



MEETING MINUTES

District Mission Statement: The mission of the Sumter County Public School System is to use all available resources to provide all students with a challenging and quality education that will ultimately improve the quality of their lives and allow students the greatest opportunity for success after graduation.

Attendees

Voting Members

Ms Jeanette Payne, Chairman
Ms Darla Spencer, Vice Chairman
Ms Sharon Nelson, Board Member
Mrs Beretha Washington, Board Member
Ms Eleanor James, Board Member
Mrs Lillian Wideman, Board Member

None Voting Members

Dr. Marcy Burroughs
Attorney E. Dianne Gamble

A. CALL TO ORDER

Call to Order at 5:00 pm by Board Chair Payne

B. INVOCATION/PLEDGE

C. ESTABLISHMENT OF QUORUM

Board President Payne called the roll and the following members were present/absent:

President	Ms. Jeanette Payne
Vice President	Ms. Darla Spencer
	Mrs. Lillian Wideman
	Ms. Eleanor James
	Ms. Sharon Nelson
	Ms. Beretha Washington
Superintendent	Dr. Marcy Burroughs
Attorney	Ms. Diane Gamble

1. District Mission Statement:

The mission of the Sumter County Public School System is to use all available resources to provide all students with a challenging and quality education that will ultimately improve the quality of their lives and allow students the greatest opportunity for success after graduation.

D. APPROVAL OF AGENDA

The Board President recommends adoption of a motion "to approve the agenda for July 11, 2023."

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

E. EXECUTIVE SESSION

The Board Chair recommends adoption of a motion to go into executive session.

Motion made by: Mrs Lillian Wideman

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

F. CONSENT AGENDA

a. APPROVAL OF MINUTES - June 13, 2023 and June 27, 2023 with corrections - June 13, 2023 stated Board Member Wide attended by Zoom; correction to reflect board member Wideman were present.

Motion made by: Mrs Lillian Wideman

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

b. Math Coaches Job Description

Motion made by: Ms Darla Spencer

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

G. DELEGATE – La’Shun Wallace – IV Vets (4Vets)

H. PRESENTATION

Mr. Marcus West - ACAP Data 2nd and 3rd Grade

I. NEW ACTION ITEMS

1. Approve Child Nutrition Programs Bids

The superintendent recommends adoption of a motion “to approve the Child Nutrition Program bids as stipulated in Exhibit I1 herein.”

- **Milk**
- **Bread**
- **Ice Cream**

Motion made by: Mrs Lillian Wideman

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

2. Approve CNP Department – Maintenance

The superintendent recommends adoption of a motion “to approve the Child Nutrition Program Maintenance bids as stipulated in Exhibit I2 herein.”

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

3. Approve CNP Department – Meal Prices for 2023-2024

The superintendent recommends adoption of a motion "to approve the meal prices for 2023-2024 as stipulated in Exhibit I3 herein."

Motion made by: Ms Eleanor James

Motion seconded by: Ms Darla Spencer

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

4. Approve Transportation Department Permission to Bid

The superintendent recommends adoption of a motion "to approve the Transportation Department Permission to bid as stipulated in Exhibit I4 herein."

- **Unleaded Gasoline**
- **Diesel Fuel**

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

5. Approve Contract for Services

The superintendent recommends adoption of a motion "to approve Contract for services.as stipulated in Exhibit I5 herein."

- **Grace Hall-King**

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Darla Spencer

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

6. Approve United Bat Control, Inc.

The superintendent recommends adoption of a motion "to approve United Bat Control, Inc. as stipulated in Exhibit I6 herein."

• **Kinterbish Junior High School**

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

7. Approve Principal

The Board Chair recommends adoption of a motion to approve principal for Sumter Central High School as provided under separate cover herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>	<u>CERT</u>
Lytrice Washington-Murray	SCHS/Principal	Derek Wright	Pending Contract	Yes

Motion made by: Ms Eleanor James

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

8. Approve Removal of Interim Chief School Finance Officer (CSFO)

The Board Chair recommends adoption of a motion to approve the removal of Interim Chief School Finance Officer for the Sumter County School District as provided under separate cover herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Elzora Howell	CENT/Interim Chief School Finance Officer	07/11/2023

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Yes
Mrs Lillian Wideman - Yes

Motion Passed.

9. Approve New Interim Chief School Finance Officer (CSFO) and Contract

The Board Chair recommends adoption of a motion to approve New Interim Chief School Finance Officer and contract for the Sumter County School District as provided under separate cover herein.

NAME	SCHOOL/POSITION	EFFECTIVE DATE
Glendora Stephens	CENT/Interim Chief School Finance Officer	07/12/2023

Motion made by: Ms Eleanor James

Motion seconded by: Ms Darla Spencer

Voting:

Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Yes
Mrs Lillian Wideman - Yes

Motion Passed.

J. PERSONNEL ITEMS

1. Resignation of Personnel

The Superintendent recommends the adoption of a motion to approve the resignation of personnel as stipulated in Exhibit J1 herein.

Certificated Resignations

NAME	SCHOOL/POSITION	EFFECTIVE DATE
1. Luther Riley	YWE/Principal	07/05/2023
2. Meghanne E Helms	SCHS/Math	06/28/2023

Motion made by: Ms Eleanor James

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes
Ms Darla Spencer - Yes
Ms Sharon Nelson - Yes
Mrs. Beretha Washington - Yes
Ms Eleanor James - Yes
Mrs Lillian Wideman - Yes

Motion Passed.

