

### **Contract Provisions**

**Contractor acknowledges and agrees to fully comply with all provisions of the federal Davis Bacon Act as outlined in attachment A.**

### **Instructions For Bidders**

**Bids must be written or typed on the official bid document included in this invitation and signed by an authorized company official.**

- 1. Mail or hand deliver sealed bid to the address on the Invitation to Bid. Mailed bids arriving late will not be considered. Faxed bids will not be considered.**
- 2. Bids must be submitted in a sealed envelope marked "Flooring Coverings - Opp High School".**
- 3. Bids must be in the Board office by the date and time shown on the Invitation to Bid. Late bids will not be accepted.**
- 4. The Board is exempt from sales tax.**

### **Terms & Conditions**

**Contractor agrees in no event shall the Board or any of its officers, employees, agents, or servants be liable to the Contractor or Vendor for any direct or indirect, special, consequential, or incidental damages or lost profits or punitive damages, arising out of or related to this bid document, or to the performance of or breach of any provision hereof.**

**The Opp City Board of Education reserves the right to conduct at their expense a criminal history background check.**

**The Contractor, including without limitation its laborers and employees, shall not fraternize or otherwise communicate with students, staff, or public, except in cases of safety and like necessities.**

**The Contractor shall not allow any laborer or employee to wear objectionable clothing or caps (as determined by the district's on-site personnel in their sole discretion), or use profanity in any manner while on District property.**

**No person shall possess, use, or be under the influence of any tobacco products, alcohol, or any illegal or controlled substance while on any school district property.**

**No person shall possess firearms or deadly weapons of any type on school Board property.**

**Sealed bids will be received until 10:00 am on May 13, 2025 at which time bids will be opened publicly at the Opp City Board of Education located at 113 East Hart Avenue, Opp, AL 36467. Bids should be submitted in an envelope plainly marked "Floor Coverings-Opp High School."**

**The Board of Education reserves the right to reject any or all bids.**

### **Addendum**

Any addendum issued during the time of bidding are to be covered in the proposal and will become a part of the contract.

### **E-Verify**

Alabama law requires that, as a condition for the award of a contract by a school board to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide documentation of enrollment in the E-Verify program. For the duration of the contract, the contractor shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The contractor's E-Verify Memorandum of Understanding must be included with the bid. If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site [www.uscis.gov/everify](http://www.uscis.gov/everify). The Department of Homeland Security has established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number, also known as a Federal Tax Identification Number, is required to enroll in E-Verify.

### **Hold Harmless**

The contractor further agrees to indemnify and hold harmless the Board, from all liability loss, cost, damage, expenses or other obligations, including reasonable attorney's fees which may result from injury to or death of the Contractor's employees, agents and servants arising out of Contractor's obligations contained herein. The contractor further agrees to indemnify and hold harmless the Board from all fines, suits, claims, demands or actions of any kind or nature, by reason of the Contractor's actions associated with this agreement.

### **Insurance**

The contractor shall provide, at the company's own expense, insurance as described below. Successful bidder shall provide a copy of Certificate of Insurance naming the School Board as an additional insured prior to starting work. Minimums included shall be:

- A. Worker's Compensation-per Alabama statutes.
- B. Comprehensive General Liability.
- C. Bodily Injury (including death) \$1,000,000 per person, \$1,000,000 per occurrence.
- D. Property Damage \$1,000,000 each occurrence, \$1,000,000 per occurrence.
- E. Automobile liability insurance, in such form and amounts as required by State Law.

### **Bid Award**

Award will be made to the responsible bidder offering a proposal that is deemed the most acceptable and advantageous to the Opp City Board of Education. The Board has the right to reject any and all bids.

### **License**

Contractor must provide a copy of their business license and a completed W9 before work starts.

### **Warranty**

Workmanship will be warranted by the contractor for a period of 1 year from the date of the completion of the project.

### **Coordination of Work**

All work will be scheduled with Bobby Baker, Maintenance Supervisor for Opp City Schools. Contact number – 334-764-4900. Work areas shall be kept tidy with debris being removed at the end of each day.

### **Invoicing/Payment**

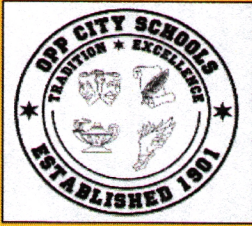
Invoices must be submitted to Bobby Baker, Maintenance Supervisor for approval. Invoices should include Opp City Schools purchase order number. Payments are generally made twice a month, usually on the 10<sup>th</sup> and the 23<sup>rd</sup>.

### **Discrepancies**

Should a bidder find discrepancies in or omissions from the specifications or should be in doubt as to their meaning, the bidder should notify the Opp City Board of Education at 334-493-3173 who will send written instructions to all bidders. No oral instructions will be given.

### **Cancellation**

The Opp City Board of Education reserves the right to cancel this contract at its convenience with or without cause as determined by the Superintendent or his designee for lack of funding or any other reason deemed appropriate. If the contract is canceled, the contractor will be given a 10-day written notice.



# OPP CITY SCHOOLS

## Official Bid Submission

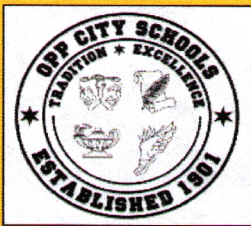
Vendor Name: \_\_\_\_\_

Vendor Signature: \_\_\_\_\_

Bid Amount Valid Until: \_\_\_\_\_

Specifications:

Total Bid Amount: \_\_\_\_\_



# OPP CITY SCHOOLS

April 25, 2025

The Opp City School District will receive **sealed bids** for all material, supplies and equipment for removal, disposal, and installation of new flooring at Opp High School. This bid request is for materials, supplies, equipment and labor.

Sealed bids must be received by 10:00 am on May 13, 2025 at the Opp City Board of Education located at 113 East Hart Avenue, Opp, AL 36467. **No faxed or emailed bids will be accepted.**

Alternate materials must meet or exceed the stated specifications and be approved in advance.

Please direct all questions to Mr. Bobby Baker, maintenance director at (334) 764-4900 or by email at [bbaker@oppboe.com](mailto:bbaker@oppboe.com).

## Specifications:

Removal, disposal and installation of 27,500 square feet of Luxury Commercial Vinyl Tile.  
3900 linear feet of 4" base black.

### *Preferred Product:*

PatCraft Commercial Luxury Vinyl Tile  
Style: Letterpress I311V (Field = Asterisk / Accent = Character)  
Collection: Typography

Materials must meet or exceed the specifications and warranty of the following preferred product:

Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality thereby indicated will be considered, providing the bid clearly describes the article offered and indicates how it differs from the referenced brands.

Descriptive literature or manufacturer's specifications plus any supplements information necessary for comparison purposes should be submitted with the bid or the bid on that item may be rejected.