

**HAPPY VALLEY SCHOOL DISTRICT
BOARD OF TRUSTEES
May 12, 2021
3:30pm, Regular Board Meeting
Via Zoom**

A. Approval of Agenda

B. Approval of Minutes- Regular Board Meeting, April 14, 2021

C. Community Input

Members of the audience are welcome to address the Board of Trustees at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters, if desired, until such matters are appropriately placed on a future agenda, according to law. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter (Board bylaws 9323).

D. Staff Report

E. Board Report

F. Superintendent Report

G. Information Items

1. Positive Certification for 2020-2021 Second Interim Financial Report

The Board will receive information regarding the Positive Certification for 2020-2021 Second Interim Financial Report.

2. Endowment Fund Statement

The Board will receive information regarding the Endowment Fund Statement from the last quarter.

3. Graduation

The Board will receive information regarding the 6th grade graduation.

4. Recognition of National Child Abuse Prevention Month

The Board will receive information regarding Santa Cruz County Office of Education's Resolution #21-05, In Recognition of National Child Abuse Prevention Month.

H. Action Items

1. Resolution 20-21-04, Authorizing Signatures to Sign Payroll and Expenditure Warrants Orders and Other District Documents

The Board will consider approval of a resolution Authorizing Signatures to Sign Payroll and Expenditure Warrant Orders and Other District Documents.

2. Expanded Learning Opportunities Grant Plan

The Board will receive and consider approval of the Expanded Learning Opportunities Grant Plan.

3. Declaration of Need for Fully Qualified Educators

The Board will consider approval of the Certification of a Declaration of Need for Fully Qualified Educators in anticipation for the possibility of hiring new teachers during the 2021/2022 school year.

4. Board Policies

The Board will receive information regarding Board Policy Updates and will consider the approval of these.

5. Certificated Substitute Rate Increase

The Board will consider approval of the increase to the Certificated Substitute rate to \$150/full day and \$75/half day effective July 1, 2021.

I. Consent Items

The Board will consider approval of vendor warrants paid since the last meeting.

J. Closed Session

Board will discuss the Superintendent's evaluation.

K. Communications and Announcements

May 20- Parent Club Meeting, 6:30pm, Via Zoom

May 21- Praise Assembly, 11:30am, Via Zoom

May 26- 6th Grade Graduation, 4:00pm, Stage, Immediate Family Only

May 27- Last Day of School

L. Adjournment

HAPPY VALLEY SCHOOL DISTRICT
Regular Board Meeting
April 14, 2021
Via Zoom
MINUTES

The Regular Board meeting was called to order by the president at 3:37pm

BOARD MEMBERS PRESENT: Frandle, Freeman, Willet, Click Richardson, Jolliffe

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: McKinny, Lynd, Keenan

COMMUNITY MEMBERS PRESENT: Michelle Stewart, Shirley Wong, Jes Smay, Stephanie Schiedel, Melissa Bingham and Meghan Smith

A. APPROVAL OF AGENDA

1. MSC FREEMAN/CLICK RICHARDSON to approve the Board Meeting agenda as written. Unanimous.

B. APPROVAL OF MINUTES – REGULAR BOARD MEETING – March 10, 2021

1. MSC JOLLIFFE/WILLET to approve the minutes from the Regular Board Meeting March 10, 2021. Unanimous.

C. COMMUNITY INPUT

None.

D. STAFF REPORT

Kelly Keenan informed the Board of the following:

1. Kindergarten has had a full month of transition, they are learning about the earth and doing a class compost project.
2. 1st grade has been writing, doing weekly art, Mystery Science and Junie B. Jones is being read to them.
3. 2nd grade is happy to have Hybrid groups back, prepping for their animal project and working on nature journals.
4. 3rd grade is happy to have Hybrid groups back and enjoying being together, they are working on art, cursive and socio-emotional.
5. 4th/5th grade loves being together in person.
6. 5th/6th grade is happy to be back in the classroom, reading novels and using the new Chromebooks.

E. BOARD REPORT

Kyle Frandle reported it was great to welcome the students back with bubbles and signs.

F. SUPERINTENDENT'S REPORT

Michelle McKinny informed the Board of the following:

1. Reopening 2nd-6th grade in hybrid was a huge success and happy to see the students back.
2. Working on logistics of all students back Monday – Friday. We are borrowing 35 desks from the COE and distancing greater than three feet apart.
3. No CAASPP testing this year, there will be alternative assessments.
4. Gearing up for 6th grade graduation.
5. Santa Cruz County is trending towards yellow.
6. Working on LCAP and all state reports.

G. INFORMATION ITEMS

1. PROPERTY TAX ESTIMATE FOR 2021-2022
The Board received information regarding the property tax estimate for 2021-2022 coming at 2-4%.

H. ACTION ITEMS

1. REOPENING PLAN FOR APRIL 19th – MAY 27th
Multiple parents of Happy Valley School thanked the district and staff for all of their hard work and are grateful that the Board is voting to come back five days a week, but are asking that the board consider coming back full days for the academic and emotional well-being of the students.
Michelle McKinny, Superintendent/Principal, explained the constraints of not being able to come back full days due to

classroom teachers also teaching Distance Learning students at the same time and how going back full days would extend their day beyond their contractual hours, which includes the lack of space and staff to cover a duty free lunch for all classroom teachers without going over their contractual hours.

MSC JOLLIFFE/FRANDLE to approve HVESD reopening five days per week from April 19th – May 27th with the modified schedule of 210 minutes for Kindergarten, 260 minutes for 1st-3rd and 275 minutes for 4th-6th. Unanimous.

2. AB1200 PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT WITH THE HAPPY VALLEY EDUCATION ASSOCIATION

MSC JOLLIFFE/FRANDLE to approve the district's disclosure of the fiscal impact of the Collective Bargaining Agreement with the Happy Valley Education Association for the agreement of the \$2000 one time off salary schedule bonus regardless of FTE covering July 1, 2020 and ending June 30, 2021. Unanimous.

3. QUARTERLY STATUS REPORT ON UNIFORM COMPLAINTS RELATED TO THE WILLIAMS SETTLEMENT

MSC FREEMAN/JOLLIFFE to approve the quarterly status report on uniform complaints related to the Williams Settlement. Unanimous.

4. COMMUNITY FOUNDATION

MSC FREEMAN/FRANDLE to approve the deposit of the disbursement check from the Community Foundation to the Happy Valley Flex Fund at the Community Foundation of Santa Cruz. Unanimous.

I. CONSENT ITEMS

1. MSC FREEMAN/WILLET to approve the vendor warrants paid since the last meeting. Unanimous.

J. CLOSED SESSION

The meeting was closed at 4:47 pm to discuss the superintendent evaluation.

K. REPORT OUT OF CLOSED SESSION

The Board reported out of closed session at 5:26pm, nothing to report.

L. COMMUNICATION AND ANNOUNCEMENTS

1. April 15, 2021 – Parent Club Meeting, 6:30pm, Via Zoom
2. April 23, 2021 – Praise Assembly, 11:30am, Via Zoom
3. May 7, 2021 – Praise Assembly, 11:30am, Via Zoom
4. May 12, 2021 – Board Meeting, 3:30pm, Via Zoom
5. May 20, 2021 – Parent Club Meeting, 6:30pm, Via Zoom
6. May 21, 2021 – Praise Assembly, 11:30am, Via Zoom
7. May 27, 2021 – Last Day of School

M. ADJOURNMENT

1. MSC FREEMAN/FRANDLE to adjourn the meeting, there being no further business, 5:27pm. Unanimous.

/pl



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABBABH • SUPERINTENDENT OF SCHOOLS

BOARD OF EDUCATION
Mr. Ed Acosta
Ms. Rose Filicetti
Ms. Sandra Nichols
Ms. Sue Roth
Mr. Abel Sanchez
Mr. Bruce Van Allen
Ms. Alyssa Wall

Dr. Faris Sabbabh, Superintendent • 400 Encinal Street, Santa Cruz, CA 95060 • Tel (831) 466-5600 • Fax (831) 466-5607 • www.santacruzcoe.org

April 13, 2021

Kyle Frandle
President, Governing Board
Happy Valley Elementary School District
101 Happy Valley Road
Santa Cruz, CA 95065

Re: Review of the 2020-21 Second Interim Financial Report for the Happy Valley Elementary School District

Dear Mr. Frandle:

In accordance with Education Code Section 42131, the Santa Cruz County Office of Education has reviewed the Second Interim Financial Report for the Happy Valley Elementary School District for fiscal year 2020-21. The Education Code requires that the County Superintendent review the district Interim Report and concur or not concur with the district certification of the financial status based on the following:

- Determine whether the financial report complies with the standards and criteria established pursuant to Education Code Section 33127.
- Determine whether the Interim Report indicates that the district will be able to meet its financial obligations during the current fiscal year and subsequent two fiscal years.

Based upon our review at this time, we concur with the **POSITIVE** certification for the 2020-21 Second Interim Financial Report for the Happy Valley Elementary School District.

It is advised that the Board review in open session the documentation attached to this letter, including the specific comments and recommendations, as they are an integral part of the County Office of Education's response to the district's Second Interim report. In addition, these materials are meant to augment the understanding of your financial report and promote further dialogue of specific issues at the board level.

