

**ELSINBORO BOARD OF EDUCATION
REGULAR MEETING MINUTES
June 17, 2024**

CALL TO ORDER

The regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Anne Delaney, on Monday, June 17, 2024 at 6:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 6:30 p.m, to the *South Jersey Times*, the Elsinboro Township Municipal Clerk and all Board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

ROLL CALL OF MEMBERS

Members Present: Damian Carlson, Kelly Anne Delaney, Jenna Hogate, Kathleen Sheffield, John Sieber, Kay Weber

Members Absent: Madinah Thomas

Also in Attendance: Mrs. Laural Kretzer, Chief School Administrator; Ms. Melanie M. Allen, Board Secretary/Business Administrator; Staff Members; Public

APPROVAL OF MINUTES

Motion made by Ms. Hogate, second by Mr. Carlson to approve the regular and executive session meeting minutes of May 20, 2024 as submitted by the Board Secretary and as per the recommendation of the Chief School Administrator and Business Administrator.

VOICE VOTE:

Abstain: Mrs. Sheffield and Mrs. Weber (on Executive Session Minutes only)

Regular Session: Motion Carried: 5-0-1

Executive Session: Motion Carried: 4-0-2

PUBLIC COMMENT - AGENDA ITEMS

April Tarrero, 59 Tilbury Road, voiced concerns surrounding her former involvement in the Elsinboro School Association, alleged school uniform violations, and an incident that occurred at Family Day. She wants her children to have a normal school experience.

Mrs. Delaney stated that all school personnel want all students to succeed. The concerns will be evaluated.

Bethany Hannah, President of the Elsinboro Education Association, spoke in support of the school. She believes everyone can work together so Elsinboro School will continue to be a great place.

PRESENTATION - STABILIZED SCHOOL BUDGET AID (P.L. 2024, c. 13)

The Business Administrator presented an overview of the changes to the district's 2024-2025 SY budget based on the receipt of Stabilized School Budget Aid funds.

Resolution No. 2024-6: Appropriation of Stabilized School Budget Aid

Motion made by Mrs. Sheffield, second by Ms. Hogate to approve the following as presented by the Business Administrator:

**Resolution No. 2024-6
Appropriation of Stabilized School Budget Aid
Into the 2024-2025 School Year Budget**

WHEREAS, P.L. 2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School Budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district’s State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Elsinboro Township Board of Education appropriates the additional funds received in the amount of \$107,637 in the following budgetary line items:

Budget line	Amount	Description
11-1XX-100-XXX	\$70,000	New K-3 ELA Curriculum Series
11-1XX-100-XXX	\$10,000	Student Chromebooks
11-000-26X-XXX	\$27,637	Upgrade lighting in multiple classrooms

NOW, THEREFORE, BE IT RESOLVED that the Elsinboro Township Board of Education hereby adopts the following final budget for SY 2024-2025:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	TOTAL
2024-2025 Total Expenditures	\$3,413,974	\$537,491	\$ 0	\$3,951,465
<u>Less: Anticipated Revenues</u>	<u>\$1,798,088</u>	<u>\$537,491</u>	<u>\$ 0</u>	<u>\$2,335,579</u>
Taxes to be Raised	\$1,615,886	\$ 0	\$ 0	\$1,615,886

ROLL CALL VOTE: YES: Ms. Hogate, Mr. Sieber, Mr. Carlson, Mrs. Weber, Mrs. Sheffield, Mrs. Delaney
Motion Carried: 6-0-0

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Motion made by Mrs. Sheffield, second by Mrs. Weber to approve the following recommendations as presented by the Chief School Administrator:

PERSONNEL - PROFESSIONAL

Employment - Special Education Teacher

The employment of Shannon Carlin as a full time Special Education teacher for the 2024-2025 school year. Ms. Carlin's start date will be September 1, 2024 and she will be paid on the BA Scale, Step 1, with an annual salary of \$54,773 and benefits as per the EEA Agreement.

Employment - Business Administrator

The 2024-2025 contract and salary for Melanie M. Allen, School Business Administrator/Board Secretary, effective July 1, 2024, through June 30, 2025, pending approval by the Executive County Superintendent.

Teaching/Staff Assignments

The teaching assignments for the 2024-2025 school year.