2. Employment of Personnel

The Superintendent recommends the adoption of a motion to approve the employment of personnel as stipulated in Exhibit J2 herein.

NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
<u>Certificated</u>				
1. Natasha P Jones	KJH/Counselor/Teacher	LaKeyshia Barley	07/25/2023	Yes
2. Nicholas C Wiggins	YWE/Physical Ed		08/08/2023	Pending/Alt
3. Jerry D Burton	BELL/Welding		08/08/2023	Yes
<u>Classified</u>				
4. Tasheka S Ryans	LJHS/Health Services Coor	Carolyn Gosa	07/25/2023	
5. Shunetta Adams	KJH/School Nurse		08/08/2023	
6. Jeremy M Inge	SCHS/School Nurse		08/08/2023	
7. Raven E Barber	LJHS/Social Studies		08/08/2023	
8. Cynthia Burton	LJHS/School Secretary		07/25/2023	
9. Edmon Clarton	SCHS/Custodian		08/08/2023	
10. Lawanda D McIntosh	SCHS/Custodian	Michelle Williams	07/12/2023	
11. Randy D Lard	MAIN/Maintenance Super	Tony Brown	07/12/2023	
12. Lillie B Anthony	TRAN/Bus Aide		08/08/2023	
13. Marcus L Campbell	MATR/Parental Involvement		08/08/2023	

Motion made by: Ms Eleanor James

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

K. SUPERINTENDENT'S REPORT

Next Meeting – August 8, 2023 at 5:00 pm

L. ADJOURN

Meeting adjourn at 6:10 pm

Chairperson

Secretary

**SUMTER COUNTY BOARD OF EDUCATION
CHILD NUTRITION PROGRAM**

**MILK BID OPENING
BID NUMBER: 2023-MILK
June 22, 2023
Sumter Central High School
9:00 a.m.**

**** The following chart is for pricing for milk products in ½ pint plastic bottles, unless otherwise noted. ****

	Description	Usage	Regional Produce		Forestwood Farm		Prairie Farms Dairy	
			Price Per Unit	Extended Total	Price Per Unit	Extended Total	Price per Unit	Extended Total
1	Milk, 1%, Unflavored	50,000	\$0.44	\$22,000.00	\$0.49	\$24,500.00	\$0.40	\$20,000.00
2	Milk, Fat Free, Chocolate	64,000	\$0.46	\$29,440.00	\$0.49	\$31,360.00	\$0.40	\$25,600.00
3	Milk, Fat Free, Unflavored	250	\$0.44	\$110.00	\$0.49	\$122.50	\$0.40	\$100.00
4	Milk, Fat Free, Strawberry Other available flavors at this unit price:	700	\$0.46	\$322.00	\$0.49	\$343.00	\$0.40	\$280.00
5	Milk, 100% Lactose Free, ½ pint carton	150	\$0.60	\$90.00	\$0.52	\$78.00	\$0.70	\$105.00
6	Shelf-stable Milk, 1% Unflavored, ½ pint carton	150	\$0.64	\$96.00	\$0.82	\$123.00	\$0.62	\$93.00
7	Shelf-stable Milk, 1% Chocolate, ½ pint carton	150	\$0.65	\$97.50	\$0.82	\$123.00	\$0.62	\$93.00
8	Milk, 1% Unflavored, gallon	150	\$3.90	\$195.00	\$6.25	\$312.50	\$4.05	\$202.50
	Total Bottom Line for Milk Products			\$52,350.50		\$56,962.00		\$46,368.50

LOWEST BIDDER: Prairie Farms Dairy

**SUMTER COUNTY BOARD OF EDUCATION
CHILD NUTRITION PROGRAM**

**MILK BID OPENING
BID NUMBER: 2023-ICE CREAM
June 22, 2023
Sumter Central High School
9:30 a.m.**

Item	Description	Usage	Ice Cream Warehouse		Hershey Creamery Co.	
			Price Per Unit	Extended Total	Price Per Unit	Extended Total
1	Ice Cream Cup, Low Fat, Assorted Flavors, 4 oz. max	1,000	\$0.33	\$330.00		
2	Push-Up, Low Fat, Assorted Flavors, 4 oz. max	3,000	\$0.56	\$1,680.00	No Bid	
3	Fudge Bar, Fat Free, 4 oz. max	1,500	\$0.27	\$405.00		
4	Crunch Bar, Low Fat, Assorted Flavors, 4 oz. max	2,500	\$0.58	\$1,450.00		
5.	Sour Bar, Low Fat, Assorted Flavors, 4 oz. max	5,000	\$0.46	\$2,300.00		
6.	Ice Cream Cone, Low Fat, Assorted Flavors, 4 oz. max	4,500	\$0.63	\$2,835.00		
	TOTAL BOTTOM LINE PRICE FOR ICE CREAM PRODUCTS			\$9,000.00		

LOWEST BIDDER: Ice Cream Warehouse

**SUMTER COUNTY BOARD OF EDUCATION
CHILD NUTRITION PROGRAM**

**BREAD BID OPENING
BID NUMBER: 2023-BREAD
June 22, 2023
Sumter Central High School
10:00 a.m.**

	Description	Usage	Bimbo Bakeries		Flowers Baking Company	
			Price Per Unit	Extended Total	Price Per Unit	Extended Total
1	Bread, White Whole Grain Sandwich, 1 oz slices	1,350	\$2.49	\$3,361.50	\$2.99	\$4,036.50
2	Buns, Hamburger, Sliced 4", White Whole Grain	1,000	\$2.67	\$3,559.11	\$7.20	\$7,200.00
3	Buns, Hot Dog, White Whole Grain	500	\$3.54	\$1,770.00	\$3.95	\$1,975.00
4	Rolls, Large Dinner, White Whole Grain	950	\$1.79	\$1,700.50	\$3.84	\$3,648.00
5	Buns, Hoagie, White Whole Grain	1,200	\$1.79	\$2,148.00	\$7.92	\$9,504.00
	Bottom Line Bid Total			\$12,539.11		\$26,363.50