The budget is a dynamic document that reflects the Governing Board's plan for receipt of revenues and utilization of expenditures to meet the goals and financial obligations of the school district in the coming year, based on the information known to the district and board at the time of approval. To ensure that the budget continues to reflect that plan, the district must, at minimum, take the following items into consideration:

- Average Daily Attendance (ADA) & Enrollment Projections
- Revenue and Expenditure Projections/Deficit spending
- Negotiations Status
- Long Term Debt
- Reserves

- Cash Flow
- Property Tax Revenues

On Thursday, March 11, 2021, President Biden signed a third stimulus plan valued at \$1.9 trillion into law. The American Rescue Plan provides nearly \$123 billion in funding for schools across the country (ESSER III). Also in March, the State announced \$6.6 billion in school reopening funds in the form of In Person Instruction (IPI) and Extended Learning Opportunity (ELO) grants through Assembly Bill / Senate Bill 86. This funding is in addition to the dollars received from the second Federal stimulus package passed in December, 2020. The Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) provided \$6.8 billion to California K-12 education to further support learning efforts during the pandemic.

The Governor's proposed 2021-22 budget will be revised in May. We recommend that the district refine its final 2021-22 budgets in alignment with material provisions in the May Revise, to the extent possible. Due to the pandemic, much has changed in the economy, especially when considering the amount of one-time Federal and State dollars allocated to schools. When planning for the 2021-22 budget year, it is highly recommended the district budget conservatively while maximizing use of these one time dollars. In doing so, this will enable the district to preserve its unrestricted ending fund balance. This becomes critical when looking out to the 2022-23 fiscal year where most districts in our county will experience a severe decline in revenue generated by ADA.

In addition, it is important to remember, for cash flow purposes, that cash deferrals are still in place for the 2020-21 fiscal year and are not projected to be eliminated at this time. The repayment schedule for the deferrals for February - June, 2020-21 has not changed and will still be repaid from July - November, 2021. As a Basic Aid district, these deferrals will only impact the State hold harmless funding and therefore are nominal.

The district must continue to maintain positive fund balances with an emphasis on cash, keeping stakeholders informed and maintaining a good working relationship with labor unions. A focus on adequate reserves, especially cash reserves, is important even when pressures on the budget mount. Absent adequate budget and cash reserves, the district would be left with cost reductions as the only solution when revenues decrease or expenditures increase beyond current projected levels. In looking to the future, there are many significant issues that school districts must be prepared to address. Some of these concerns and pressures for the future include: the ADA cliff that is anticipated in 2022-23 after the hold harmless protection expires, negotiations, health and welfare benefit cost increases, increasing costs for Special Education programs, lingering impacts from the pandemic and potential delays in cash distribution. As a reminder, fiscal year 2021-22 is the start of a three year cycle of the Local Control Accountability Plan (LCAP). The district should keep this in mind by aligning the budgets with LCAP priorities. In moving forward, it is critical to be proactive, understand and monitor all of these challenges when preparing future year budgets.

If you have any questions or concerns, please feel free to contact me at 466-5602.

Sincerely,



Liann Reyes
Deputy Superintendent, Business Services

LR/lk

cc: Dr. Faris Sabbah, County Superintendent of Schools
Michelle McKinny, Happy Valley Elementary School District
Rebecca Olker, SCCOE Senior Director, Fiscal Services

REVIEW AND APPROVAL OF FISCAL YEAR 2020-21 2ND INTERIM REPORT

TO THE GOVERNING BOARD: Happy Valley Elementary School District

FROM: Liann Reyes, Deputy Superintendent, Business Services
Santa Cruz County Office of Education

In accordance with the provisions of Education Code Section 42131, this office has completed a review of the **SECOND INTERIM** report for your district. A report on that review follows.

1. TYPE OF APPROVAL

- ☒ The Interim budget has been certified as **POSITIVE**.
Based on current projections, this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ The Interim budget has been certified as **Qualified**.
Based on current projections, this district may not meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ The interim budget has been certified as **Negative**.
Based on current projections, this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

2. GENERAL FUND BALANCES / RESERVES

We have made the following computation of budget year reserves based upon updated prior year information.

Adjustments made after this date could further impact the projected ending reserve fund balance.

		Unrestricted	Restricted
Beginning fund balance per unaudited actuals:		\$1,078,013	\$96,720
Projected Increase/decrease in fund balance per Interim:		(\$57,029)	(\$6,181)
Ending fund balance per Interim:		\$1,020,984	\$90,539
State required unrestricted reserves:	\$80,068		
District Reserves for Economic Uncertainty (9789) Fund 01:			
District Reserves for Economic Uncertainty (9789) Fund 17:		\$80,068	
REU percentage per state criteria and standards:	5.00%		
District REU percentage per Interim:	5.00%		
Restricted funds (9780/9740):			\$90,539
Other unrestricted nonspendable, assigned and committed funds:		\$8,113	
Unassigned funds (9790):		\$1,012,870	

REVIEW AND APPROVAL OF FISCAL YEAR 2020-21 2ND INTERIM REPORT

Happy Valley Elementary School District

Page 2

3. STATEWIDE CRITERIA AND STANDARDS (Ed. Code 33127)

We have reviewed your board Interim report evaluation based upon state mandated budget criteria and standards for fiscal stability, including narrative(s), if any.

- ☒ We accept your Summary Review Document calculations as complete and narrative(s) as reasonable.
- ☐ We have made recalculations based upon updated information for the prior fiscal year. See attached.
- ☐ We were unable to base our evaluation on the criteria and standards, as the information was not completed. The district provided no narratives.

4. RECOMMENDATION AND TECHNICAL CORRECTIONS

A. Unrestricted Reserves Available through the Multi-Year Projections

- ☒ Appear to be adequate (as recalculated).
- ☐ Are below state recommended levels for your size district (See Section 5, below).
Level: 5% of budgeted expenditures or: \$71,000, whichever is greater.

B. Revenue and Expenditures through the Multi-Year Projections

- ☐ The revenue appears to be overstated (see Section 5, below).
- ☐ The total expenditures appear to be understated (see Section 5, below).
- ☒ The proposed expenditures and transfers out exceed the estimated total revenue.
- ☒ Total available reserves appear adequate to offset this condition.
- ☐ Total available reserves do not appear adequate to offset this condition, (see Section 5, below).

C. ADA: We recommend budgeting no more Local Control Funding Formula (LCFF) funding than the state guarantee (prior year ADA).

The average daily attendance upon which this budget is based: 109.4

- ☒ ADA budgeted represents the state guaranteed level of ADA LCFF funding.
Since the district is Basic Aid, this item is not relevant.
- ☐ With our prior concurrence, this level of ADA is above the state guaranteed level of LCFF funding by _____ ADA. Actual ADA should be monitored closely.
- ☐ This level of ADA exceeds the state guaranteed level of LCFF by _____ ADA

D. Other Recommendations

- ☒ See Section 5 for details.

REVIEW AND APPROVAL OF FISCAL YEAR 2020-21 2ND INTERIM REPORT

Happy Valley Elementary School District

Page 3

E. Technical Corrections

☐

Other technical corrections have been noted in our review as explained in Section 5, below.

5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS

SECTION & COMMENT NUMBER	DESCRIPTION
B-1	The district is projecting to deficit spend in the unrestricted resources by \$57,029 in the current year, by \$19,741 in 2021-22 and by \$43,388 in 2022-23. The district has adequate reserves for this level of deficit spending but should take care to ensure the deficit is not structural.
B-2	The district is providing a one-time, \$2,000 bonus to each person employed by the district from 8/12/20 to 3/10/21. The total impact, including statutes, will be \$30,194 and will be paid from the General Fund. These expenditures are not included in the 2nd Interim projections.
C-1	The district is showing that enrollment declined by 8 in the current year and is projecting it will remain flat in 2021-22 and 2022-23. The district will remain in Basic Aid so this decrease in enrollment will not result in a change in Local Control Funding Formula (LCFF) Funding.
D-1	The district is projecting to receive \$52,272 annually from the approved parcel tax. The district is in the third of the six year parcel tax authorization, which is set to expire in fiscal year 2024-25.
D-2	According to the district's Criteria & Standards document, the unrestricted salary and benefits ratio as compared to total unrestricted expenditures is projected at 81.6% in the current year, 84.0% in 2021-22 and 84.4% in 2022-23.
D-3	In 2020-21, the district's certificated employees formed the Happy Valley Education Association bargaining unit. The district has settled with this bargaining unit through June, 2022 and the amounts have been included in the budget for both fiscal years.
D-4	Contributions to restricted programs are projected to decrease slightly by 0.8% in the current year the over prior year's actuals, to \$32,824. The district is projecting to increase by 7.3% in 2021-22 and increase by 6.5% in 2022-23. Contributions in the current year are to support Special Education.
D-5	We note that, based on the most recent calculations for operational funding under the Local Control Funding Formula (LCFF), the district is projected to remain in Basic Aid funding status through the multi-year projections. These are preliminary calculations based on the County of Santa Cruz's current year projected property tax increase of \$35,984 in the current year, and a 2% projected increase in property tax revenues in both 2021-22 and 2022-23. There are multiple variables in this calculation, including unduplicated pupil count, ADA levels in each of the grade spans as well as ADA growth or decline, etc.

REVIEW AND APPROVAL OF FISCAL YEAR 2020-21 2ND INTERIM REPORT

Happy Valley Elementary School District

Page 4

5. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS continued...

SECTION & COMMENT NUMBER	DESCRIPTION
	Continued from previous page...
D-6	For Basic Aid districts, the COE will typically note how much of an enrollment increase the district would need to experience before it grew out of Basic Aid status. Based on current data, we have calculated that an increase of roughly 33 students over current 2020-21 projections would begin to push the district out of Basic Aid status in 2021-22 and in 2022-23. There are multiple factors that go into the LCFF calculation so the variables involved make this calculation an estimate (such as an increase in property tax growth, changes in ADA by grade span, State COLA, etc.).
D-7	The district is projecting adequate cash to meet its financial obligations in the current year.
D-8	The district provided a distance learning environment for much of fiscal year 2020-21 and therefore removed the transfer from the Endowment fund for 2020-21. The district anticipates a return to in person instruction by 2021-22 and continued the annual transfer into the General Fund from the Endowment fund in the amount of \$20,500 for each of the two subsequent years of the multi-year projections. These funds help to offset a portion of the deficit spending for classroom costs so that vital programs can be maintained.
D-9	As we state at each reporting period, Basic Aid districts are encouraged to carry larger reserves due to cash flow issues and also when enrollment increases, these districts do not receive any additional LCFF operational funding. In addition, with the projected increases in STRS and PERS pension costs over the next few years, all districts will experience an increase in ongoing expenditures. All districts should be cautious when incurring ongoing expenditure increases.