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

Summer Math/Reading Challenge

The implementation and payment of all costs associated with the Summer Math/Reading Challenge for 2024, including a stipend not to exceed \$1,200 for Bethany Hannah, Program Director, as represented on the attached document. Note: This program is eligible to be covered under the ESSER III grant.

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

2024-2025 Stipend Positions

The following stipend positions for the 2024-2025 School Year:

Eighth Grade Advisor (\$750 per year) - Michelle Minichino

Academic League Advisor (\$500 per year) - Tammy Rieger

Teacher in Charge (\$1,800 per year) - Amy Weinert

Substitute Teacher in Charge (\$75/day) - Bethany Hannah

Home School Teacher (\$35 per hour) - Joe Sarbello

Late Bus Duty (\$600/year) - Amy Weinert

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

2024-2025 After-School Clubs

The following after-school clubs:

Robotics Club - Mr. Sarbello, Meeting once a week from Sept - Jan., \$25 per hour.

Science Fair Club - Mr. Sarbello, Meeting once a week from Sept. - Jan., \$25 per hour

Elsinboro School Newspaper - Mrs. Simms, Meeting once per week from 9/25/24-6/7/25 - \$25 per hour.

Elsinboro Drama Club - Mrs. Weinert, meeting up to three times per week, 9/25/24-6/7/25 \$25 per hour up to 3 hours per week.

Employment - In-House ESY/Summer Enrichment Program

The employment of the following staff member for the 2024 In-House ESY/Summer Enrichment Program. The 2024 ESY/Summer Enrichment Program will be funded through the ESSER II and ESSER III Grants.

Teacher at the rate of \$45.00 per hour: Natasha Cary

SEP will be held in-person with each teacher employed for up to 75 hours from June 25, 2024 through August 1, 2024, Tuesday-Thursday (6 weeks), at the rate of \$45 per hour (max \$3,375.00 each), as per the recommendation of the Chief School Administrator. The School Nurse will be employed up to 75 hours at the rate of \$45 per hour (max \$3,375.00). Teacher hours 8:00 am-1:00 pm. Student hours will be 9:00 a.m.-12:00 p.m. each day.

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	SUB COST	MILEAGE
Mariah Mills	Online Course	Purposeful Play to Increase Academic Learning & Social/Emotional Growth	Online Course	\$159.00	N/A	N/A

PERSONNEL – SUPPORT

Summer Work Hours - Office & Maintenance Staff

Summer work hours for Office Staff (Mrs. Kretzer, Ms. Allen, and Mrs. Powers) and Maintenance Staff (Mr. Green) to be Monday through Thursday, effective June 17, 2024 through August 31, 2024.

Technology Work

Bethany Hannah for technology work for 2024-2025, beginning July 1, 2024, at the rate of \$25.00 per hour, for up to 600 hours. Mrs. Hannah will work in the summer and before/after school hours doing computer maintenance, programming, updating software, cleaning up computers, etc. per the recommendation of the CSA.

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

Summer Food Service Work

Kelly Finley, Food Service Director, to work on an as needed basis during the months of July, 2024 and August, 2024 based on NJ Department of Agriculture requirements at her contractual hourly rate of \$19.47 per hour.

2024-2025 SACC Positions

The following SACC positions for the 2024-2025 School Year:

- AM SACC Worker** - Tammy Rieger \$16.00/hour
(substitutes - Lauren Morgan, Sharon Simms, and Michelle Lombardi) \$16.00/hour
- PM SACC Coordinator/Worker** - Sommer Johnson \$20.00/hour
(substitutes - Lauren Morgan, Sharon Simms, and Michelle Lombardi) \$16.00/hour
- SACC Workers-** \$16.00/hour

OTHER BUSINESS

HIB Report - Approval

The Superintendent’s monthly Harassment, Intimidation and Bullying Report for May, 2024 as presented:

HIB Investigations:

Reported:	2
Completed:	2
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	2

HIB Report - Acknowledgement

The Superintendent's monthly Harassment, Intimidation and Bullying Report for June, 2024 as presented:

HIB Investigations:

Reported:	0
Completed:	0
Number of incidents ruled as Harassment, Intimidation or Bullying:	0
Number of incidents ruled as not falling under the HIB provisions:	0

Graduation Awards 2024

The attached list of scholarship awards to the graduating class of 2024.

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

Use of Facilities

The use of facilities for the Healthy Kids Runnings Series from September 2024 to October 2024.

