



MEETING MINUTES

Attendance

Voting Members

Mr Phillip Arceneaux, School Board Member
Mr. Greg Bordelon, School Board Member
Mr. Charles Bruchhaus, School Board Member
Mr. Malon Dobson, School Board Member
Mr. David Doise, School Board Member
Mr. W. Blake Frey, School Board Member
Mrs. Janet Jones, School Board Member
Mrs. Paula LeJeune, Vice-President
Mrs. Summer LeJeune, School Board Member
Mr. Greg Patterson, President
Mr. Blake Petry, School Board Member
Mr. Paul Trahan, School Board Member
Mr. W. Russell Walker, School Board Member

I. CALL TO ORDER BY PRESIDENT PATTERSON

II. ROLL CALL FOR DETERMINATION OF A QUORUM

Mrs. Abshire confirmed that there were no requests for public comment or public speaking.

III. INVOCATION and PLEDGE OF ALLEGIANCE.

Invocation led by Mrs. Summer LeJeune and Pledge of Allegiance led by Mr. Greg Bordelon

IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON MAY 21, 2026.

Motion made by: Mr. Paul Trahan

Motion seconded by: Mr. Blake Petry

Voting results: Unanimously Approved

V. BOARD COMMITTEE REPORTS:

1. Finance Committee - REQUEST FROM THE FINANCE COMMITTEE CHAIRMAN, PAULA LEJEUNE, THAT THE SCHOOL BOARD CONSIDER THE FOLLOWING:



A. PSST LLC (absence management integration system) contract

Consideration to grant permission to renew the PSST LLC (absence management integration system) contract at a cost of \$20,547.00. To be paid from the General Fund.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr Phillip Arceneaux

Voting results: Unanimously Approved

B. Dual Enrollment Contract with Sowela Technical Community College for Fall and Spring tuition

Consideration to grant permission to enter into a Cooperative Endeavor Agreement with SOWELA Technical Community College to provide dual enrollment instruction Fees will be covered with SCA (Supplemental Course Academy/Course Choice funds).

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mrs. Summer LeJeune

Voting results: Unanimously Approved

C. The Therapy Center Sports Medicine Contract

Consideration to enter into a contract with The Therapy Center of Jefferson Davis Parish, Inc. at a cost of \$123,000.00 for the 2026-2027 school year (Increase of \$23,000.00 from prior contract). Cost of services to be paid from General Fund.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr Phillip Arceneaux

Voting results: Unanimously Approved

D. Fiscal year-end and/or monthly accounting process

- For the 26-27 fiscal year, consideration of authorizing the Director of Finance and/or Accountant to prepare and execute all necessary closing entries required to complete the fiscal year-end and/or monthly accounting processes. This authorization includes the authority to initiate and record the temporary loan of funds from the General Fund to any other fund for the sole purpose of eliminating negative balances and ensuring that all accounts are properly closed and zeroed | out in accordance with applicable accounting standards and organizational policies. All entries executed under this authorization shall be documented and repaid from the receiving fund as soon as sufficient



revenues become available.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr. Paul Trahan

| **Voting results:** Unanimously Approved

E. Purchase textbooks, workbooks, and materials for the 2026-2027 school year.

Consideration to grant permission to Tanya Gaudet, Textbook Supervisor, and Christin LeGros, Director of Finance, to purchase textbooks, workbooks, and materials at a total budgeted cost of \$300,000 for the 2026-2027 school year. To be paid from the General Fund 2026-2027 budget.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr. Greg Bordelon

| **Voting results:** Unanimously Approved

F. 2026-2027 Salary Schedule

Consideration to approve the 2026-2027 Salary Schedule. (Handout provided by Christin LeGros, Finance Director.)

