



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday June 28, 2021 at 6:30 PM

Location

In Person @ the Rochdale Early Advantage Charter School and Via Zoom Online Meeting Platform

Directors Present

C. Williams (remote), L. Hamer (in-person), R. Wilson (remote), K. Sandiford (in-person), L. Stephens (remote), S. Brown (remote)

Directors Absent

Ex Officio Members Present

Guests Present

Dr. Julie Padilla (remote), Sylvia Fairclough-Leslie (in-person), Tawanna Muniz (remote), Jerome Hunt (remote), Alicia Holmes (PTO Vice President)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order June 28, 2021 at 6:XX PM

[Name] made a motion to Approve Agenda.

[Name] seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

[Name] made a motion to Approve Minutes from May 21, 2021.

[Name] seconded the motion.

The board **VOTED** to approve the motion.

Dr. Hamer presented Rachel Ksenyak and Briana Stuczynski from Board On Track to present themselves to the Board and to the REACS public meeting for a presentation.

II. Business & Operations Report

A. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 31
- K-7 STUDENTS – 395
- SPED STUDENTS – 52
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 67%

ENROLLMENT: 2021 - 2022

- All incoming new students have been entered into our system (3 potential ELL students)
- Eight students are not returning to REACS.
- 601 total applications received.

COMPLIANCE/FINANCE:

- Ops working with families to pick up books and devices for clean-up and updates.
- Ops is preparing the building for summer school start on July 6th.
- Preparing requested documents with the team and Dan Pasek group on the renewal.
- Prepared and submitted the ESSER 2 grant to NYS and completed APR grant which are both additional Covid-19 relief funding.
- Board conflict of interest forms due by July 15. Annual report due August 2nd
- Completed preliminary audit on June 18th
- Finalizing end of year financial report.
- Financial and Cash disbursement summaries were given to the board.

III. School Leader Report

A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla

- Feed back from the DOE Spring visit and renewal planning were given to the board. Renewal plan due September 1, 2021.
- School visit will be Oct/Nov and then we will await decision.
- End of Year Assessment took place (ANET A4 – May 25/28). Results were discussed.

Schoolwide Activities That Occurred:

- Administration for the 2021 NYC School Survey
- Staff Appreciation May 3-7
- Picture Days (Graduates only by appointments) - May 18-19
- Mental Health Awareness Week May 31st-June 4th
- Virtual Enrichment Showcase - June 9th
- Clerical Day - June 10th (Asynchronous for scholars - work on International Day

Projects) Teachers prepare Final Report Cards, Awards, Slideshow for ceremonies, etc.

- Virtual Career Day, June 11th
 - Virtual Class Awards Ceremony
- Tuesday, June 15, 2021: Grade 1 - 9:00 - 10:00 AM/Grade 2 - 10:00 - 11:00 AM
Grade 3 - 12:30 - 1:30 PM
- Wednesday, June 16, 2021: Grade 7 - 8:30 - 9:30 AM/Grade 6 - 9:30 - 10:30 AM
 - Grade 4 - 10:30 - 11:30 AM
 - School Spirit Week - June 21st
 - Final Report Cards Distributed- June 22nd
 - Virtual International Day - June 23rd
 - Last day of school - REACS had an extra calendar day. The school year will end on June 24th. No school on June 25th.

Virtual Graduations

- Thursday, June 17, 2021 for Pre-K, Kindergarten, and 5th grade

Summer School:

- Summer School: Monday - Thursday, 9:00 - 12:00 noon, July 6th - August 5th.
- Week 1 is Tuesday to Friday. Adhering to all safety protocols specified by CDC, NYS DOH, and NYC DOH.
- Weekly Parent Workshops - Focused on the home-to-school connection to support scholars to close literacy and mathematics gaps.