Mrs. Bethany Hannah will oversee the running program held on Sundays.

ABSTAIN: Mrs. Weber

Motion Carried: 6-0-1

Annual School Plan

The submission of the district's 2024-2025 Annual School Plan to the New Jersey Department of Education by the July 15, 2024 deadline. The Plan is required for all districts that operate a Schoolwide Title I program.

Bilingual Program Waiver Request 2024-2025

The submission of the Bilingual Program Waiver Request for the 2024-2025 school year to the New Jersey Department of Education by the July 31, 2024 deadline. The Waiver is requested because the district does not enroll 20 or more English Language Learner students in a single language group and is not providing or planning to provide a full-time bilingual education program.

Safe Return Plan (American Rescue Plan Requirement)

The Elsinboro Township School District's Plan for Safe Return to In-Person Instruction and Continuity of Service ('Safe Return Plan') pursuant to the Federal American Rescue Plan Act, Section 2001(i). There are no changes to this Plan as originally approved by the Board (last approval by the Board was August 21, 2023).

Field Trips

Summer Academy staff and 40 students to go to the Salem County Historical Society on July 17, 2024 from 9:30am - 11:30am. There is no cost to the students. Bus cost is \$375.00, which will be reimbursed by the Historical Society.

Summer Academy staff and 40 students to go to Wood Lanes in Pilesgrove, NJ on July 17, 2024 from 9:30am - 11:30am. There is no cost to the students, the bus cost is \$375.00.

ROLL CALL VOTE: YES: Ms. Hogate, Mrs. Sheffield, Mr. Sieber, Mr. Carlson, Mrs. Weber,

Mrs. Delaney

ABSTAIN: Mrs. Weber on Teaching/Staff Assignments, Summer Math/Reading Challenge, 2024-2025 Stipend Positions, Technology Work, Graduation Awards 2024, Use of Facilities (see above)

Motions Carried: 5-0-1

All Other Motions Carried: 6-0-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Motion made by Mrs. Weber, second by Mrs. Sheffield to approve the following recommendations as presented by the Business Administrator:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Elsinboro Township Board of Education certifies that as of July 31, 2023 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 29, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Elsinboro Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4. Also, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2024.

Cash Reconciliation Report

The Cash Reconciliation Report for the month of February, 2024.

Transfers

The transfers for the month of February, 2024.

Bills to be Paid

The bills lists (2) for June, 2024.

Further, the Board authorize the Business Administrator to pay any outstanding bills due and to make any necessary transfers as required in June, 2024 and July, 2024 for year end close out of financial reports. A list of bills paid and transfers made for this period will be presented at the next regularly scheduled meeting.

Professional Appointment - Architect of Record

The appointment of Radey Associates Architects as the district's Architect of Record for the 2024-2025 school year.

Statement of Assurance - Testing/Reporting of Lead in School Drinking Water

The submission of the 2023-2024 school year Statement of Assurance for Testing and Reporting of Lead in School Drinking Water to the New Jersey Department of Education by the June 30, 2024

deadline. Testing for the period January 1, 2024 through June 30, 2024 was completed on February 16, 2024.

Shared Art Teacher 2024-2025

The Shared Services Agreement with the Lower Alloways Creek Board of Education for Shared Instructional Services - Art Teacher for the 2024-2025 school year at a rate of \$45,750. The Agreement allocates 40% of the teacher's time to Elsinboro School and 60% to Lower Alloways Creek School. This is income to Elsinboro.

Social Worker Services 2023-2024

Entering into an agreement with the Mannington Township Board of Education to provide Social Worker Services for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at a cost of \$18,000. There is no increase in cost over the 2022-2023 school year.

Social Worker Services 2024-2025

Entering into an agreement with the Mannington Township Board of Education to provide Social Worker Services for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at a cost of \$18,500. There is an increase of \$500 (2.8%) over the 2023-2024 school year.