EXAMINED BY COUNTY SUPERINTENDENT OF SCHOOLS:

BY:


Liann Reyes

Deputy Superintendent, Business Services

Date: April 14, 2021

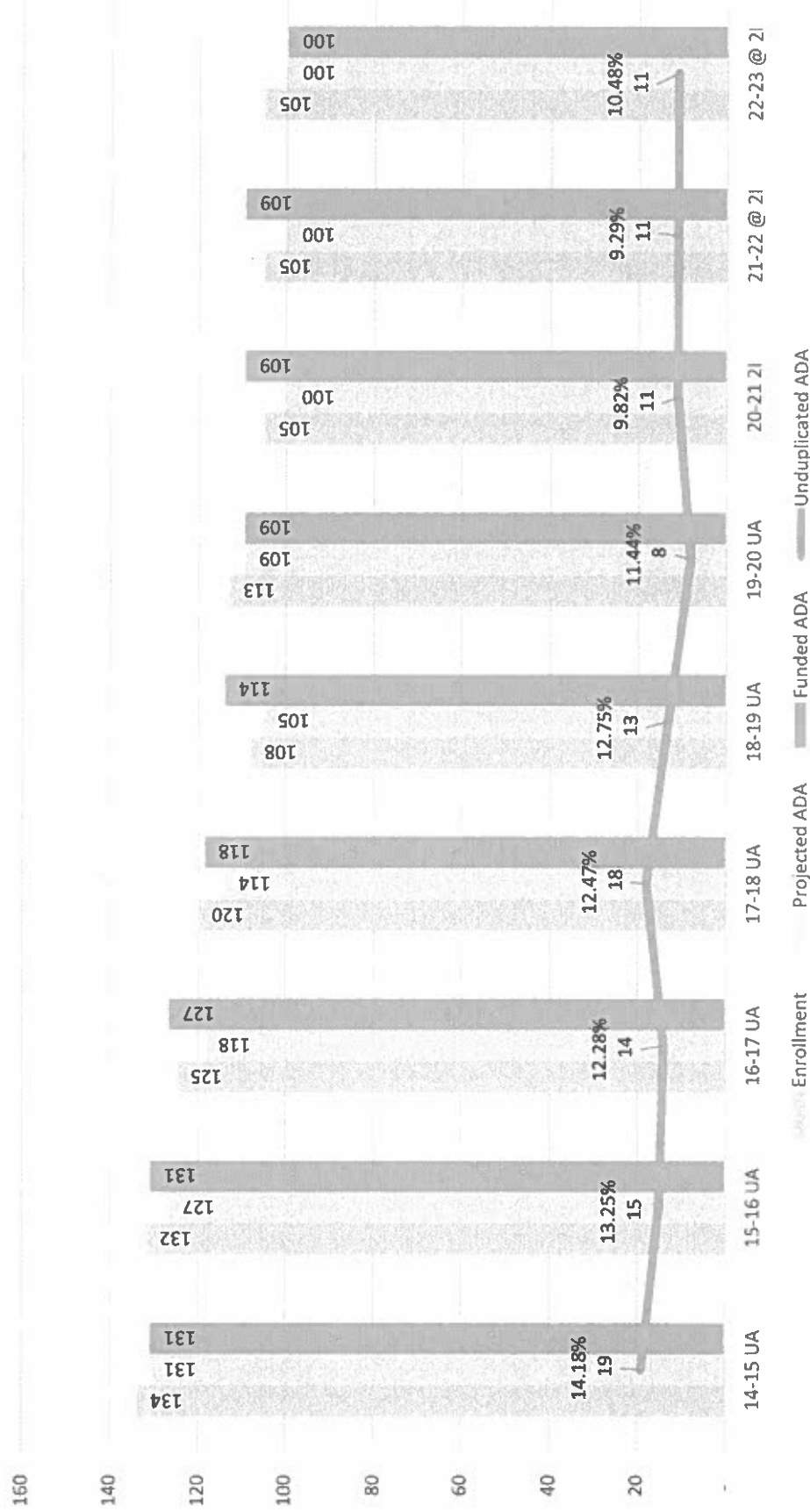
cc:

Dr. Faris Sabbah, County Superintendent of Schools

Michelle McKinny, Superintendent/Happy Valley Elementary School District

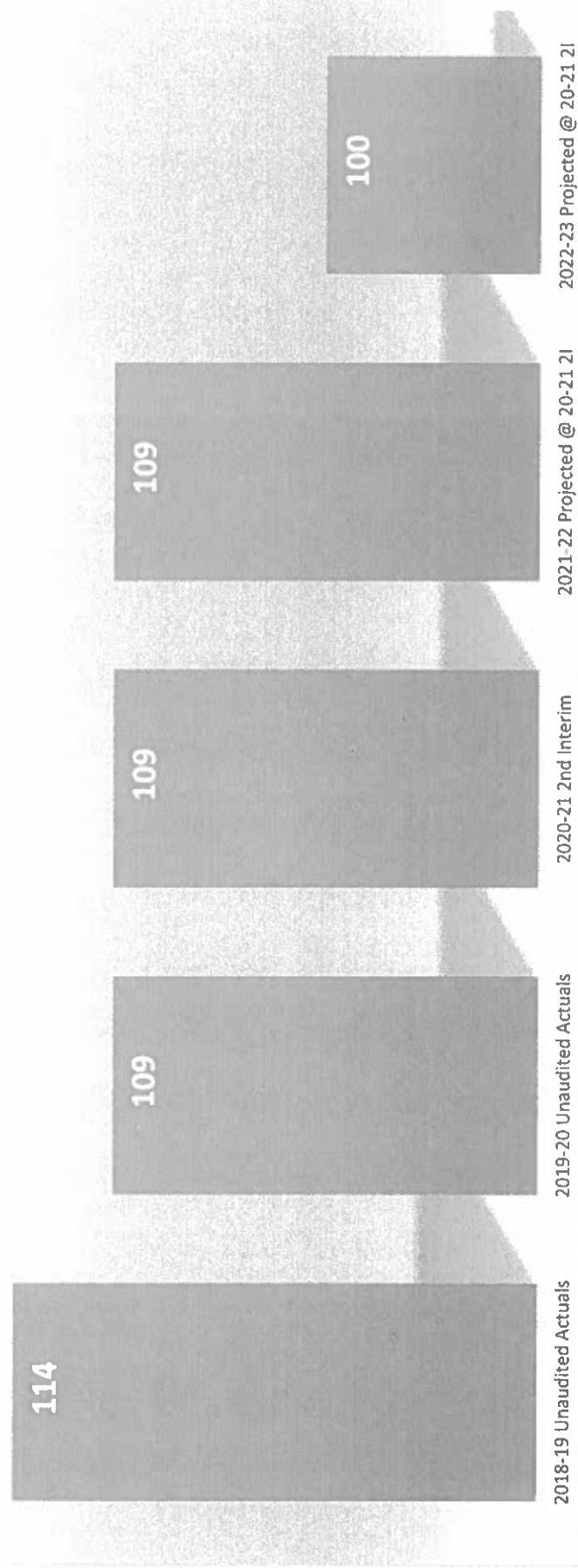
Rebecca Olker, Senior Director of Fiscal Services/SCCOE

Happy Valley Elementary 2020-21 2nd Interim Enrollment vs ADA with Unduplicated Pupil Count



Happy Valley Elementary 2020-21 2nd Interim Basic Aid Average Daily Attendance Trend

