Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

02/15/22

GC Members: Jose Scott, President (**Present**)

Frank A. Berged III, Vice President (**Not Present**)

Rommie Compher, Secretary (**Present**)

Brian Jones, Member (**Present**)

Others Present: Lucinda Montano-Molina, Principal

Michael Davis, Assistant Principal/Technology

Whitney Galindo, Business Manager

Constance Dove, Owner/Broker of DPA, LLC.

Rev. Kylie Renner, Community Member

Dr. Kathryn Watkins, Retired UNM Faculty

Call to Order and Pledge of Allegiance @ 5:37 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** | |
| Motion to Approve  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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| **Approval of 02/01/22 Minutes** | |
| Motion to Approve  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

**Public Input**

Kathryn Watkins – Dr. Watkins expressed her interest in becoming a member of the GC. She has submitted her resume for the open position. She retired from the faculty at UNM three years ago and now has interest in serving on boards and learning the processes of them.

Kylie Renner – Ms. Renner is a minster and mediator who also expressed her interested in joining the GC as a member. She comes from a background that shows the necessity of adult investment in the education of younger individuals. She has a Masters in Conflict Resolution, as well as a background in real estate and small business ventures. Ms. Renner also mentioned her experience in working with boards and over the past 10 years has helped with boards in transitional states.

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| **Motion to Enter Closed Session** – The entry into closed session was approved with confirmation that the only item to be discussed in Closed Session be the Real Property Acquisition item pursuant to §10-15-1(H)(8) of NMSA 1978. Connie Dove was invited into the closed session by the council to provide input on the Real Property Acquisition item. | |
| Motion to Approve  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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**[Closed Session]** – Entered @ 5:50 PM

**[Open Session]** – Entered @ 6:50 PM

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**Directives from Closed Session**

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| **Motion to Enter Open Session and Confirm Directives Discussed in Closed Session** – A motion was made upon reentry into Open Session to confirm that the only items discussed in closed session were the items listed on the agenda pursuant to the above-named sections of NMSA 1978. The council affirmed their support of the decisions and actions that were approved in closed session. | |
| Motion to Approve  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

**Financial Information Items –** Presented by Whitney Galindo

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| **BARs –**There were nine BARs for the month of January. Two BARs concerned adjustments for Lease-To-Purchase (one for Fund 31701 and one for Fund 31600). Three BARs were based on audited cash, adding monies to Fund 14000 for educational materials, Fund 11000 for food and support services operation, and Fund 27109 for online subscriptions. One BAR was a state match for Fund 31703 for capital outlay supply assets. Another BAR added to Fund 11000 to compensate for an increase in ERB funding requirements towards retirement. The final two BARs were negative balance adjustments, one for Fund 24174 to return money to the Carl D Perkins program that the school is not participating in, and one for Fund 21000 that constitutes the elimination of a food service supply fund that is no longer needed. All nine BARs were approved by the council. | |
| Motion to Approve  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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| **Payroll and Accounts Payable Payment Vouchers** | |
| Motion to Approve BARs  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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| **Warrants Over $5,000.00 –** There were four warrants over $5,000.00 for the month of January; #15732 to 3D Security for security services rendered, #15739 to CES for a variety of school services such as consulting, #15754 to Saylor Family Trust for the school site, and #15790 to J&J Technical Services for technical projects on the school campus. The warrants were approved by the council. | |
| Motion to Approve BARs  Brian Jones | Motion Seconded  Rommie Compher |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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| **Bank Reconciliation** | |
| Motion to Approve BARs  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Lucinda Montano-Molina: The GC agreed to recognize the report read as submitted. There was discussion about the increase to minimum salaries should Senate Bill 1 pass the house. There is uncertainty about funding sources for the increase, but there are some indications that the state will fund other sources more robustly than normal, such as House Bill 119 that will increase SB9 distribution if it passes. ATDA will continue to monitor all impactful financial situations.

**Additional Final Action Items –** NONE

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| **Scheduling of Next ATDA Governing Council Meetings**   * A special session GC Meeting has been scheduled for 02/22/22 @ 5:30 PM. | |
| Motion to Approve  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |

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| **Motion to Adjourn @ 7:10 PM** | |
| Motion to Approve  Rommie Compher | Motion Seconded  Brian Jones |
| Vote  Jose Scott – Approved Rommie Compher – Approved  Brian Jones – Approved | |