SACC Program and Rates 2024-2025

The After School SACC Program and the following rates for 2024-2025, noting that there are no changes in these rates as compared to the 2023-2024 school year rates:

- Pick up by 5:00 p.m.: \$12/day full days (\$2/day incr), \$18/day ½ days; \$140/month
- Pick up by 5:30 p.m.: \$14/day full days (\$2/day incr), \$21/day ½ days; \$170/month
- 2nd child in same family: 10% discount on all fees
- Morning SACC: \$7/day; \$80/month (Contingent upon minimum enrollment of 4 monthly students)

Service Exchange Agreement-Section 125, Flexible Spending Plan and Insurance

The renewal of the contract with American Fidelity Assurance Company, to provide a Section 125 and a Flexible Spending Plan to all eligible Elsinboro School employees for the 2024-2025 school year. Board contributions shall be as follows:

\$200 each year for each full-time employee for unreimbursed medical expenses

Petty Cash Fund/Custodian

The Elsinboro School Petty Cash Account for \$250.00 with Danielle Powers, Administrative Secretary, as custodian of the account for the 2024-2025 school year.

Lunch Prices 2024-2025

The following lunch prices for 2024-2025, reflecting no increase:

Breakfast, student	\$2.25	Lunch, student	\$3.50
Breakfast, adult	\$2.75	Lunch, reduced	\$.40
Breakfast, reduced	\$.30	Milk a la carte	\$.60
Lunch, adult, regular	\$4.50	Water, 8 oz	\$.50
Lunch, adult salad	\$4.50	Snacks	Varies (\$.25-\$1.25)

2024-2025 Anticipated Contracts to be renewed, awarded or to expire during the school year per P.L. 2015, c. 4

Pursuant to PL 2015, Chapter 47, the Elsinboro Township Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes

and regulations: in particular, NJ Title 18A:18 et. seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. (Note: This has been a requirement since May 2015).

Annual Temporary Facilities Approval for 2024-2025 SY

The Annual Temporary Facilities Approval for the 2024-2025 School Year.

Resolution No. 2024-7: Transfer to Capital Reserve

The following Resolution:

**Resolution No. 2024-7
Transfer of Current Year Surplus to Reserve – *Capital Reserve***

WHEREAS, NJSA 6A:23A-14.4 et seq permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statute authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Elsinboro Township Board of Education wishes to deposit anticipated current year surplus into a *Capital Reserve* account at year end, and

WHEREAS, the Elsinboro Township Board of Education has determined that *an amount not to exceed \$300,000* is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Elsinboro Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Resolution No. 2024-8: Transfer to Emergency Reserve

The following Resolution:

**Resolution No. 2024-8
Transfer of Current Year Surplus to Reserve – *Emergency Reserve***

WHEREAS, NJSA 6A:23A-14.4 et seq permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statute authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Elsinboro Township Board of Education wishes to establish an *Emergency Reserve* account and deposit anticipated current year surplus into an *Emergency Reserve* account at year end, and

WHEREAS, the Elsinboro Township Board of Education has determined that *an amount not to exceed \$50,000* is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Elsinboro Township Board of Education that it hereby authorized the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Resolution No. 2024-9: Transfer to Tuition Reserve

The following Resolution:

**Resolution No. 2024-9
Transfer of Current Year Surplus to Reserve – *Tuition Reserve***

WHEREAS, NJSA 6A:23A-14.4 et seq permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statute authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Elsinboro Township Board of Education wishes to establish a *Tuition Reserve* account and deposit anticipated current year surplus into a *Tuition Reserve* account at year end, and

WHEREAS, the Elsinboro Township Board of Education has determined that *an amount not to exceed \$75,000* is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Elsinboro Township Board of Education that it hereby authorized the district's School Business Administrator to establish a Tuition Reserve account and make this transfer consistent with all applicable laws and regulations.

ROLL CALL VOTE: YES: Ms. Hogate, Mr. Sieber, Mr. Carlson, Mrs. Weber, Mrs. Sheffield, Mrs. Delaney

Motion Carried: 6-0-0

DISCUSSION ITEMS/FYI

- Graduation was held on June 12, 2024. Wonderful job by Ms. Minichino, Mrs. Hannah, Mrs. Schneider, the choir, and all of the teachers and staff who made the night perfect. Thank you to the Decorating Committee, Mrs. Powers and Ms. Finley.
- Elsinboro Top Eighth Grade Students 2024
 - Sasha Reese - Valedictorian
 - Sol Elmer - Salutatorian
- Security Drill - May 24, 2024, 1:55 pm, evacuation-off site (to the track), 1 min 58 secs to evacuate, 6 min 45 secs total, sunny, 75 degrees, 109 students, 21 staff, A lockdown was called at 10:11 a.m. An evacuation to the track was called by Ms. Allen (BA). All staff and students reported to the track. Mrs. Kretzer gave a brief explanation and everyone returned to class.
- Fire Drill - May 22, 2024, 9:43 am, 56 secs., 104 students, 25 staff, sunny 72 degrees, station 3
- Fire Drill - June 10, 2024, 9:20 AM, 1 min. 31 secs., 109 students, 21 staff, sunny 69 degrees, station #7