Funded ADA



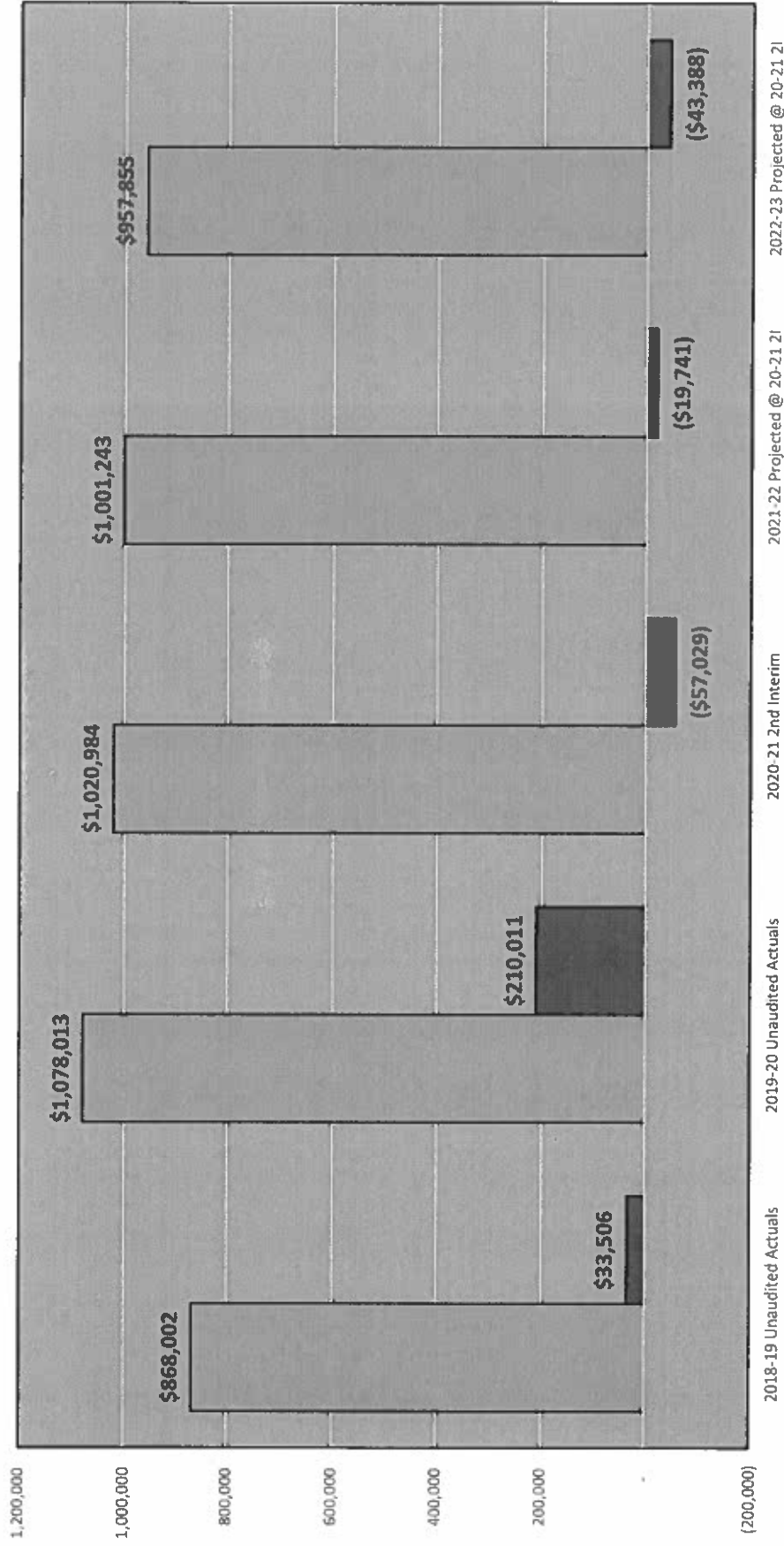
Happy Valley Elementary 2020-21 2nd Interim
Expenditures by Object



Happy Valley Elementary 2020-21 2nd Interim Expenditures by Function



Happy Valley Elementary 2020-21 2nd Interim Unrestricted Fund Balance and Deficit Spending



■ Unrestricted FB ■ Surplus (Deficit)

SANTA CRUZ COUNTY SCHOOLS
HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

FINANCIAL ANALYSIS OF GENERAL FUND UNRESTRICTED AND RESTRICTED MONIES

GENERAL FUND	2018-19				2019-20				2020-21				2021-22			
	Unaudited Actuals				Unaudited Actuals				2nd Interim				Projected @ 20-21			
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total	
Revenues																
8010-8099 Local Control Funding Formula	\$ 1,097,436	\$ -	\$ 1,097,436	\$ 1,145,184	\$ -	\$ 1,145,184	\$ 1,145,184	\$ 1,181,167	\$ -	\$ 1,181,167	\$ 1,181,167	\$ 1,181,167	\$ 1,200,948	\$ -	\$ 1,200,948	\$ 1,181,167
8100-8299 Federal	2,436	26,481	28,917	2,211	46,853	49,064	51,275	134,033	898	134,931	135,829	136,727	-	41,947	136,727	136,727
8300-8599 Other State	39,474	125,535	165,009	25,927	88,382	114,309	140,236	74,686	20,655	95,341	116,027	95,341	20,655	66,721	116,027	116,027
8600-8799 Other Local	96,341	160,121	256,461	80,435	156,380	236,815	317,250	59,441	67,272	126,713	126,713	126,713	67,272	51,525	126,713	126,713
8910-8929 Interfund Transfers In	31,736	-	31,736	222,769	-	222,769	222,769	-	-	-	-	-	20,550	-	20,550	-
8930-8979 Other Sources	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8980-8998 Contributions	(3,262)	3,262	-	(3,160)	3,160	-	-	(32,824)	32,824	-	-	-	(35,236)	-	35,236	-
Total Revenue, Transfers, and Other Sources	\$ 1,264,161	\$ 315,399	\$ 1,579,560	\$ 1,473,365	\$ 294,776	\$ 1,768,141	\$ 1,768,141	\$ 1,237,167	\$ 300,984	\$ 1,538,152	\$ 1,538,152	\$ 1,274,189	\$ 1,274,189	\$ 195,429	\$ 1,469,618	\$ 1,469,618
Expenditures																
1000-1999 Certificated Salary	\$ 559,117	\$ 84,127	\$ 643,244	\$ 587,445	\$ 94,432	\$ 681,877	\$ 681,877	\$ 632,462	\$ 56,471	\$ 688,933	\$ 688,933	\$ 649,231	\$ 649,231	\$ 49,957	\$ 649,231	\$ 649,231
2000-2999 Classified Salary	137,444	41,702	179,146	131,549	55,047	186,596	186,596	142,709	7,007	149,716	149,716	146,856	146,856	13,708	146,856	146,856
3000-3999 Employee Benefit	229,999	123,915	353,914	260,384	93,696	354,080	354,080	280,860	75,926	356,787	356,787	291,223	291,223	79,217	291,223	291,223
4000-4999 Books & Supplies	19,305	14,764	34,070	17,532	11,878	29,410	29,410	21,142	117,949	139,091	139,091	21,742	21,742	8,621	21,742	21,742
5000-5899 Services & Other Operating Expenditures	162,817	32,866	195,683	206,445	30,476	236,921	236,921	225,832	40,682	266,514	266,514	193,501	193,501	34,983	193,501	193,501
6000-6599 Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7100-7299 Other Outgo	138	-	138	136	-	136	136	322	9,130	322	322	322	322	-	322	322
7300-7399 Direct & Indirect Support	(3,263)	3,263	-	(4,637)	4,637	-	-	(9,130)	-	-	-	(8,944)	(8,944)	-	-	-
7610-7629 Interfund Transfers Out	125,096	-	125,096	64,500	-	64,500	64,500	-	-	-	-	-	-	-	-	-
7630-7699 Other Uses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Adjustments (Form MYP)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures, Transfers, and Other Uses	\$ 1,230,654	\$ 300,637	\$ 1,531,291	\$ 1,263,355	\$ 290,167	\$ 1,553,521	\$ 1,553,521	\$ 1,294,196	\$ 307,165	\$ 1,601,361	\$ 1,601,361	\$ 1,293,930	\$ 1,293,930	\$ 195,429	\$ 1,489,359	\$ 1,489,359
Excess (Deficiency)	\$ 33,506	\$ 14,763	\$ 48,269	\$ 210,011	\$ 4,609	\$ 214,620	\$ 214,620	\$ (57,029)	\$ (6,181)	\$ (63,210)	\$ (63,210)	\$ (19,741)	\$ (19,741)	\$ -	\$ -	\$ -
Beginning Balance	\$ 834,495	\$ 77,348	\$ 911,843	\$ 868,002	\$ 92,110	\$ 960,112	\$ 960,112	\$ 1,078,013	\$ 96,720	\$ 1,174,732	\$ 1,174,732	\$ 1,020,984	\$ 1,020,984	\$ 90,539	\$ 1,115,523	\$ 1,115,523
Audit Adjustments / Restatements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ending Balance	\$ 868,002	\$ 92,110	\$ 960,112	\$ 1,078,013	\$ 96,720	\$ 1,174,732	\$ 1,174,732	\$ 1,020,984	\$ 90,539	\$ 1,111,523	\$ 1,111,523	\$ 1,001,243	\$ 1,001,243	\$ 90,539	\$ 1,091,776	\$ 1,091,776
Reserves:																
Minimum Reserve Level per Criteria & Standards	5%	-	-	5%	-	-	-	5%	-	-	-	5%	-	-	-	-
Recommended REU (Computed in C&S)	\$ 76,565	-	\$ 76,565	\$ 77,676	-	\$ 77,676	\$ 77,676	\$ 80,068	-	\$ 80,068	\$ 80,068	\$ 74,468	\$ 74,468	\$ -	\$ 74,468	\$ 74,468
Reserves per District (REU 9789)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonspendable (Rev. Cash, Prepaid, Stores)	150	-	150	150	-	150	150	150	-	150	150	150	-	-	150	150
Restricted	-	92,110	92,110	-	96,720	96,720	96,720	-	90,539	90,539	90,539	-	-	-	90,539	90,539
Committed	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	11,463	-	11,463	11,463	7,963	-	7,963	7,963	-	-	-	-	-
Unassigned	867,852	-	867,852	1,066,399	-	1,066,399	1,066,399	1,012,870	-	1,012,870	1,012,870	1,001,243	1,001,243	-	1,001,243	1,001,243
Excess (Deficiency) above state recommended REU	867,852	-	867,852	1,077,863	-	1,077,863	1,077,863	1,020,834	-	1,020,834	1,020,834	926,775	926,775	-	926,775	926,775
Contributions to Restricted Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Reserve Fund 17 (REU Only)	\$ 76,565	-	\$ 76,565	\$ 77,676	-	\$ 77,676	\$ 77,676	\$ 80,068	-	\$ 80,068	\$ 80,068	\$ -	\$ -	\$ -	\$ -	\$ -