Both vendors' package quantities differed for item numbers 2, 4 and 5. Bimbo Bakeries bid a 12 ct package for items 2 and 4 and a 6 ct package for item 5. Flowers Baking Company bid a 30 ct package for item 2 and a 24 ct package for items 4 and 5. Calculations were done by the CNP Director in order to compare the items in an equitable way. Bimbo Bakeries was still found to be the lowest bidder.

Bimbo Bakeries' pricing above using quantities equal to a 30 ct package for item 2 and a 24 ct package for items 4 and 5: \$23,799.50

LOWEST BIDDER: Bimbo Bakeries

**SUMTER COUNTY BOARD OF EDUCATION
 CHILD NUTRITION PROGRAM**

**MAINTENANCE BID OPENING
 BID NUMBER: 2023-CNP MAINTENANCE
 June 22, 2023
 Sumter Central High School
 11:00 a.m.**

Service	JD Esco, Inc.	Jones McLeod, Inc.
1. Annual Cost of preventive maintenance services for coolers, freezers, ice makers, pass thru, etc., and include the cost of labor and services	No Bid	
2. Corrective Repairs: Hourly cost for labor to perform corrective repairs during normal school hours		\$13,538.50
3. Corrective Repairs: Hourly cost for labor to perform corrective repairs after hours and weekends		\$126.00
4. Materials and Parts: Please state the percentage mark-up of actual invoice cost of parts and materials to perform corrective repairs to be invoiced		\$189.00
5. Materials and Parts: Percentage mark-up of actual invoice cost of parts and materials to perform corrective repairs to be invoiced		\$562.50
6. Materials and Parts: Percentage mark-up of actual invoice cost of specialized equipment such as lifting equipment needed to perform corrective repairs		MSRP%
		20%

Award Bid To: Jones McLeod, Inc.



Sumter County Board of Education

P.O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

July 5, 2023

Sumter County Board of Education Members:

Due to the Sumter County Board of Education operating the Community Eligibility Provision (CEP), which allows students to eat reimbursable meals at no charge, and from guidance of Alabama State Department of Education Child Nutrition Program staff, prices for employee and visitor meals must be set at a price following the formula below:

price of USDA's reimbursement of a meal at the free rate + value of donated foods

Using the above formula and the approval of the State Department of Education Child Nutrition Program staff, the 2023-2024 meal prices set for employee and visitor meals are as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Board of Education Employee	2.85	4.75
Visiting Adult	2.85	4.75
Visiting Student	2.85	4.75

Sincerely,

A handwritten signature in cursive script that reads "Heather Shambry".

Heather Shambry
Child Nutrition Program Director



Sumter County Board of Education

P.O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

Memo

To: Dr. Marcy Burroughs, Superintendent

CC: Sumter County School Board Members

From: Keith L. Benn, Transportation Supervisor *KL Benn*

Date: July 5, 2023

Re: Invitation To Bid

This memo comes as a request to send out the Invitation To Bid for Unleaded Gasoline and Diesel Fuel. The current bids accepted for approval for the 2022-2023 scholastic year will expire at the end of September 2023. It is the desire of the Transportation Department to open the bidding process so that the necessary paperwork will already be in place prior to that time and available for the August 2023 board meeting. The packet information would need to be sent out by certified mail as required by law on Thursday, July 14, 2023 with the Bid Ending Date of Friday, July 28, 2023.

The Invitation To Bid is attached for your approval. Thank you for your consideration of this matter of importance. Should there be questions or concerns please do not hesitate to contact the Transportation Department at 205-652-2940.

TRANSPORTATION DEPARTMENT



Sumter County Board of Education

P.O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

Vendor

Parr's Inc.

P.O. Box 140

Demopolis, Alabama 36732-0140

INVITATION TO BID

Sealed bids will be received by the Sumter County Board of Education Transportation Department at 111A/HWY 28, Livingston, Alabama until, Friday, July 28, 2023 @ 12:00 p.m. and then publicly opened, for furnishing the following items for delivery f.o.b. Livingston, AL – Sumter County Bus Shop. The right is reserved to reject any or all bids, to waive any informalities in bids received and to accept or reject any items of any bids.

Envelopes containing bids must be sealed and sent postpaid and marked on the upper left hand corner with name and address of bidder and identified as a sealed bid to be opened at date and time specified in the invitation.

BID

DATE: July 28, 2023

QUANTITY	ITEM AND DESCRIPTION	UNIT PRICE	EXTENSION
Approx. 65,000 Gallons	Unleaded Gasoline to be delivered in quantities as need to the Sumter County Board of Education Fueling Station		
Approx. 150,000 Gallons	Diesel Fuel to be delivered as needed to the Sumter County Board of Education Fueling Station		
	Prices to include escalate & de-escalate clause. Proof furnished. Bid prices on above items are including all applicable taxes		
		TOTAL	

In compliance with the above invitation for bids, and subject to all the conditions thereof the undersigned offers, and agrees, if this bid is accepted within 5 calendar days from date of opening, to furnish any or all of the items upon which prices are quoted at the price set opposite each item, delivered as specified and, unless otherwise specified, within 1 calendar days after receipt of Purchase Order, discount will be allowed if paid within 60 days of date of invoice.