- Security Drill - June 14, 2024, 10:40 am, shelter in place, 4 minutes, sunny, 83 degrees, 106 students, 29 staff
- June 2024 Calendar
- Enrollment - June 2024: 113 students
- Summer Camp/School - Begins 6/25 through 8/1 - 50 students have registered for summer camp. There are 0 students required to complete summer school courses!!
- 37 students attended the annual Mayor's Luncheon.
- Advertising for Prek-K and K
- Mrs. Hofacker hosted a Mental Health Walk on May 29.
- ESA Fun Run was held on May 30.
- Family Day was held on May 31.
- MAPSA treated all students and staff to a Kona Ice treat!
- PBIS Events
- Salem Liberty Fire Co. and Elsinboro Fire Co. - Thank you for fixing the flagpole!

PRESIDENT'S REPORT

Communications to the Board

- A thank you note was received from Mrs. Elizabeth Yerkes for the flower arrangement given for her generosity toward the district's music program.

Old Business

- The Business Administrator shared her conversation with Frank Radey, Radey Associates Architects, concerning the air conditioning in the gym project. Mr. Radey is aware of the timeline given the use of ARP ESSER funds to support a portion of the project. He will work on a proposal for the Board's consideration for architectural support services specific to this project.
- Board Self Evaluation
Motion by Ms. Hogate, second by Mrs. Sheffield to accept, after review and discussion, the 2023-2024 Board Self Evaluation as compiled by the New Jersey School Boards Association.

ROLL CALL VOTE: YES: Ms. Hogate, Mr. Sieber, Mr. Carlson, Mrs. Weber, Mrs. Sheffield, Mrs. Delaney

Motion Carried: 6-0-0

New Business

- The Board meeting scheduled for July 15, 2024 will be canceled.
- School Election Petitions were distributed to candidates **Damian Carlson, Kelly Delaney** and **John Sieber** who are up for reelection in November 2024. All are 3 year terms. Completed Petitions shall be filed with the County Clerk on or before 4:00 p.m. on the last Monday of July, which is July 29, 2024. The County Clerk's Office is located at 110 Fifth St., Suite 200, Salem, NJ 08079.

Committee Reports

None

PUBLIC COMMENT – OPEN

None

EXECUTIVE SESSION

Motion made by Mrs. Sheffield, second by Ms. Hogate that the Board enter into Executive Session by Resolution at 7:13 p.m., from which the general public will be excluded:

**ELSINBORO BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elsinboro School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 7:46 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elsinboro School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Confidential Matters per Statute or Court Order - Student matter
- Litigation, Contract Negotiations or Attorney/Client Privilege
- Personnel Matters- Superintendent Evaluation

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

ROLL CALL VOTE: YES: Mr. Carlson, Ms. Hogate, Mr. Sieber, Mrs. Sheffield, Mrs. Weber, Mrs. Delaney

Motion Carried: 6-0-0

RESUME PUBLIC SESSION

Motion made by Mr. Carlson, second by Mrs. Sheffield to return to the public portion of the meeting at 7:46 p.m.

VOICE VOTE: Unanimously approved

Motion Carried: 6-0-0

Superintendent Evaluation

Motion made by Ms. Hogate, second by Mrs. Sheffield to approve the Superintendent's 2023-2024 evaluation as presented and discussed in Executive Session. A copy of the evaluation will be kept on file in the Board office.

**ROLL CALL VOTE: YES: Ms. Hogate, Mrs. Sheffield, Mr. Sieber, Mr. Carlson, Mrs. Delaney
ABSTAIN: Mrs. Weber**

Motion Carried: 5-0-1

ADJOURNMENT

Motion made by Mr. Carlson, second by Mrs. Sheffield that there being no further business to be brought before the Board that the meeting be adjourned at 7:46 p.m.

VOICE VOTE: Unanimously approved
Motion Carried: 6-0-0

Respectfully submitted,

Melanie M. Allen
Business Administrator/Board Secretary