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mrs. Summer LeJeune

| **Voting results:** Unanimously Approved

G. 26-27 Technology Budget

Consideration to grant permission to Tanya Gaudet, Textbook Supervisor, and Christin LeGros, Director of Finance, to purchase textbooks, workbooks, and materials at a total budgeted cost of \$300,000 for the 2026-2027 school year. To be paid from the General Fund 2026-2027 budget.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr Phillip Arceneaux

| **Voting results:** Unanimously Approved

2. Insurance Committee -REQUEST FROM THE INSURANCE COMMITTEE CHAIRMAN,



BLAKE PETRY, THAT THE SCHOOL BOARD CONSIDER THE FOLLOWING:

A. Flood Insurance for LAES

- Consideration to accept the renewal quotes from Progressive Flood for flood insurance on the Lake Arthur Elementary campus buildings in the amount of \$31,376.00 which is an increase of \$4,558.00.

Motion made by: Mr. Blake Petry

Motion seconded by: Mr. Greg Bordelon

Voting results: Unanimously Approved

3. Building & Grounds Committee- David Doise, Chair

4. Policy Committee - Russell Walker, Chair

5. Transportation Committee - REQUEST FROM THE TRANSPORTATION COMMITTEE CHAIRMAN, GREG BORDELON, THAT THE SCHOOL BOARD CONSIDER THE FOLLOWING:

A. Purchase of 2 new 71 passenger gas buses

Consideration to approve the purchase of 2 new 71 passenger gas buses. To be paid from General Fund.

Motion made by: Mr. Greg Bordelon

Motion seconded by: Mr. David Doise

Voting results: Unanimously Approved

6. 16th Section- Charles Bruchhaus, Chair

7. Ward II- Phillip Arceneaux, Chair

8. Legislative Liaison- Greg Bordelon, Chair

- State Representative, Skip Broussard present

9. Long Range Planning- Paul Trahan, Chair

10. Food Service Committee- Summer LeJeune, Chair



VI. SALES TAX REPORT

- Amber Miller, Tax Collector

VII. NEW BUSINESS

1. 2026 Tax Roll Millage Resolution

- Consideration of adopting the 2026 Tax Roll Millage Resolution:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2026 tax roll on all property subject to taxation by Jefferson Davis Parish School Board of the Parishes of Jefferson Davis and Allen, Louisiana:

2026 MILLAGE

Jefferson Davis Parish Allen Parish

Jefferson Davis Parish School Board

Constitutional Tax	6.48
Special School Tax	10.77

School District # 1

Maintenance	11.29
Maintenance – Special	7.71
Bonds, Series 2024	5.00

School District # 2

Maintenance	11.85
Bonds, Series 2019	13.00

School District # 3

Maintenance	14.98
Maintenance– Special	3.53

School District # 5

Maintenance	4.15
Bonds, Series 2022	3.50

School District # 8



Jefferson Davis Parish Schools

Learners Today, Leaders Tomorrow

BOARD AGENDA
06/18/2026 - 06:00 PM

Maintenance	8.88
Bonds, Series 2016	7.30

School District # 22

Maintenance	12.04	12.04
Bonds, Series 2020	22.00	22.00

Consolidated School District # 1

Maintenance	11.66
Bond, Series 2024	12.00

BE IT FURTHER RESOLVED that the proper administrative officials of the Parishes of Jefferson Davis and Allen, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2026, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on June 18, 2026, at which meeting a quorum was present and voting.

Jennings, Louisiana, this 18 day of June, 2026.

School Board President / Greg Patterson

Superintendent / John G. Hall

Motion made by: Mr Phillip Arceneaux

Motion seconded by: Mrs. Paula LeJeune

Voting results: Unanimously Approved

2. Louisiana Audit & Compliance Questionnaire

- Consideration to adopt the Louisiana Audit & Compliance Questionnaire, as



required by the Legislative Auditor, for the 2025-26 fiscal year.

Motion made by: Mrs. Paula LeJeune

Motion seconded by: Mr. Blake Petry

Voting results: Unanimously Approved

3. Engagement Letter for the Fiscal year June 30, 2026 audit

- Consideration to approve and sign the Engagement Letter for the Fiscal year June 30, 2026 audit between Management and the Board and Mike Gillespie, CPA, APAC, External auditors.