IV. PTO Report

A. Shinequa Brown (Presented by Alicia Holmes)

- Good evening Executive board, School Leaders, staff, parents and guardians. Our last PTO meeting of this school year was held on Wednesday, June 16th via Zoom, and was attended by about 42 participants including our school leaders and a few of our lovely staff. As usual, our School Leaders addressed some questions and concerns of the parents which I attached to my report. Most of the questions were regarding the 2021-22 school year and re-entering the building. (Parent Questions/Concerns List is attached below). The PTO kept in theme with our giveaways and gave away 3 face masks which were mailed out last week. As for old business, we gave a mask fundraiser update and announced our two (2) highest sellers, Brook Rodgers and Averi Brockington. They each received a \$20 Amazon gift card. We will continue to sell masks one for \$6 or two for \$10 via our Cash App \$REACSPTO throughout the summer and next school year (or as long as supplies last), and they will be mailed directly to you. As of the June 16th, we have about 196 maroon masks remaining. Our current PTO bank balance is \$4,097.92. (Please see a year-to-date financial summary below) As for new business, we let everyone know that we gave Mr. Anthony a \$50 gift card on June 15th as token of our love and respect. He never hesitates to lend a helping hand and is committed to help protect our scholars and school. All graduation gifts were dropped off to the school on June 8th, as well as a mask for each student from grades Pre-k through 7th as a token of love from the PTO. Pre-k & Kindergarten received lunch bags and 5th Grade received personalized tumblers. (Attached separately are videos of the graduation gifts for each class) Many were picked up today with their summer bags. We voted on a little incentive for scholars who complete the Summer Program with no opposition. We also voted on amending our PTO bylaws to add the language: "In case of an extraordinary event where the majority of the membership is unable to vote in person, the Executive Board can decide to hold virtual elections; if the option is available and feasible.", due to the whirlwind we were thrown in because of Covid. No one opposed. Jojo Miller and Shynise Stiff from SpringBoard Collaborative also stopped by and gave an amazing presentation regarding our summer program and how interactive it will be. The PTO reminded parents: • to purchase their scholar's graduation pictures. Parent Teacher Organization 122-05 Smith Street Jamaica NY 11434 • www.reacschool.com • return all school given devices, including wifi hotspots, to the school's main building on Monday, 6/28 or Tuesday, 6/29 between the hours of 9am and 12pm; on those same days someone from the PTO Exec Board will be on site to hand out the graduation gifts; parents will also receive their scholar's summer bags;

scholars in summer school do not have to return devices until August. • Summer school starts on Tuesday, July 6th (due to the 4th of July), end on August 5th and will be Monday -Thursday. I asked parents to please make sure their information was up to date with the school, so they don't miss out on any of the information coming their way. Our REACS Family has stood tall and strong through all adversity this year and we should all be proud. It's been a pleasure and an honor to serve as PTO President, and our Executive Board looks forward to serving you again next school year.

V. CEO Report

A. Bishop Calvin Rice

- TBD

VI. Finance Report

A. Mrs. Marcia Anglin

- TBD

VII. Academic Accountability Report

A. Mrs. Chene Williams

- Held meeting June 15th 2021 via Zoom
- Looked over end of year data from Administration.
- Looking at strategies for improvement
- Plans for upcoming renewal.
- Review of end of year activities and summer program
- Reviewed overall school year (staff and student experience)

VIII. Personnel Committee Report

A. Mrs. Kamala Sandiford

- Meeting was held 6/15/21 via Zoom meeting platform.
- The following positions are open:
 1. Assistant Principal
 2. Custodian
 3. Math Coach (K-3)
 4. STEAM Teacher (K-3)
 5. Social Studies (Middle School)
 6. Science (Middle School)
 7. Physical Education (Middle School)
 8. STEAM (Middle School)
 9. Special Education (Middle School)
- For the 2021-2022 school year, we will remove TA's from Middle school. One TA will be part of the STEAM cluster team (Tentative). The other, Mr. Philips resigned. He has relocated and we wish him well in his future endeavors.
- We reviewed the protocol for hiring staff as per our charter. After the hiring committee votes to offer a position to a potential hire; The Pre-hire form and resume' will be forwarded to the Personnel Chairperson. The Chair will forward the resume to the board members for review. The board will vote to hire in executive session. Then, Chairperson signs the Pre-hire form and submits the form to The Director of Operations.
- *****Note:** School Admin can offer the position to candidates however they MUST advise that it is upon approval of the board and the clearance of all fingerprint background and reference checks.
- I asked and received a copy of the salary pay scale created by the school's administration for review, revision, and board approval.
- I asked Admin. To supply me with copy of the reorganization sheet for the coming school term.
- Several of REACS teachers have received Covid Certification. The Personnel committee is working on policies in regards to a timeframe for teachers to get certified after they are hired.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
R. Wilson

The meeting was adjourned for executive session.
In executive session: