Federal Law.

ARTICLE 3 – JOINT COUNCILS

- The District has an interest in modifying current language to reflect Councils and committees as they currently operate.

ARTICLE 4 – HOURS

- The District has an interest in clarifying language regarding the Workday.
- The District has an interest in discussing changes to the work year.
- The District has an interest in discussing changes to preparation periods.

ARTICLE 5 – TRANSFER/REASSIGNMENT

- The District has an interest in discussing changes to the transfer/reassignment language.

ARTICLE 6 – LEAVES

- The District has an interest in ensuring that all leave language is current with state and federal law.
- The District has an interest in clarifying language regarding the In-Lieu policy.

ARTICLE 7 – EVALUATION PROCEDURES

- The District has an interest in clarifying language in evaluation procedures.

ARTICLE 8 – PEER ASSISTANCE AND REVIEW

- The District has an interest in discussing the language in Peer Assistance and Review.

ARTICLE 9 – PERSONNEL RECORDS /PUBLIC CHARGES

- The District has an interest in discussing the language in Personnel Records and Public Charges.

ARTICLE 10 – GENERAL TERM AND CONDITION OF EMPLOYMENT

- The District has an interest in modifying language as may be required by Federal Law.

ARTICLE 11 – CLASSROOM AIDES AND STUDENT TEACHERS

- The District has an interest in discussing the language in Classroom Aides and Student Teachers.

ARTICLE 12 – SHARED DECISION MAKING

- The District has an interest in discussing the language in Shared Decision Making.

ARTICLE 13 – MEMBERSHIP DUES AND SERVICE FEES

- The District has an interest in discussing the language in Membership Dues and Service Fees.

ARTICLE 14 – GRIEVANCE PROCEDURE

- The District has an interest in discussing the language in Grievance Procedure.

ARTICLE 15 – HIRING RATIO

- The District has an interest in discussing changes to the Interview Process.

ARTICLE 16 – CONCLUSION

- The District has an interest in discussing the language in the Conclusion.

The District reserves the right to amend, delete, or otherwise modify its initial proposal.

REGULAR MEETING
October 10, 2017

APPENDIX D

**Initial Proposals for Successor Negotiations
from the SMJUHSD Faculty Association to
the District**

SMJUHS DFA Sunshine Fall 2017

With this document, the Santa Maria Joint Union High School District Faculty Association declares the articles of the Collective Bargaining Agreement that will be bargained in the upcoming negotiations for a successor agreement effective July 1, 2018.

Article 2, Compensation, in order to provide for improved compensation for Bargaining Unit Members, and to select Department Chairs through election of the membership.

Article 4, Hours, in order to clarify the responsibilities for Athletic Directors, and to grant flexibility in scheduling to school sites by vote of the membership.

Article 6, Leaves, in order to clarify language for "in-lieu" days, to allow for members to use a number of Personal Necessity days at their discretion, to update the immediate family leave language, and to align the leaves language with current parental leave legislation.

Article 11, Classroom Aides and Student Teachers, to strike language in the agreement that does not comply with Education Code.

Article 15, Hiring Ratio, in order to lower the maximum number of students in a classroom and to improve instruction.

Article 16, Conclusion, to update the term of the Agreement.