SANTA CRUZ COUNTY SCHOOLS
HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

FINANCIAL ANALYSIS OF GENERAL FUND

GENERAL FUND	2018-19	2019-20	2020-21	2020-21	2020-21	2019-20 UA vs 2020-21 2I	2020-21 1I vs 2020-21 2I	2021-22	2020-21 2I vs 2020-21 PB	2022-23	2020-21 PB vs 2021- 22 PB
	Unaudited Actuals	Unaudited Actuals	1st Interim	2nd Interim				Projected @ 20-21 2I		Projected @ 20-21 2I	
Revenues											
8010-8099 Local Control Funding Formula	1,097,436	1,145,184	1,181,167	1,181,167	1,181,167	3.14%	0.00%	1,200,948	1.67%	1,223,094	1.84%
8100-8299 Federal	28,918	49,064	95,039	134,931	134,931	175.01%	41.97%	41,947	-68.91%	41,947	0.00%
8300-8599 Other State	165,009	114,309	95,341	95,341	95,341	-16.59%	0.00%	87,376	-8.35%	87,376	0.00%
8600-8799 Other Local	236,461	236,815	126,339	126,713	126,713	-46.49%	0.30%	118,797	-6.25%	118,797	0.00%
8910-8929 Interfund Transfers In	31,736	222,769	20,550	-	-	-100.00%	-100.00%	20,550	-	20,550	0.00%
8930-8979 Other Sources	-	-	-	-	-			-		-	
8980-8998 Contributions	-	-	-	-	-			-		-	
Total Revenue, Transfers, and Other Sources	1,579,560	1,768,141	1,518,436	1,538,152	1,538,152	-13.01%	1.30%	1,469,618	-4.46%	1,491,764	1.51%
Expenditures											
1000-1999 Certificated Salary	643,244	681,878	694,606	688,933	688,933	1.03%	-0.82%	699,187	1.49%	712,911	1.96%
2000-2999 Classified Salary	179,146	186,596	149,716	149,716	149,716	-19.76%	0.00%	160,563	7.25%	163,774	2.00%
3000-3999 Employee Benefit	353,914	354,080	356,787	356,787	356,787	0.76%	0.00%	370,440	3.83%	396,044	6.91%
4000-4999 Books & Supplies	34,070	29,410	93,533	139,091	139,091	372.93%	48.71%	30,363	-78.17%	30,363	0.00%
5000-5899 Services & Other Operating Expenditures	195,683	236,921	266,514	266,514	266,514	12.49%	0.00%	228,484	-14.27%	231,738	1.42%
6000-6599 Capital Outlay	-	-	-	-	-			-		-	
7100-7299 Other Outgo	138	136	322	322	322	136.17%	0.00%	322	0.00%	322	0.00%
7300-7399 Direct & Indirect Support	0	-	-	-	-			-		-	
7610-7629 Interfund Transfers Out	125,096	64,500	-	-	-			-		-	
7630-7699 Other Uses	-	-	-	-	-			-		-	
Other Adjustments (From MYP)	-	-	-	-	-			-		-	
Total Expenditures, Transfers, and Other Uses	1,531,291	1,553,521	1,561,477	1,601,361	1,601,361	3.08%	2.55%	1,489,359	-6.99%	1,535,152	3.07%
Excess (Deficiency)	48,269	214,620	(43,041)	(63,210)	(63,210)	-129.45%	-46.86%	(19,741)	-68.77%	(43,388)	119.78%
Beginning Balance											
Audit Adjustments / Restatements	911,843	960,112	1,174,732	1,174,732	1,174,732	22.35%	0.00%	1,111,523	-5.38%	1,091,782	-1.78%
Ending Balance	960,112	1,174,732	1,131,691	1,111,523	1,111,523	-5.38%	-1.78%	1,091,782	-1.78%	1,048,394	-3.97%
Reserves:											
Minimum Reserve Level per Criteria & Standards	5%	5%	5%	5%	5%	0.00%	0.00%	5%	0.00%	5%	
Recommended REU (Computed in C&S)	\$ 76,565	\$ 77,676	\$ 78,074	\$ 80,068	\$ 80,068	3.08%	2.55%	\$ 74,468	-6.99%	\$ 76,758	3.07%
Reserves per District (REU 9789)											
Nonspendable (Rev. Cash, Prepaid, Stores)	150	150	150	150	150	0.00%	0.00%	-	-100.00%	-	0.00%
Restricted	92,110	96,720	90,539	90,539	90,539	-6.39%	0.00%	90,539	0.00%	90,539	0.00%
Committed	-	-	-	-	-			-		-	
Assigned	-	11,463	7,963	7,963	7,963	-30.53%	0.00%	-	-100.00%	-	
Unassigned	867,852	1,066,399	1,033,039	1,012,870	1,012,870	-5.02%	-1.95%	1,001,243	-1.15%	957,855	-4.33%
Excess (Deficiency) above state recommended REU	867,852	1,077,863	1,041,002	1,020,834	1,020,834	-5.29%	-1.94%	926,775	-9.21%	881,098	-4.93%
Contributions to Restricted Programs	3,262	3,160	33,100	32,824	32,824	938.77%	-0.83%	35,236	7.35%	37,515	6.47%
Special Reserve Fund 17	76,565	77,676	78,074	80,068	80,068	3.08%	2.55%	-	-100.00%	-	

HAPPY VALLEY ELEMENTARY SCHOOL DISTRICT

All Funds Summary

2020-21

2nd Interim

	01	13	17	25	57	Total All Funds
	General	Cafeteria	Special Reserve	Capital Facilities	Foundation	
Revenue						
8000-8099 Local Control Funding Formula	1,181,167	-	-	-	-	1,181,167
8100-8299 Federal Revenue	134,931	-	-	-	-	134,931
8300-8599 State Revenue	95,341	-	-	-	-	95,341
8600-8699 Local Revenue	126,713	-	5,000	6,312	1,126	139,150
Total Revenue	1,538,152	-	5,000	6,312	1,126	1,550,589
Expenditures						
1000 Certificated Salaries	688,933	-	-	-	-	688,933
2000 Classified Salaries	149,716	-	-	-	-	149,716
3000 Employee Benefits	356,787	-	-	-	-	356,787
4000 Books & Supplies	139,091	-	-	-	-	139,091
5000 Services & Other Oper.	266,514	-	-	139	-	266,652
6000 Equipment	-	-	-	-	-	-
7100-7299 Other Outgo (74XX)	322	-	-	-	-	322
7300 Indirect Costs	-	-	-	-	-	-
Total Expenditures	1,601,361	-	-	139	-	1,601,500
Surplus (Deficit)	(63,210)	-	5,000	6,173	1,126	(50,911)
Other Sources/Uses						
89XX Transfers In	-	-	-	-	-	-
8930-8979 Other Sources	-	-	-	-	-	-
7610-7629 Transfers Out	-	-	-	-	-	-
7630-7699 Other Uses	-	-	-	-	-	-
Total Other Sources/Uses	-	-	-	-	-	-
Total Incr (Decr) in Fund Balance	(63,210)	-	5,000	6,173	1,126	(50,911)
Beginning Fund Balance	1,174,732	1	307,531	351	940,821	2,423,436
Audit Adjustments/Restatements	-	-	-	-	-	-
Ending Fund Balance	1,111,523	1	312,531	6,524	941,947	2,372,525
Deficit (Surplus) as % of Fund Balance	-5.38%	0.00%	1.63%	1760.33%	0.12%	-2.10%

Happy Valley School Foundation Fund - HVSD

Fund Type: Agency Fund

Date Established: February 26, 1998

Investment Pool: Endowed - Socially Responsible Long Term Pool

Fund Report for January 01, 2021 - March 31, 2021

	Current Period 1/1/2021 - 3/31/2021	Year To Date 1/1/2021 - 3/31/2021
Opening Fund Balance	\$795,887.99	\$795,887.99
Earnings/(Losses)	\$27,601.51	\$27,601.51
Distributions for Fund Purpose	\$(26,631.00)	\$(26,631.00)
Foundation Services Fee*	\$(1,978.61)	\$(1,978.61)
Ending Fund Balance	\$794,879.89	\$794,879.89

Donor Gift #682,551.51 }
 Flex Fund #230,381.12 } 1,767,812.52
 County treasury #57,532.63 } community foundation

*The Foundation Services Fee helps to support fund stewardship as well as Foundation programs that assist donors, educate and strengthen local nonprofits, and build regional partnerships to address critical local issues.

If you have questions regarding your fund statement please contact Hilary Bryant at hbryant@cfsc.org or (831) 662-2065.

total Fund 57 # 1,765,345.15

Last Quarter
 community foundation only # 1,155,867.08



Happy Valley School Foundation Fund - HVSD

Grants Distributed to Organizations January 01, 2021 through March 31, 2021

Date	Grantee	Amount
2021-03-05	Happy Valley Elementary School	26,631.00
	Total Grants:	\$26,631.00



Happy Valley School Foundation Fund - Donor Gifts - HVSDDG

Fund Type: Designated Fund

Date Established: October 30, 2017

Investment Pool: Endowed - Socially Responsible Long Term Pool

Fund Report for January 01, 2021 - March 31, 2021

	Current Period 1/1/2021 - 3/31/2021	Year To Date 1/1/2021 - 3/31/2021
Opening Fund Balance	\$79,363.86	\$79,363.86
Contributions	\$582,011.53	\$582,011.53
Earnings/(Losses)	\$24,586.89	\$24,586.89
Distributions for Fund Purpose	\$(1,931.00)	\$(1,931.00)
Foundation Services Fee*	\$(1,479.77)	\$(1,479.77)
Ending Fund Balance	\$682,551.51	\$682,551.51

*The Foundation Services Fee helps to support fund stewardship as well as Foundation programs that assist donors, educate and strengthen local nonprofits, and build regional partnerships to address critical local issues.