Name and address of Bidder: _____

By _____

Title _____

Bid Awarded and Purchase Order Issued To: _____

DATE _____

Signed _____

"Success is the only option"



Sumter County Board of Education

P.O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

Vendor

Petroleum Traders Corporation

7120 Pointe Inverness Way

Fort Wayne, IN 46804

INVITATION TO BID

Sealed bids will be received by the Sumter County Board of Education Transportation Department at 111A/HWY 28, Livingston, Alabama until, Friday, July 28, 2023 @ 12:00 p.m. and then publicly opened, for furnishing the following items for delivery f.o.b Livingston, AL – Sumter County Bus Shop. The right is reserved to reject any or all bids, to waive any informalities in bids received and to accept or reject any items of any bids. Envelopes containing bids must be sealed and sent postpaid and marked on the upper left hand corner with name and address of bidder and identified as a sealed bid to be opened at date and time specified in the invitation.

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Name and address of Bidder _____

By _____

Title _____

Bid Awarded and Purchase Order Issued To: _____

DATE _____

Signed _____

"Success is the only option"



Sumter County Board of Education

P.O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

Vendor

Pruitt Oil Company

HWY 80 E

Uniontown, Alabama 36786

INVITATION TO BID

Sealed bids will be received by the Sumter County Board of Education Transportation Department at 111A/HWY 28, Livingston, Alabama until, Friday, July 28, 2023 @ 12:00 p.m. and then publicly opened, for furnishing the following items for delivery f.o.b. Livingston, AL – Sumter County Bus Shop. The right is reserved to reject any or all bids, to waive any informalities in bids received and to accept or reject any items of any bids. Envelopes containing bids must be sealed and sent postpaid and marked on the upper left hand corner with name and address of bidder and identified as a sealed bid to be opened at date and time specified in the invitation.

BID

DATE: July 28, 2023

QUANTITY	ITEM AND DESCRIPTION	UNIT PRICE	EXTENSION
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	Prices to include escalate & de-escalate clause. Proof furnished. Bid prices on above items are including all applicable taxes		
		TOTAL	

In compliance with the above invitation for bids, and subject to all the conditions thereof the undersigned offers, and agrees, if this bid is accepted within 5 calendar days from date of opening, to furnish any or all of the items upon which prices are quoted at the price set opposite each item, delivered as specified and, unless otherwise specified, within 1 calendar days after receipt of Purchase Order, discount will be allowed if paid within 60 days of date of invoice.

Name and address of Bidder _____

By _____

Title _____

Bid Awarded and Purchase Order Issued To: _____

DATE _____

Signed _____

"Success is the only option."

Contract for Services

This Contract made and entered into this 12th day of July, 2023, by and between The Sumter County Board of Education and Grace Hall-King hereinafter called, Educational Consultant (services) subject to the provisions set forth hereunder. The parties agree to contract for the furnishing of Curriculum Development (consultant) as more specifically described below. The parties agree as follows:

1. Performance of Service/Price: The Consultant agrees to perform services in accordance with the prices set forth herein 250.00 per day. The SCBOE will not be liable for any costs incurred by the Consultant other than those specified above.
2. The contract service period shall begin July 12, 2023 and ends February 29, 2024.
3. Payment Cycle: In consideration for the services rendered, the SCBOE agrees to pay the Contractor monthly, at the time of the normal accounts payable cycle, or on expiration of this contract, whichever occurs first. The amount to be paid the Contractor under the terms of this contract will be that amount stipulated above.
4. Subcontracts: The Contractor will not subcontract parts or the whole of this contract without obtaining the Contracting Officer's consent. If a subcontractor is permitted to execute part or all of this contract, the Contractor will continue to be held responsible for all provision of the contract in total.
5. Licenses, Taxes, Permits, and Fees: The contractor is fully cognizant that this contract is a contract for services and that an employee-employer relationship does not exist between the Contractor and SCBOE. The Contractor is not an employee of the SCBOE and is not covered by Workmen's Compensation, group life, accident or health insurance, nor other benefits associated with an employee relationship. Therefore, it is the Contractor's responsibility to obtain, at its own expense, all licenses and permits, and to pay such taxes and fees as may be required of the Contractor by federal, state, and local governments in the execution of the terms of this contract. The Contractor shall comply with all laws, rules, and regulations applicable to the service carried on under this contract.
6. Payment Rates: Payment for services performed by the Contractor will be made at the rate prescribed in paragraph 1, upon submission of the Contractor of proper invoices to the SCBOE designated herein and at the time provided for herein.

In the event that there are changes to this contract, it must be agreed upon in writing and signed by the appropriate personnel.

The contract becomes effective July 12, 2023.

Marcy Burroughs
Print Name of Contracting Officer

Grace Hall-King
Print Name of Contractor

Signature of Contracting Officer

Signature of Contractor

Date

Date

Bat Remediation is our Exclusive Service. We are well known as 'The Leaders in Bat Removal and Prevention.'