Motion made by: Mr. Blake Petry

Motion seconded by: Mr. W. Blake Frey

Voting results: Unanimously Approved

4. Non Faculty Coaches for 2026-2027

- Consideration to approve the following as a non-faculty coaches for 2026-2027 upon completion of LHSAA coaching course certification and Board policy requirements:
 - Melanie Davis, WHS Volleyball
 - Phillip Bell, JHS Football
 - Heather Cassidy, JHS Golf
 - J. Ross Cassidy, JHS Golf
 - Nicholas Courville, JHS Football
 - Eric McCleery, JHS Tennis
 - Brian Parker, JHS Tennis
 - Jeffery Person, JHS Softball
 - Tyler Theneuissen, JHS Football
 - Brittany VanHook, JHS Cheer
 - Seth Achane, EHS football
 - Michelle Bazinet, EHS powerlifting
 - Leigh Ann Bruchhaus, EHS track
 - Gavyn Chevallier, EHS baseball and softball
 - Neal Lege, EHS football



Motion made by: Mr. David Doise

Motion seconded by: Mrs. Janet Jones

Voting results: Unanimously Approved

5. Declare Critical Shortage areas for 2026-27

- Consideration to approve the following areas of critical shortage for the 2026-27 school year:

All grades -Special Education, Speech Therapist/Pathologist, 6-12 Mathematic, 6-12 Science, 6-12 Spanish, 6-12 English, 6-12 French, 6-12 Social Studies, FACS, Bus Operator, Counselor, and 1- 5 All Subjects.

Motion made by: Mr Phillip Arceneaux

Motion seconded by: Mr. David Doise

Voting results: Unanimously Approved

6. IDEA Behavioral Facilitator Job Description

- Consideration to adopt the following Job Description for IDEA Behavioral Facilitator:

Jefferson Davis Parish Schools

Job Description

Revised 2026

TITLE: IDEA Behavioral Facilitator

QUALIFICATIONS: College degree, valid Louisiana Teaching Certificate in the assigned areas of instruction pursuant to BESE *Bulletin 746*, Experience or training in behavioral intervention, trauma-informed care or working with at-risk populations preferred, Knowledge of behavior intervention strategies and educational best practices, Experience working with students with behavioral challenges, Strong collaboration, communication, and problem-solving skills, Ability to maintain confidentiality and exercise professional judgment.



REPORTS TO: Special Education Supervisor

JOB GOAL: To support schools in addressing and managing student behavioral challenges through assessment, intervention, and staff collaboration.

TERMS OF EMPLOYMENT: 9, 10, 11, or 12 Month, as assigned by the SPED Supervisor- the number of days as required by the currently adopted JDP calendar

EVALUATION: Educator evaluation annually pursuant to BESE *Bulletin 130*

COMPENSATION: 9-12 Month Certified Salary (As stated by Personnel Director).

PERFORMANCE RESPONSIBILITIES:

1. Conduct all **Manifestation Determination Reviews (MDRs)** in accordance with state and district guidelines.
2. Review current **Behavior Intervention Plans (BIPs)** and collaborate with school teams to revise or update plans as appropriate for SWDs under IDEA.
3. Assist schools in supporting SWDs under IDEA with behavioral challenges by providing guidance, resources, and intervention strategies.
4. Collaborate with teachers, administrators, counselors, psychologists, and other support staff to develop individualized approaches to SWD behavior.
5. Monitor the implementation of behavior interventions and provide feedback to school staff.
6. Maintain accurate records and documentation related to behavioral assessments, interventions, and progress.
7. Provide professional guidance and training to staff on behavior management strategies and compliance requirements.
8. Participate in meetings and multidisciplinary teams as needed to ensure comprehensive student support.
9. Identify student needs and cooperate with other professional staff members in assessing students and developing plans to address health, behavioral and learning problems.
10. Provide accommodations/ modifications and/or interventions for at-risk/remedial students, and/or sub groups as appropriate.
 - a. Serve as a liaison between regular education teachers and support staff to ensure consistency in behavior expectations, accommodations, and support strategies for SWDs under IDEA. . When necessary, provide consultation and professional development support to classroom teachers regarding classroom management and positive behavior strategies.
11. Exert every effort to provide clear and timely information at regular intervals to



parents, caregivers, and colleagues

regarding classroom expectations, student progress, student conduct, and ways they can assist student learning and behavior. Be available for parent-teacher conferences.