If you have questions regarding your fund statement please contact Hilary Bryant at hbryant@cfsc.org or (831) 662-2065.



Happy Valley School Foundation Fund - Donor Gifts - HVSDDG

Gifts received for the period January 01, 2021 through March 31, 2021

Date	Donor	Amount
2021-01-11	Anonymous	571,000.00
2021-03-29	Anonymous	11,011.53
	Total Gifts:	\$582,011.53

Happy Valley School Foundation Fund - Donor Gifts - HVSDDG

Grants Distributed to Organizations January 01, 2021 through March 31, 2021

Date	Grantee	Amount
2021-03-05	Happy Valley Elementary School	1,931.00
	Total Grants:	\$1,931.00



Happy Valley School Legacy Flex Fund - HVSL

Fund Type: Agency Fund

Date Established: July 09, 2014

Investment Pool: Nonendowed - Socially Responsible Long Term Pool

Fund Report for January 01, 2021 - March 31, 2021

	Current Period	Year To Date
	1/1/2021 –	1/1/2021 –
	3/31/2021	3/31/2021
Opening Fund Balance	\$223,130.24	\$223,130.24
Earnings/(Losses)	\$7,810.21	\$7,810.21
Foundation Services Fee*	\$(559.33)	\$(559.33)
Ending Fund Balance	\$230,381.12	\$230,381.12

*The Foundation Services Fee helps to support fund stewardship as well as Foundation programs that assist donors, educate and strengthen local nonprofits, and build regional partnerships to address critical local issues.

If you have questions regarding your fund statement please contact Hilary Bryant at hbryant@cfsc.org or (831) 662-2065.



SANTA CRUZ
COUNTY OFFICE OF
EDUCATION
DR. FARIS SABRAH • SUPERINTENDENT OF SCHOOLS

Santa Cruz County Board of Education ● 400 Encinal Street, Santa Cruz, CA 95060 ● Tel (831) 466-5900 ● santacruzcoe.org
Mr. Ed Acosta ● Ms. Rose Filicetti ● Ms. Sandra Nichols ● Ms. Sue Roth ●
Mr. Abel Sanchez ● Mr. Bruce Van Allen ● Ms. Alyssa Wall

RESOLUTION #21-05

In Recognition of National Child Abuse Prevention Month

WHEREAS, child safety is of the utmost importance; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, our children are our most valuable resources and will shape the future of Santa Cruz County and beyond; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse and the adults they become; and

WHEREAS, in California the largest number of suspected child abuse reports are made by teachers, who during the year-long COVID19 pandemic, are having much less direct contact with students due to the use of distance learning and thus it is thought that thousands of cases of child abuse may go unreported; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children and cultivate relationships that are based on dignity, respect, equity, and compassion; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and

WHEREAS, prevention remains the best defense for our children and families;

Santa Cruz County Board of Education

Resolution #21-05 In Recognition of National Child Abuse Prevention Month

April 15, 2021

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz Board of Education does hereby proclaim April 2021 as NATIONAL CHILD ABUSE PREVENTION MONTH and urge all members of the Santa Cruz County educational community to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

PASSED AND ADOPTED by the Santa Cruz County Board of Education, County of Santa Cruz, State of California, this day, the 15th day, of April, 2021 by the following vote:

AYES: Acosta, Nichols, Roth, Sanchez, Van Allen, Wall, Filicetti

NOES:

ABSTAIN:

ABSENT:



Rose Filicetti, President

ATTEST:



Dr. Faris Sabbah
County Superintendent of Schools
Secretary, Santa Cruz County Board of Education

**Happy Valley School District
Resolution #20-21-04
Authorizing Signature to Sign
Payroll and Expenditure Warrant Orders
And Other District Documents**

WHEREAS, Education Code 42633 requires the Governing Board to file with the County Superintendent of Schools verified signatures of each person authorized to sign payroll and expenditure warrant order and other district documents

NOW, THEREFORE, BE IT RESOLVED that the true signatures of hand of all personnel authorized to sign payroll and expenditure warrant orders for the period of July 1, 2021 through June 30, 2022 are:

Michelle Stewart	_____
Paige Lynd	_____
Donna Walker	_____
Kyle Frandle	_____
Katie Freeman	_____
Jacob Willet	_____
Rachel Click Richardson	_____
Alyssa Jolliffe	_____

PASSED AND ADOPTED by the Happy Valley Board of Trustees at a regular meeting held May 12, 2021.

AYES	_____	_____
NOES	_____	_____
ABSTAIN	_____	_____
ABSENT	_____	_____

Board President Date

Superintendent/Principal Date

Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Happy Valley Elementary School District	Michelle McKinny Superintendent	mmckinny@hvesd.com 831-429-1456

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

During the 2020-2021 School Year, Happy Valley Elementary has been involving families, staff, board and community members in multiple stakeholder engagement opportunities. Surveys have been deployed since the beginning of the pandemic to determine needs such as social emotional, connectivity, learning loss and technology needs. This school year, several town hall meetings and surveys have been sent regarding reopening plans, hybrid and full opening to determine the percentage of parents and families that were comfortable with returning to school. A survey was sent to parents, community, board and staff to determine LCAP priorities that focus on accelerating student learning and continued learning opportunities for this year and next. These opportunities provided the necessary feedback on what types of intervention programs to make available for students in ELA, Math, counseling, on going professional development and social emotional well being.

A description of how students will be identified and the needs of students will be assessed.

Happy Valley School District will use a variety of resources to identify students in need of academic, social emotional and other integrated supports. Theses resources will be used on going throughout the year at either 4-6 week or 12 intervals. Students will be identified for ELA support though our Fountas and Pinell benchmark system K-6. These assessments will be given each Trimester with recommendation for support if the student is below grade level reading. In Math, the students will be given the locally created math benchmark from Engage NY to access grade level proficiency. An intervention teacher will be serving the students on a one on one basis or in small targeted groups. Students who need social emotional support will continue to access our SEL counselor. Each teacher will continue to utilize Peacebuilders, our in class social emotional learning curriculum.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Happy Valley School District will provide on-going communication regarding the opportunities that are available for students in ELA, Math and SEL. Any student identified through the assessment process that needs extra support for learning acceleration, the parent will be reached by a phone call and letter in the parents' language. Parents and guardians will also receive ongoing updates on their child's progress if they are receiving supplemental supports.

A description of the LEA's plan to provide supplemental instruction and support.

Students who are identified will be served both in the classroom and with an intervention teacher who will target their curricular needs. Paraprofessionals who are already in the classroom will work with the identified students when needed. Teachers will also modify the class work if it is determined, and a counselor will continue to be available to students who need. The students can access the counselor either by parent or teacher referral. Continued use of the Peacebuilder curriculum will be our SEL program and each month, the classes will follow a SEL theme with activities around that theme.

Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies		Planned Expenditures	Actual Expenditures
Extending instructional learning time		\$0	\$0
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports		\$12,268	Actual expenditures will be provided when available
Integrated student supports to address other barriers to learning		\$4,000	Actual expenditures will be provided when available.
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports		\$5,000	Actual expenditures will be provided when available.

Supplemental Instruction and Support Strategies		Planned Expenditures	Actual Expenditures
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility		\$0	\$0
Additional academic services for students		\$38,298	Actual expenditures will be provided when available.
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs		\$5,000	Actual expenditures will be provided when available.
Total Funds to implement the Strategies		\$64,566	Actual expenditures will be provided when available.

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

HVS will use these funds in conjunction with IPI funds, ESSER II and ESSER III funds. All of these funds will be used to support students that are not achieving grade level or benchmarks. Intervention teacher, SEL counselor and paraprofessionals will be used to address any academic gaps. In addition, new Chromebooks and iPads will be purchased to support student learning.

Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California Education Code (EC) Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact ELOGrants@cde.ca.gov or <mailto:lcff@cde.ca.gov>

Instructions: Plan Requirements

An LEA receiving ELO Grant funds under EC Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the

supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (*EC* Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
 - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
 - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
 - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

Fiscal Requirements

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.

- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

Instructions: Plan Descriptions

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of how parents, teachers, and school staff were involved in the development of the plan

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

A description of how students will be identified and the needs of students will be assessed

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

A description of the LEA's plan to provide supplemental instruction and support

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, *EC* Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (*EC* Section 43522[h]).

Instructions: Expenditure Plan

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education
March 2021



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2021-2022

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Happy Valley Elementary School District District CDS Code: 69757

Name of County: Santa Cruz County County CDS Code: 44

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 12 / 21 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2022.

Submitted by (Superintendent, Board Secretary, or Designee):

Michelle McKinny Michelle McKinny Superintendent/Principal
Name Signature Title

831-429-6205 831-429-1456 May 12, 2021
Fax Number Telephone Number Date

3125 Branciforte Drive, Santa Cruz, CA 95065
Mailing Address

mmckinny@hvesd.com
E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Santa Cruz County County CDS Code 44

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit

Estimated Number Needed

CLAD/English Learner Authorization (applicant already holds teaching credential)

Bilingual Authorization (applicant already holds teaching credential)

List target language(s) for bilingual authorization:

Resource Specialist

Teacher Librarian Services

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☒

If no, explain. small school, one school district, we do not have a need for district intern program

Does your agency participate in a Commission-approved college or university internship program? Yes ☐ No ☒

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.



State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@cte.ca.gov
Website: www.cte.ca.gov

ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

- ☒ The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

- ☐ The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

- ☒ Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

- ☐ The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

Michelle McKenny Happy Valley Elem School District May 12, 2021
Signature of the District Superintendent District Date

Signature of the County Superintendent of Schools County Date

It is not necessary to submit this form to the Commission on Teacher Credentialing.