Disclosure*

During the inspection it was confirmed that active bat infestation(s) does exist. As noted by the link below, this does present health and safety risks that are associated with bat infestations. Some bats carry rabies and their Bat Guano can cause the respiratory infection Histoplasmosis. (<https://agrillife.org/batsinschools/>)

Cost of Services

Bat Exclusion, application of prevention materials (Bat Proofing) Install and apply	\$14,355.0
Treat all bat colony areas with anti-bacterial live enzyme to destroy, <i>disinfect</i>	
Provide all materials, labor, heavy	
JUNE PROMO DISCOUNT	<\$500.00>



Bat Remediation Assessment and Proposal

Kinterbish Jr. High School

Old Kinterbish Rd., Cuba Alabama 36907

Prepared By:

Kevin Koski

United Bat Control Inc. 205-575-9700 , Ext. 50

Kevin.Koski@UnitedBatControl.com

RISK ASSESSMENT AND PROJECT SUMMARY

Dr. Gardner

Thank you for reaching out to United Bat Control of Alabama.

As you are aware, the Kinterbish Junior High School in Cuba Alabama has an active bat infestation located in the cafeteria. Our inspection confirmed this activity as well.

This summary will outline an explanation of our solutions to eliminate the health hazards that bats present by:

- Locate primary entry points and safely exclude the live bat colonies.

- Application of Bat Proofing and Prevention materials to the current infested areas.
- Histoplasmosis Remediation:
Provide applications of sterilizers and deodorizers into the present infested areas (post exclusion), which destroys the fungi that causes Histoplasmosis*. <https://www.cdc.gov/fungal/diseases/histoplasmosis/index.html>
- Remove Exposed Bat Guano on the exterior areas, utilizing proper PPE and adhering to Osha's standards.
- Provide *all* Heavy Equipment. Sissor Lifts, Man Lifts Etc.
- Provide All Materials and Supplies

- The First step of our service is to utilize Infrared equipment to locate and confirm all active entry points of bats and their colonies. Once each primary entry point has been confirmed we install an apparatus on the Primary entry points, safely and humanely excluding all colonies in compliance to State and Federal guidelines.

Post exclusion and prior to properly bat-proofing the structure(s) it is absolutely necessary to confirm that bat colonies have been excluded and are not continuing to infest that existing area.

UBC, utilizes Fiber-Optic Devices that are installed into the 'former' roosting areas (post exclusion) to confirm that the presence of bat colonies have been eliminated. This process is vital so that bats are not sealed into the building (by prematurely sealing and Bat-Proofing), thus having bats trapped in the building frantically searching for a way out often times escaping into the interior portion of a building. This could potentially increase the opportunity for human contact. Unfortunately, we

have encountered situations where bats have been trapped inside of a structure (due to inexperienced technicians prematurely sealing a building while bats were still present).

Once all bats and their colonies have been completely excluded, we only then carefully and effectively Bat-Proof the buildings/ structures, preventing re-infestation. This is a tedious and important process.

After the Bat Colonies have been excluded, we then provide applications of sterilizers and deodorizers into these areas. This will destroy any bacteria associated with Histoplasmosis, as well as aid in Odor Control from the urine and bat guano that accumulates while the bat colonies reside in their roosting location in your school. (http://www.unitedbatcontrol.com/health_hazards.htm)

All United Bat Control Technicians are Osha Certified, and strictly adhere to the standards set forth by using the specific and proper PPE when operating heavy equipment, and removing Hazardous Bat Guano and the proper disposal of this Hazardous Waste.

Bat Remediation is our Exclusive Service. We are well known as 'The Leaders in Bat Removal and Prevention.'

Disclosure*

During the inspection it was confirmed that active bat infestation(s) does exist. As noted by the link below, this does present health and safety risks that are associated with bat infestations. Some bats carry rabies and their Bat Guano can cause the respiratory infection Histoplasmosis. (<https://agrillife.org/batsinschools/>)

Cost of Services

Bat Exclusion, application of prevention materials (Bat Proofing) Install and apply	\$14,355.0
Treat all bat colony areas with anti-bacterial live enzyme to destroy, disinfect	
Provide all materials, labor, heavy	
JUNE PROMO DISCOUNT	<\$500.00>

Scheduling

According to State and Federal guidelines, Bats should only be excluded from their roost during certain times of the year. We are now in a window of time that is acceptable for a complete and humane exclusion.

Additional References:

(<https://agrilife.org/batsinschools/bat-management-plan/removing-a-bat-colony/>)

ABOUT US

United Bat Control Inc. has exclusively specialized in the safe and humane abatement of bat colonies for over 25 years. We have had the privilege of assisting numerous City and County Schools across the state of Alabama. Additionally, our nationwide clientele has consisted of not only schools, Medical Facilities, Food Processing Plants, Fire Stations, Apartment Buildings,

Commercial and Industrial Plants such as Dow Chemical, Halliburton, ExxonMobil, VA Medical Facilities and countless other commercial applications.

Our services are provided with ***complete discretion***. We understand the sensitivities that some staff, parents, and children have with bats. For this reason we work after-hours and weekends, and do not advertise our company while on location.

Details

Eleven known bat species are found in the state of Alabama, including the following: Common Bats (Family Vespertilionidae) :Pallid Bat Antrozous pallidus ;Townsend's Big-eared Bat Corynorhinus townsendii; Big Brown Bat Eptesicus fuscus; Silver-haired Bat Lasiurus noctivagans; Red Bat Lasiurus borealis; Hoary Bat Lasiurus cinereus; Small-footed Myotis Myotis ciliolabrum; Gray Myotis Myotis grisescens; Keen's Myotis Myotis keenii; Little Brown Myotis Myotis lucifugus; Cave Myotis Myotis velifer; Evening Bat Nycticeius

humeralis; Eastern Pipistrelle *Pipistrellus subflavus*; Free-tailed Bats (Family Molossidae) : Big Free-tailed Bat *Nyctinomops macrotis*; Brazilian Free-tailed Bat *Tadarida brasiliensis*.