- a. Collaborate with families, counselors, and outside service providers (when applicable) to develop wrap-around support plans, for SWDs under IDEA.

12. Serve on special committees (e.g., IEP, Student Well-Being, Pupil Progression/IAIP, Crisis, Dyslexia) as assigned by the School Principal or district administration and perform related work as required for SWDs under IDEA.

13. If assigned to multiple locations, provide and follow consistently the daily schedule provided to the SPED supervisor.

PROFESSIONAL RESPONSIBILITIES:

1. Maintain professional personal appearance and demonstrate respect for colleagues.
2. Attend work regularly; report to work on time; and provide advance notice of need for absence.
3. Complete work efficiently and accurately (with few/no errors) within deadlines without supervision.
4. Perform job responsibilities consistently, use time wisely, plan properly, take care of materials and equipment.
5. Maintain confidentiality and demonstrate trustworthiness; exercise good judgment.
6. Support, implement, assist with, and/or ensure application of district initiatives and other programs or directives of the Superintendent and Board.
7. Keep the direct supervisor informed of the progress being made in the area(s) of responsibility.
8. Report to the Jefferson Davis Parish School Board as needed or directed.
9. Keep abreast professionally by attending local, regional, state, or national meetings and/or staff development that address area(s) of responsibility as directed by the supervisor.
10. Complete and submit all forms, reports, documentation, and trainings by required dates and in accordance with district policies and procedures.
11. Remain open to suggestions and innovative ideas; receive and apply feedback.
12. Demonstrate competence in areas of responsibility.
13. Exert every effort to constructively involve stakeholders in all professional settings.
14. Communicate appropriately and work effectively with all populations.
15. Exhibit desirable qualities such as commitment to job responsibilities, enthusiasm, cooperation, sense of humor, creativity, tact, positive attitude/work ethic, dependability, punctuality, self-discipline/control, poise, voice control, effective nonverbal communication, a professional appearance, initiative, and a genuine concern and interest for others.
16. Follow the specific requirements established by the School Board (LEA), State Department of Education (SDE), the State Board of Elementary and Secondary Education (SBESE), and/or Federal regulations and guidelines established by each.
 - a. Contribute data and documentation for program evaluation and reporting.
17. Model ethical behavior at schools and in the community.



18. Support the policies of the Jefferson Davis Parish School Board and the procedures of the school/system.
19. Follow the appropriate chain of command when communicating concerns.
20. Use appropriate language that is void of vulgarity, lewdness, coarseness, or profanity.
21. Adhere to the Responsibility Contract for Acceptable Use of Telecommunication Services.
22. Perform any duty, not specifically assigned, as deemed necessary by the assigning authority in order to maintain continuity where needed.

While the operation of the Jefferson Davis Parish School Board and its schools is governed by the provisions of this and all other policies, as well as the procedures of the individual schools, no policy manual can list each and every instance of misconduct that is precluded. Accordingly, employees are cautioned that the appropriateness of certain action or behavior must necessarily be dictated by the nature of the position held by the employee and common sense. By virtue of one's education and experience, an employee knows and understands that certain actions or conduct are unacceptable even in the absence of formal policy. For instance, without the need of a specific prohibition or warning, a classroom teacher should be aware of the impropriety of certain practices such as leaving students unattended, using profanity or sexually suggestive language or bringing a firearm onto campus. Such conduct constitutes both incompetence and willful neglect of duty and will result in the imposition of discipline up to and including termination.

I certify that I have reviewed and understand each requirement and that I am capable of meeting each and every requirement.

Evaluator Printed Name of Evaluatee Printed Name of

Evaluator Signature of Evaluatee Signature of

Evaluator Date Signed by Evaluatee Date Signed by

Motion made by: Mr. Greg Bordelon

Motion seconded by: Mr. Blake Petry



Voting results: Unanimously Approved

VIII. INFORMATION

IX. SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

X. ADJOURN

There being no other business to come before the Board the meeting was adjourned at 6:17 pm.

Motion made by: Mrs. Summer LeJeune

Motion seconded by: Mr. Malon Dobson

Voting results: Unanimously Approved