

**Kremlin-Hillsdale Public School  
Regular Meeting  
August 7, 2024  
705 Fifth Street, Kremlin, OK 73753  
Wednesday, 7:00 p.m. – Board Room**

The Kremlin-Hillsdale Board of Education may vote to approve, disapprove, table, reject, reaffirm, rescind or take no action Regarding any item on the agenda.

AGENDA

**1. Call to order and Roll Call.**

The meeting was called to order by Cade Nickeson the Board President with all members present. The roll was taken by Kristi Hale the Minute's Clerk with all members present.

**2. Administrator's Report**

**a. Principals'**

Mr. Hawkins report are attached in board minutes.

Mr. Blough's report are attached in board minutes.

**b. Superintendent's**

**1. Finance**

Mrs. Szymanski handed each board member a financial spreadsheet. Mrs. Szymanski went over the financial spreadsheet with all board members. Mrs. Szymanski informed board members that the SRO Grant for the amount of \$80,000,00 now has to go into review due to reviewers not agreeing on the date.

**2. Parental/Student/Policy/Facility/Community**

Mrs. Szymanski informed board members of repairs being done at the school, DAL Company only has a couple of hours of work left to get the Key Pods installed, Tony only has a few plumbing fixtures left to install in the restrooms in the gym lobby, Enid Electric has finished the lights, all AC Units had preventive maintenance done, Slaughter's is coming in and fixing a AC Conduct line that is leaking in the locker room on Aug 8<sup>th</sup>, front door glass repair will be done Aug 8, to fix the shattered glass at high school entry way, Oklahoma Glass is coming to put in new light panels so they will match the other panels. Mrs. Szymanski handed each board member an August lunch menu to inform board members of the upcoming preparation in the cafeteria. Mrs. Szymanski handed each board member an In Take Emergency take action plan that she is wanting to put into place for staff and administration. Mrs. Szymanski informed board members that on August 30<sup>th</sup> the teachers will have a PD Day. Mrs. Szymanski informed board members with the SRO Grant FY2025 she is looking at putting Security Film on the windows in front of high school building, new pool fencing, fence around the softball field that is not fenced in at this time.

**3. Consent Agenda**

*All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and approval of the following items:*

- a. Approval of minutes of the previous meeting(s).**
- b. Approval of Treasurer's written report.**
- c. Approval of General Fund Encumbrances (# 68 to #82) and change orders.**
- d. Approval of Building Fund Encumbrances (#22 to #31) and change orders.**
- e. Approval of Child Nutrition Encumbrances and change orders.**
- f. Approval of Transportation Bond Fund 33 Encumbrances and change orders.**
- g. Approval of Building Bond 37 Encumbrances and change orders.**
- h. Approval of Building Bond 38 Encumbrances and change orders.**
- i. Approval of Activity Fund and transfers (#1 to #19) within the activity account.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve the Consent Agenda items a through i. (General Fund Encumbrances (# 68 to #82) and change orders, Building Fund Encumbrances (#22 to #31) and change orders, Activity Fund and transfers (#1 to #19) within the activity account.)

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Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

**4. Discuss/Action on the following adjuncts:**

**a. Molly Johnson – Trig/Pre-Calculus**

A motion was made by Lee Frisendahl and seconded by Cade Nickeson to approve to adjunct Molly Johnson in Trig/Pre-Calculus for the 2024-2025 school year.

Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

**5. Discuss/Action to transfer funds in the following accounts to Activity-Athletics (802):**

- a. Class of 2023 (870)-\$168.96
- b. Class of 2024 (871)- \$280.14
- c. Concession (808)- \$800.00

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve transfer funds in the following accounts to Activity-Athletics (802), a. Class of 2023 (870 )-\$168.96, b. Class of 2024 (871) - \$280.14, c. Concession (808) - \$800.00.

Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

**6. Discuss/Action to add activity account for Class 2030.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve to add activity account for class 2030.

Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

**7. Discuss/Action to approve waiver for alternative education.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve waiver for alternative education.

Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

**8. Discuss/Action to Revise 24-25 School Calendar.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve to revise 24-25 School Calendar.