These bats are insectivorous and require some form of water which they use as foraging sites and sources of drinking water. Bats occur among a wide variety of wetland habitat types including riparian, permanent and semi-permanent marsh, and seasonal wetlands. In autumn, many bats migrate to warmer climates of favorable areas to hibernate. Bats require two different roost types, day and night. Day roosts allow for resting or nursing of young; whereas, night roosts provide for rest between feeding bouts. Bats will roost in caves, trees, under tree bark, and in buildings.

Due to the location of the property and of the bat colonies, the most likely species present is the Brazilian Free-tailed Bat also known as the Mexican Free-tailed bat, Large Brown bat, and/or Small Brown bat.

Brazilian Free-tailed Bat (AKA: Mexican Free-tailed Bat) Scientific name: *Tadarida brasiliensis*

Weight: 11-15 grams

Wingspan: 29-35 centimeters

Distribution: The southern United States and southward through Mexico and Central America into northern South America.

Ecology and Behavior: Habitat of Brazilian free-tailed bats differs in various parts of the United States. This species is usually present in only man-made structures, it does not migrate long distances, and few colonies larger than a few hundred individuals are known. These bats often select hot attics as roosts, and young seem to be able to tolerate higher temperatures than adults. High

temperatures in roosts are essential for the rapid growth of young bats; apparently, the larger the colony, the less energy expenditure per bat to maintain a given temperature.

Whereas bats are beneficial to the ecology, when they invade our work area or living space, they pose significant health and safety risks. Many people are familiar with the possible risk of contracting rabies from contact with an infected

bat, another area of concern is histoplasmosis. Fortunately both are rare, however since they are possible health hazards we will describe them below.

Bats and Rabies

Q: Do bats get rabies?

A: Yes. Bats are mammals and are susceptible to rabies, but most do not have the disease. You cannot tell if a bat has rabies just by looking at it; rabies can be confirmed only by having the animal tested in a laboratory. To minimize the risk for rabies, it is best never to handle any bat.

Q: What should I do if I come in contact with a bat?

A: If you are bitten by a bat -- or if infectious material (such as saliva) from a bat gets into your eyes, nose, mouth, or a wound -- wash the affected area thoroughly and get medical attention immediately. Whenever possible, the bat should be captured and sent to a laboratory for rabies testing. People usually know when

they have been bitten by a bat. However, because bats have small teeth which may leave marks that are not easily seen, there are situations in which you should seek medical advice even in the absence of an obvious bite wound. For example, if you awaken and find a bat in your room, see a bat in the room of an unattended child, or see a bat near a mentally impaired or intoxicated person, seek medical advice and have the bat tested.

People cannot get rabies just from seeing a bat in an attic, in a cave, or at a distance. In addition, people cannot get rabies from having contact with bat guano (feces), blood, or urine, or from touching a bat on its fur (even though bats should never be handled)!. http://www.cdc.gov/rabies/docs/brochure-bats_and_rabies-full.pdf

Q:What should I do if I find a bat in my home?

A: If you see a bat in your home and you are sure no human or pet exposure has occurred, confine the bat to a room by closing all doors and windows leading out of the room except those to the outside. The bat will probably leave soon. If not,

it can be caught, as described below, and released outdoors away from people and pets. However, if there is any question of exposure, leave the bat alone and call animal control or a wildlife conservation agency for assistance. If professional assistance is unavailable, use precautions to capture the bat safely, as described below.

What you will need:

Leather work gloves (put them on) Small box or coffee can

Piece of cardboard & tape

When the bat lands, approach it slowly and place a box or coffee can over it. Slide the cardboard under the container to trap the bat inside. Tape the cardboard to the container securely. Contact your health department or animal control authority to make arrangements for rabies testing.

Q: How can I tell if a bat has rabies?

A: Rabies can be confirmed only in a laboratory. However, any bat that is active by day, is found in a place where bats are not usually seen (for example

in rooms in your home or on the lawn), or is unable to fly, is far more likely than others to be rabid. Such bats are often the most easily approached. Therefore, it is best never to handle any bat. The bat droppings, called guano, pose a lesser known, but also a very serious health risk. These droppings harbor a fungus which, when it becomes airborne can be inhaled, thereby exposing the person to a bacterial lung infection called "Histoplasmosis." In places where there is considerable foot traffic or activity, the possibility of exposure increases. All of this presents the need for a thorough, professional, and reliable solution to these problems.

Bats and Histoplasmosis

Histoplasmosis is an infectious disease caused by inhaling the spores of a fungus called *Histoplasma capsulatum*.