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – March 2021

District Name: Happy Valley School

Contact Name: Michelle McKinny Phone: 831-429-1456 Email: mmckinny@hvesd.com

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0420.42	Charter School Renewal	N/A	5/12/21
BP 3110	Transfer of Funds		
BP 3230	Federal Grant Funds		
AR 3230	Federal Grant Funds		
AR 3311.2	Lease-Leaseback Contracts	N/A	
AR 3311.3	Design-Build Contracts		
AR 3320	Claims and Actions Against the District		
BP 3452	Student Activity Funds		
BP 3515.3	District Police/Security Department Police Department — Can carry firearms —	OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> AND OPTION 1: <input checked="" type="checkbox"/> OPTION 2: <input type="checkbox"/>	
AR 3515.3	District Police/Security Department		
BP 3600	Consultants		
E 4112.9 4212.9 4312.9	Employee Notifications		
AR 4161.2 4261.1 4361.2	Personal Leaves		

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – March 2021

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
AR 4161.8 4261.8 4361.8	Family Care and Medical Leave 12 month period shall be a rolling period measured backward from date of FMLA Use eligible & leave first ←	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> OPTION 4: <input checked="" type="checkbox"/> AND OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/>	May 12/21 ↓ ↓ ↓
BP 6142.8	Comprehensive Health Education		
AR 6142.8	Comprehensive Health Education		
BP 7210	Facilities Financing		↓

CSBA POLICY GUIDE SHEET

March 2021

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0420.42 - Charter School Renewal

Policy updated to reflect **NEW LAW (SB 98, 2020)** which amends the criteria for renewal when the two consecutive years immediately preceding the renewal include the 2019-20 school year (i.e., renewals submitted in 2020-21 and 2021-22). Policy adds the requirement that the determination of a charter school's academic progress be based on all the state indicators in the California School Dashboard for which it receives performance levels, provided that the charter school has schoolwide performance levels on at least two measurements of academic performance per year and for at least two student subgroups. Policy also reflects action taken by the State Board of Education (SBE) in November 2020 to approve a list of valid and reliable indicators of academic progress and postsecondary outcomes that may be used to demonstrate a charter school's academic performance.

Board Policy 3110 - Transfer of Funds

Policy updated to reflect **NEW LAW (SB 98, 2020)** which authorizes, for the 2020-21 and 2021-22 fiscal years if the state defers any payments owed to districts, the temporary transfer of up to 85 percent of the maximum amount held in any fund or account for the payment of obligations. Item #4 revised to clarify requirements for transfers from special reserve funds for capital outlay or other purposes into the general fund for general operating purposes of the district.

Board Policy 3230 - Federal Grant Funds

Policy updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506)**, effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"). Policy reflects an amendment to the Uniform Guidance which extends the timeframe for submitting the final performance report from 90 to 120 calendar days after the ending date of the grant.

Administrative Regulation 3230 - Federal Grant Funds

Regulation updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506)**, effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Uniform Guidance. Regulation reflects amendments to the Uniform Guidance which (1) extend the timeframe for paying all obligations of federal funds from 90 to 120 calendar days after the end of the funding period; (2) require districts to give a preference to the purchase, acquisition, or use of goods, products, or materials from the United States as practicable; and (3) increase the threshold for "micro-purchases" and "small purchases" that qualify for simplified procurement procedures. Regulation also adds the requirement to provide for disciplinary actions to be applied when officers, employees, or representatives of the district violate conflict of interest standards. Section on "Personnel" revised to (1) add the district's responsibility to check employee records and ensure that the charges are accurate, allowable, and properly allocated and (2) clarify the documentation requirements for employees whose salary is paid with state or local funds but is used to meet a cost-sharing or matching requirement of the federal grant.

Administrative Regulation 3311.2 - Lease-Leaseback Contracts

Regulation updated to (1) include the maximum term for the lease-leaseback contract as specified in law, (2) reflect the requirement for site and plan approval prior to entering into an agreement, (3) add optional language for a board resolution declaring the intent to enter into a lease-leaseback contract, and (4) move evaluation criteria into the list of items that must be included in the request for sealed proposals. Regulation also reflects **NEW LAW (AB 2311, 2020)** which requires districts to include in all bid documents and construction contracts a notice that the project is subject to state "skilled and trained workforce" requirements.

Administrative Regulation 3311.3 - Design-Build Contracts

Regulation updated to reflect **NEW LAW (AB 2311, 2020)** which requires districts to include in all bid documents and construction contracts a notice that the project is subject to state "skilled and trained workforce" requirements. Regulation also adds a definition of "skilled and trained workforce," and describes the district's responsibilities if the contractor fails to demonstrate compliance with these requirements.

Administrative Regulation 3320 - Claims and Actions Against the District

Regulation updated to add introductory information explaining the procedures that may be used to file a claim for money or damages against the district depending on the cause of action. Section on "Time Limitations" reorganized and clarified, especially with regard to the time limits for claims related to causes of actions which are excepted from the Government Claims Act, are not governed by any other claim presentation statute or regulation, and are addressed through procedures established by the district. Regulation also reflects **NEW LAW (SB 1473, 2020)** which allows a person to submit a claim, amendment to a claim, or application for a late claim by electronic means, if so authorized by a board resolution, in which case the subsequent notices provided by the district must be sent to the electronic address from which the claim was sent unless the claimant specifies an alternative electronic address for that purpose.

Board Policy 3452 - Student Activity Funds

Policy updated to clarify that the policy does not apply to school-connected organizations that are not composed entirely of students or subject to the board's control and regulation. Section on "Fundraising" adds a reference to policy that addresses online fundraising, and addresses fundraising events that involve the sale of foods and/or beverages. Section on "Management and Reporting of Funds" updated to reflect Governmental Accounting Standards Board (GASB) Statement 84, which provides that, if the district has administrative or direct financial involvement with the student organization's assets, as defined, the student activity fund may be considered a governmental fund subject to specific accounting and financial reporting requirements.

Board Policy 3515.3 - District Police/Security Department

Policy updated to reflect **NEW LAW (SB 98, 2020)** which encourages districts to redirect resources currently allocated to district police departments into student support services and professional development on cultural competency and restorative justice. Policy also updates the board's philosophical statement, adds optional language regarding staff training on appropriate contact with district police or security officers, and reflects **NEW LAW (AB 846, 2020)** which requires districts to review the job description that is used in recruitment and hiring and make changes that emphasize community-based policing and collaborative problem solving while de-emphasizing the paramilitary aspects of the job. Section on "Conduct of Officers" revised to prohibit discrimination based on protected characteristics, prohibit district officers from assisting with immigration enforcement at district schools, and reflect requirement for district police departments to adopt policy that provides a minimum standard on the use of force. Policy also reflects the district's eligibility to receive surplus military equipment if the board approves the acquisition of such equipment, and adds a section on "Records" which limits officers' access to or release of student records except when otherwise authorized or required by law.

Administrative Regulation 3515.3 - District Police/Security Department

Regulation updated to reflect law which, effective July 1, 2021, extends the requirement to complete a specified course of training to include security officers who work 20 hours per week or less. Regulation also clarifies that the additional training requirements of Penal Code 832 apply to security officers who carry a firearm while performing their duties. Section on "Qualifications of Police Officers" adds the requirement to complete specialized training within two years of the first date of employment. New section on "Use of Force" reflects (1) **NEW LAW (AB 1196, 2020)** which prohibits a law enforcement agency from authorizing the use of carotid restraints or choke holds, and (2) the requirement for district police departments to adopt policy that provide a minimum standard on the use of force that includes specified components and is consistent with guidelines established by the Commission on Peace Officer Standards and Training.

Board Policy 3600 - Consultants

Policy updated to reflect **NEW LAW (AB 2257, 2020)** which recodifies the three-part test established in Dynamex Operations West, Inc. v. Superior Court of Los Angeles to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor, and **NEW LAWS (AB 2257 and AB 323, 2020)** which establish exceptions to the use of the three-part test. Requirement to afford equal opportunity for contracts revised to add ethnicity and reflect **NEW LAW (AB 3364, 2020)** which changes the term "military and veteran status" to "veteran or military status."

Exhibit 4112.9/4212.9/4312.9 - Employee Notifications

Exhibit updated to add employee notifications related to (1) the rights of employees who are victims of crime or abuse; (2) potential exposure to COVID-19 at a district facility; (3) the right and procedure to access the district's injury and illness prevention program; (4) nondiscrimination on the basis of sex and contact information for the district's Title IX Coordinator; and (5) following an investigation of an alleged misconduct of a district police officer, the district's decision to impose discipline.

Administrative Regulation 4161.2/4261.2/4361.2 - Personal Leaves

Regulation updated to reflect **NEW LAW (AB 2992, 2020)** which extends leave for employees who are victims of domestic violence, sexual assault, or stalking to include employees who are victims of a crime that caused physical injury, or mental injury with a threat of physical injury, and employees whose immediate family member is deceased as a direct result of a crime. Regulation also reflects provisions of AB 2992 which require districts to inform employees of their rights for such leave and authorize employees, when an unscheduled absence occurs, to submit documentation from a victim advocate or any other form of documentation that reasonably verifies that the crime or abuse occurred, including, but not limited to, a written statement signed by the employee or an individual acting on the employee's behalf.

Administrative Regulation 4161.8/4261.8/4361.8 - Family Care and Medical Leave

Regulation updated to reflect **NEW LAW (SB 1383, 2020)** which, for purposes of leave under the California Family Rights Act, (1) revises the definition of "child" to include the child of a registered domestic partner; (2) includes an employee's grandparent, grandchild, sibling, and registered domestic partner as persons for whom an employee may take leave for a serious health condition; (3) repeals a provision of law which had limited any leave related to the birth or placement of the child to only one parent if a district employs both parents, thereby requiring the district to grant leave to each employee; (4) eliminates the district's authority to deny reinstatement, upon return from leave, for an employee who is among the highest paid 10 percent of district employees when the employee's absence would cause substantial and grievous economic injury to district operations; and (5) authorizes military family leave to attend to an exigency arising when the employee's registered domestic partner is on active duty or on call to active duty status in the National Guard or Reserves or is a member of the regular Armed Forces on deployment to a foreign country.