Vote: Cade Nickeson – yes      Jason Aebi – yes  
      Jan Snapp – yes            Lee Frisendahl – yes  
      Jon Schultz – yes

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**9. Discuss/Action to approve the following district policies.**

**( a. DBCA, b. DHAC, c. DO, d. DOAC, e. DOBD, f. EIEC, g. EIED, h. EGG, i. EMI, j. FDC-R, k. FEH)**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve the following district policies. ( a. DBCA, b. DHAC, c. DO, d. DOAC, e. DOBD, f. EIEC, g. EIED, h. EGG, i. EMI, j. FDC-R, k. FEH)

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**10. Discuss/Action to accept the Garfield County Sheriff's Dept. to work with 5<sup>th</sup> Graders for DARE.**

A motion was made by Jan Snapp and seconded by Lee Frisendahl to approve the Garfield County Sheriff's Dept. to work with 5<sup>th</sup> Graders for DARE.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**11. Discuss/Action to contract with Garfield County Health Department.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve to contract with Garfield County Health Department.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**12. Discuss/Action to accept all resignations to date.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve the resignation of Patty Wostal.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**13. Discuss/Action to convene in executive session, pursuant to 25 O.S. Section 307 (B) (1), for the purpose of discussing:**

- a. Discuss hiring an assistant girls basketball coach      Time: 8:06 p.m.**
- b. Discuss hiring a child nutrition worker**
- c. Discuss stipend for summer tutoring**
- d. Discuss lunch duty stipend for certified staff**

A motion was made by Jan Snapp and seconded by Jason Aebi to approve Action to convene in executive session, pursuant to 25 O.S. Section 307 (B) (1), for the purpose of discussing:

- a. Discuss hiring an assistant girls basketball coach
- b. Discuss hiring a child nutrition worker
- c. Discuss stipend for summer tutoring
- d. Discuss lunch duty stipend for certified staff

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

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**14. Acknowledge returning to open session.**

Cade Nickeson the Board President acknowledged that we return to open session. Time: 8:30 p.m.

**15. Executive session compliance statement.**

Individuals present were Cade Nickeson, Jan Snapp, Jon Schultz, Jason Aebi, Lee Frisendahl and Mrs. Szymanski.  
No decision were made.

**16. Discuss/Action on hiring an assistant girls basketball coach.**

A motion was made by Lee Frisendahl and seconded by Jan Snapp to approve to hire Emily Smith as assistant basketball coach.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**17. Discuss/Action on hiring a child nutrition worker.**

A motion was made by Lee Frisendahl and seconded by Jan Snapp to approve to hire Angie Hamer as child nutrition worker.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**18. Discuss/Action on stipend for summer tutoring.**

A motion was made by Lee Frisendahl and seconded by Jan Snapp to approve stipend for summer tutoring.  
(Mrs. Culver in the amount of \$200.00)

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**19. Discuss/Action on stipend for certified staff.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve stipend for certified staff.

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – yes  
      Jon Schultz – yes

**20. Discuss/Action Fundraisers.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve fundraisers as listed.  
( Academic Team- selling old math desks and JH/HS Cheerleading- mini cheer camp and pink out day, cookie dough sales, throw ducks @ boys halftime basketball/football games and homecoming dance for football and basketball.)

Vote: Cade Nickeson – yes                      Jason Aebi – yes  
      Jan Snapp – yes                              Lee Frisendahl – not present  
      Jon Schultz – yes

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**21. New Business**

**Athletic Boosters –Sport Passes for all sports for all home games.**

A motion was made by Cade Nickeson and seconded by Jan Snapp to approve the Athletic Boosters to sell sport passes for all home games.

Vote: Cade Nickeson – yes  
Jan Snapp – yes  
Jon Schultz – yes

Jason Aebi – yes  
Lee Frisendahl – not present

**22. Adjournment**

A motion was made by Jason Aebi and seconded by Lee Frisendahl to approve to adjourn. Time: 8:59 p.m.

Vote: Cade Nickeson – yes  
Jan Snapp – yes  
Jon Schultz – yes

Jason Aebi – yes  
Lee Frisendahl – not present

**Minutes Read as Followed: Read; Revised: Corrected; Amended:**

\_\_\_\_\_  
Clerk