H. capsulatum grows in soils throughout the world. In the United States, the fungus is endemic and the proportion of people infected by *H. capsulatum* is higher in central and eastern states. The fungus seems to grow best in soils having a high nitrogen

content, especially those enriched with bird manure or bat droppings. The organism can be carried on the wings, feet, and beaks of birds or bats and infect soil under roosting sites or manure accumulations inside or outside buildings. Habitats of pigeons and bats, and poultry houses with dirt floors have also been found contaminated by *H. capsulatum*. Unlike birds, bats can become infected with *H. capsulatum* and consequently can excrete the organism in their droppings. (For more information please download: [http:// www.cdc.gov/niosh/docs/2005-109/pdfs/ 2005-109.pdf](http://www.cdc.gov/niosh/docs/2005-109/pdfs/2005-109.pdf))

Histoplasmosis primarily affects a person's lungs, and its symptoms vary greatly. The vast majority of infected people are asymptomatic (have no apparent ill effects), or they experience symptoms so mild they do not seek medical attention and may not even realize that their illness was histoplasmosis. If symptoms do occur, they will usually start within 3 to 17 days after exposure, with an average of 10 days. Histoplasmosis can appear as a mild, flu-like respiratory illness and has a combination of symptoms, including malaise (a general ill feeling), fever, chest pain, dry or

nonproductive cough, headache, loss of appetite, shortness of breath, joint and muscle pains, chills, and hoarseness.

A chest X-ray of a person with acute pulmonary histoplasmosis will commonly show a patchy pneumonitis, which eventually calcifies. Chronic lung disease due to histoplasmosis resembles tuberculosis and can worsen over months or years. Special antifungal medications are needed to arrest the disease. The most severe and rarest form of this disease is disseminated histoplasmosis, which involves spreading of the fungus to other organs outside the lungs. Disseminated histoplasmosis is fatal if untreated, but death can also occur in some patients even when medical treatment is received. People with weakened immune systems are at the greatest risk for developing severe and disseminated histoplasmosis. Included in this high-risk group are persons with acquired immunodeficiency syndrome (AIDS) or cancer and persons receiving cancer chemotherapy; high-dose, long-term steroid therapy; or other immuno-suppressive drugs.

A person who has had histoplasmosis can experience reinfection after re-exposure to *H. capsulatum*. Persons with immunity to *H. capsulatum* who become reinfected will usually experience a heightened inflammatory response, but they will have a less severe illness of shorter duration than what resulted from the primary infection.

Not to be confused with reinfection, reactivation of latent (inactive) histoplasmosis can occur in elderly and immunocompromised individuals years after infection by *H.*

capsulatum. The metabolic activity of dormant yeasts and the methods that enable a microorganism to escape elimination by a host's immune system are unknown.

To reiterate, rabies and histoplasmosis are both rare but we mention it here as our policy is Safety First.

Dr Gardner

Thank you for the opportunity to address your bat infestation. Please confirm your receipt of this proposal.

As we discussed, upon acceptance of this proposal we will order all equipment and materials to be in place along with our crew to begin the exclusion of the bat colonies from Kinterbish Jr. High School on Monday July 3rd. This process will take place for 3-5 days, weather dependent.

If you have any questions please contact me 24/7 at my direct extension listed below.

Best Regards,

Kevin Koski

Commercial Project Manager 205-575-9700 Ext. 50

kevin.Koski@UnitedBatControl.com

<https://unitedbatcontrol.com/>

Employment of Principal

ACTION AGENDA (____New / ____Unfinished Business)

Item No: _____ pp

Item: Employment of Personnel

Exhibit: _____

Background Information:

NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
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Certificated

NAME	SCHOOL/POSITION	REPLACING	EFFECTIVE DATE	CERT
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Lytrice Washington-Murry	SCHS/Principal	Derek Wright	Pending contract	Yes
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¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Date: July 7, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, July 11, 2023

Interim Chief School Finance Officer (CSFO) and Contract

Glendora Stephens
1520 Waterford Lane
Tuscaloosa, Alabama 35405
(205) 750-3249 cell

CAREER OBJECTIVE: Chief School Financial Officer

SUMMARY OF QUALIFICATIONS

Certified Public Accountant with more than 25 years of experience in the accounting field with most of that experience in the field of governmental accounting and auditing. Proven ability to work independently, as well as, as a team member and leader in order to accomplish assigned tasks and goals. Strong analytical abilities with attention to detail.

PROFESSIONAL EXPERIENCE

Chief School Financial Officer, Tuscaloosa County School System,
Tuscaloosa, AL, 2020-2021

- Worked under the supervision of the Superintendent and Board of Education. Worked with staff of the State Department of Education to ensure compliance, accuracy, and timeliness of financial information and budgets. Collaborated with department heads in the preparation and management of budgets.
- Managed a finance staff of seven employees to ensure the accuracy and soundness of financial information which included the preparation of budgets and financial statements utilizing the Nextgen Accounting System.
- Presented budgets and financial information to the Board members at monthly Board meetings. Ensured that financial statements were uploaded to the SDE on a monthly basis.

Comptroller, Birmingham City Schools System,
Birmingham, AL, 2004-2020
(*Interim Assistant Chief School Financial Officer*, 2019-2020)

- Managed a finance staff of six employees to ensure that financial operations of the district were in compliance with state and federal laws.
- Worked under the supervision of the Chief Financial Officer to ensure the accuracy and soundness of financial information which included the preparation of budgets and financial statements utilizing the Nextgen Accounting Software.
- Ensured that accounts were reconciled on a monthly basis and that financial statements were prepared monthly.

Accounts Examiner III (Auditor), State of Alabama Department of Examiners of Public Accounts,
Montgomery, AL, 1995-2004
(*Promoted from Accounts Examiner I & II*)

- Performed financial, legal compliance, and federal audits of local governments, including boards of education and county commissions. Performed evaluation of internal controls, performed analyses and testing of financial information, and prepared financial statements.
- Obtained knowledge of local, state and federal laws to ensure that local boards and other governmental entities were in compliance with applicable laws.