Board Policy 6142.8 - Comprehensive Health Education

Policy updated to reflect the 2019 state curriculum framework for health education, including emphasis on the physical, mental, and social well-being of students and integration of health education with other content areas of the district's curriculum. Policy also reflects law which authorizes districts to provide age-appropriate comprehensive sexual health education prior to grade 7, and law which authorizes instruction in grades K-12 in sexual abuse and sexual assault awareness and prevention provided students are allowed to be excused from such instruction with the written request of the parent/guardian.

Administrative Regulation 6142.8 - Comprehensive Health Education

Regulation updated to more directly reflect state content standards for injury prevention and safety and for personal and community health. Regulation also adds a new section on "High School Health Education" for districts that require a course in health education for graduation, which reflects law requiring that the course in health education include instruction in sexual harassment and violence and instruction in performing compression-only cardiopulmonary resuscitation. Section on "Students Excused from Health Instruction" expanded to address excusals from (1) comprehensive sexual health education and HIV prevention education; (2) instruction in sexual abuse and/or sexual assault awareness and prevention; (3) any exam, survey, or questionnaire which contains questions about the student's or family's personal beliefs or practices in sex,

family life, morality, or religion; and (4) anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex.

Board Policy 7210 - Facilities Financing

Policy updated to add state facilities funding from the Leroy F. Greene School Facilities Act as a method of funding facilities and to reflect **NEW LAW (SB 820, 2020)** which requires filing the audit of completed facilities projects with the California State Controller. Policy also adds the requirement to comply with law and board policy regarding debt issuance and management.

ReqPay12d

Board Report

Checks Dated 04/01/2021 through 04/30/2021					
Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMM	Comment	Check Amount
966359	04/12/2021	AT&T	01-0000-0-0000-2700-5900-200-2801	PHONE	107.21
966360	04/12/2021	CLARK, HARRY	01-0000-0-0000-7200-5900-200-2801	PHONE	35.73
966361	04/12/2021	COAST PAPER & SUPPLY, INC	01-0000-0-0000-8100-5800-200-2801	PAINT BLACKTOP	142.94
966362	04/12/2021	Doolan, Lindsey A	01-1100-0-0000-8100-4350-200-3000	JANITORIAL SUPPLIES FOR STUDENTS	425.00
966363	04/12/2021	Frier, Caroline K	01-3215-0-1110-1000-4300-200-0000	ROOM 3 DL AND MATERIALS AND SUPPLIES	19.00
966364	04/12/2021	GREENWASTE RECOVERY INC	01-9009-0-1110-1000-4300-200-RM03	ROOM 3 DL AND MATERIALS AND SUPPLIES	71.14
966365	04/12/2021	KT MECHANICAL INC	01-3215-0-1110-1000-4300-200-0000	ROOM 2 DL AND MATERIALS AND SUPPLIES	1.70
966366	04/12/2021	LAAMSHA YOUNG	01-9009-0-1110-1000-4300-200-RM02	ROOM 2 DL AND MATERIALS AND SUPPLIES	34.62
966367	04/12/2021	MRC SMART TECHNOLOGY SOLUTIONS	01-0000-0-0000-8100-5523-200-2801	GARBAGE	444.96
966368	04/12/2021	Royer, Kate	01-0000-0-0000-8100-5600-200-2801	HVAC REPAIR SERVICE	1,108.00
966369	04/12/2021	Ruwe, Carey L	01-1100-0-0000-7100-5600-200-3000	COPIER USAGE	500.00
966370	04/12/2021	SANTA CRUZ MUNICIPAL UTILITIES	01-1100-0-0000-7200-5600-200-3000	COPIER USAGE	17.53
966371	04/12/2021	SISC 3	01-1100-0-1110-1000-5600-200-3000	COPIER USAGE	70.12
			01-3215-0-1110-1000-4300-200-0000	DL ROOM 1 MATERIALS	262.97
			01-9009-0-1110-1000-4300-200-RM01	ROOM 1 MATERIALS AND SUPPLIES	9.50
			01-9009-0-1110-1000-4300-200-RM04	ROOM 4 MATERIALS AND SUPPLIES	236.21
			01-0000-0-0000-8100-5514-200-2801	WATER	245.71
			01-0000-0- - 9514- - APRIL H&W		30.51
			01-0000-0- - 9524- - APRIL H&W		56.00
					10,738.00
					1,701.00
					12,439.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-0000-SSS-MMM	Comment	Expensed Amount	Check Amount
966372	04/12/2021	US BANK	01-0000-0-0000-2700-5900-200-2801 POSTAGE, CONF, DL, COVID		2.60	
			01-1100-0-0000-2700-4350-200-3000 POSTAGE, CONF, DL, COVID		119.10	
			01-3210-0-1110-1000-4300-200-2801 POSTAGE, CONF, DL, COVID		334.96	
966373	04/12/2021	US BANK EQUIPMENT FINANCE	01-3215-0-0000-2700-4350-200-0000 POSTAGE, CONF, DL, COVID		406.71	863.37
			01-1100-0-0000-7100-5600-200-3000 COPIER LEASE		33.13	
			01-1100-0-0000-7200-5600-200-3000 COPIER LEASE		132.54	
			01-1100-0-1110-1000-5600-200-3000 COPIER LEASE		497.03	662.70
966777	04/19/2021	ARTURO RIVERA MORALES	01-0000-0-0000-8100-5524-200-2801 JANITORIAL SERVICES			2,000.00
966778	04/19/2021	C & N TRACTORS	01-0000-0-0000-8100-4350-200-2801 YARD/MAINT SUPPLIES			184.31
966779	04/19/2021	CARLY PERLMAN	01-6512-0-5770-3120-5800-200-0000 MARCH COUNSELING			630.00
966780	04/19/2021	DASSEL'S PETROLEUM	01-0000-0-0000-8100-5511-200-2801 PROPANE			475.38
966781	04/19/2021	Doolan, Lindsey A	01-9009-0-1110-1000-4300-200-RM03 ROOM 3 MATERIALS AND SUPPLIES			158.47
966782	04/19/2021	Frier, Caroline K	01-9009-0-1110-1000-4300-200-RM02 ROOM 2 MATERIALS AND SUPPLIES			273.52
966783	04/19/2021	Royer, Kate	01-9009-0-1110-1000-4300-200-RM01 ROOM 1 MATERIALS AND SUPPLIES			13.73
966784	04/19/2021	WALLACE READER	01-0000-0-0000-8100-4350-200-2801 YARD MAINT SUPPLIES			27.95
967514	04/26/2021	BARRIENTOS, JUAN CARLOS	01-0000-0-0000-8100-5800-200-2801 YARD MAINT			800.00
967515	04/26/2021	COMMUNITY FOUN S.C. FLEX FUND	57-0000-0-0000-0000-8699-200-0000 DISB TO FLEX			28,562.00
967516	04/26/2021	EMPLOYMENT DEVELOPMENT DEPT	01- - - - -9515- -1ST QUARTER SUI			106.05
967517	04/26/2021	ESSENTIAL OPERATIONS INC	01-0000-0-0000-8100-5800-200-2801 SEMI ANNUAL INSPECTION SEPTIC			470.00
967518	04/26/2021	JOHNSON CONTROLS SECURITY	01-0000-0-0000-8100-5800-200-2801 COMPUTER LAB			117.20
967519	04/26/2021	MRC SMART TECHNOLOGY SOLUTIONS	01-1100-0-0000-7100-5600-200-3000 COPIER USAGE		8.02	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 04/01/2021 through 04/30/2021

Check Number	Check Date	Pay to the Order of	FF-RRRR-Y-GGGG-FFFF-O000-SSS-MMM	Comment	Expensed Amount	Check Amount
967519			01-1100-0-0000-7200-5600-200-3000	COPIER USAGE	32.08	
967520	04/26/2021	PACIFIC GAS & ELECTRIC	01-1100-0-1110-1000-5600-200-3000	COPIER USAGE	120.28	160.38
967521	04/26/2021	QUEST DIAG HEALTH & WELLNESS	01-0000-0-0000-8100-5511-200-2801	PUMP HOUSE STREET LIGHT	27.38	35.98
967522	04/26/2021	Royer, Kate	01-3210-0-0000-2700-4350-200-2801	COVID TEST FOR STAFF		230.00
967523	04/26/2021	STAPLES CREDIT PLAN	01-9009-0-1110-1000-4300-200-RM01	ROOM 1 SUPPLIES		27.24
			01-1100-0-0000-2700-4350-200-3000	CLASS SUPPLIES, OFFICE, SAFETY	404.43	
			01-1100-0-0000-7200-4350-200-3000	CLASS SUPPLIES, OFFICE, SAFETY	129.76	
			01-9009-0-1110-1000-4300-200-RM02	CLASS SUPPLIES, OFFICE, SAFETY	96.41	
			01-9009-0-1110-1000-4300-200-RM03	CLASS SUPPLIES, OFFICE, SAFETY	57.86	
			01-9009-0-1110-1000-4300-200-RM06	CLASS SUPPLIES, OFFICE, SAFETY	579.67	1,268.13
				Total Number of Checks	33	52,972.23

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	32	24,410.23
57	FOUNDATION PERMANENT	1	28,562.00
	Total Number of Checks	33	52,972.23
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		52,972.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.