Accounts Payable Supervisor, TCI, Springfield, VA, 1993-1994
(Promoted from Accounts Payable Accountant)

- Responsible for the accounts payable function from coding and posting invoices to preparing weekly check runs. Performed monthly closings; prepared monthly bank reconciliations; reconciled general ledgers accounts.
- Assisted with the processing of payroll; prepared 1099 forms; assisted the comptroller with personnel and employee benefits.
- Supervised and trained the accounts payable clerk; performed personnel evaluations.

People Resources Manager, Army & Air Force Exchange Service,
Andersen Air Force Base, Guam, 1990-1992
(Promoted from People Resources Assistant)

- Administered the personnel function: recruiting, training, counseling, and discipline for more than 400 employees. Managed three assistants. Trained staff.

EDUCATION

Bachelor of Business Administration, University of Montevallo, Montevallo, AL
Major: Accounting

OTHER

CPA Certification, 1996
AASBO Chief School Financial Officer Certification

**TEMPORARY SERVICES
CONSULTANT AGREEMENT**
Scholastic Year 2023-2024

In consideration of mutual covenants contained herein, the Sumter County Board of Education (hereinafter "Board") and Temporary Services Consultant, Glendora Stephens (hereinafter "Consultant") agree as follows:

1. The Board will contract with Consultant to serve as a Temporary Services Consultant for the sole purpose of providing services described as follows: temporary financial consulting technical services with budget and financial matters. Such services shall be rendered at the Board's Central Office and its schools during the current school year of 2023-2024, on an as needed basis, for a period beginning July 12, 2023 and ending on or before October 31, 2023.
2. The Board and Consultant agree that the Consultant shall provide such services during the following hours: 8:00 am to 5:00 pm CST, but such hours may be modified at the Consultant's discretion. The Consultant shall use his/her own discretion in performing the tasks contemplated herein, subject to the general direction of the Board and its Superintendent.
3. The Consultant shall be paid on a monthly basis for all services rendered under this agreement. Said compensation shall be paid at a daily rate of \$500 per actual work day, provided the Consultant successfully completes services to be rendered herein, as determined by the Superintendent. Additionally, the Consultant shall be provided a District laptop and shall receive mileage reimbursement for her travel in the performance of services as set forth in this Contract.
4. This agreement is not a contract for employment. It is an agreement for temporary professional consulting services as referenced above. It is the express intention of the parties that the Consultant is an Independent Contractor and is not an employee, agent, joint venture or partner of the Board. Therefore, there will be no employee benefits extended to the Consultant under this agreement. The Consultant voluntarily and knowingly waives any claim against the Board for any benefits regularly provided to Board employees during any period in which it may later be determined that the Consultant is not an independent contractor. The Consultant further agrees to pay any and all required state and federal taxes and insurance. The Consultant shall bear full responsibility for any liabilities imposed against the Board for the Consultant's failure to pay income taxes on payments for services rendered herein.
5. This contract may be terminated by the Superintendent or the Consultant by providing a five (5) days' written notice to the other party.

In witness thereof, the parties hereto have executed this agreement, the terms of which were duly approved by a majority vote of the Board of Education at a meeting held on _____, 2023.

Signed the ____ day of _____, 2023.

Superintendent, Board of Education

Temporary Services Consultant

Resignation of Personnel

ACTION AGENDA (____ New / ____ Unfinished Business)

Item: Resignations of Personnel

Background Information:

Exhibit: J1

NAME	SCHOOL/POSITION	EFFECTIVE DATE
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Certificated Resignations

- | | | | |
|-----|------------------|---------------|------------|
| 1 . | Luther Riley | YWE/Principal | 07/05/2023 |
| 2 . | Meghanne E Helms | SCHS/Math | 06/28/2023 |

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned hereinabove.

Date: July 6, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, July 11, 2023

Employment of Personnel

ACTION AGENDA (____New / ____Unfinished Business)

Item: Employment of Personnel

Item No: _____ pp

Background Information:

Exhibit: _____

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>REPLACING</u>	<u>EFFECTIVE DATE</u>	<u>CERT</u>
<u>Certificated</u>				
Natasha P Jones	KJH/Counselor/Teacher	LaKeyshia Barley	07/25/2023	Yes
Nicholas C Wiggins	YWE/Physical Ed		08/08/2023	Pending/Alt
Jerry D Burton	BELL/Welding		08/08/2023	Yes
Charlenna Carter	BELL/Cosmetology	Ruby Moss	07/12/2023	Pending/Temporary
<u>Classified</u>				
Tasheka S Ryans	LJHS/Health Services C	Carolyn Gosa	07/25/2023	
Shunetta Adams	KJH/School Nurse		08/08/2023	
Jeremy M Inge	SCHS/School Nurse		08/08/2023	
Raven E Barber	LJHS/Social Studies		08/08/2023	
Cynthia Burton	LJHS/School Secretary		07/25/2023	
Edmon Clarton	SCHS/Custodian		08/08/2023	
Lawanda D McIntosh	SCHS/Custodian	Michelle Williams	07/12/2023	
Randy D Lard	MAIN/Maintenance Supe	Tony Brown	07/12/2023	
Lillie B Anthony	TRAN/Bus Aide		08/08/2023	
Jordan D Rodgers	CENT/Staff Accountant	Marguerite Jones	07/12/2023	
Marcus L Campbell	MATR/Parental Involvement		08/08/2023	

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Date: July 7, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, July 11, 2023